

Parkwood Presbyterian Church

Annual Reports

The 2000's

Up to the spring of 2023 Parkwood Church Annual Reports were available in pdf format from 2001 the most current (2022), and in paper format only from 2000 back to 1965. That spring a project to create pdf versions of the reports for the period 2000 back was undertaken as a grade 12 volunteer project by Cheyenne Copeland under the supervision of her grandfather, Gord Walford. Some of the reports had personal notes written by the owner (mainly Gord Walford and Evelyn Warburton); some of these have been removed, some retained. All years's reports have been "bookmarked". Some reports from 2001 on list errors (errata); in some years those errors have been corrected. In earlier years it was the practice of the clerk of session to issue a copy of the minutes of a given Annual Congregational Meeting shortly after the meeting took place; where this occurred those minutes are appended to the Annual Report for that year, and bookmarked accordingly. For ease of access, Annual Reports have been grouped by decade.

Gord Walford
July, 2023

Share the Gift



"Like good stewards of the manifold grace of God, serve one another with whatever gift each of you has received."

1 Peter 4:10

Annual Report for 2000

Through baptism we are called — from young child to elderly adult — to ministry. Each of us is given gifts for this ministry. It is the task of the faith community to call forth and support the gifts of the people.

As part of the household of God, children, teens and young adults have gifts to share in the ministry of the church. Their gifts of perceptiveness, energy and risk-taking contribute to the richness of our congregation and challenge us all in our community faith life.



Focus on children, teens and young adults:

*"Encourage the Christian faith development
and the integration of the unique gifts
of children, teens and young adults
in the worship and life of the community."*

(defining the FLAMES priority for 2000-2001)



Supporting children, teens and young adults to *Share the Gift*

1. How does our congregation *encourage the Christian faith development* of children, teens and young adults? In what ways is this reflected in the reports and the budget of this year's annual report?
2. How faithful are we in the ministry of prayer in upholding our young people and encouraging them in their faith development?
3. What *unique gifts* do our children, teens and young adults bring to our congregational life? What difference does their presence make?
4. How does our congregation *call forth, nurture and support* the many gifts of its young people?
5. How can these gifts be *integrated* into the worship and the life of the congregation?
6. What sorts of opportunities do we provide for young people to apply their gifts to the mission of our congregation, both within it and beyond congregational life?

KEEP UP THE GOOD WORK

"Let us not become weary in doing good, for at the proper time we will reap a harvest if we do not give up. Therefore, as we have opportunity, let us do good to all people, especially to those who belong to the family of believers". Galatians 6: 9,10

Most of us at one time or another or on many different occasions, have become tired of doing our level best, and have wanted to just 'chuck it in', 'pack it up', and 'call it quits'. We have faithfully led a group, sung in the choir, served on a committee, been active in the community, been nice to difficult people, visited the sick and shut-in, been a faithful wife/husband, son/daughter or loving parent, without being noticed, appreciated or thanked. Indeed, sometimes instead of being appreciated, we are taken for granted and even criticized. And this can happen at home, at work, in the community and at church. And when this happens, the fun and joy goes out of our 'doing good'. So we do it reluctantly, even grudgingly. We become tired, discouraged and exhausted by it all. And often we're ready to quit.

Paul, however said that good works always produce a harvest if we do not give up. One day, in God's timing, all our hard work will be rewarded.

In a leaflet "Keep on Keeping on" the author tells of man who handed out gospel tracts on a street corner. After years of not seeing anyone trust Christ as Saviour, he quit.

Two years later he happened to pass that same familiar corner and saw a person handing out tracts. He walked over to the stranger and struck up a conversation. He learned that a little more than two years earlier the man had become a Christian after reading a tract he had received at that corner.

"Many a time I've come back here to find the man to thank him," said the stranger, "but he never came back. So I decided he must have died and gone to his reward. That's why I've taken his place!"

If you have trusted Christ as your Saviour, God will give you by His Spirit the power to persevere. Think of your life because of Him, and begin to praise Him and continue to praise Him. Allow that praise to fill your being. Express your praise by living for Him. Keep your eyes on Him always; spend time with Him. Do your "good work" as a praise offering to Him. Don't ever give up. Keep up the good work!

Be not weary in welldoing,
Though your labours cause you pain;
There will surely be a harvest
From the sowing of the grain. - Anonymous
Sincerely in Christ, Floyd McPhee.

Remembering those who died in 2000
"Precious in the sight of the Lord is the death of His saints"

Anna Ferguson
Jean Foster
Alida Haartman
Elsie Loiselle
Steve Sheridan
Bruce Tod

**PARKWOOD PRESBYTERIAN CHURCH
ANNUAL CONGREGATIONAL MEETING**

Saturday, February 3, 2001

6.00 - 9.30 p.m.

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MINISTER'S MESSAGE

Congregational supper	5.00 p.m.
✓ Annual meeting opening devotions	6.00 p.m.
✓ Election of secretary <i>Stewart Reaves</i>	6.05 p.m.
Approval of agenda	6.05 p.m.

A. MINUTES OF ANNUAL MEETING FEBRUARY 5, 2000	6.25 p.m. . . . 1
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B. SESSION APPOINTMENTS AND COMMITTEES	6.35 p.m. 4
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✓ **I. SESSION APPOINTMENTS:**

a. Clerk	: Dale Atkinson	4
b. Representative elder	: Gordon Walford	4
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C. **NEW BUSINESS**

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✓ II **ELECTION OF AUDITOR** HVD

✓ III **ELECTION OF TREASURER** LR

IV **ELECTION OF SESSION COMMITTEES** p-7

A. PARKWOOD PRESBYTERIAN CHURCH ANNUAL MEETING - FEBRUARY 5, 2000

A ham and potato scallop supper was served in the Fellowship Hall at 5:00 p.m. Following the supper the annual meeting was called to order in the Fellowship Hall at 6:15 p.m. by the minister, Rev. Floyd McPhee, who led the congregation in a devotional period. Seventy-five people were present.

Moved by Jean Sida, seconded by Dianne Nickerson, that Stewart Reeves act as secretary. Motion carried.

Moved by Rachel McGregor, seconded by Roger McPherson, that the agenda be accepted as printed. Motion carried.

Moved by Phil Campbell, seconded by Dianne Nickerson, that the minutes of the previous annual meeting on February 7, 1999 be accepted as printed, with a correction on page 1, to refer to the report of the Social and Civil Concerns Group instead of the motion of the Social and Civil Concerns Group. Motion carried.

Reports

Moved by Jean Sida, seconded by Dianne Nickerson, that the reports of the Session and the Session appointments be accepted as printed, with a correction on page 5, to refer to ushering the 11:00 service. Motion carried.

On behalf of the Nominating Committee Floyd McPhee reported that Deborah Mundy should be added to the Mission and Outreach Committee for a three year term. In response to a question, Rev. McPhee identified the committee chairpersons as follows: Finance and Maintenance Committee - Duane Townsend, Mission and Outreach - John Huber, Worship and Nurture - Dora Brown.

Moved by Dale Atkinson, seconded by Paul Hart, that the Finance and Maintenance Committee reports, including the Chairman's report, Auditor's Report, Furnishings Committee report and financial statements, be accepted as printed. Motion carried.

Moved by Tom Kennedy, seconded by John Huber, that the Mission and Outreach Committee report be accepted as printed. Motion carried. Gordon Walford noted that the web site address should have a lowercase "p" in "parkwood" (page 17).

Moved by Dennis Featherstone, seconded by Roger McPherson, that the Policy and Planning Committee report be received and considered. Motion carried. Moved by Gordon Walford, seconded by Phil Campbell, that recommendation (iv) on page 19 be worded as follows: *that any decisions related to the spending of the capital side of the bequest fund be congregational decisions*. Motion carried. Moved by Dennis Featherstone, seconded by Roger McPherson, that the Policy and Planning Committee report be accepted as amended. Motion carried.

Moved by Dan Moffet, seconded by Jean Sida, that the Social and Civil Concerns Group report be accepted as printed. Motion carried.

Moved by Deborah Mundy, seconded by Phil Campbell, that the Worship and Nurture Committee chairman's report and the reports of all organizations reporting to the Worship and

Nurture Committee be accepted as printed. (pages 20 - 37 inclusive). Motion carried. In response to a question by Dianne Nickerson, Alta MacFie reported that the average attendance at Logos is approximately 16 plus volunteer helpers. In response to a question by Rachel McGregor, Rev. McPhee reported that the session had agreed that beginning in September 2000 the early service would begin at 9:15 a.m., and the late service would begin at 11:15 a.m. Also the Sunday School will try an experiment in March in which the Sunday School classes will be combined and held between the services, and the children from Grade 3 and above will be encouraged to attend the worship services. This is being done because of low attendance at both Sunday Schools and a shortage of teachers. If successful, it will continue in September.

New Business - Policy and Planning Committee Recommendations

Dennis Featherstone spoke on behalf of Policy and Planning Committee, about Rev. McPhee's retirement in 2001, the need for a search committee to find a replacement, and extra expenses which will be incurred in 2000 and 2001. Moved by Dennis Featherstone, seconded by Kris Marion, that the search committee have a budget of \$5,000 for the year 2000. Motion carried. Dennis Featherstone reported that the session, following the guidelines established by the Presbyterian Church in Canada, has recommended that a search committee of eleven people form the Search Committee: Dennis Featherstone (convener), Linda Crane, Nancy Drost, Alta MacFie, Roger McPherson, Hani Nasser, Russ Passmore, Pam Pestaluky, Susanne Reid, Jean Sida, Frits VanderWal. Motion carried. It was also agreed that other people who would be willing to serve as replacements or volunteers should contact Dennis or any member of the session.

Dennis Featherstone spoke about the new initiative to hire a full time director of youth and outreach ministries on a contract basis, as shown in pages 39 - 42 of the Annual Report. Moved by Dennis Featherstone, seconded by Tom Kennedy, that the congregation hire a full time director of youth and outreach ministries for a contract running from the summer of 2000 through Dec 31, 2001. Motion carried, after some discussion by Rachel McGregor, Mary Wadleigh, Gordon Walford, Dan Moffet and Heidi Huang. The qualifications for the person and the budget for the position are shown in the Annual Report. Staffing of the position will be the responsibility of the Worship and Nurture Committee. The budget will require either an increase in givings or a reduction in the bank balance for the duration of the contract.

Moved by Dennis Featherstone, seconded by Jean Sida, that the congregation approve a maximum spending level for local purposes of \$174,192 which includes \$5,000 for the Search Committee and an additional \$5,000 for the position of Youth Director. Motion Carried. Details of the budget are shown on pages 10 - 15 and summarized on page 44 of the Annual Report.

Moved by Dennis Featherstone, seconded by Tim Visser, that the congregation accept a target for total offering for local purposes of \$150,000. Motion carried. In response to a question by Rachel McGregor, Dennis reported that this figure follows the established trend for regular budget increases.

Moved by Dennis Featherstone, seconded by Tom Kennedy, that the funds available for outreach from the Outreach Bequest Fund be allocated as shown on page 45 of the Annual Report. Motion carried. Charles Fraser recommended that "winter camping" be changed to "wilderness camping". In response to questions from Mary Wadleigh and Christine Kritsch, Gordon Walford reported that the wellness seminars are to be conducted by Michael Burdo on emotional health, and that the expenses would include advertising, materials and rentals.

Appointments

Moved by Dale Atkinson, seconded by Tom Kennedy, that Harry VanDyk be reappointed as auditor. Motion carried.

Moved by Dianne Nickerson, seconded by Barbara Corbett, that Lorne Roach be reappointed as treasurer. Motion carried.

Moved by Phil Campbell, seconded by Jean Sida, that the session committees be appointed as shown on page 7 of the Annual Report. Motion carried.

New Business

Evelyn Warburton inquired if the time of the later service could remain at 11:00, and since attendance is sometimes low, if we should consider returning to having only one morning service. Bob Foster asked if the time for the summer services would remain at 10:00 a.m. Rev. McPhee said that both questions should be discussed by the session.

air conditioning
report?
P. 8

Duane Townsend reported that the new dishwasher has been installed, and that the Finance and Maintenance Committee is now considering a proposal for air conditioning of the sanctuary at a cost of approximately \$3,000. Moved by Duane Townsend, seconded by Gordon Walford, that the congregation be asked for donations to be earmarked for the air conditioning system, and that the project should proceed when contributions have reached half of the total cost. Discussion followed, in which Roy Bailie, Dan Moffet and Bob Foster expressed some concern about the capacity of the electrical circuits and the operating costs. Also Margaret Roach, Mary Wadleigh, Dianne Nickerson and Mary Lou Kennedy wondered whether the system was necessary or whether it might be better to consider other priorities such as insulation of the Mulvagh wing. Moved by Rachel McGregor, seconded by Dianne Nickerson, that the motion on air conditioning be tabled until further research is completed and that the Finance and Maintenance committee report later. Motion carried. Moved by Marcellus Mindel, seconded by Dan Moffet, that the Finance and Maintenance committee investigate renovating and insulating the Mulvagh wing. Motion carried.

Rev. McPhee reported that a presentation has been planned to thank Ian Dalton for his work as Youth director.

Moved by Bob Foster, seconded by Dianne Nickerson, that the meeting be adjourned. The meeting was closed with prayer by Rev. Floyd McPhee at 9:00 p.m.

Respectfully submitted, Stewart Reeves, Secretary.

B. SESSION APPOINTMENTS AND COMMITTEES

I. SESSION APPOINTMENTS

a. Clerk

The Session of Parkwood consists of the following elders:

Doug Alexander*	Susan McCullough
Dale Atkinson (clerk)	Rob McEwen*
Roy Bailie	Andrew McGregor
Carol Brown	Marcellus Mindel
Flora Brown	Floyd McPhee (minister)
Clive Campbell	Dorothy Nekrassoff
Marion Campbell	Dianne Nickerson
Phil Campbell	Russ Passmore
Nadine Cottrell	Thelma Passmore
Rowat Deeks	Willis Sayers
John de Vries	Jan Sheridan
Dennis Featherstone	Jean Sida
Bob Foster	Wentworth Stockford
Charles Fraser	Harry VanDyk
Marcia Harten	Sharon VanDyk
Michael Holmes	Tim Visser
John Huber	Mary Wadleigh
Roger MacPherson	Gordon Walford
Kristine Marion	Mary Ward
Tim Visser	Margaret Williams
Nadine Cottrell	Ross Brown (until December 2000)

*Leave of absence

S&T Reeves

Respectfully submitted, Dale Atkinson, Clerk.

b. Representative elder

The Presbytery of Ottawa meets regularly the 3rd Tuesday of January, March, May, June, September and November and holds other meetings as required. The moderator of presbytery is currently John Wilson of St. Stephen's church. At the start of 2000 there was one charge vacant in the presbytery. No new ministers came during the year, although Adrian Auret was inducted into Manotick just after the new year 2001. Rev. McPhee is now the most senior minister in the presbytery. There is currently one vacancy, Westminster. Presbytery hired a new youth worker, Debbie Montpetit, this past fall. The francophone work continues with Charles Kahumbu as stated supply. An excellent presbytery rally was held at St. Andrew's downtown in October, featuring historical displays from each participating church. Attendance at General Assembly is rotated among the representative elders, with each church's turn coming around every 5-6 years. Parkwood's turn came up this past year, and Gord attended the 126th General

Assembly in June in Hamilton, where a good friend of Rev. McPhee's, Glen Davis was named moderator. Gord presented Glen with a plaque hand-carved by our own Jon Wadleigh. The representative elder also represents Parkwood at Synod. The Synod of Quebec and Eastern Ontario met in Ottawa at St. Paul's in October. Gord is also volunteer webservant for both the presbytery and the synod.

Respectfully submitted, Gord Walford, Representative elder

c. Roll clerk

Number of members December 30, 1999 264

Added :

Profession of Faith 8

Transfer 1

Removed:

Session Action 2

Death 3

Membership, December 30, 2000 268

W. P. Campbell

d. Head ushers

9.30 Service

It was a pleasure setting up a new schedule from September 2000 to June 2001. We have twenty people who volunteered once every ten weeks to do the ushering. It is a great way of serving to greet people coming in to worship.

Tim Visser.

11.00 Service

Many thanks to all of the volunteers who served in ushering at the 1.00 o'clock Service. It is an honour to serve at the entrance to God's House, greeting those who come to worship Him.

Tim Visser.

e. Refreshment service at 9.30 and 11.00 Services

Many thanks to forty volunteers who so willingly served after the 9.30 and 11.00 Services. It is a great way to invite visitors for a cup of coffee and others to socialize and watch our youngsters play.

One family I wish to really thank is the Bailie family who faithfully, week after week, makes sure that sufficient supplies of coffee, tea, milk, juice and cookies are on hand,

and also calls the ushers and the volunteers for the kitchen every week to remind them, and on many occasions steps in if the volunteer is not available.

Thank you. What an excellent way to serve Christ.

Tim Visser.

f. Communion clerk

The numbers of people served communion are as follows:

	9.30 Service	11.00 Service	Total
March	73	112	185
Good Friday		124	124
June	79	94	173
October	71	90	161
December	80	101	181
Christmas Eve	43	43	

Thank you to all the elders who have assisted in the service of communion throughout the year.

Carol Brown and Marcia Harten

g. Memorials clerk

During the year I present to the congregation the needed items as outlined by session. If anyone sees a need for an item for the church, it can be brought to session for their decision. Once this has been made, the information is given to the congregation, so that anyone who is interested could donate money to the item(s) noted or could be given in memory or honour of family or friend. Many needed items have been given to the church through the generosity of the congregation. Thank you. This past year gifts have been given to the memorial fund, the pastoral care fund, the keyboard fund, the benevolent fund and towards the purchase of hymn books and bibles. If you would like more information about this, please call Dorothy at 225-5307.

Dorothy Nekrassoff, Memorials Clerk

II. SESSION COMMITTEES FOR 2001

Finance and Maintenance Committee

ONE YEAR LEFT	TWO YEARS LEFT	THREE YEARS LEFT
Roy Bailie	Kevin Gallinger	Clare Haynes
John Curnow	Rosalie Lam	Dale Presley
Jim Elder	Margaret Main	Frances Robertson
Paul Hart	Sue Porter	Jean Sida
Dan Moffet	Duane Townsend	Graham Walford

Ex officio: Caretaker, Minister, Treasurer

Mission and Outreach Committee

ONE YEAR LEFT	TWO YEARS LEFT	THREE YEARS LEFT
Rowat Deeks	Stewart Elder	Edward Bukenya
Nancy Drost	Marcia Harten	Marion Campbell
Andrew MacRae	Kris Marion	John Huber
	Chris Tan	Carl Martin

Ex officio: Minister, Director of Youth and Outreach

Worship and Nurture Committee

ONE YEAR LEFT	TWO YEARS LEFT	THREE YEARS LEFT
Dora Brown	Linda Crane	Lois Knowles
John de Vries	Marcellus Mindel	Andrew Lam
Alta MacFie	Megan Mindel	Sarah McCaughern
Barbara Townsend	Hani Nasser	Denise McGregor

Michael Holmes

Ex officio: Minister, Organist, Pianist, Sunday School Superintendent, Director of Youth and Outreach

Hospitality coordinator: Nadine Cottrell

Trustees

Dale Atkinson, Roger MacPherson, Jan Sheridan

P+P (elders)
Dennis Gord Roger Phil Harry Stewart
1st Session Appointments ?

a. Finance and Maintenance Committee

1. Chairman's report

The Finance and Maintenance Committee met regularly and addressed problems as they occurred over the year. We are very fortunate to have the capable and devoted members we have on our committee. Their ongoing efforts are appreciated.

The committee considered the options regarding rental or purchase of a photocopier. During our review we learned that we were being charged a very low rate during the final years of our last lease. This, plus reliable service when there were problems, helped us in our decision to sign a new lease with the same company, Pitney Bowes. The machine we now have appears to be fully satisfactory.

The committee decided not to take any action on a proposal to install air conditioning in the sanctuary. Concern was expressed regarding ongoing energy costs.

A problem with rodents was experienced during the year. Traps were not effective, making it necessary to use rodent bait. The problem was solved, but we will have to be careful not to leave any food or crumbs on the floor in the nursery area.

Routine maintenance performed included painting, some updating of computer, electrical and washroom equipment, plus outdoor cleanup work in the spring and fall. Jim Elder's company is ably handling parking lot snow removal, and the Robertsons are keeping the lawn trimmed in the summer and maintaining the steps and the ramp in the winter. Sylvia Hepburn does a wonderful job with the flowers near the church entrance. Many thanks to Sylvia and the others for their efforts.

Telephone and computer requirements are being addressed. We hope to have an improved cost-effective system in place shortly.

Ongoing problems with the Handicapped Lifting Device (elevator) are being addressed each time they occur. We apologize for the inconvenience they cause.

Representatives of the Presbytery of Ottawa visited Parkwood on October 11, 2000. They were very impressed with the excellent work of our treasurer, Lorne Roach. Once again, the Finance and Maintenance Committee wishes to thank Lorne for his outstanding service to the church.

Thanks also to our Finance and Maintenance secretary, Jean Sida, and to Flora Brown for all her efforts throughout the year, especially at Christmas and at the Annual Meeting.

Finally, thanks to Gerda de Vries, Nadine Cottrell and the volunteers in the church office. I am sure everyone appreciates their efforts throughout the year.

This report is hereby moved for adoption.

Duane Townsend.

2. Auditor's report

I have audited the financial statements of Parkwood Presbyterian Church as at December 31, 2000. I have conducted this audit in accordance with generally accepted auditing standards. These standards require that I plan and perform an audit to obtain reasonable assurance that these statements are free of material misstatement. In my opinion these financial statements present fairly the financial position of Parkwood Presbyterian Church as at December 31, 2000.

A handwritten signature in black ink, appearing to read 'H. VanDyk', with a long horizontal stroke extending to the right.

Harry VanDyk, C.M.A., Auditor

3. Financial Statements

**PARKWOOD PRESBYTERIAN CHURCH
CONSOLIDATED RECEIPTS AND DISBURSEMENTS SUMMARY
FOR THE YEAR ENDED DECEMBER 31, 2000**

	2000 BUDGET	2000 ACTUAL	2001 ESTIMATES
OPENING CASH AND INVESTMENT BALANCE	\$153,863	\$153,863	\$164,504
RECEIPTS			
OFFERING: Local Purposes	\$150,000	\$152,266	\$165,000
OFFERING: Special Appeals Local		\$19,399	
OFFERING: Special Appeals Outreach	\$27,500	\$35,103	\$27,500
BEQUESTS		\$10,000	
MEMORIALS		\$620	
TOTAL OFFERING	\$177,500	\$217,388	\$192,500
OTHER INCOME: Interest	\$6,991	\$7,485	\$7,500
OTHER INCOME: Rentals	\$7,950	\$9,832	\$9,000
OTHER INCOME: Recoveries	\$1,471	\$3,750	\$1,368
TOTAL OTHER INCOME	\$16,412	\$21,067	\$17,868
TOTAL RECEIPTS	\$193,912	\$238,455	\$210,368
DISBURSEMENTS			
MISSION & OUTREACH	\$16,410	\$14,369	\$15,180
WORSHIP & NURTURE	\$37,032	\$35,087	\$51,739
THE KIRK SESSION	\$5,603	\$4,517	\$5,457
SEARCH COMMITTEE	\$5,000	\$925	\$14,000
FINANCE & MAINTENANCE	\$110,147	\$112,706	\$123,849
SPECIAL APPEALS LOCAL USE	\$0	\$25,107	\$0
SPECIAL APPEALS OUTREACH	\$27,500	\$35,103	\$27,500
MEMORIALS			
TOTAL DISBURSEMENTS	\$201,692	\$227,814	\$237,725
SURPLUS(DEFICIT) FOR YEAR	-\$7,780	\$10,641	-\$27,357
CLOSING CASH AND INVESTMENT BALANCE	\$146,083	\$164,504	\$137,147

108.36%

OTHER INCOME DETAILS FOR THE PERIOD ENDED DECEMBER 31,2000			
	2000 BUDGET	2000 Actual	2001 ESTIMATES
GST&PST Refunds	\$1,471	\$1,491	\$1,368
Interest	\$2,519	\$3,024	\$3,000
Interest outreach fund	\$4,472	\$4,461	\$4,500
Rentals	\$7,950	\$9,832	\$9,000
Sundry		\$19	
HRDC Grant re Student Minister		\$2,240	
Total	\$16,412	\$21,067	\$17,868

SPECIAL APPEALS-LOCAL RECEIPTS DETAILS FOR THE PERIOD ENDED DECEMBER 31,2000			
	2000 BUDGET	2000 Actual	2001 ESTIMATES
Celebration 2000 Fund		\$5,090	
Christmas Dinner Fund		\$555	
Course Fees Fund		\$307	
Flower Fund		\$775	
Gracefield Campership Fund		\$131	
Hymnbooks/bibles		\$191	
Logos Training		\$3,224	
Parkwood Refugee Fund		\$716	
Parkwood Womens Group		\$187	
Pastoral Care Fund		\$579	
Piano Keyboard Fund		\$854	
Separated/Divorced group		\$68	
Session Benevolent Fund		\$4,474	
Sound System Fund		\$620	
Student Assistance		\$257	
White gift		\$801	
Youth work		\$570	
Total		\$19,399	

SPECIAL APPEALS-OUTREACH RECEIPTS DETAILS FOR THE PERIOD ENDED DECEMBER 31,2000			
	2000 BUDGET	2000 Actual	2001 ESTIMATES
Canadian Bible Society		\$5	
Carlington Comm Resource Center		\$620	
Christian Blind Mission International		\$140	
Food Bank		\$165	
Gracefield Presbyterian Center		\$1,069	
Live The Vision		\$540	
Ottawa Christian Counselling		\$100	
Ottawa Innercity Ministries		\$130	
Presbyterian Sharing	\$27,500	\$29,319	\$27,500
Presbyterian World Service		\$2,205	
The Navigators		\$355	
Union mission For men		\$50	
* Wholeness Fund		\$95	
Womens missionary Society		\$310	
Total	\$27,500	\$35,103	\$27,500
Total Local and Outreach	\$27,500	\$54,502	\$27,500

**PARKWOOD PRESBYTERIAN CHURCH
MISSION AND OUTREACH COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2000**

	2000	2000	2001
	BUDGET	ACTUAL	ESTIMATES
Advertising-brochures	\$1,260	\$885	\$1,500
Advertising-newspapers	\$3,200	\$3,439	\$3,400
Carlington chaplaincy fund	\$1,700	\$1,700	\$1,800
Gracefield camp	\$1,000	\$1,000	\$1,000
Intervarsity christian fellowship	\$1,100	\$1,100	\$1,200
Mission weekend	\$300	\$200	\$400
Outreach Mitchell Bequest	\$3,500	\$3,394	\$2,200
Outreach programs	\$3,150	\$1,226	\$1,800
Renewal Fellowship Within PCIC			\$200
Separated/Divorced group	\$0		\$80
Vacation Bible school	\$1,200	\$1,425	\$1,600
Total	\$16,410	\$14,369	\$15,180

likely 5/6 EFC →

**WORSHIP AND NURTURE COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2000**

	2000	2000	2001
	BUDGET	ACTUAL	ESTIMATES
Adult education	\$350	\$365	\$350
Audio-Visual	\$125	\$77	\$125
Celebration 2000	\$200	\$200	
Choirs	\$800	\$1,040	\$1,000
Church library	\$200	\$97	\$200
Church school	\$2,400	\$2,156	\$2,400
Hymnal&pew bible repairs/replace	\$50		\$50
Intergenerational events	\$300	\$61	\$300
Lay Readers Breakfast	\$50		\$50
Lenten&sunrise services	\$400	\$300	\$400
Logos Program	\$2,000	\$1,845	\$3,000
Nursery care	\$20		\$20
Organist/Pianist	\$6,227	\$6,227	\$6,385
Organist/Pianist Supply	\$100		\$200
Director of Youth & Outreach	\$15,000	\$15,844	\$29,999
Pastoral Care Training	\$150	\$75	\$150
Piano/organ/equip maintenance	\$550	\$310	\$550
Presbyterian Record	\$2,500	\$2,196	\$2,500
Pulpit supply	\$750	\$625	\$750
Recruitment expenses	\$2,000	\$530	
Reformation Sunday	\$300	\$300	\$350
Shrove Tuesday Dinner	\$50		\$50
Social hour	\$600	\$1,024	\$600
Special events	\$200		\$200
Summer services	\$100	\$35	\$100
Ushers	\$10		\$10
Young peoples group	\$1,600	\$1,780	\$2,000
Total	\$37,032	\$35,087	\$51,739

THE KIRK SESSION DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2000

	2000	2000	2001
	BUDGET	ACTUAL	ESTIMATES
Celebration 2000	\$200		
Conferences	\$400		\$400
Congregational supplies	\$650	\$164	\$700
Presbytery dues	\$4,353	\$4,353	\$4,357
Total	\$5,603	\$4,517	\$5,457

SEARCH COMMITTEE
FOR THE PERIOD ENDED DECEMBER 31,2000

	2000	2000	2001
	BUDGET	ACTUAL	ESTIMATES
Recruitment expenses	\$5,000	925	\$14,000
Total	\$5,000	\$925	\$14,000

FINANCE AND MAINTENANCE COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2000

	2000	2000	2001
	BUDGET	ACTUAL	ESTIMATES
Bank charges	\$73	\$73	\$73
Canada pension plan	\$1,728	\$1,938	\$2,496
Caretaker	\$4,671	\$4,671	\$4,790
Computer hardware/software			\$1,000
Congregational secretary	\$5,100	\$6,307	\$6,660
Employment insurance	\$2,937	\$2,493	\$2,720
Fuel	\$2,000	\$2,324	\$3,100
Furniture&equipment repairs/replacement	\$1,200	\$492	\$1,200
Insurance church	\$3,000	\$2,912	\$6,300
Lighting	\$4,500	\$4,199	\$4,700
Minister's continuing education	\$500	\$500	\$500
Minister's extended health	\$2,400	\$2,592	\$3,024
Minister's housing allowance	\$18,000	\$18,000	\$18,450
Minister's stipend	\$41,500	\$41,500	\$42,540
Presbyterian church pension	\$4,838	\$3,994	\$5,376
Repairs, replacements&maintenance	\$6,000	\$6,118	\$6,200
Snow removal,salt,sand	\$2,500	\$2,131	\$2,500
Stationery&office supplies	\$7,000	\$7,932	\$8,000
Student Minister		\$2,137	
Telephone	\$1,400	\$1,371	\$3,020
Water&sewer charges	\$800	\$1,022	\$1,200
Total	\$110,147	\$112,706	\$123,849

* assessment

* new system

SPECIAL APPEAL OUTREACH DISBURSEMENT DETAILS FOR THE PERIOD ENDED DECEMBER 31,2000			
	2000	2000	2001
	BUDGET	ACTUAL	ESTIMATES
Canadian Bible Society		\$5	
Carlington Comm Res Center		\$620	
Christian Blind Mission International		\$140	
Food Bank		\$165	
Gracefield Presbyterian Center		\$1,069	
Live The Vision		\$540	
Ottawa Christian Counselling		\$100	
Ottawa Inncity Ministries		\$130	
Presbyterian Sharing	\$27,500	\$29,319	\$27,500
Presbyterian world service		\$2,205	
The Navigators		\$355	
Union mission for men		\$50	
Wholeness Fund		\$95	
Womens missionary society		\$310	

Total	\$27,500	\$35,103	\$27,500
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SPECIAL APPEAL-LOCAL DISBURSEMENT DETAILS FOR THE PERIOD ENDED DECEMBER 31,2000			
	2000	2000	2001
	BUDGET	ACTUAL	ESTIMATES
Celebration 2000 Fund		\$7,265	
Christmas Dinner Fund		\$500	
Course Fees Fund		\$169	
Flower Fund		\$624	
Gracefield Campership Fund		\$88	
Logos Training		\$5,297	
Parkwood Refugee Fund		\$1,000	
Parkwood womens group		\$187	
Pastoral Care Fund		\$165	
Piano Keyboard Fund		\$2,746	
Session Benevolent Fund		\$4,474	
Sound System		\$139	
Student Assistance		\$500	
White gift		\$801	
Youth work		\$1,152	

Total	\$0	\$25,107	\$0
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PARKWOOD PRESBYTERIAN CHURCH
CONSOLIDATED STATEMENT OF ASSETS AND LIABILITIES
DECEMBER 31, 2000

ASSETS

CASH ON HAND AND IN BANK-UNRESTRICTED USE
 INVESTMENTS-UNRESTRICTED USE
 INVESTMENTS-RESTRICTED USE
 CHURCH BUILDINGS, FURNISHINGS AT REPLACEMENT VALUE
 LAND AT COST

\$14,504
 7,355
 \$142,645
 \$1,391,182
 \$45,000

TOTAL ASSETS

\$1,600,686

LIABILITIES

CAPITAL PROJECTS BEQUEST FUND

CHOIR FUND

CHRISTMAS DINNER FUND

COURSE FEES FUND

FLOWER FUND

FURNISHINGS FUND ✓ *gone to general funds*

GRACEFIELD CAMPERSHIP FUND

HYMN BOOKS, BIBLES FUND

KEY DEPOSIT

LOGOS PROGRAM

LOIS BURRELL MEMORIAL FUND *for youth according to Dorothy's recollection*

LOIS BURRELL MEMORIAL LIBRARY FUND

MEMORIAL FUND

OUTREACH BEQUEST FUND

OUTREACH BEQUEST FUND UNSPENT INTEREST

PARKWOOD REFUGEE FUND

PASTORAL CARE FUND

PIANO, KEYBOARD FUND

RESERVE FOR CAPITAL EXPENDITURES

SECOND SATURDAY NITER'S FUND

SEPARATED/DIVORCED GROUP

SOUND SYSTEM FUND

STUDENT ASSISTANCE FUND

SUNDAY SCHOOL FUND

YOUTH BURSARY FUND ✓

YOUTH DEVELOPMENT FUND ✓

YOUTH GROUP FUND

TOTAL LIABILITIES

\$35,000
 \$60
 \$817
 \$480
 \$561
 \$403 -
 \$672
 \$390
 \$72
 \$4,358
 \$370 -
 \$590
 \$1,196
 \$75,000
 \$6,782 -
 \$755
 \$1,509
 \$331
 \$10,000
 \$84 - to Gracefield
 \$68
 \$1,169
 \$260
 \$93
 \$44 } 258
 \$214 }
 \$1,367

\$142,645

14504
 7355
 21839

gone to Youth Group Fund

b. Search Committee

In late April of 2000, Presbytery appointed Rev. J. Statham of Grace Presbyterian Orleans as our Interim Moderator. Shortly thereafter the Search Committee held its first meeting. By the end of the year, the committee had held 12 meetings. Initially, the committee designed and mailed out a questionnaire to all members and adherents of the congregation. The results were tabulated and the congregation's preferences for the characteristics of the new minister were summarized. The next task was to design and write the Congregational Profile form. This form provides broad ranging information about the congregation and the surrounding area as background information for prospective ministers. (Ministers who inquire about the vacancy are sent a copy.) The congregation's preferences were included in the Profile form.

A notice of the vacancy was sent to the Presbyterian Record for listing along with other ministry opportunities across Canada (approximately 60 vacancies as of the fall of 2000). The Interim Moderator received seven applications by the end of the year. One was rejected, one withdrew and there were five carryover applications at the end of the year.

The committee prepared ten questions that will be used as a basis for obtaining further information from selected candidates. As well, the committee has spent considerable time developing a view on how to assess whether initial applications warrant further consideration.

The following are the remaining major steps in the process:

- The Search Committee reviews applications and selects a small number of applicants (3 or 4) to invite for interviews by the committee. The Search Committee selects one of these applicants to "preach for a call". The congregation would have a chance to meet the "preacher" on the Saturday.
- At a congregational meeting after the preaching, **members** of the congregation vote on whether to extend a call to the applicant. If the vote indicates a desire to extend a call, then the members **and** adherents present at the meeting sign the call forms.
- The administrative procedure to process the call begins.
- The new minister joins Parkwood.
- Throughout this process, the Search Committee will continue to report to the congregation through notes in the Pulse and occasionally through "minute man" talks.

Committee members

Dennis Featherstone (Chair)	Alta MacFie	Susanne Reid
Roger MacPherson (Secretary)	Hani Nasser	Jean Sida
Linda Crane	Russ Passmore	Frits VanderWal
Nancy Drost	Pam Pestaluky	Rev. J. Statham

c. Mission and Outreach Committee

1. Chairman's Report

Special appeals

The two special appeals were for Livingstonia Synod, Malawi, and the Navigator^S.

Apartment Outreach

Only one outreach to residents of appartments in the Parkwood church area was made. Invitations were delivered to residents of Grenadier and Eleanor appartments.

Mission Weekend

Mrs. Pam Young and Dr. Mark Yong, returning missionaries to Malawi, were the speakers and each gave a presentation. Mark spoke about the medical mission at Ekwendeni and health problems in Malawi after the pot luck supper on Saturday and Pam delivered the sermons on Sunday, emphasizing her experience helping one individual with AIDS and her two children.

Nepean Days

For the first time, Parkwood had a table at this family day, organized by the City of Nepean, at Andrew Haydon Park. N. Drost, J. Huber and K. Marion gave out information on Parkwood and promoted Vacation Bible School, Logos and Gracefield camp to anyone interested. Saturday was a beautiful day and several people visited the table but Sunday was rainy and almost no one stopped at our table.

March for Jesus

There was a good turnout from Parkwood for this last March for Jesus.

Strawberry social and Mission Fair

These were planned for June and October ^{but} were not held.
^

General

Numerous appeals for support and monthly information bulletins from a variety of Christian organizations, both local and international, are received at Parkwood each year. We encourage members of the congregation to take this information from the M&O bulletin board, read it, and support the organizations that the Spirit leads you to. Even if you cannot afford to support a ministry financially you can certainly do so with your prayers. Reading about these organizations is always fascinating and enlightening and will show you what wonderful work goes on in Jesus' name here in Ottawa and around the world.

We sincerely thank all members of the congregation for continuing to support so many Christian organizations and we pray that your generosity will continue

in 2000, for God's service. Bless you all. To Him be the honour and glory for what He has led us to accomplish in his name.

Respectfully submitted, John Huber, M&O.

2. Vacation Bible School

Our 2000 Vacation Bible School curriculum was Gospel Lights' SonZone Discovery Center. This was an exciting scientific approach to uncovering God's Plan for You (GP4U). Each day, the children discovered God's awesome plan for them through Bible investigation, music, crafts, games and scientific experiments. One Biblical truth was taught each day in a variety of ways at different stations. This allows for children with varied learning capabilities to enjoy and retain the Truth. We avoided the school-likeness with the rotation of the ages through the various stations each day. This format works well when there is a limited staff. The material also allowed for the unlimited reproduction of the music, which was given to each child as well as the staff and aided immensely in the children retaining the truths taught throughout VBS.

Our attendance was down this year as compared to 90 children the previous year. We had 54 children attend, 3 of which were not affiliated with a church. These three children were given a Bible and their families were invited and encouraged to participate in our other church activities including Logos, playgroup and, of course, Sunday worship services. Although the numbers were low, the children were much more manageable and as a result, more time and emphasis was placed on the message each day. The overall feeling from the staff is that everyone got a lot more out of it this year.

Financially, we overspent in anticipation that we would have more children (we gradually climbed from 75 to 90 over the previous years). As we were taking a scientific approach with the program, materials were a lot more expensive. Teachers were excellent in donating their time and supplies. The congregation was extremely helpful with the donation of many of the craft supplies needed and many prepared a whole craft for us! This was deeply appreciated as we were without a craft coordinator for some time until Taralea Murphy, our student minister, graciously offered to fill the position. Ian Forest-Jones, our youth and outreach director, was also a huge asset in the opening and closing assembly each day as well as being instrumental in teaching the children the music that reinforced each lesson (excuse the pun). Publicity assistants gave freely of their time and skill to produce poster and colouring books. A neighbourhood effort of dubbing music cassettes was deeply appreciated (a little outreach going on there!). Unfortunately, excess materials could not be returned but will be kept for future VBS' and also shared with other groups in the church: Logos, Sunday school, Gracefield Camp, Playgroup, etc. The material itself is kept for recycling in about 5 years. The problem of not knowing the numbers for VBS will have to be

addressed to avoid this overspending in the future - possibly a pre-registration is required.

We, the VBS Committee, feel that VBS is well attended but, more importantly, is very meaningful for the children and their parents. We would like to reiterate our concerns over the last couple of years for the future of this outreach in regards to staffing, congregational involvement and support, and what is available to the children and their families in terms of further involvement with our congregation.

Respectfully Submitted, Kristine Marion, VBS Coordinator

3. Parkwood's website (<http://www.cyberus.ca/~parkwood>)

Parkwood's website will have been operative for 5 years this coming April. . The first website for our church appeared on Infoweb (magi.com) some time in April 1996. The site was moved from Infoweb to Cyberus (cyberus.ca) in March of 1997. During the year 2000 the site had almost 1100 "hits", averaging 91 per month. Since inception we've had 4325 visitors. Parkwood purchased 300 "block hours" of internet service in March 1997 that were useable over 5 years.

Although use seems to have accelerated this year, based on current usage our allotment should last us up to March 10, 2002. The site is maintained by Gord Walford from his home using Corel graphics software (Draw 7 and PhotoPaint 8) and a freeware HTML editor (Derekware). Thanks go to Andre Marion for his contribution of digital photography over the past several years.

Our site offers Parkwood "expatriates", including those who have moved away and college students, a chance to keep in touch.

The site also includes

- our Statement of Purpose
- a History page
- a map showing where we are and how to get there
- Rev. McPhee's monthly message from the Pulse, with an archive back to April 1996
- the list of services for the month that is published in the Pulse
- lists of our activities
- the various courses and seminars we offer
- a connection to the Goshen Christian search engine for the world-wide-web
- a connection to some of the Bible Study resources on the web
- a page for visitors to send us feedback
- a list of Parkwood people and their e-mail addresses (34 plus 3 "expatriates")
- a page for Parkwood youth featuring a list of their e-mail addresses and links to their personal and webpages and other pages

- a page showing the various symbols in our sanctuary
- a summary of our Youth Mission to Nicaragua
- a history of Parkwood's 1996 expansion project

Respectfully submitted, Gord Walford, webservant.

d. Policy and Planning (excluding budget)

1. Secretary's report

P&P met several times during the year. They oversaw the initial stages of the search committee, including its constitution and conducting of a survey to be used in construction of a congregational profile. During the year they dealt with various items at session's request. These included policy on new initiatives, various matters relating to the hiring of the Director of Youth and Outreach, use of a "business committee" approach to conducting of session meetings, investigating the benefits of membership in the Evangelical Fellowship of Canada, handling of contracts for use of the church building, responding to various discussion papers forwarded by General Assembly, church policy on baptism, and guidelines for use and purchase of computer equipment. They will hold a recommendation on term eldership until a new minister is in place. During the year the committee welcomed Stewart Reeves into its membership and accepted the resignation of Ross Brown as member and Gord Walford as secretary.

Session approved P&P's proposal to **recommend to the congregation that Parkwood church take out an annual membership in the Evangelical Fellowship of Canada.**

Gord Walford, past secretary

2. Budget Committee's Report

Review of 2000

As shown in the table on Budget Overview: Local Purposes and Outreach, total offering for local purposes was \$ 152,266 or an increase of 6.4 % from 1999. This increase, together with various other receipts, combined to yield total receipts of \$ 168,872. This amount was nearly \$ 7,000 in excess of the budget target. Total disbursements for local purposes were \$ 167,604 or about \$ 6,500 under budget. As a result, there was a surplus of \$ 1,268 for local purposes.

Givings of \$ 29,319 for Presbyterians Sharing exceeded the assigned amount of \$ 27,500. There was a bequest for \$ 10,000 which was temporarily assigned to the Capital Projects Bequest Fund. Receipts for outreach, excluding the bequest, totalled \$ 59,583 which was 25 percent of total (non-bequest) receipts for the year.

Budget for 2001

As is generally known, the year 2001 is the second year of a major transition phase for Parkwood. There will be substantial, one-time expenditures to find and move a

new minister to Parkwood. Also, our Director of Youth and Outreach will be on staff for the entire year. Together, these two changes require an increase of up to \$ 28,000 in disbursements for 2001.

As shown in the Budget Overview for local purposes, the combination of target receipts and budget disbursements gives rise to a possible deficit of over \$ 31,000 for 2001. In large part, this uncertainty about the projected deficit reflects the need to include an estimate for moving a new minister. At this point, the congregation does not know if the new minister will come from British Columbia or somewhere within 100 km. of Ottawa. The budget figure assumes the west coast, or the farthest distance.

While the magnitude of the possible budget deficit for 2001 is a matter of concern, there are several factors and approaches that will likely lead to a much smaller actual deficit:

- Actual expenditures are typically below budget approvals. In 2000, this shortfall was about \$ 6,500. A similar shortfall will probably occur again in 2001.
- The moving expense for the new minister could be substantially less than the \$ 10,000 assumed for the farthest distance.
- Committees should carefully review the need to spend, even though the expenditure is approved in the budget.
- The Budget Committee will review overall spending at the end of May and September. If necessary, a “freeze” on non-essential spending will be imposed.
- If necessary, the congregation can use some of the bank balance it has gradually built up over the last several years.
- The recommendation of the Budget Committee to allow the use of the bequest of \$ 10,000 as a deficit contingency in 2001.

Budget Overview: Local Purposes and Outreach				
	1999 <u>Actual</u>	2000 <u>Budget</u>	2000 <u>Actual</u>	2001 <u>Proposed</u>
A) LOCAL PURPOSES				
<u>Receipts</u>				
Offering	143,120	150,000	152,266	165,000
Rental Income	9,150	7,950	9,832	9,000
Interest Income (general)	1,113	2,519	3,024	3,000
Other Income	1,482	1,471	3,750	1,368
Total Receipts	154,865	161,940	168,872	178,368
<u>Disbursements</u>				
Mission and Outreach	11,280	16,410	14,369	15,180
Worship & Nurture	29,492	37,032	35,087	51,739
Session	4,818	5,603	4,517	5,457
Search Committee		5,000	925	14,000
Finance & Maintenance	101,609	110,147	112,706	123,849
Total Disbursements	147,199	174,192	167,604	210,225
Total Receipts less Disbursements	7,666	(12,252)	1,268	(31,857)
B) OUTREACH				
<u>Receipts</u>				
Presbyterians Sharing	30,280	27,500	29,319	27,500
Special Appeals - local	26,098		19,399	
Special Appeals - outreach	6,703		5,784	
Interest on Mulvagh Fund	3,771	4,472	4,461	4,500
Memorials	605		620	
Sub-total	67,457	31,972	59,583	32,000
Bequest	50,000		10,000	
Total Receipts	117,457	31,972	69,583	32,000
<u>Disbursements</u>				
Presbyterians Sharing	30,280	27,500	29,319	27,500
Special Appeals - local	17,830		25,107	
Special Appeals - outreach	6,703		5,784	
Memorials	1,199			
Total Disbursements	56,012	27,500	60,210	27,500
Total Receipts less Disbursements	61,445	4,472	9,373	4,500
C) TOTAL LOCAL & OUTREACH				
Total Receipts	272,322	193,912	238,455	210,368
Total Disbursements	203,211	201,692	227,814	237,725
Total Receipts less Disbursements	69,111	(7,780)	10,641	(27,357)

moving, honorarium for
interim moderators,
interview travel etc.

Recommendations

- ✓ 1. **The Budget Committee** recommends a budget of \$ 14,000 for the Search Committee for 2001.
- ✓ 2. **The Budget Committee** recommends the congregation approve a maximum spending level for local purposes of \$ 210,225 which includes funds for the Search Committee.
- ✓ 3. **The Budget Committee** recommends the congregation accept a target for total offering for local purposes of \$ 165,000. *8.36 90 up*
- ✓ 4. **The Budget Committee** recommends that the bequest of \$ 10,000 (from the estate of Mr. and Mrs. Huff*) be *borrowed* used by the Budget Committee if, as and when appropriate to reduce the size of the annual deficit in 2001. *From the Capital Projects Bequest Fund.*
- ✓ 5. **Session** recommends that the congregation approve our assigned amount for Presbyterians Sharing of \$ 27,500 as our target in 2001.

as amended
(borrowed only)

Presbyterians Sharing: Recent History at Parkwood

	Target	Actual	Over-target
1997	22,000	22,991	991
1998	25,000	25,537	537
1999	27,500	30,280	2,780
2000	27,500	29,319	1,819
2001	27,500		

unspent interest
6782..

- ✓ 6. **The Budget Committee** recommends that the funds available for outreach from the Outreach Bequest Fund be allocated as follows:

✓ +3000

- \$ 1000 Reduce Gracefield Debt
- \$ 500 Christian Commitment Research Institute
- \$ 500 Radio Station CHRI
- \$ 200 Christian News Ottawa

Experimental Fund?

\$ 2200

*Mrs. Huff attended Parkwood in a wheelchair before her death in 1988. In her Last Will and Testament, she left \$ 10,000 to Parkwood for "their Building Fund". This amount was payable on the death of her husband (June 2000). Her intentions (in 1988 and earlier) can be interpreted as intending to help to provide wheelchair accessibility at Parkwood. Given that this accessibility is now available, the funds could be used for other purposes.

6782
2200
4582
3000
1582

e. Social and Civil Concerns Group

1. Chair's report

Our Food Bank has benefitted many people who are in need of its staple food items. Many people are generous with grocery donations to keep a variety of food on the shelves at Parkwood. A list of needed items is available.

Carlington Social Action Committee meets once a month. Jean Sida and I attend the meetings. The area churches send reps to this committee. Parkwood's turn to supply a Saturday night dinner for twenty-five single people for a Drop-in Dinner and social gathering is February 17th.

Good news came at the end of the year when a much needed large donation came to cover the looming deficit. Parkwood Women's Group gives a yearly donation. Parkwood Church assists with the chaplain's salary. Sue Taylor, the long-time chaplain retires this year.

Stats for October 2000

Emergency Food Program

Number of requests 638

Number of people helped 1502 (673 were children)

Number of new clients 27

Repeats 241

Day programs

Drop-in day program 1540 people

Evening drop-in 229 people

Breakfast program 593 persons.

This place has many programs for adults and children; the need is enormous. It is a mission field in our midst just a little North of Baseline Road off Merivale Road.

Respectfully submitted, Marion Campbell

f. Worship and Nurture

1. Chair's report

The many committees that fall under Worship and Nurture have had another busy year serving the congregation of Parkwood and community. Many of their reports follow separately.

We have seen a decline in the number of children attending the 9.30 a.m. Sunday service. As a result of this decline and teacher shortage, we are currently providing 930 Sunday School for those under grade four. The older children remain in the church service and are given a bulletin to be completed on the message of the service. The structuring of the Sunday School will continue to require recommendations from interested members of the congregation. There is

no easy solution to ensuring our children receive ongoing Christian education and nurturing during the two services. The children's Logos Program continues to provide Christian teaching and nurturing as a mid-week program. Under the leadership of Alta MacFie and the help of many volunteers from the congregation, the number of students has increased and the program flourished. The addition of the Director of Youth and Outreach has given Parkwood a greater presence in the work of nurturing youth in their Christian life and in becoming Christian leaders. We are actively working to expand the Youth program and to make an impact on the youth in the local community. Evening youth friendly worship services are planned for year 2001. More physical space for the youth program will need to be given consideration by the congregation in 2001.

Worship and Nurture promoted several social events connected with worship such as, the annual Sunrise Service and Pancake breakfast, the Church

congregational picnic, strawberry after service social, mid-summer lemonade and sandwich after church social and Rally Day corn boil.

Other events Worship and Nurture were involved in were: Presbytery Rally held at St. Andrew's church, Ottawa, Intergenerational events at Easter and Christmas organized and presented by Holly MacDonald and Pam Pestaluky, ensuring families were asked to light the Advent candles, reviewing the results of the Parish Nurse survey and forwarding recommendations to Pastoral Care that resulted in the Lunch and Learn series of education, recommending that a file system for mail be investigated to prevent the mail and Pulse having to be piled on the Narthex table, encouraging evening services that were given by Macellus Mindel last winter, participating in the recruiting and hiring of the new Youth and Outreach Director, selecting members to become part of the committee recruiting and hiring a new minister, sending letter of appreciation to Ian Dalton for his work in the Youth ministry of our church, providing support and direction to the Sunday School Superintendent and Director of Youth and Outreach, presenting our Logos Program and banner at Presbytery youth and children education day held at St. Pauls church, Ottawa, participating as a member of the Presbytery Worship and Nurture Committee, monitoring and making recommendations for the Worship and Nurture budget and trying to recruit people to help with social events and seeking new members for our committee in 2001.

Special appreciation goes to Flora Brown for organizing and ensuring that the congregation could enjoy Parkwood's annual Christmas Dinner. Appreciation also goes to Marcellus Mindel for his Christian devotion and commitment to ensure Parkwood had an Advent script that was unique to Parkwood and worthy of the occasion. Worship and Nurture is very grateful for the excellent music our choirs provide and for the leadership of our Choir Directors and assistants. We look forward to hearing music from the newly purchased chimes. Thanks to Logos Worship leader for teaching the senior children of Logos to play a few tunes on the chimes. The children appeared to enjoy playing them and they

sounded great. We give thanks to the Bible leaders, Ladies and Men group leaders and all the members of our congregation who freely give their time to ensure the worship and nurturing of our congregation is given a high priority.

Respectfully submitted by Dora Brown, Chairperson of W&N.

2. Adult membership course

An adult membership course was given by Floyd McPhee entitled FOUNDATIONS OF CHRISTIAN LIVING. Topics included the following: The Bible, Understanding the Nature of God, Jesus Christ, The Holy Spirit, The Cross, The Church, Baptism, The Lord's Supper, Living the Christian Life, What is a Presbyterian?

3. Bethel Bible series

The Bethel Bible Series continued during the Winter and Spring with its Old Testament Series, and in October the New Testament courses began. The Bethel Bible Staff is as follows:

Teachers	:	Russ Passmore, Tim Visser, Barbara Cairns* and Margaret Williams
Material Coordinator	:	George Dance
Assistants to Teachers	:	George Dance
Minister	:	Floyd McPhee

4. Bible Study groups

Each week several Bible Studies take place. They are as follows:

Sundays 8.30 a.m. (Men)	- Tim Visser
Wednesdays 9.30 a.m. (Women)	- Claire McPhee
Thursdays 7.00 p.m.	- Marcellus Mindel
Fridays 7:30 p.m.	- Tim Visser
Sundays 8:00 p.m.	- Jean Sida

Men's Bible Study

The many things that are revealed at our Bible Studies are absolutely amazing; the wisdom, guidance and love that is found when the Word of God is truly studied.

We have a Men's Bible Study at 8.30 every Sunday morning. Coffee is served. The Bible does tell us how to live and solve our problems. It is amazing what is brought up and how the answers are found. Come and join us and you will learn about the great love of God.

Tim Visser.

Koffee Klatsch

Koffee Klatsch meets every Wednesday at 9.30 a.m. for fellowship and Bible study. We are an enthusiastic group. The Bible study is always interesting. We have been studying 1st John. At our first meeting on January 8th, we will ^{And out} what to say when a Jehovah Witness person comes to our door and how to answer some of their questions. It is our mid week walk with the Lord. Come and give us a try. Babysitting is available. For more information call Claire McPhee, 224-8438.

Respectfully Submitted by Claire McPhee.

Thursday night Barrhaven Bible Study

In September, this changed to Thursday night at 7.00 p.m. at the home of Anita Finley, also in Barrhaven.

The study topic was effective intercessory prayer, with six persons regularly attending. We continue to grow in the adoration and knowledge of God, love and intercession for his people, and the grace to accept instruction from the Holy Spirit speaking through Scripture.

In 2001, this group will meet at 7.00 p.m. on the first and the third Thursday of every month, at the home of Anita Finley. topics for 2001 include The Holy Spirit in You, God's Medicine Bottle, God's Remedy for Rejection, The Marriage Covenant, God's Plan for Your Money, Does Your Tongue Need Healing?, How to Fast Successfully, Shaping History through Prayer and Fasting, and Spiritual Warfare.

Respectfully submitted, Marcellus Mindel.

Friday Night Bible Study

At our mixed Friday night (7.30) Bible Study we do have a great time. Many concerns and questions are shared. We are now studying Genesis and are just getting into the part of Joseph. We have all been very surprised how beneficial this Book is to us in every day living. We have videos of Abraham, Jacob, Joseph and Moses to really make it come alive. Many questions are raised and with God's help answers are found.

We also have three potluck suppers during the year and sometimes we go as a group to hear a speaker etc.

Our average attendance is 8 people, ranging from ages 32 to 83. Come and join us. If you need a ride, we will pick you up. Call Tim at 825-3434 or 224-3287.

Tim Visser.

5. Celebration 2000 Committee

The Celebration 2000 Committee wishes to thank the Parkwood congregation for its overwhelming response and financial support during its year of operation.

Your support and generosity have made the millennium year as well as, the ecumenical observance a very memorable and successful effort.

The Committee was active only during the first 6 months of the millennium year. During this time, the Committee continued its fundraising efforts towards the purchase of Parkwood's congregation gift for the Greenview Church. The video projector was purchased and on June 25, 2000 Syvelyn Gayle made the representation to the Rev. Wally Wong.

A joint picnic was held on the same day with the Greenview and Parkwood congregations. The picnic was scheduled to be held at the Malvern Soccer Field, but due to inclement weather, the event took place indoors at Rev. Wally Wong's residence. Unfortunately, the Rev. McPhee was out of town for a portion of the day. Upon his arrival home was faced with an emergency situation which prevented him from attending either the picnic or the presentation.

The final meeting of the Celebration 2000 Committee was held on June 5th, 2000 at which time it was unanimously agreed that the committee should be disbanded. Syvelyn made a presentation to session on June 26, 2000 and requested permission to discontinue as well as to dismiss the Celebration 2000 Committee, effective June 30th, 2000.

Respectfully, Syvelyn Gayle, Convenor.

6. Choir

"Shout with joy to God, all the earth! Sing the glory of his name; make his praise glorious!" (Psalm 66:1-2)

The worship services at Parkwood usually include music in one or more of its many forms. The choir leads the congregation in the singing of the hymns and often also includes an anthem which is intended to support the minister's sermon message. At Easter and also at Christmas the choir provides special music in the form of a cantata. This year the cantata "Let Us Adore Him" was repeated, giving the congregation opportunities to share in the singing. Also the Christmas cantata was presented at Kilian seniors' residence in Kanata.

Choir practices are held weekly, on Wednesday evenings at 7:45 p.m. All people who like to sing are welcome to join us in the church (usually in the sanctuary, sometimes in the meeting room). Singers are needed in all the parts. Hank VanDyk has been the choir director for many years. His leadership and musical abilities are much appreciated.

We fondly remember Lidy Haartman, formerly a faithful choir member, who passed away this year.

Respectfully submitted, Stewart Reeves, President.

7. Christian Growth course

Two Christian Growth Courses were led by Floyd McPhee during the year. The courses were entitled SPACE FOR GOD and LIVING PRAYER with an average attendance of 8.

8. Church School

Sunday School 9:30

Jr Church Doris St Louis and Cindy Elder

Sunday School 11:00

Pre School and Kindergarten : Deborah Munday

Grade 1 & 2 : Anne Marie Lamasse

Grade 3, 4 & 5 : Kristine Marion

Grade 6, 7 & 8 : Tim Visser

We have approximately 20 children attend Sunday School per Sunday

Susan McCullough

9. Courses

The following courses were offered to the community in 2000:

- Parenting young children (ages 0-5)
- Growing in marriage
- Marriage preparation
- Separated and divorced persons
- Anger management

10. Craft group

We love to laugh and enjoy making crafts. These are the qualities each member of the craft group possesses. If you fit into this category, then come and join us.

We worked very hard this past year and produced many different crafts, which were sold at the bazaar.

Respectfully submitted by Christina Kritsch.

11. Director of Youth and Outreach



"Brought to the foot of the Cross, this generation of youth will explode into lives of freedom, power, love, and service."

Year-end

Report

Director of Youth & Outreach Ministries

As can be seen above, there were some changes in Parkwood's youth ministry program last year. In June, I (being Ian Forest-Jones) was hired to the above-noted position. The summer months were spent visiting youth, running a Tuesday night program, and generally assessing the potential of Parkwood's youth ministry. I was

able to recruit 2 adult volunteers (Marcellus Mindel & Marcia Forest-Jones) and 3 youth volunteers (Firas Nasser, Megan Mindel, & Regan Rambally). We started the GenXplosion program in September with a new complement of programs and a new strategy for youth mission.

Programs:

Teen LIFE - A social and educational program for teens on Tuesday nights. We meet in the Fellowship Hall (decorated as a coffeehouse), enjoy refreshments, fun & games, and discuss personal development issues from a faith perspective. Attendance averaged 6-10. One youth member invited a friend, who has attended consistently since.

C&C LIFE - A program similar to Teen LIFE for young adults. Met Friday nights. Attendance average= 6-12. Four new young adults joined us for this program.

Bagels & Parables - A weekly prayer breakfast for teens. Average attendance= 4.

Spiritual Development Courses - I provided 2 Bible study programs last year. We discussed the topics: Understanding Our Mission & God Behind The Scenes. Average attendance= 6-10.

Combined Social Activities - A group of youth joined Chuck Fraser for a canoe trip in August; Two carloads of youth drove to the ocean outside of Washington, DC, for a swim; 14 youth competed aggressively on a local mini-golf course in September; 22 members of our GenXplosion youth programs enjoyed a wonderful potluck Christmas Party.

Other Interesting News:

Corel Corporation donated a full-version copy of the CorelDraw 10 graphics suite.

GenXplosion hit the Internet at the URL: www.genxplosion.net

Numerous individuals generously donated money and equipment: Linda & Mark Crane, Chris & Adrian Marion, Andrew & Denise McGregor, and Joan & Eric Bernston.

Established a Mission Team, a volunteer management structure that provides for the proper recruiting, training, involvement, program reporting, and support of volunteers.

Outreach:

Parkwood Promotional Brochure - I gave our brochure a new design and used this brochure to promote the November Rummage Sale & Parkwood's Christmas/New Year's Eve services.

Program Analysis & Outreach Strategy - I developed a strategy for developing Parkwood's outreach program (to be presented to Session in January 2001).

Conclusions:

I believe that, with the help of our GenXplosion Mission Team, I have laid a solid foundation for a youth ministry based on the above-noted vision statement. Over 2001, we will emphasise community-building among the youth attending our GenXplosion programs, and train them for living a missionary lifestyle. I will work on promoting our programs further and involving our youth in ecumenical worship & service initiatives in Ottawa, facilitated by my involvement in the local YOYO youth workers network.

12. Fun and Fellowship

A new social group called FUN AND FELLOWSHIP started in January. Several events were held during the year: March 17 - Bowling; April 30 - Nature Hike; May 12 - Nepean Choir Concert; November 4 - Progressive Dinner. The average attendance was about 20. More events are planned for 2001. There will be a visit to Winterlude in February; 67's Hockey game in March; a Bird

Watching Hike in April/May; and a trip to Canada Village in May/June. Plan to join us.

13. The Gracefield Camping committee

The Gracefield Camping committee organizes a Parkwood Family Camping Weekend at Gracefield each September. The Camp was held on September 15 - 17, and the theme was TRAVEL. A total of 40 people attended. The Camp Dean was Stewart Reeves and the Camp Registrar was Gerry Hogan. On Saturday morning Bible Study was held for all ages, with sporting events in the afternoon. Supper was provided Saturday evening and afterwards a Campfire was held. Worship was provided Sunday morning LED BY Ian Forest-Jones. and a Craft time in the afternoon. The Gracefield Camping Committee consists of: Gerda de Vries, Ian Forest-Jones, Chuck Fraser, Gerry Hogan, Floyd McPhee, Judy Reeves, Stewart Reeves and Jean Sida.

14. Ladies' Breakfast

The Ladies meet each month on a Saturday morning, except during Summer and December. We prepare our breakfast, sing, share personal concerns, give up-dates on church and Christian activities we are involved in, listen to Bible scripture supporting the speakers topic and our own nurturing, offer prayers for those who give us requests and for our own needs, listen to speakers who bring us a variety of information and interests and enjoy a great breakfast.

We collect a fee of \$4.00 per breakfast to purchase the food and small gift for the speaker. We give what money we have left over at the end of the year to the charity agreed upon by the group. For a few years Flora Brown frequently prepared a hot breakfast. When she was not available Jean Elder and I bought various breakfast foods and prepared them. This past year Flora has not been available so I decided to ask all members of the group to give us a hand at preparing the breakfast and in cleaning up after words. This has provided input as to choice of food items and I think added a bit of interest to our breakfast. I hope everyone will agree to help out again next year. I want to thank all those who helped not only with the food but with the music, scripture reading, prayers and for setting up the night before. Special thanks goes to Jean Elder, Doris St. Louis and Diane Walford. The breakfasts are a wonderful way for ladies to share and grow in their Christian faith and to give support to each other. We hope more ladies will join us. I ask if any one knows a lady that would be an appropriate and interesting speaker to please give me their name. After 10 years of coordinating the breakfast I'm running out of ideas.

Submitted by Dora Brown, Coordinator.

15. The Library

The most important event of the year 2000 was the gift from Dr. McPhee of 36 books from his Library. We thank him for his generosity. An author-title list of these books may be seen in the November issue of "The Pulse of Parkwood".

Contemplating the integration of 36 more books on the already crowded shelves meant one thing - surely some changes had to be made. Thanks to the men who moved the card files and to Roy Bailie who painted them. This was the beginning. Next was guessing how much extra space would be needed and starting at the end going backwards to the beginning - every book had to be

moved - some twice because a mistake had been made. Now it is finished - book shelves dusted - we are happy with the result.

The following new books were purchased during the year - The Book of Common Order of the Church of Scotland and the Book of Common Worship of the Presbyterian Church in Canada. These, with 9 other books donated by individuals informed as to the identity of donors but those known this year are, Alida Haartman, Dorothy Nekrassoff and Thelma Passmore. We extend thanks to Dorothy and Thelma.

About Reading: Janette Oke, Canadian author, is quoted as saying "If a child has only one book to read, let it be a Bible". Can you imagine having only one book to read? If you could choose, would it be a Bible?

As you know, we have several Versions of the Bible in the Library and many good books about God and about the Bible - Read Prov. 2:6 and THINK what it is saying - that "The Lord" (that is, He Who created us and all things) "GIVES wisdom, knowledge and understanding." Something to think about!

Daily Devotional Booklets available.

Respectfully, Margaret Williams.

16. Logos Program

Our first full year of Logos ended last April. During our year-end evaluation, we were able to give thanks to God for the many positive outcomes that we could observe in the children as a result of the Logos program. We agreed that some of our goals, such as regular church attendance and participation in worship were growth areas. We discussed our concerns with Rev. Randy Webb, Logos Consultant and Elizabeth Denbeigh, Ontario Representative when they visited us in May. They gave us some useful direction and reassured us that we had made excellent progress during our first year. Rev. Webb preached May 14th and cohosted a seminar with Elizabeth Denbeigh on May 15th to which other churches were invited. Another purpose of Rev. Webb's visit was to gather data in an attempt to better serve Canadian churches.

Deborah Mundy and John Huber attended the Logos Training School in

Northview, Michigan in June and were excited to see a long-standing Logos program in operation. The exuberant participation of youth in worship was heartwarming.

The Logos program reopened September 27th with 18 children. All children returned but one. On guest night November 29 we had 6 visitors, stretching the younger worship group to 20 children. We expect to sign up some of these visitors for the second term.

We have worked on some specific applications of the Logos Golden Rule this year with some positive results in behaviour.

The Jr. High Group participated 3 times in the 11:00 a.m. worship through song, drama, and chimes. They also participated in the advent candle lighting and responsive reading and presented a play during the Intergenerational Event worship service. They helped create puppets and painted their puppet theatre.

When the Logos Program was being considered, a fund was set up for training. People have continued to contribute to this fund for scholarships and further training. This fund will be phased out in the new year and all expenses including training will appear in the budget. Supporters are encouraged to contribute to the General Fund.

Alta MacFie, Logos Director.

17. Men's Breakfast

The Men's Breakfast has enjoyed another successful year of Christian fellowship with a great line-up of interesting speakers from all walks of life who have enriched our lives in some way with their message.

We are now into our nineteenth year of running the Men's Breakfast with an average attendance of over twenty-five men during the last two years of meetings. We wish to acknowledge the tireless efforts of Bill White, who obtains these speakers for our breakfast, Gordon Walford, who has faithfully provided us with the music accompaniment for our hymn sing and Tim Visser, who never fails to contact the men each month, and to organize the breakfast.

The breakfast meetings were once again held in the comfortable Gold Room of the Carlingwood Family Restaurant at the Carlingwood Shopping Centre. The meetings took place once a month on a Saturday morning at 8:00 a.m., usually the last Saturday of each month.

We also made our visit to Gracefield on November 3rd, 2000 for our weekend "Retreat". Our guest speaker was Ian Forest-Jones (our own Youth Director) and his theme was "Growing Fruitful Christians in Post-Modern Soil". We had a turnout of some fifteen men, and lively discussion periods.

We welcome all the men of the church and their friends who have not yet experienced this opportunity to enjoy a wonderful hour of getting to know your

fellow men you say "hello" to Sunday mornings at Church but you don't know who they are! So join us on the last Saturday of each month and enjoy the Christian Fellowship!

For further information, please contact anyone of the following members of the Men's Breakfast Team:

Tom Kennedy	- coordinator	- 224-4894
Tim Visser	- follow-up	- 825-3434
Bill White	- speakers	- 224-6162
Gordon Walford	- music	- 225-1836
Rev. Dr. Floyd McPhee	- chairman	- 225-6648
Stewart Reeves	- treasurer	- 829-1092.

Tom Kennedy.

18. Newcomers Dinners

Organized by Flora Brown, 2 dinners were held, one in the Spring and one in the Fall, for new Parkwood people. Newcomers were invited to join Session members for a dinner and a time of fellowship and singing hymns. It is an effort on Session's part to welcome those who are new to our congregation.

19. Newcomers Visitation Team

On Sunday mornings you will notice someone standing behind Floyd McPhee as he greets people coming out of our Sanctuary after each Service of Worship. The person standing behind him is a member of our Newcomers Visitation Team. Members take turns helping newcomers fill out our Guest Book, and then taking them downstairs during our Coffee hours and introducing them to others. This is followed up by a phone call, asking the Newcomer if we can give further information regarding Parkwood to them. A member of the Team looks after replacing the "purple" cards in the Pews each week. Members of the Newcomers visitation Team include Flora Brown, Sylvia Hepburn, Tom Kennedy, Mary MacPherson, Jean Sida, and Stocky Stockford..

20. Pastoral Care team

Our Parkwood Pastoral Care Team is made up of a group of caring people who assist the Minister and Session in Pastoral Care. Members of the Team include Dora Brown, George Dance, Rowat Deeks, Dorothy Nekrassoff, Thelma Passmore, Margaret Roach, and Jean Sida. Floyd McPhee acts as Supervisor. Members of the team participated in visiting out-of-town Presbyterians for two months at the Civic Hospital. Beside meeting monthly for training in "pastoral care" several members took the 10 week Basic Pastoral Care Training Program, and also took advantage of various workshops presented during the year. The

Pastoral Care team also provided a Communion Service and Social Hour for "shut-ins" in the Spring and in the Fall.

A new program was started under the sponsorship of Pastoral Care Team. LUNCH AND LEARN had five well attended meetings. A lunch was served each time at 12 noon and a presentation given between 1:00 and 2:00 p.m. The topics included: Living Wills - April 17; Healthy Aging - May 15; Heart & Stroke Concerns - September 18; Stress Reduction - October 23 and Arthritis - November 20.

21. Piano Keyboard Fund

At the beginning of 2000 the total amount accumulated in this fund was \$2,223.00. By the end of August it had grown to \$2,967.00. In September we received a call from a friend of Gerda de Vries who was planning to sell her 15 year old Samick piano and wondered if our church would be interested in buying it. David Atkinson, Hank Van Dyk, Evelyn Warburton, and I went to try it out. We all agreed that it was in good condition, sounded great and was about the right size for use in our fellowship hall. We made the decision to purchase the piano for \$2,200.00 and were able to buy a set of dolly wheels and a clamp-type lock (for when needed) for \$417.30 including installation. We paid \$128.40 for delivery of the piano to the church. We were able to donate our old piano to Gracefield Camp and Conference Centre for their use in the Jolly Roger. Parkwood Women's Group were kind enough to pay for delivery of the piano to Gracefield. The total remaining in the fund at year end was \$331.00.

Diane Walford.

22. Praise Ensemble

Praise Ensemble, the vocal group that ministers in music at our 9:30 a.m. worship service, sings regularly from early fall through to the start of summer. In January 2000 we started the new year off with a Potluck get-together after church at the Walfords' to celebrate 10 years since the group began in January '90, meeting in our home every Sunday evening for practices. Many good memories came to mind from years past. Later on each of our members received a Presbyterian "burning bush" pin and a "musical note" choir pin as a remembrance of the anniversary and to celebrate the new millenium just beginning. This gave us a little boost to get us going through the cold winter months of practices and we sang regularly at worship services throughout the year.

In the fall we were happy to receive three young men, Andrew Pitt, Regan Rambally and Graham Walford (two tenors and one bass), Denise McGregor as soprano and welcomed back Dianne Nickerson, an alto, from a two year break. It was encouraging to have more voices as we began practicing our Christmas music. Praise Ensemble sang the Christmas musical "All on a Christmas

Morning" which was the first cantata we ever sang (in '91). We have a short warm-up at 9:10 a.m. before the service begins. We hope you will consider whether this might be a way God would have you serve in His church, and if so, join us any Thursday evening soon. God bless.

Diane Walford

23. Pre-Kinder Korner Playgroup

This co-operative playgroup is for children, from infants to 5-year olds, and their parents or caregivers. Pre-Kinder Korner is every Wednesday from 9:00 - 11:00 and runs in conjunction with Koffee Klatch so that mothers can attend Bible Study while their children are enjoying playing with their peers under the supervision of the playgroup coordinator. The playgroup consists of a free station play, snack and craft time and a circle time for song and finger play. There is a nominal charge to cover the craft supplies and to enrich the church's toy inventory. We are looking into purchasing children's Sunday School chairs in the future. The average attendance in 2000 was 35 children with a cutoff registration limit of 35 (this has been upped to 40 in 2001). The playgroup has been successful in its outreach, as a number of children have attended Vacation Bible School and other church functions.

This Parkwood sanctioned group serves to provide an informal outreach to adults as well as allowing adults and children to socialize and relieve the stresses of isolation associated with parenting/caregiving. While there is no real Christian content, it provides an excellent opportunity for Christian fellowship and nurturing while practicing practical Christianity. The group is under the umbrella of Worship and Nurture and, as such, is covered by the Church insurance. We use the fellowship hall free of charge and we are self-sufficient.

Respectfully submitted, Kristine Marion, Playgroup Coordinator.

24. Reformation Services

The Reformation Rally and Teaching Mission, co-sponsored by Parkwood and a number of other local congregations, took place on the last weekend of October. The Guest Speaker was the Rev. Dr. John Vissers, Principal of Presbyterian College, Montreal. He spoke on the Theme: "Following the Real Jesus in the Millenium.

25. Separated and Divorced Group

We have met every two weeks during the school year, with a weekly course from January to Easter. This year our group has been small, about 5 - 9, but it has been extremely valuable as people can deal with their feelings about separation and divorce. I believe that this is an outreach ministry to those who need us. Our

thanks to all who come to lead the course and help so many people. Our thanks also to those who babysit. Even if no children arrive, we need sitters to be there for any who do come. If anyone would like more information please call Dorothy Nekrassoff 225-5307.

Dorothy Nekrassoff, Facilitator.

26. Summer Mid-week Services

During the months of July and August mid-week services were held each Wednesday evening at 7:30 p.m. The services were led by Phil Campbell, Floyd McPhee and our Student Assistant, Taralea Murphy. Talks were given on the following religions: Islam, Buddhism, Judaism, Christian Science, Mormonism, Unitarianism, Jehovah Witness, Scientology and the New Age Movement. Evelyn Warburton played the piano for the hymnsing.

27. Sunday Lenten Services

During the Lenten season each year, special evening services are held on Sunday evenings. This year the messages were given by the Rev. Dr. Mariano DiGangi. His topics were: Jesus Betrayed; Jesus Condemned; Jesus Denied.

28. Women's Group

Year 2000 was an exciting year. As you can see from our financial statement, \$5,343.75 was raised through our annual Rummage Sale and

Bazaar etc., thus a number of charities were helped. We also enjoyed some fun evenings. The year's program was as follows:

- January : We hosted a Mystery Night;
- February : Congregational Year 2000 Celebration, a huge success;
- March : Jill Hamer-Wilson from Inter-Varsity Christian Fellowship was our Guest;
- April : Susan Walker, a Representative from Kardish Health Food Store spoke on Health and Nutrition;
- May : Light Classical Music Evening with Elizabeth Morrison and Sam Clemann;
- June : Dinner at the Olympian Restaurant and fun and refreshments at Fran McKenny's afterwards;
- September : We started the season with a fun Spaghetti dinner at which everyone sported their own unique bib. Everyone had a lot of fun;
- October : We had a craft night;

November : African Mission Evening at which Irene Nesbitt showed her slides from her recent African trip;

November : Was our Bazaar. Our profit this year was almost \$3,000.00;

December : Christmas Program. We had an insight into Mary's life and candle-light worship.

The Women's Group is friendly, fun loving, caring and a hard working group. New members are always welcome. Don't miss out on an opportunity to get involved.

Respectfully Submitted by Christina Kritsch.

**Parkwood Women's Group
Year End Statement
December 2000**

Bank Balance - December 31, 1999

\$ 3,988.17

Receipts			
Bazaar	\$ 2,956.00		
Designated Offering	158		
Offerings at Meetings	318.69		
Special Lunches	493.58		
Rummage Sale	588.35		
Concerts	601.7		
Calendars	116.51		
Glad Tidings	10		
Barbeque	100		
Interest	0.95		\$ 5,343.75
		\$ 5,343.75	\$ 9,331.92
Disbursements			
WMS, General Expenses	\$ 1,000.00 100.00		
Inner City Ministries	100		
Christian Blind	100		
Telci	50		
Leprosy	50		
Harvest House	100		
Shepherds of Good Hope	100		

Salvation Army	100		
Union Mission	100		
Palliative Care	100	\$ 1,900.00	
Inner City Ministries	110		
Urban Christian Outreach	110		
Union Mission	377		
Carlington Comm. Centre	100		
White Gift	500	\$ 1,197.00	
Greenview Church	200	200	
	Forward	\$ 3297.00	\$ 9,331.92
	Carried Forward	\$ 3297.00	\$ 9,331.92
Calendars	\$ 147.50		
Coffee	50.98		
Shoe boxes	120.74		
Crafts	195.24		
Speakers	70		
Food etc.	336.13		
Advertising	38.32	958.91	
Piano Moving	375.5		
Music Gifts	100		
Glad Tidings	30		
Table for Sanctuary	100	605.5	
Flowers	232.76		
Book	12.95	245.71	\$ 5,107.12
			\$ 4,224.80

Bank Balance - December 31, 2000

\$ 4,224.80

Respectfully Submitted
Ruby Griffiths

29. Worship group

A group of people representing the 9:30 a.m. and 11:00 a.m. Services of Worship and the Youth Services met on a number of occasions to discuss how we can enhance our Services of Worship. Members of the Worship Group include David Cottrell, Ian Dalton, John de Vries, Chuck Fraser, Mike Holmes, Andrew McPhee, Floyd McPhee, Sandra McPhee, Marcellus Mindel, Stewart Reeves, Diane Walford and Gord Walford.

30. Worship team

A worship Team made up of Hank van Dyk, Floyd McPhee and Diane Walford met on a regular basis to go over the theme for each Service of Worship and to choose Hymns, Responsive Readings, Scripture Readings and Special Music.

C. NEW BUSINESS

I POLICY AND PLANNING RECOMMENDATIONS

II ELECTION OF AUDITOR

III ELECTION OF TREASURER

IV ELECTION OF SESSION COMMITTEES

buzzer - downstairs to FM for research-action if possible
PeP look at making funds from BOP available at
times other than the annual meeting

Presbyterians Sharing... In Mission

Through *Presbyterians Sharing*... we participate in

- Canada Ministries:
 - 27 new church development ministries
 - 16 town, rural and remote ministries
 - 13 chaplaincies
 - 8 inner-city ministries
 - 9 urban ministries
 - 10 native ministries
 - 2 francophone ministries
 - 1 refugee ministry
- International Ministries:
 - 44 overseas personnel in 21 countries
 - 29 overseas partners

Through *Presbyterians Sharing*... we provide support for

- 3 theological colleges
- approximately 1000 congregations in their ministries of evangelism, Christian education, worship, stewardship and justice-related matters
- youth work through Youth in Mission, Triennium, Synod youth directors, camping support
- training for ministers
- congregations in their search for a new minister; guidance conferences for students and professional church workers
- the annual General Assembly, its staff and committees

Thank you, Presbyterians across Canada, for your gifts to *Presbyterians Sharing*...

Presbyterians Sharing... supports our mission

In Guatemala — where Ken Kim serves with an agency (COVERCO) that monitors working conditions in garment factories and agro-export plantations that produce cheap goods for our consumption in the north. Kennis Kim is contracted with The Presbyterian Church in Canada to arrange mission tours to Guatemala for groups from Canada.

At Boarding Homes Ministry — where the Rev. Rodger Hunter and his teams of volunteers work to build Christian community in Toronto's rooming houses and boarding homes and to provide the people of these homes with pastoral care. Many residents are not able to attend a regular church service, and rely on these times of devotion for the kind of spiritual nurturing which leads them closer to the presence of God.

In Kenya — where Dr. Rick Allen works with the Presbyterian Church of East Africa (PCEA) as a community health physician. The problem of HIV / AIDS continues to worsen in Kenya, and it is estimated that 20% of teenagers are now infected with HIV. Rick's primary role is to address the concerns of the PCEA with respect to HIV / AIDS prevention.

At Tyndale-St. Georges Community Centre — where Program Coordinator Kim Kidder Alexander and staff plan and run programs for mothers and infants, language classes for mothers from Bangladesh, information workshops for parents and a toy lending library. The Centre's English as a Second Language program attracts hundreds of people from across Montreal. Programs for children and youth help participants to improve grades, develop skills and build relationships.

In Taiwan — where Marlene Buwalda works at the Presbyterian Bible College in Hsinchu, Taiwan. She teaches conversational and business English and leads bible studies. Only 2-3% of the Taiwanese population is Christian, and Marlene is working to introduce young people there to the knowledge of Christ's love.

At Saskatoon Native Circle Ministry — where the Rev. Stewart Folster ministers to native Presbyterians. The ministry's focus has been on establishing a worshipping community of many ages. At a time when many churches are struggling with dwindling numbers of young people, the circle is filled with children and youth. Fifteen regularly attend church school. Several are active in the city-wide Presbyterian youth group, and many attend summer bible camp.

In Romania — where Brian Johnson teaches English and music at the Theological Seminary of the Hungarian Reformed Church. Besides teaching, Brian has established a male choir which is made up of students from the seminary. This group has travelled extensively throughout Transylvania, singing to share God's love with many people.

At Campus Ministries — where chaplains at universities throughout Canada provide students with a supportive and non-threatening environment in which to share both their faith and academic journeys. Students and staff experience Christian community through weekly worship and communion services, weekend retreats, bible study groups and social events. This year, The Presbyterian Church in Canada supports 13 chaplaincies in Canada.



These are just some of the places where your gifts to *Presbyterians Sharing*... make a difference. The estimated givings in 2001 from congregations for *Presbyterians Sharing*... are \$8,050,000.

Worship for a Congregation's Annual Meeting

Call to Worship (for two voices)

Voice 1: Share the gift!

Voice 2: What gift?

Voice 1: Our gifts of time, talent, tithing and togetherness.

Voice 2: Those are gifts, but where do we begin?

All: We begin by offering our worship to God.
Let us share the gift!

Prayer

God of all creation

Who has gifted people throughout time,
through your son Jesus Christ

you have gifted us with grace and forgiveness.

Forgive us when we have failed to share our gifts
in ways that might bring about your kingdom.

Open our hearts and minds to the ways you would have us
share with others,

that the presence of your Holy Spirit

may be felt here in this congregation,

in our community, and throughout the world.

In the name of Jesus Christ we pray. Amen

A Litany of Gifts

Voice 1: People of God, celebrate the gifts that enrich
our lives!

All: Breath and food,
caring people and gentle words,
music and colours.

Voice 2: Celebrate God who is the giver.

All: We praise God for knowing what we need
and for giving even before we ask.

Voice 1: Many of God's gifts surprise us:

All: Like the hug of a child,
words of encouragement,
bright coloured blooms from gray buds.

Voice 2: Many of God's gifts fulfill us:

All: New vocational opportunities,
courage to stand up for justice,
words that say "I love you."

Voice 1: Many of God's gifts change us:

All: Hope when despair rules,
forgiveness when sin burdens,
"Yes" when we expected "No."

Voice 2: Now let our common words thank God.

All: O God, giver of every good and perfect gift,
we thank you for reaching out to us,
touching and caring,
loving and giving.

Voice 1: And let our lives thank God.

All: Help us, O God, more and more to become
giving people,
reaching out to those who lack,
touching the lonely ones,
caring for those who are troubled,
living with all in joy and hope and peace,
giving gifts of time and self and wealth.

Voice 2: In our giving we grow in God's image.

All: For God is a giver.

Voice 1: We become more like the people God made us to be.

All: For God created us for good.

Voice 2: In our giving, we become caring stewards for God.

All: Today, O God, consecrate our living and our
giving as members of this congregation. Amen.

Adapted, Consecrating Stewards. Used with permission.

We Respond

Voice 1: Share the gift!

All: Christ in us!

Voice 2: Christ in us!

All: Share the gift!

Extend this greeting and response, "Share the Gift — Christ in us," to those around you with whom you will be discussing the ministry of the church for the upcoming year.

Hymn

The Church is Wherever God's People

#302, *Book of Praise* (1972); #484, *Book of Praise* (1997)

1. The church is wherever God's people are praising,
singing God's goodness for joy on this day.
The church is wherever disciples of Jesus
remember his story and walk in his way.
2. The church is wherever God's people are helping,
caring for neighbours in sickness and need.
The church is wherever God's people are sharing
the words of the Bible in gift and in deed.

*Reproduced from Songs and Hymns for Primary Children. © 1963 renewed 1974 by
The Westminster Press. Used by permission of Westminster John Knox Press.*

Alternate hymn — **We Have This Ministry**
#590, *Book of Praise* (1997)

Closing Prayer

Leader: Generous God,
May we be as free in sharing our gifts
as you are in gifting us.
We will strive to be a community
that reflects your generosity and grace.
Let us share the gift.

All: Share the gift!
Christ in us! Amen

ANNUAL REPORT 2001

PARKWOOD PRESBYTERIAN CHURCH

10 Chesterton Drive,
Ottawa, Ontario
K2E 5S9

A word from the minister:

"But to each one of us grace has been given as Christ apportioned it. This is why it says: "When he ascended on high, he led captives in his train and gave gifts to men." (What does "he ascended" mean except that he also descended to the lower, earthly regions? He who descended is the very one who ascended higher than all the heavens, in order to fill the whole universe.) It was he who gave some to be apostles, some to be prophets, some to be evangelists, and some to be pastors and teachers, to prepare God's people for works of service, so that the body of Christ may be built up until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fulness of Christ."

(Ephesians 4: 7-13, NIV)

In reading over the reports submitted by the various officers and committees of Parkwood Church giving details of the life and witness of the congregation for the past year, I am conscious of the diversity of gifts, breadth of vision, and depth of commitment evident in the body of Christ in our midst. The Lord's faithfulness to His promises and to His people is to be observed and celebrated.

In embracing the call from God and from you to serve as pastor, I am conscious of the Lord's mysterious but clear guidance. With eagerness and with joy I come to proclaim the good news of Jesus Christ, to nurture faith and godliness, and to equip God's people for Christian service. I am grateful to all in the congregation of Parkwood Church and in the Presbytery of Ottawa who contributed to the induction service on December 2nd, which was a Spirit-filled and memorable evening, and for the many helpful and practical kindnesses shown to me and to our family in the process of our moving and arrival.

In my inaugural address to the session on December 17th, I stated that I count it a high privilege to be called to serve as minister of Parkwood Presbyterian Church. I look forward to the future which God has for us in His service together, as we seek to discern His will and to walk and work together in obedience to His word, in the grace of Jesus Christ, and in step with the Holy Spirit.

May God be pleased to renew our individual lives and our life together as His church as we offer ourselves -- body, mind, and spirit, and time, talent, and treasury --afresh and without reserve to Jesus Christ, our Saviour and Lord.

May God's abundant grace, mercy, and peace be ours in the year 2002.

Sincerely, in Christ,

James T. Hurd,
Minister.

Remembering one who died in 2001
"Precious in the sight of the Lord is the death of His saints"

Phoebe MacLennan

PARKWOOD PRESBYTERIAN CHURCH ANNUAL CONGREGATIONAL MEETING

Saturday, February 16, 2002 - 6.00 p.m.

Page

MINISTER'S MESSAGE

Congregational supper

5.00 p.m.

AGENDA

1. Call to Order	6.00 p.m.	
2. Opening Devotions	6.00 p.m.	
3. Election of secretary	6.05 p.m.	
4. Approval of agenda	6.05 p.m.	
5. Minutes of annual meeting February 3, 2001	6.25 p.m.	1
6. Minutes of congregational meeting June 26, 2001		5
7. Reports from Session Officers	6.35 p.m.	
(a) Clerk: Dale Atkinson		7
(b) Representative elder: Gordon Walford		7
(c) Roll clerk: Phil Campbell		8
(d) Head ushers		
9.30 and 11:00 Tim Visser		8
(e) Refreshments: Tim Visser		8
(f) Communion clerks: Carol Brown and Marcia Harten		9
(g) Memorials clerk: Dorothy Nekrassoff		9
8. Reports of Session Committees		10
(a) Finance and Maintenance Committee		11
(1) Chairman's report		11
(2) Auditor's report		12
(3) Financial Statements		13
(b) Mission and Outreach Committee		19
(1) Chairman's report		19
(2) Vacation Bible School		19
(3) Website		20
(c) Policy and Planning Committee		
(1) Secretary's Report		21
(2) Budget Committee		23
(d) Search Committee		26
(1) Chair's Report		26
(e) Social and Civil Concerns Group		26
(1) Chair's report		26

(f) Worship and Nurture Committee	29
(1) Chair's report	29
(2) Adult membership courses	30
(3) Bethel Bible Series	31
(4) Bible Study groups	31
(5) Choir	32
(6) Christian Growth courses	32
(7) Church School	33
(8) Craft Group	34
(9) Gracefield Camping Committee	34
(10) Ladies' Breakfast	35
(11) Library	36
(12) Logos	36
(13) Men's Breakfast	37
(14) Newcomers' Dinners	37
(15) Newcomers Visitation Team	38
(16) Pastoral Care Team	38
(17) Piano Keyboard Fund	38
(18) Praise Ensemble	39
(19) Pre-Kinder Korner	40
(20) Reformation Services	40
(21) Separated and Divorced Group	41
(22) Summer Mid-week Services	41
(23) Sunday Lenten Services	41
(24) Women's Group	41
(25) Worship Team	44
(26) Youth Director	44
9. New Business	
(a) Policy and Planning Report and Recommendations	
(b) Appointment of Auditor	
(c) Election of Treasurer	
(d) Nominating Report	
(e) Other	
10. Adjournment	
11. Closing Prayer	

PARKWOOD PRESBYTERIAN CHURCH ANNUAL MEETING - FEB. 3, 2001

A lasagna supper was served in the Fellowship Hall at 5:00 p.m. Following the supper the annual meeting was called to order in the Fellowship Hall at 6:15 p.m. by the minister, Rev. Floyd McPhee, who led the congregation in a devotional period. Forty-nine people were present.

Moved by Jean Sida, seconded by Dianne Nickerson, that Stewart Reeves act as secretary. Motion carried.

Moved by Dorothy Nekrassoff, seconded by Dianne Nickerson, that the agenda be accepted as printed. Motion carried.

Moved by Phil Campbell, seconded by John Huber, that the minutes of the previous annual meeting on Feb. 5, 2000 be accepted as printed. Motion carried.

Business arising from minutes: In response to a question by Rachel McGregor, the moderator reported that the Sunday School plans had changed, so that there are Sunday School classes for Grade IV and below at 11 a.m., resulting in no change to the times of the worship services.

Reports

Moved by Dorothy Nekrassoff, seconded by Dianne Nickerson, that the reports of the Session and the Session appointments, pages 4-7, be accepted as printed. Motion carried. It was later noted that Judy Reeves and Stewart Reeves should be included in the list of session members. It was also noted that Michael Holmes should be added to the Worship and Nurture Committee for a three year term.

Moved by Dorothy Nekrassoff, seconded by Jean Sida, that the Finance and Maintenance Committee reports, pages 8-15, including the Chairman's report, Auditor's report, and financial statements, be accepted as printed. Rachel McGregor asked why the expenditures for insurance and telephone were expected to almost double. Lorne Roach reported that the insurance increased because of a new appraisal of the value of the building and contents, and the telephone cost increase was because a new private line will be added for use by the minister. Rachel McGregor also asked if renovation of the Mulvagh wing was under consideration. Dan Moffett replied that some preliminary evaluation had been completed, and that repairing the windows should proceed. Following discussion, motion carried.

Moved by Roger MacPherson, seconded by Dennis Featherstone, that the Search Committee report, page 16, be accepted as printed. Dorothy Nekrassoff asked if a cutoff date for receipt of applications had been determined. Dennis Featherstone replied that no cutoff date had been determined yet. Tom Kennedy asked if church members would have an opportunity to see the questions to be asked of the prospective ministers. The moderator replied that the search committee would prepare the list of questions. Dennis Featherstone added that the person recommended by the committee would be here at least a day before preaching, and members could then meet the person. Some sample questions were discussed. Andrew Lam asked if the search committee would hear the preacher in his/her present setting. Dennis Featherstone replied that this might be possible, or that the committee might ask the candidates to supply a video or audio tape. Andrew Lam also asked what would happen if the congregation disagreed with the search committee. Dennis Featherstone hoped that there would be no disagreement, reviewed events leading up to the call of Rev. McPhee in 1979, and stated that the search committee would continue until the congregation agrees on the choice of a new minister. Rowat Deeks asked if the minister's views on the sexual orientation controversy would be considered. Dennis Featherstone replied that they would. Dan Moffett asked for an explanation of how the

congregational profile was prepared. Dennis Featherstone replied that the profile was based on 115 responses from the congregation to the questionnaire which was circulated. Gordon Walford added that the profile also includes a description of the congregation and the surrounding area. Dan Moffett suggested that the congregational profile be published in the newsletter. Following discussion, motion carried.

Moved by Dorothy Nekrassoff, seconded by Stocky Stockford, that the Mission and Outreach Committee report, pages 17-20, (including the chairman's report, VBS and website) be accepted as printed. John Huber recommended corrections as follows: under *Special Appeals* it should read "The two special appeals were for Livingstonia Synod, Malawi, and the Navigators."; and under *Strawberry Social and Mission Fair* it should read "These were planned for June and October but were not held." With corrections, motion carried.

Moved by Tom Kennedy, seconded by Scott Nickerson, that the Policy and Planning Committee report, pages 20-21 (including the secretary's report and the budget committee's report - excluding the budget for 2001) be adopted as printed. Motion carried. Moved by Gordon Walford, seconded by Dorothy Nekrassoff, that Parkwood Church take out an annual membership in the Evangelical Fellowship of Canada. Gordon Walford explained that this group publishes magazines and newsletters emphasizing the work of the Christian community across Canada, and sometimes acts as a lobby group to various levels of government. The membership cost is \$1 per member per year. Motion carried.

Moved by Jean Sida, seconded by Rowat Deeks, that the Social and Civil Concerns Group report, page 24, be accepted as printed. Motion carried.

Moved by Deborah Mundy, seconded by Phil Campbell, that the Worship and Nurture Committee chairman's report and the reports of all the organizations reporting to the Worship and Nurture Committee, be accepted as printed. (pages 24-40 inclusive). On p.27, under *Koffee Klatsch*, line 3 should read "...we will find out what to say". On p.30, under *Other Interesting News*, line 3, the names are Kris and André Marion. With corrections, motion carried. There was some discussion of programs for children and youth.

New Business - Budget Committee Recommendations

Moved by Dennis Featherstone, seconded by Dianne Nickerson, that the search committee have a budget of \$14,000 for the year 2001. Motion carried.

Moved by Dorothy Nekrassoff, seconded by Phil Campbell, that the congregation approve a maximum spending level for local purposes of \$210,225. In response to a question by Rachel McGregor, Gordon Walford stated that the deficit shown in the budget is due to the search committee expenses and the full-time salary of the Director of Youth and Outreach, and that the budget will be reviewed during the year to determine if some of the unrestricted investment funds can be used for deficit reduction. The moderator noted that deficit budgets have occurred in previous years. Motion carried. Details of the budget are shown on pages 10-14 and summarized on page 22 of the Annual Report.

Moved by Phil Campbell, seconded by Dorothy Nekrassoff, that the congregation accept a target for total offering for local purposes of \$165,000. Motion carried. In response to a question by Andrew Lam, Dennis reported that this figure does not include the bequest from Mrs. Huff. Motion carried.

Moved by Gordon Walford, seconded by Phil Campbell, that the bequest of \$10,000 (from the estate

of Mr. & Mrs. Huff) be used by the budget committee if, as and when appropriate to reduce the size of the annual deficit in 2001. Following discussion by Andrew Lam and Judy Reeves, the motion was amended: that the bequest of \$10,000 (from the estate of Mr. & Mrs. Huff) be borrowed by the budget committee from the capital projects bequest fund if, as and when appropriate to reduce the size of the annual deficit in 2001. Amended motion carried.

Moved by Dorothy Nekrassoff, seconded by Phil Campbell, that the congregation approve our assigned amount for Presbyterian Sharing of \$27,500. Motion carried.

Moved by Tom Kennedy, seconded by Gordon Walford, that the funds available for outreach from the Outreach Bequest Fund be allocated as shown on page 23 of the Annual Report. In response to a question by Rachel McGregor, Gordon Walford noted that the unspent interest in the Outreach Bequest Fund is \$6,782, which is more than the sum of the proposed allocations. In response to a question by Judy Reeves, Gordon Walford explained that the Christian Commitment Research Institute would be using data from Statistics Canada to inform the community about some of the things Christians do for the community. Andrew Lam asked if the budget committee could be more generous with the interest from the Outreach Bequest Fund. Gordon Walford replied that not many suggestions were put forth in 2000. Rev. Linda Robinson noted that the Presbyterian Church in Canada national office has an experimental fund for research projects. Following discussion, motion carried.

Appointments

Moved by Dorothy Nekrassoff, seconded by Russ Passmore, that Harry VanDyk be reappointed as auditor. Motion carried.

Moved by Dianne Nickerson, seconded by Duane Townsend, that Lorne Roach be reappointed as treasurer. Motion carried.

Moved by Dorothy Nekrassoff, seconded by Roger MacPherson, that the session committees be appointed as shown on page 7 of the Annual Report, with the addition of Michael Holmes to the Worship and Nurture committee for a three year term. Motion carried.

New Business

It was agreed to extend thanks, by applause, to Evelyn Warburton for long service as church historian, to Harry VanDyk for long service as auditor, to Floyd McPhee for long service as the minister, to the Ladies Group for catering many occasions, and to Barbara Townsend, Duane Townsend, Margaret Main and Frances Robertson for preparing the meal.

Moved by Jean Sida, seconded by Diane Nickerson, that the Second Saturday Nighters Fund (\$84) be donated to Gracefield Camp. Motion carried.

Moved by Duane Townsend, seconded by Gordon Walford, that the Furnishings Fund (\$403) be transferred to the general operating fund. Amendment moved by Dorothy Nekrassoff, seconded by John Huber, that the Furnishings Fund be transferred to the Gracefield Campership Fund. Amendment defeated, motion carried.

Moved by Gordon Walford, seconded by Ian Forest-Jones, that the Lois Burrell Memorial Fund (\$370) be transferred to the Youth Group Fund. Motion carried. It was agreed that the Lois Burrell Memorial Library Fund (\$590) be renamed the Library Fund.

Moved by Ian Forest-Jones, seconded by Dorothy Nekrassoff, that the Youth Bursary Fund (\$44)

and the Youth Development Fund (\$214) be amalgamated into the Youth Sponsorship Fund, to be used for educational purposes. It was agreed that the motion be referred to the Policy and Planning Committee, to prepare a statement defining the purpose of the fund more clearly.

Moved by Andrew Lam, seconded by Andrew McGregor, that the Session define the funds shown as liabilities on page 15, and show how they are funded. Motion carried.

Moved by Marcellus Mindel, seconded by Dorothy Nekrassoff, that the Annual Report show the names of the members of the Policy and Planning Committee under the Session Committees. Motion carried. The moderator reported that the members of the Policy and Planning Committee are all elders, appointed by the session for an indefinite term.

Moved by Dan Moffet that other church appointments, such as organist, music director, secretary, caretaker, etc. be reported annually. It was agreed that the motion be referred to the Policy and Planning Committee.

Chris Kritsch reported that the door buzzer cannot be heard downstairs. This was referred to the Finance and Maintenance committee for action.

In response to questions by Diane Walford and Rachel McGregor, Lorne Roach reported that interest is earned by the Outreach Bequest Fund at the prevailing rate, and that if it is not spent, it accumulates from year to year. Moved by Rachel McGregor, seconded by Dianne Nickerson, that an additional \$3000 be allocated from the Outreach Bequest Fund toward Gracefield debt reduction. Motion carried. Andrew Lam suggested that in future the budget committee might look at ways of deploying the Outreach Bequest Fund on an ongoing basis.

Moved by Tom Kennedy, seconded by Dianne Nickerson, that the meeting be adjourned. The meeting closed with prayer by Rev. Floyd McPhee at 8:30 p.m.

Respectfully submitted,
Stewart Reeves, Secretary.

Congregational Meeting June 26, 2001

The Interim Moderator the Reverend James Statham introduced himself to those present. Rev. Statham read from John chapter 4 and after a discussion constituted the meeting with prayer.

Election of a secretary. Moved by Dorothy Nekrassoff and duly seconded that Dale Atkinson be secretary. Moved by Dorothy Nekrassoff and duly seconded that nominations cease. Motion carried.

Moved by Dorothy Nekrassoff seconded by Gordon Walford that we dispense with the reading of the last annual congregational meeting. Motion carried.

The Interim Moderator asked if the congregation was ready to proceed with the call. It was moved by Dorothy Nekrassoff and seconded by Debra Mundy that Parkwood proceed with the Call. Motion carried.

The Interim Moderator turned the meeting over to Dennis Featherstone, chair person of the Search Committee. Dennis reported on how the committee arrived at the guarantee to Presbytery for minister's stipend as follows. Annual stipend: thirty nine thousand nine hundred and eighty dollars. \$39,980.00 which amount is inclusive of annual car allowance and to provide twenty one thousand dollars (\$21,000.00) annually for housing allowance (including utilities). In addition to this shall be reported as stipend and added to the study leave of clauses 1 and 2.

We agree to make payments of the above amounts monthly, and we undertake to review the stipend and allowances annually in consideration of any changes in the cost of living, or in the needs of our minister. We further engage to use our utmost diligence to the end that our minister may regularly receive the stipend and allowance herein.

We further agree:

1. To give two weeks study leave annually and to provide five hundred dollars (\$500.00).
2. That the benefits of number 1 above shall be cumulative up to five years.
3. To give five weeks holiday annually.
4. To pay supply during the periods of study leave and holidays.
5. In case of disability or extended illness to continue to provide stipend, accommodations and allowances for a period not less than set by the general assembly, and to pay the cost of pulpit supply.

In addition, we will pay the necessary moving expenses to settle the Minister in this congregation.

Moved by Dennis Featherstone, seconded by Harry Van Dyk that the above be the terms of the Call. Motion carried.

Reverend Statham asked if we were prepared to ballot on Reverend James T. Hurd.

Agreed.

Only Communicant members present were able to cast a ballot. The overseers of handing out the ballots were Russ Passmore, Phil Campbell and Roger MacPherson.

On completion of the balloting Lorne Roach, Dale Atkinson and Gordon Walford retired to count the ballots. The results were as follows. No 12 Yes 87. There were no spoiled ballots.

Moved by Dennis Featherstone seconded by Bob Foster that Reverend James T. Hurd's name be placed in the Call. Motion carried.

Moved by the secretary that the ballots be destroyed, seconded by Harry Van Dyk.

Motion carried.

Reverend Statham led the meeting in prayer.

Duane Townsend asked for and led in a round of applause for a job well done by the Search Committee.

Reverend Statham asked for names of those who should speak for the Call at the Presbytery meeting, and the following names were nominated: Linda Crane, Dennis Featherstone, Roger MacPherson, Susanne Reid, Bob Foster, Russ Passmore, Andrew Lam and Harry Van Dyk. Moved by Dorothy Nekrassoff, seconded by Gordon Walford that nominations cease. Motion carried.

Stocky Stockford moved that we adjourn and Moderator adjourned the meeting with prayer at 9:10PM.

Respectfully Submitted
Dale Atkinson
Secretary

Reports from Session Officers

a. Clerk

The Session of Parkwood consists of the following elders as of Dec 31, 2001:

Jan Sheridan	John Huber
Dorothy Nekrassoff	Roger MacPherson
Dale Atkinson (clerk)	Willis Sayers
Dennis Featherstone	Kristine Marion
Flora Brown	Rob McEwen
Gordon Walford	Mary Ward
Phil Campbell	Sharon Van Dyk
Wentworth Stockford	Russ Passmore
John de Vries	Andrew McGregor
Bob Foster	Roy Bailie
Stewart Reeves	Marcia Harten
Judy Reeves	Michael Holmes
Dianne Nickerson	Susan McCullough
Jean Sida	Carol Brown
Margaret Williams	Thelma Passmore
Marion Campbell	Marcellus Mindel
Tim Visser	James Hurd
Nadine Cottrell	
Charles Fraser	Sid Williams (inactive)
Harry Van Dyk	

Respectfully submitted, Dale Atkinson, Clerk

b. Representative elder

The Presbytery of Ottawa meets regularly the 3rd Tuesday of January, March, May, June, September and November and holds other meetings as required. The moderator of presbytery is currently Ian Gray of the Church of St. David & St. Martin on St. Laurent Blvd. During 2001, two new ministers came to our presbytery, our own James Hurd and William Ball to Westminster. William's wife Christine is the area educational consultant, a position funded by the national church and the Women's Missionary Society. At the end of the year there was one charge vacant in the presbytery, the congregation at Stittsville. During the year our Presbytery youth worker Debbie Montpetit resigned and moved to Winnipeg where her husband had been relocated. After several months of searching, Presbytery hired Ian Bone to replace Debbie. Ian is well known to youth through his involvement with Gracefield camp. Ian's office is set up at Westminster church (his home congregation). The francophone work continues with Charles Kahumbu as stated supply. This year synod changed its modus operandi from a court to which all were invited to a "commissioned court". This means Parkwood will be sending a representative to synod once every five years or so. Our rep. elder is also volunteer webservant for both the presbytery and the synod.

Respectfully submitted,
Gord Walford, representative elder

c. Roll clerk

Number of members December 31, 2000	268
No. Removed during 2001	
Death	3
Transfer	9
Session Resolution	6
No. Removed by Session Resolution in 2000 but not reported last year	4
No. added to the Roll during 2001, all by profession of faith	13
No. on Roll December 31, 2001	259

W. P. Campbell

d. Head ushers

9.30 Service

It was a pleasure setting up a new schedule from September 2001 to June 2002. We have twenty people who volunteered once very ten weeks to do the ushering. It is a great way of serving to greet people coming in to worship.

11.00 Service

Many thanks to the many volunteers who help ushering at the 11.00 o'clock Service. It is an honour to serve at the entrance to God's House, greeting those who come to worship Him.

Tim Visser

Refreshments after 9.30 and 11.00 Services

Many thanks to forty volunteers who so willingly served after 9.30 and 11.00 Services. It is a great way to invite visitors for a cup of coffee, to socialize and watch to our youngsters play.

One family I wish to really thank is the Bailie family who faithfully, week after week, makes sure that sufficient supplies of coffee, tea, milk, juice and cookies are on hand. They also call the ushers and volunteers for the kitchen every week to remind them. On many occasions they step in if the volunteer is not available.

Thank you. What an excellent way to serve Christ.

Tim Visser

e. Communion clerk

The number of people served communion in 2001 are as follows:

	9:30 Service	11:00 Service	Total
March	71	110	181
Good Friday			131
June	108	133	241
October	67	79	146
December	110	117	227
Christmas Eve			28
New Years Eve			10
Average attendance at Lord's Day Communion Services			199

Thank you to all the elders who have assisted in the service of communion throughout the year.

Carol Brown and Marcia Harten

f. Memorial clerk

This past year donations have been received for the Organ Replacement Fund, Memorial Fund Pastoral Care Fund, and for Hymn Books. Thanks to the congregation for their generosity. We couldn't have these extras without your help.

Dorothy Nekrassoff,
Memorials Clerk.

Session Committees for 2002

Finance and Maintenance Committee

ONE YEAR 2002

Kevin Gallinger
Rosalie Lam
Margaret Main
Sue Porter
Duane Townsend

TWO YEARS 2002-03

Clare Haynes
Dale Presley
Frances Robertson
Jean Sida
Graham Walford

THREE YEARS 2002-04

Roy Bailie
John Curnow
Jim Elder
Paul Hart
Dan Moffet
Andrew McGregor

Ex officio: Caretaker, Minister, Administrative Assistant, Treasurer.

Mission and Outreach Committee

ONE YEAR 2002

Kris Marion

TWO YEARS 2002-03

John Huber
Marcia Harten
Stewart Elder
Chris Tan

THREE YEARS 2002-04

Ex officio: Minister, Youth Director

Worship and Nurture Committee

ONE YEAR 2002

Mark Crane
Susan McCullough
Katherine Newton

TWO YEARS 2002-03

Linda Crane
Megan Mindel
Marcellus Mindel
John deVries
Alta MacFie

THREE YEARS 2002-04

Andrew Lam
Denise McGregor

Ex officio: Minister, Organist, Pianist, Sunday School Superintendent, Director of Youth and Outreach

Policy and Planning Committee

Dennis Featherstone, Roger MacPherson, Gordon Walford, Stewart Reeves,
Harry VanDyk, Phil Campbell

(a) Finance and Maintenance Committee

(1) Chairman's report

The Finance and Maintenance Committee met monthly and dealt with problems and new requirements as they arose. Committee members were very supportive of the chair in their regular attendance and their willingness to do their part to resolve problems.

Again this year the most frequent problem was with the Handicapped Lifting Device (elevator). John Curnow and Dale Presley have, in turn, kept after the maintenance company to try to find a way to get better performance from the unit. The latest recommendation is that the unit be "parked" upstairs when not in use. The maintenance of the elevator has cost a substantial amount of money again this year.

Consideration was given to a number of projects, but there were not enough funds for projects such as paving the overflow parking lot, renovations to the Mulvagh Wing, additional outdoor lighting (still under review) and other smaller projects. Repair work was done to one section of the roof to minimize the potential for leaks but two other areas may also require work. The air conditioning was repaired at a cost of \$860.00.

Several meetings have been held by subcommittees to consider options regarding the telephone and computer requirements for the church. Again the primary constraint is finding the best options for the funds available, both for equipment purchases and monthly fees for a second phone line and for high speed computer service.

Additional chairs were purchased for the Sunday School (with 50% funding from Kris Marion). More chairs will be required for adults to replace aging chairs, but plans are presently on hold due to the tight budget.

Outdoor maintenance work was done as usual this year. We plan to remove the pine brush beside the front steps as it has become too large.

We hope to have some help putting down more grass seed in weak areas. This should minimize the growth of dandelions and ragweed. We do not spray dandelions but we did put some weed and feed on the ragweed this year with encouraging results.

We are getting the church property appraised this year, as required, to ensure we are properly covered by our fire insurance.

Once again, many thanks to Nadine Cottrell, Jean Sida, Lorne Roach, Flora Brown and all the others who have helped out with the tasks around the church. Your interest and efforts are appreciated.

Duane Townsend

(2) Auditor's report

I have audited the financial statements of Parkwood Presbyterian Church as at December 31, 2001. I have conducted this audit in accordance with generally accepted auditing standards. These standards require that I plan and perform an audit to obtain reasonable assurance that these statements are free of material misstatement. In my opinion these financial statements present fairly the financial position of Parkwood Presbyterian Church as at December 31, 2001.

A handwritten signature in black ink, appearing to read 'Harry VanDyk', with a stylized flourish at the end.

Harry VanDyk, C.M.A., Auditor

(2) Financial Statements

PARKWOOD PRESBYTERIAN CHURCH CONSOLIDATED RECEIPTS AND DISBURSEMENTS SUMMARY FOR THE PERIOD ENDED DECEMBER 31, 2001			
	2001 BUDGET	2001 ACTUAL	2002 ESTIMATES
OPENING CASH AND INVESTMENT BALANCE	\$164,504	\$164,504	\$148,175
RECEIPTS			107.00%
OFFERING: Local Purposes	\$165,000	\$153,268	\$164,000
OFFERING: Special Appeals Local	\$0	\$13,606	\$0
OFFERING: Special Appeals Outreach	\$27,500	\$35,466	\$27,500
BEQUESTS	\$0	\$0	\$0
MEMORIALS	\$0	\$40	\$0
TOTAL OFFERING	\$192,500	\$202,380	\$191,500
OTHER INCOME: Interest	\$7,500	\$8,083	\$5,892
OTHER INCOME: Rentals	\$9,000	\$9,630	\$9,000
OTHER INCOME: Recoveries	\$1,368	\$6,112	\$1,769
TOTAL OTHER INCOME	\$17,868	\$23,825	\$16,661
TOTAL RECEIPTS	\$210,368	\$226,205	\$208,161
DISBURSEMENTS			
MISSION & OUTREACH	\$15,180	\$14,710	\$11,460
WORSHIP & NURTURE	\$51,739	\$49,969	\$53,835
THE KIRK SESSION	\$5,457	\$5,169	\$5,817
SEARCH COMMITTEE	\$14,000	\$9,448	\$0
FINANCE & MAINTENANCE	\$123,849	\$110,494	\$129,209
SPECIAL APPEALS LOCAL USE	\$0	\$17,278	\$0
SPECIAL APPEALS OUTREACH	\$27,500	\$35,466	\$27,500
MEMORIALS	\$0	\$0	\$0
TOTAL DISBURSEMENTS	\$237,725	\$242,534	\$227,821
SURPLUS(DEFICIT) FOR YEAR	-\$27,357	-\$16,329	-\$19,660
CLOSING CASH AND INVESTMENT BALANCE	\$137,147	\$148,175	\$128,515

OTHER INCOME DETAILS FOR THE PERIOD ENDED DECEMBER 31, 2001			
	2001 BUDGET	2001 Actual	2002 ESTIMATES
GST&PST Refunds	\$1,368	\$1,378	\$1,769
Interest	\$3,000	\$3,512	\$1,322
Interest Outreach Fund	\$4,500	\$4,571	\$4,570
Rentals	\$9,000	\$9,630	\$9,000
Sundry-HRDC Grant-Students/Interns	\$0	\$4,161	\$0
Grants/Recoveries	\$0	\$573	\$0
Total	\$17,868	\$23,825	\$16,661

SPECIAL APPEALS-LOCAL RECEIPTS DETAILS FOR THE PERIOD ENDED DECEMBER 31, 2001			
	2001 BUDGET	2001 Actual	2002 ESTIMATES
Choir Fund		\$40	
Christmas Dinner Fund		\$564	
Course Fees Fund		\$185	
Flower Fund		\$560	
Gracefield Campership Fund		\$555	
Hymn Books, Bibles		\$75	
Logos Training		\$1,657	
Organ Replacement Fund		\$622	
Parkwood Womens Group		\$52	
Pastoral Care Fund		\$745	
Separated/Divorced group		\$94	
Session Benevolent Fund		\$4,847	
Sound System Fund		\$400	
Student Assistance		\$175	
White gift		\$505	
Youth work		\$2,530	
Total		\$13,606	

SPECIAL APPEALS-OUTREACH RECEIPTS DETAILS FOR THE PERIOD ENDED DECEMBER 31, 2001			
	2001 BUDGET	2001 Actual	2002 ESTIMATES
Campus Crusade		\$357	
Carlington Comm Resource Center		\$630	
Christian Blind Mission International		\$140	
Food Bank		\$730	
Gracefield Presbyterian Center		\$817	
Live The Vision		\$574	
Ottawa Christian Counselling		\$130	
Ottawa Innercity Ministries		\$120	
Presbytery of Ottawa PCIC Ministries		\$536	
Presbyterian Sharing	\$27,500	\$27,810	\$27,500
Presbyterian World Service		\$2,810	
Union mission For men		\$5	
Women's Missionary Society		\$200	
Wycliffe Translators		\$607	
Total	\$27,500	\$35,466	\$27,500
Total Local and Outreach	\$27,500	\$49,072	\$27,500

**PARKWOOD PRESBYTERIAN CHURCH
MISSION AND OUTREACH COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2001**

	2001	2001	2002
	BUDGET	ACTUAL	ESTIMATES
Advertising-brochures	\$1,500	\$117	\$1,000
Advertising-newspapers	\$3,400	\$3,178	\$3,400
Carlington Chaplaincy Fund	\$1,800	\$1,800	\$0
Gracefield Camp	\$1,000	\$1,000	\$0
Intervarsity Christian Fellowship	\$1,200	\$1,200	\$0
Mission Weekend	\$400	\$270	\$400
Outreach Mitchell Bequest interest	\$2,200	\$5,200	\$6,152
Outreach Programs	\$1,800	\$100	\$448
Renewal Fellowship Within PCIC	\$200	\$200	\$0
Separated/Divorced group	\$80	\$36	\$60
Vacation Bible School	\$1,600	\$1,609	\$0
Total	\$15,180	\$14,710	\$11,460

**WORSHIP AND NURTURE COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2001**

	2001	2001	2002
	BUDGET	ACTUAL	ESTIMATES
Adult Education	\$350	\$22	\$350
Audio-Visual	\$125	\$114	\$125
Choirs	\$1,000	\$965	\$1,000
Church Library	\$200	\$34	\$200
Church School	\$2,400	\$1,793	\$2,400
Director of Youth & Outreach	\$29,999	\$30,519	\$31,975
Hymnal&Pew Bible repairs/replace	\$50	\$0	\$550
Intergenerational Events	\$300	\$316	\$300
Lay Readers Breakfast	\$50	\$0	\$0
Lenten&Sunrise Services	\$400	\$331	\$400
Logos Program	\$3,000	\$968	\$2,130
Nursery Care	\$20	\$0	\$20
Organist/Pianist	\$6,385	\$6,385	\$6,385
Organist/Pianist Supply	\$200	\$150	\$200
Pastoral Care Training	\$150	\$14	\$150
Piano/Organ/Equip maintenance	\$550	\$541	\$550
Presbyterian Record	\$2,500	\$2,196	\$2,500
Pulpit Supply	\$750	\$2,766	\$1,050
Reformation Sunday	\$350	\$350	\$350
Shrove Tuesday Dinner	\$50	\$0	\$0
Social Hour	\$600	\$819	\$600
Special Events	\$200	\$0	\$0
Summer Services	\$100	\$47	\$100
Ushers	\$10	\$0	\$0
Young Peoples Groups	\$2,000	\$1,639	\$2,500
Total	\$51,739	\$49,969	\$53,835

**THE KIRK SESSION DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2001**

	2001	2001	2002
	BUDGET	ACTUAL	ESTIMATES
Conferences	\$400	\$0	\$200
Congregational Supplies	\$700	\$817	\$850
Renewal Fellowship Membership	\$0	\$0	\$100
Evangelical Fellowship Membership	\$0	\$0	\$200
Presbytery Dues	\$4,357	\$4,352	\$4,467
Total	\$5,457	\$5,169	\$5,817

**SEARCH COMMITTEE
FOR THE PERIOD ENDED DECEMBER 31,2001**

	2001	2000	2002
	BUDGET	ACTUAL	ESTIMATES
Recruitment Expenses	\$14,000	\$9,448	\$0
Total	\$14,000	\$9,448	\$0

**FINANCE AND MAINTENANCE COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2001**

	2001	2001	2002
	BUDGET	ACTUAL	ESTIMATES
Bank Charges	\$73	\$35	\$50
Canada Pension Plan	\$2,496	\$2,632	\$3,213
Caretaker	\$4,790	\$4,790	\$4,790
Computer Hardware/Software	\$1,000	\$1,966	\$2,800
Congregational Administrative Assistant	\$6,660	\$9,328	\$8,400
Employment Insurance	\$2,720	\$3,117	\$2,770
Fuel	\$3,100	\$3,211	\$3,300
Furniture&Equipment repairs/replacement	\$1,200	\$2,251	\$1,500
Insurance Church	\$6,300	\$3,489	\$4,560
Lighting	\$4,700	\$4,384	\$4,700
Minister's continuing education	\$500	\$333	\$600
Minister's extended health	\$3,024	\$3,024	\$3,348
Minister's housing allowance	\$18,450	\$12,513	\$21,000
Minister's stipend	\$42,540	\$28,147	\$39,980
Presbyterian Church Pension Plan	\$5,376	\$4,533	\$4,578
Repairs,Replacements&Maintenance	\$6,200	\$10,047	\$8,700
Snow Removal,Salt,Sand	\$2,500	\$2,689	\$2,700
Stationery&Office Supplies	\$8,000	\$7,701	\$8,000
Students/Interns	\$0	\$3,940	\$0
Telephone	\$3,020	\$1,466	\$3,020
Water&Sewer Charges	\$1,200	\$898	\$1,200
Total	\$123,849	\$110,494	\$129,209

SPECIAL APPEAL OUTREACH DISBURSEMENT DETAILS FOR THE PERIOD ENDED DECEMBER 31,2001			
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	2001	2001	2002
	BUDGET	ACTUAL	ESTIMATES
Campus Crusade for Christ		\$357	
Carlington Comm Res Center		\$630	
Christian Blind Mission International		\$140	
Food Bank		\$730	
Gracefield Presbyterian Center		\$817	
Live The Vision		\$574	
Ottawa Christian Counselling		\$130	
Ottawa Inncity Ministries		\$120	
Presbytery of Ottawa PCIC Ministries		\$536	
Presbyterian Sharing	\$27,500	\$27,810	\$27,500
Presbyterian World Service		\$2,810	
Union Mission for Men		\$5	
Womens Missionary Society		\$200	
Wycliffe Translators		\$607	

Total	\$27,500	\$35,466	\$27,500
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SPECIAL APPEAL-LOCAL DISBURSEMENT DETAILS FOR THE PERIOD ENDED DECEMBER 31,2001			
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	2001	2001	2002
	BUDGET	ACTUAL	ESTIMATES
Christmas Dinner Fund		\$299	
Course Fees Fund		\$510	
Flower Fund		\$770	
Gracefield Campership Fund		\$1,158	
Logos Training		\$4,533	
Parkwood Womens Group		\$52	
Pastoral Care Fund		\$266	
Second Saturday Nighters		\$84	
Session Benevolent Fund		\$4,847	
Separated/Divorced group		\$39	
White gift		\$505	
Youth Work		\$4,215	

Total	\$0	\$17,278	\$0
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PARKWOOD PRESBYTERIAN CHURCH
CONSOLIDATED STATEMENT OF ASSETS AND LIABILITIES
DECEMBER 31, 2001

ASSETS

CASH ON HAND AND IN BANK-UNRESTRICTED USE	\$10,194
CASH ON HAND AND IN BANK-RESTRICTED USE	\$2,981
INVESTMENTS-RESTRICTED USE	\$125,000
LOAN RECEIVABLE-RESTRICTED USE	\$10,000
CHURCH BUILDINGS, FURNISHINGS AT REPLACEMENT VALUE	\$1,391,182
LAND AT COST	\$45,000

\$1,584,357

TOTAL ASSETS

LIABILITIES

CAPITAL PROJECTS BEQUEST FUND	\$35,000
CHOIR FUND	\$100
CHRISTMAS DINNER FUND	\$1,082
COURSE FEES FUND	\$156
FLOWER FUND	\$350
GRACEFIELD CAMPERSHIP FUND	\$69
HYMN BOOKS, BIBLES FUND	\$465
KEY DEPOSIT	\$72
LOGOS PROGRAM	\$1,482
LOIS BURRELL MEMORIAL LIBRARY FUND	\$590
MEMORIAL FUND	\$1,236
OUTREACH BEQUEST FUND	\$75,000
OUTREACH BEQUEST FUND UNSPENT INTEREST	\$6,152
ORGAN REPLACEMENT FUND	\$953
PARKWOOD REFUGEE FUND	\$755
PASTORAL CARE FUND	\$1,987
RESERVE FOR CAPITAL EXPENDITURES	\$10,000
SEPARATED/DIVORCED GROUP	\$124
SOUND SYSTEM FUND	\$1,569
STUDENT ASSISTANCE FUND	\$435
SUNDAY SCHOOL FUND	\$93
YOUTH DEVELOPMENT FUND	\$258
YOUTH GROUP FUND	\$53

\$137,981

TOTAL LIABILITIES

(b) Mission and Outreach Committee

(1) Chairman's Report

Mission Weekend.

Rev. and Mrs. Robert Longmore from Jamaica were the speakers and gave a presentation on the church in Jamaica.

Special appeals. Three special appeals were held: for Wycliffe Bible Translators, Presbyterian World Service and Development (emergency relief), and Campus Crusade for Christ. One was also held for Gracefield Camperships.

Apartment Outreach.

Only one outreach to residents of apartments in the Parkwood church area was made. Invitations were delivered to residents of Hampton House, Chesterton Towers, and Chelsea House. We thank Parkwood congregation members who were willing to deliver them.

General.

Numerous appeals for support and monthly information bulletins from a diversity of Christian organizations, both local and international, are received at Parkwood each year. We encourage members of the congregation to take this information from the M&O bulletin board, read it, and support the organizations that the Spirit leads you to. Even if you cannot afford to support a ministry financially you can certainly do so with your prayers. Reading about these organizations is always fascinating and enlightening and will show you what wonderful work goes on in Jesus' name here in Ottawa and around the world.

We thank all members of the congregation for continuing to support so many Christian organizations and we pray that your generosity will continue in 2002, for God's service. Bless you all. To Him be the honour and glory for what he has led us to accomplish in his name.

Respectfully submitted

John Huber, M&O

(2) Vacation Bible School

Our 2001 Vacation Bible School curriculum was Group's Polar Expedition, where we discovered Jesus' love is cool! Exploring the wonders of God's beautiful creation revealed Jesus' love is powerful, refreshing, personal, gives us new life and is for everyone. Each day, the children experienced Bible investigation, music, crafts, games and corporate worship. One Biblical truth was taught each day in a variety of ways at different stations, thus allowing children with varied learning capabilities to enjoy and retain the Truth. We avoided the school-likeness with the rotation of the ages through the various stations each day. This format works well when there is a limited staff. The material was bolder than we have typically used in that the children were more involved: they had dialogue with Biblical characters like the Samaritan woman at the well or the Ethiopian Official; they were confronted with their 'sins', gave them to God and participated in prayer. They also took part in 'Operation Kid-to-Kid', a branch of Samaritan Purse, by preparing 12 shoeboxes to share God's love with children around the world.

Our average attendance was 62 children, 20 of which had little or no affiliation with a church. These children were given the book of Luke, with highlighted key verses, and their families were invited and encouraged to participate in our other church activities including Logos, playgroup and, of course, Sunday worship services. Although the numbers were low, the children were much more manageable and as a result, more time and emphasis was placed on the message each day. The overall feeling from the staff is that everyone got a lot more out of it this year.

Financially, we did very well. We applied for a share in monies set aside by Presbytery for Vacation Bible Schools and received enough to cover the expense of generic VBS signs. We were also under budget enough to contribute to the purchase of new Sunday school chairs required for VBS in conjunction with the PreKinder Korner Co-operative Playgroup. The free will offering at the VBS evening open house was generous as well, putting us \$100.00 under budget after all these extras.

Special thanks go to Super Pet for the loan of a dog house/igloo and to Bedrock Kennels for the rent of an authentic dog sled. The congregation was also generous in providing 'polar props' that made this VBS more memorable. Teachers were excellent in donating their time and supplies. Our interim youth director, Natasha Harrison, and Holly MacDonald were great assets in the opening and closing assembly each day as well as being instrumental in teaching the children the music that reinforced each lesson (excuse the pun). Publicity assistants gave freely of their time and skill to produce poster and coloring pages. Unfortunately, excess materials could not be returned but will be kept for future VBS and also shared with other groups in the church: Logos, Sunday school, Gracefield Camp, Playgroup, etc. The material itself is kept for recycling in about 5 years.

Respectfully submitted,
Kristine Marion, 2001 VBS Coordinator

(3) Parkwood's website

Parkwood's website will have been operative for 6 years this coming April. The first website for our church appeared on Infoweb (infoweb.magi.com) some time in April 1996. The site was moved from Infoweb to Cyberus (www.cyberus.ca) in March of 1997. In December 2001 Parkwood registered it's own "domain name" and arranged for web hosting through a Vancouver firm, AceofSpace. The site was physically moved from Cyberus to "www.parkwoodchurch.ca" over the holidays.

During 2001 the site had over 1400 "hits", averaging almost 120 per month. Since inception we've had 5733 visitors. Parkwood's contract with Cyberus finishes March, 2002. Since the group examining options for telephone service seemed to be leaning towards arranging for high-speed internet service (which doesn't provide web "space"), it was decided to go for our own domain name and web hosting. On the Cyberus site a page has been set up pointing people to the new web address. The new agreement also provides for a number of e-mail addresses related to the site name, so we have set up addresses for the minister, administrative assistant and youth & outreach director at the new web address: jthurd@parkwoodchurch.ca, office@parkwoodchurch.ca and ianfj@parkwoodchurch.ca respectively. Using the new domain

name will make it easier for people to remember our web address and e-mail addresses.

The site is maintained by Gord Walford from his home using Corel graphics software (Draw 7 and PhotoPaint 8) and a freeware HTML editor (Derekware).

Our site offers Parkwood "expatriates", including those who have moved away and college students, a chance to keep in touch. The "main" page includes our address, phone numbers, service hours, office hours, a staff list, a general description of our various ministries and activities (based on some of the brochures produced for distribution in the community). It also has sections for News, Coming Events and Miscellaneous, which features items of interest from near and far.

The site also includes

- our Statement of Purpose
- a History page
- a map showing where we are and how to get there
- the pastor's monthly message from the Pulse, with an archive back to April 1996
- the list of services for the month that is published in the Pulse
- lists of our activities
- the various courses and seminars we offer
- a connection to the Goshen Christian search engine for the world-wide-web
- a connection to some of the Bible Study resources on the web
- a page for visitors to send us feedback
- a list of Parkwood people and their e-mail addresses (35 plus 5 "expatriates")
- a page for Parkwood youth, linked to their own website "www.genxplosion.ca"
- a page showing the various symbols in our sanctuary
- a summary of our Youth Mission to Nicaragua in March '96
- a history of Parkwood's 1996 expansion project

Respectfully submitted,
Gord Walford, webservant

(c) Policy and Planning Committee

(1) Secretary's Report

In the past year, P&P dealt with a wide variety of issues, either initiated by the committee or referred to it by Session. Early in the year, P&P studied three papers referred to Sessions and Presbyteries by the General Assembly, on the subjects of Diaconal Ministry, Interim Ministry and the Ministry of Word and Sacraments, and prepared recommendations for Session. In cooperation with other committees and interested parties, P&P prepared draft guidelines for the use of computer equipment for consideration by Session. Input was provided to the Director of Youth and Outreach concerning his plans for outreach activities at Parkwood. P&P also assisted other committees in matters relating to the contract of the Director of Youth and Outreach, in matters relating to a congregational loan to Rev. Hurd, and in developing a revised job description for the Administrative Assistant. In September, P&P, with the approval of Session, formed an Interim Coordinating Group to provide support and assistance to Church staff until the arrival of the new minister. A suggestion that Session should consider establishing a Personnel Committee was investigated by P&P, which recommended that it was not advisable to change the existing

committee structure prior to the arrival of a new minister. This subject will likely be revisited at a later date. A list of Session policies was compiled as a reference for Session and for the new minister. P&P also recommended to Session that Parkwood join the Renewal Fellowship within the Presbyterian Church in Canada.

In 2001, P&P consisted of Dennis Featherstone (Chair), Phil Campbell, Stewart Reeves, Harry Van Dyk, Gordon Walford, Roger MacPherson (Secretary). Phil Campbell carried out the secretary's duties for the first half of the year. Susan McCullough has agreed to join the committee in February 2002.

Respectfully submitted,
Roger MacPherson, Secretary

(2) Budget Committee's Report

Financial Review for 2001

As indicated in the Annual Report for last year, the year 2001 was the second year of a major transition phase for Parkwood. There were one-time expenditures to find and move a new minister to Parkwood. Also, our Director of Youth and Outreach was on staff for the entire year compared to part of the year in the past. The Budget forecast for 2001 indicated that these two changes together would require an increase of up to \$28,000 in disbursements for 2001. To help finance this increase in spending, it was assumed that givings would increase by 8.4 percent to \$165,000.

As shown in the table below, the Budget Overview forecast indicated a possible deficit of over \$31,000 for local purposes in 2001. It was noted, however, that there typically is a lapse in actual spending relative to the budget and that the actual expenditures for the Search Committee could be substantially less than in the Budget. As shown in the table below, the total lapse in spending was over \$24,000. Unfortunately, total givings for local purposes were \$11,732 under what was assumed in the Budget. The final result for the year was a deficit for local purposes of \$12,918.

Receipts and Disbursements for Local Purposes: Budget vs. Actual for 2001			
	Actual	Budget	Difference
	(1)	(2)	(3)=(1)-(2)
Offering	153268	165000	-11732
Other	15093	13368	1725
Total Receipts	168361	178368	-10007
Search Comm.	9448	14000	-4552
Minister	48550	69890	-21340
Other	127852	126335	1407
Total Disbursements	185850	210225	-24375
Receipts less Disbursements	(17489)	(31857)	14368
Add: Interest Income(Outreach)	4571	4500	71
Deficit for Local Purposes	(12918)	(27357)	14439

Budget for 2002

The Budget Committee has identified several crucial financial issues facing the congregation in 2002:

- Total givings have not yet increased to a level that meets the financial commitment required to have a full-time Director of Youth and Outreach;
- Spending in 2002 will be higher than in 2001 due to having a minister for the entire year;
- The cost of upkeep of the church buildings continues on an upward trend;
- There are some one-time expenditures required to our telephone system (need for a private line for the minister and for less tie-up of our existing line) and a need to replace our broken printer.

In the light of the above challenges, Session invites all members and adherents to review the degree of their financial commitment to Parkwood. The Biblical concept of tithing is as modern as well as an ancient practice. While circumstances may make a tithe a financial goal rather than a reality at this time, it is appropriate to review your financial commitment to Parkwood each year. To keep the work at Parkwood going forward, there is a particular financial challenge to the congregation to increase givings for 2002.

With our new minister here for the entire year, the Budget Committee/Session expects membership will stabilize in 2002 and possibly increase. As a result, the working assumption for offerings in 2002 is for an increase of 7 percent.

In reviewing the spending estimates initially proposed for 2002, the Budget Committee reduced spending in several areas. Nevertheless, the resulting estimates in the table on Budget Overview for Local Purposes are still clearly too high relative to the likely total receipts. But historically, actual expenditures have fallen short of approved expenditures by an average of \$8,000. The Budget Committee/Session proposes to build on this pattern of lapsing by directing Finance & Maintenance to restrict its disbursements to 95 percent of \$128,127 and directing the other two committees and session to restrict its disbursements to 90 percent of the amounts shown in the table. In aggregate, this would restrict overall spending to \$186,749. This would be a reduction in requested expenditures of \$13,572 that in turn would reduce the deficit to \$6,088. The deficit could be financed by "internal borrowing" from one of our funds.

If the deficit at the end of 2002 is significantly higher than \$6,088 then it will be necessary to make major cuts in spending in 2003 in order to eliminate the deficit for that year.

Budget Overview for Local Purposes				
	2000	2001	2001	2002
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
Receipts				
Offering	152266	165000	153268	164000
Rental Income	9832	9000	9630	9000
Interest Income (general)	3024	3000	3512	1322
Other Income	1510	1368	1951	1769
Total Receipts	166632	178368	168361	176091
Disbursements				
Mission and Outreach	14369	15180	14710	11460
Worship and Nurture	35087	51739	49969	53835
Finance and Maintenance	110569	123849	106554	129209
Session	4517	5457	5169	5817
Search	925	14000	9448	
Total Disbursements	165467	210225	185850	200321
Receipts less Disbursements	1165	(31857)	(17489)	(24230)
Add: Interest Inc.(outreach)	4461	4500	4571	4570
Surplus/Deficit	5626	(27357)	(12918)	(19660)

Recommendations

1. The Budget Committee/Session recommends the congregation approve a target for total offering for local purposes of \$164,000.
2. For 2002, the Budget Committee/Session recommends that the funds available from the Outreach Bequest Fund (\$6,152) for new outreach spending in 2002 be used for ongoing outreach spending normally met through the budget for the Mission & Outreach Committee.
3. The Budget Committee/Session recommends that individual committees and Session restrict their spending and that each group make their own decision on how to do this. Specifically, Finance & Maintenance will restrict their spending to 95 percent of the amount shown for 2002 in the table on Budget Overview for Local Purposes. As well, Mission & Outreach, Worship & Nurture and Session will restrict their spending to 90 percent of the amount shown for 2002 in this table.
4. Session recommends that the congregation approve an amount for Presbyterians Sharing of \$27,500 as our target in 2002.

(d) Search Committee

(1) Chair's Report

In January of 2001, the Search Committee resumed twice-monthly meetings. (During 2000 and 2001, the Committee held a total of 25 meetings.) The meetings during January and February focused on praying for ministers across the country to consider Parkwood, for the ability of the members of the committee to be able to discern the appropriate minister for Parkwood, and on reviewing the applications received. Rev. Statham (Interim Moderator) led the committee in a study of "What do we want to be in the future."

The committee prepared several articles for the Pulse to keep the congregation informed of the approach being used by the committee and to update them on the status of the search for the new minister.

As more applications arrived, the committee developed a better sense of how to match the information provided by the applicant to the perceived needs at Parkwood. Some of the applicants were asked additional questions to provide specific answers to several general questions developed by the committee. The committee also agreed that all of its voting would be by secret ballot.

In total, 13 applications were received and reviewed. The committee rejected ten applicants. The committee voted to invite three applicants to an interview. Before the interviews, the committee developed a set of some 40 questions that would be asked of each candidate during the interview. It was agreed that each person on the committee would be assigned at least 3 questions to ask during the interview.

The interviews were held between May 22 and June 7. On June 9, the committee met to determine if one of the candidates should be invited to preach for a call. In a secret ballot, the committee unanimously selected Rev. James Hurd to be invited.

On June 12, in a special session meeting, the Search Committee recommended to session that Rev. Hurd be invited to preach for a call on June 24. Session asked questions and sought reasons from the entire Search Committee who had been invited to attend the meeting. Session then agreed to invite Rev. Hurd to visit the congregation on Saturday June 23 and to preach on Sunday June 24. A congregational meeting for June 26 had been announced earlier for the congregation to vote on whether to extend a call to Rev. Hurd. At this meeting, over 90 percent of the members present voted to extend a call to Rev. James Hurd to become our new minister.

Committee Members

Dennis Featherstone (Chair)	Alta MacFie	Susanne Reid
Roger MacPherson (Secretary)	Hani Nasser	Jean Sida
Linda Crane	Russ Passmore	Frits VanderWal
Nancy Drost (until she moved)	Pam Pestaluky	Rev. J. Statham

(e) Social and Civil Concerns Group

(1) Chair's report

For these many years Sue Taylor has given dedicated sterling and devoted service to the Lord and

local mankind. Our church supports Sue in her salary as Chaplain of the Carlington Community. Carlington is not in the inner city of Ottawa. It is just up the Merivale Road only 2 miles away. There are various forms of housing — garden row homes as well as high rise.

Nine churches support this outreach in our community to help these people have a more enriched, peaceful and purposeful life. You at Parkwood are part of the outreach.

Jean Sida shares the meeting attendance with me. Board meetings are once a month. Our Women's Group at Parkwood give generously additional to our Church Budget support. The community is very thankful for our additional donation which helps some of the community women go to a Winter Retreat at Stewart House in February this year. Our Women's Group also contributes a dinner for 32 people once a year for the mixed Singles Social Dinner on a Saturday night. It is a small offering but much appreciated and we catered in December 2001.

The Treasurer is a man of faith. When there is a large deficit looming at the year's end he tells the Board - "Do not worry - the Lord will provide" AND HE DOES - a sudden large donation comes in.

There are rising costs and diminished Government grants due to cut backs. Adjustments are made, more volunteers are taken on and God provides at Carlington. Please read the report of the retiring chaplain Sue Taylor. Every word is interesting as she tells of her faith walk at Carlington.

Marion Campbell
Civil and Social Concerns

A BIT OF CHAPLAINCY HISTORY (extracted from a paper by Sue Taylor)

What a full and enriching 14 ½ years I have experienced as Carlington's first community Chaplain. It has indeed been a great privilege! The beginning for me was the summer of 1987, but its early history began from within the individuals of the Carlington Social Action Committee much earlier. This Committee has maintained an invaluable support and commitment to this community and as the Board of the Chaplaincy.

One of the very first things I began to do, after moving into an upper room in the Caldwell Family Centre, was to go door to door with a letter of introduction to tell folks who I was and what the Chaplaincy was all about as a ministry of presence. This was not always easy, as many of those who opened the door were unable to speak English, let alone understand the concept! Before long I had to give up this venture as life began to get very busy - the number 450 stands out in my mind as the number of doors I had knocked on - but that might not be accurate. That next spring Sr. Thelma came into the office to ask what I had found to be the need in the community. The faces of the mothers and grandmothers who had come to the door, unable to speak English, formed my response. That provided her with one more affirmation of a need. Soon the Family Centre launched their ESL program and very soon after expanded into unit 22.

Some of the earliest visits I remember were with a young man in hospital, dying of a brain tumour, surrounded by his young wife and two small children. I saw her a few months ago, working at Wal Mart and we shared some of those early days of grief and struggle and she told me of the growing children. Another was a hospital visit to a woman whose first reaction to my visit was "There must be a God after all. She has moved to Parklane now, but not out of our visits and prayers. Probably the most challenging was tracking down a bag lady in the first bitter cold and snowy night of November and convincing her to come with me in the car down to St. Joseph's Women's Centre.

Pam and I are not likely to forget our early days on the Chaplaincy travelling road show to raise funds. With our

state of the art tape and slides we told the story to everyone from service clubs and church groups to an annual visit, cap in hand, to the region with our latest proposal. After years, we were finally accepted, on their permanent grants (reviewed every 3 years) for \$5,000 annually. We sighed a sigh of relief and just a few months later Mr. Harris came along with the cutbacks and we were among the first to be cut back. They felt that \$5000. would neither make nor break us!

On my visits to new tenants moving in, I was shocked at how many really had nothing at all. Pleas would go out to the churches, and at that time, the Family Centre was still able to send folks to St. Vincent de Paul, but there was a real need and a gap in providing home furnishing to tenants. A group of us from the community, Helen Synek included were able to put together, a proposal to Ontario Housing for a grant of \$12,000 - and we got it! In April of 1993 we had a dilapidated old portable classroom transported in from Kanata that became part of the community and known as "The Depot". Most clothing and furnishings continue to be given out free, on requisition, or at very low cost. Seven years later, after many face lifts and roof replacements, it was renamed, more appropriately, "The Bellevue Boutique". It is still going strong, totally staffed by community volunteers. People in the community attest to the need of this service as they proudly model their new acquisitions! In the intervening years we had obtained a grant to train and begin a re-upholstery shop and become incorporated. However, at a time of business decline and not able to get a sustaining grant, we had to let that venture go, but they had done a lot of very good work. The Depot also revealed how well this community can work together as they joined in our painting party and digging a trench for the Hydro hook-up!

In response to the needs identified through the Interchange Committee the Chaplaincy expanded its program base. In the Strong Hold itself, that meant finding volunteer staff to provide on-going maintenance and hospitality. A group of 14, now grown to 17, made up mostly of tenants, with some church volunteers, began its work together. The Chaplaincy is the only on-site partner and so provides resource and support to this group, with the other partners providing input at monthly meetings. Thus, an open drop-in is run throughout the day and a Chaplaincy adult drop-in is run on Saturday evenings. A nutritious snack is provided and on the third Saturday a hot meal is brought in by one of the churches of the Social Action Committee.

The growth of programming is, in my experience, very Spirit driven. One day Jean James came to visit from St. Andrew's Presbyterian Church in Ottawa. She asked me if I thought there was any way their Good Neighbour Fund might help us. I thought for only a few minutes and asked if they would help start a children's music program. Thus began the Bellevue Children's Music Program, soon to complete its fourth year. Joanne Simpson, a bassoonist from Trinity United volunteered to get it rolling re: musicians and program. It started with entry level vocal, percussion, and recorder instruction, and the purchase of keyboard. Since then, we have added instruction in piano, violin and guitar. We have had many changes in instructors and students, presently coordinated by our part-time Program Coordinator. A minister and grief counsellor came to me and said she would like to volunteer, and she has been providing individual and group counselling with us for three years. We received an offer of furniture (everything in the Strong Hold is donated) and a large loom, and the next thing we knew we had been able to expand down the hall to the old Ottawa Housing maintenance and woodworking room. This Activity Room now holds quilting frames, six donated looms, a donated piano, a plant light table, and various comfortable furnishings. And, with another Good Neighbour Fund assist we were able to fund instruction sessions in weaving, and find a mentoring group for our quilters - part of the "Stitch, Knit and Hook" group that also provides instruction in knitting, crocheting, rug hooking, and repairing donated articles for the boutique. The plant table has helped us develop our garden plots (now in their third year) more cheaply by beginning our vegetables and flowers from seed. This was a great new venture. All of these groups have become or are becoming self-sustaining and self led by the members themselves.

It is obvious that the Chaplaincy is anything but a one person ministry! The number and scope of the volunteers is very large and we now use the help of Volunteer Ottawa in helping us find volunteers for the various children's programs and Boutique staff etc.. The addition of a secretary 10 hours a week has made a huge difference over the years and we have been blessed by very capable people. A program coordinator 8 - 10 hours a week over the last months has also been helpful. These positions are what allow me to keep pastoral care, crisis and emergency response, advocacy, central to my work. The efforts of all the staff, volunteer or paid, is what makes the work of the Chaplaincy alive and growing. I well remember doing handmade felt marker posters, one by one and the joy that came when we could move from typewriter to computer and copier and mass produce machine made letters

and posters. The telephone and letters were always our key to communication, then we took a great leap into the world of Fax and before we got that down pat everyone seemed to have gone to e-mail and we were challenged to go to that form of rapid communication. What changes, but thank goodness for a great secretary!

I remember at the 10 year mark realizing that I had learned more in that 10 years than in my whole lifetime to that date. It has been humbling and wonderful and a great privilege to be part of this Social Action Committee and its work and part of the work of the Chaplaincy itself. Because I was aware of what I had been gifted with, I wanted to help other ministry personnel have this opportunity. ...And so some years the Spirit led me to the Supervision of Ministry course paid for by my old home church in Toronto. Since then we have had summer and winter ministry interns who I hope, have taken away an incredible learning for their future ministry. We begin another winter internship this January with our first male intern. But we have also had social work students do placements with us, counselling students as well and ministry field placements. All have enriched us.

Finally, the job description of the Chaplain begins with this quote from John 10:10 "I have come that they may have life and have it abundantly". I hope indeed the Chaplaincy has been able to do that for the wholeness and well being of individuals, and for the community itself. Have we been able to achieve some changes in self confidence and self esteem, some spiritual nurture and growth, some skills learned and learnings integrated and used? Have our Community Potlucks and our celebratory gatherings in the Strong Hold for special occasions, for Pancake Breakfasts, and Christmas Eve Brunches and Christmas Day Open Houses been able to bring laughter and fun that build community and spread joy? Have our Women's summer camping and winter retreats and nurturing times brought solace and serenity to the spirit and joy and re-creation to the whole being? Have we been able to open windows of hope and potential in our children through the Music, Summer Arts and cooking programs and their concerts, presentations and celebrations? I hope so. I hope that we will continue to do so for many, many, years.

Our Spiritual health is closely tied to our sense of worth and our sense of knowing that we were all valuable children of God and valuable members of our community. That knowing comes through an intricate network of experiences and affirmations. May the CSAC and Chaplaincy continue to provide positive input to the needs of the community with flexibility and adaptability. May we continue to experience the serendipitous generosity of individuals and churches that provide financial and spiritual support of this ministry of presence.

(f) Worship and Nurture

(1) Chair's report

The many committees that fall under Worship and Nurture have had another busy year serving the congregation of Parkwood congregation and community. Many of their reports follow separately.

As mentioned in the 2000 report, we have seen a decline in the number of children attending the 9:30 a.m. Sunday service. As a result of this decline and teacher shortage, we are currently providing 9:30 a.m. Sunday School for those under grade four. The older children remain in the church service and are given a bulletin, based on relevant Sunday school material, to be completed. There is no easy solution to ensuring our children receive ongoing Christian education and nurturing during the two services. Marcellus Mindel has taken on the position of Sunday School Superintendent and is working on ideas to enhance the organization of the Sunday School for the coming year. The children's Logos Program continues to provide Christian teaching and nurturing as a mid-week program. Under the leadership of Alta McFie and the help of many volunteers from the congregation, the number of students has remained fairly constant with last year. The children have presented musical dramas, including the playing of chimes, during the church service. The

Director of Youth and Outreach has organized and presented enhanced youth programs to nurture the youth in their Christian life and in becoming Christian leaders. He is actively working to expand Parkwood's Youth program and outreach to the youth in the local community. Evening youth friendly worship services were well attended and included a few adults from the congregation. It is hoped more adults from the congregation will feel called to support and/or help with the Youth programs in the coming year. Detailed reports from Logos and Youth and Outreach Directors will be in following reports.

Worship and Nurture promoted and assisted in several social events such as, the Sunday School picnic, annual Sunrise Easter Service and pancake breakfast and Rally Day corn boil.

Other events Worship and Nurture were involved in were: Presbytery Rally held at Osgoode Presbyterian church, Intergenerational events at Easter and Christmas organized and presented by Holly MacDonald and Pam Pestaluky and volunteers, working with Pastoral Care to organize and present the Lunch and Learn series of education, providing support and encouragement to the new Youth and Outreach Director, selecting members to become part of the committee recruiting and hiring a new minister, providing support and direction to the Sunday School Superintendent, participating as a member of the Presbytery Worship and Nurture Committee, working with those involved in administering and implementing the church computer system (this item took a great deal of our attention and time), submitting various proposals to Session, monitoring and making recommendations for the Worship and Nurture budget, actively recruiting members to help with social events and committee activities.

Worship and Nurture gives special appreciation to Flora Brown for organizing and ensuring that the congregation enjoy Parkwood's annual Christmas Dinners and other social events, for the excellent music our choirs provide and for the leadership of our Choir Directors and assistants. We extend our appreciation to Susan McCullough for her dedication and support to the Sunday School children and teachers during her term as Sunday School Superintendent and for the input she gave to our committee as ex-officio member.

We also give thanks to the Bible leaders, Ladies and Men group leaders and all the members of our congregation who freely give their time to ensure the worship and nurturing of our congregation is given a high priority.

As chair of the Worship and Nurture Committee since February 1998, I would like to thank the members of the committee and congregation who have provided me with continual support and assistance.

Submitted by Dora Brown,
Chairperson of W&N

(2) Adult membership courses

An adult membership course was given by Floyd McPhee, entitled FOUNDATIONS OF CHRISTIAN LIVING. Topics included the following: The Bible, Understanding the Nature of God, Jesus Christ, The Holy Spirit, The Cross, The Church, Baptism, The Lord's Supper, Living the Christian Life, What is a Presbyterian?

(3) Bethel Bible Series

The Bethel Bible Series has continued during the year. The second and third seminars of the New Testament were completed in the Spring and a new course commenced in October with the first seminar of the Old Testament.

Teachers for this series are Russ Passmore, Tim Visser and Barbara Cairns. George Dance is our Materials Coordinator and Teachers Assistant.

Margaret Williams informed us in October that she did not wish to continue her teaching role with the Series. Margaret has been an invaluable resource for us since inception of the Bethel Bible Series several years ago. She is not only an excellent teacher but we are richly blessed with her knowledge of the Written Word and her guidance and wisdom.

(4) Bible Study Groups

Each week several Bible Studies take place. They are as follows:

Sundays 8.30 a.m. and 9.30 a.m. - Tim Visser;
Koffee Klatsch Wednesdays 9.30 a.m. - Barbara Cairns
Thursdays 8.00 p.m. - Marcellus Mindel
Fridays 7.30 p.m. - Tim Visser
Sundays 8.00 p.m. - Jean Sida

Men's Bible Study

The many things that are revealed at our Bible Studies are absolutely amazing; the wisdom, guidance and love that is found when the Word of God is truly studied.

We have a Men's Bible Study at 8:30 every Sunday morning. Coffee is served. The Bible does tell us how to live and solve our problems. It is amazing what is brought up and how the answers are found. Come and join us and you will learn about the great love of God.

Tim Visser

Koffee Klatsch

Koffee Klatsch meets every Wednesday at 9:30 a.m. for fellowship and Bible study. The Bible study is always interesting and generates lively discussions.

We have studied "Discover Angels: Who They Are and What They Do". We are now studying "Discover Genesis: Abraham and Sarah" Book 2.

Our annual luncheon took place on December 12 and was very successful. We invited the Craft Group to join us. Afterwards we had a Christmas Carol program. We are an enthusiastic group and welcome new members.

Respectfully submitted
Barbara Cairns
Leader Koffee Klatsch and Bible Study

Thursday Night Bible Study

(No Report)

Friday Night Bible Study

At our mixed Friday night (7.30) Bible Study we do have a great time. Many concerns and questions are shared. We are now studying Exodus and are just getting into the part of Moses. We have two videos of Moses to really make it come alive. Many questions are raised and with God's help answers are found.

We also have three potluck suppers during the year and sometimes we go as a group to hear a speaker etc.

Our average attendance is 8 people ranging from ages 32 to 82. Come and join us. If you need a ride, we will pick you up. Call Tim at 825-3434 or 224-3287.

Tim Visser

Sunday Night Bible Study

This group meets on alternate Sunday evenings at 8 p.m. in the Meeting Room. We have a fairly regular attendance of 7 people. We finished a study on the Psalms this year and are now working on a study of the Holy Spirit. We have had many insights into how the Spirit has worked in our lives and how it continues to do so. Members who wish to, take turns in preparing the study but there is no pressure to do so, and we would welcome new members.

Jean Sida

(5) Choir

"Shout with joy to God, all the earth! Sing the glory of His name; make His praise glorious!" (Psalm 66:1-2)

The worship services at Parkwood usually include music in one or more of its many forms. The choir leads the congregation in the singing of the hymns and often also includes an anthem which is intended to support the minister's sermon message. At Easter and also at Christmas the choir provides special music in the form of a cantata. This year the cantata "Let Us Adore Him" was repeated, giving the congregation opportunities to share in the singing of familiar carols.

Choir practices are held weekly, on Wednesday evenings at 7:45 p.m. All people who like to sing are welcome to join us in the church (usually in the meeting room, sometimes in the sanctuary). As some of our long time faithful members have reduced their activities because of health problems, singers are needed in all the parts. Hank VanDyk has been the choir director for many years. His leadership and musical abilities are much appreciated. We also give thanks that his surgery in the fall was successful.

From time to time the choir has raised some funds, which have been kept separate from the congregational givings. Cash on hand as of Dec. 31 is \$108.81.

Respectfully submitted, Stewart Reeves, President.

(6) Christian Growth Courses

One Christian Growth Course was led by Floyd McPhee during the year. It was entitled COPING AS A CHRISTIAN. Topics included: Interruptions and Limitations; Worry, Guilt and Fear; Stress and Distress; Loneliness, Loss, Grief and Death; Depression, Compassion, Fatigue and Every-day Demands.

(7) Church School

"Hear, O Israel: The Lord our God, the Lord is one. Love the Lord your God with all your heart and with all your soul and with all your strength. These commandments I give you today are to be upon your hearts. Impress them on your children. Talk about them when you sit at home and when you walk along the road, when you lie down and when you get up." (Deuteronomy 6:4-7)

Sunday School exists to support parents in fulfilling their baptismal vow to bring up their children "in the nurture and admonition of the Lord." Sunday School is a ministry of the whole congregation, whereby we fulfill our baptismal vows. "Do you, members of this congregation, promise to play your part in the Christian upbringing of this child?"

In this ministry we are equipped by Christ. "It was he who gave some to be apostles, some to be prophets, some to be evangelists, and some to be pastors and teachers, to prepare God's people for works of service, so that the body of Christ may be built up until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ." (Ephesians 4:11-13)

We are all thankful to God for all the parents who have reaffirmed their commitment to ensuring their children are present each week. And for teachers and assistants who have committed themselves to a high standard of Christian nurture.

The opportunities for service are inexhaustible. If you love God, love children, and sense the call to use your gifts in this ministry, please make yourself known. There are several opportunities for those new to this area of service to assist an experienced teacher.

Does it make sense to exclude children from a family? **Our children are *not* the future of our church; they are part of our church family *right now*.** Children must participate fully in the congregational worship of God. Sunday School must not be seen as an alternative to worship. The first service, with its shortened sermon, and emphasis on music and participatory actions encourages children to be more involved in worship in ways that seem natural to them. Junior church is provided for preschool- and kindergarten-aged children who have difficulty paying attention to the sermon and the public reading of scripture. The goal is to have children of all ages in worship at this service. Special children's activity bulletins are provided each Sunday for children remaining in family worship.

At the second service, five separate Sunday School classes are offered for preschool/kindergarten, grades 1-2, grades 3-4, grades 5-6, and grades 7-10. These classes are not intended as an alternative to worship, except in the case of the youngest group. Students attending class at the second service are encouraged to participate in worship at the first service. Worship is more important than Sunday School, and priorities should be set accordingly.

We continue to use the Life Curriculum from CRC Publications for all except the most senior group. The Life Curriculum rounds out solid biblically-based teaching with excellent student materials and leader resources.

The grade 7-10 group exists to equip students for a life of faith by preparing them for individual and small-group Bible study. The age range is somewhat expanded to ensure that everyone has an adequate opportunity to make this transition. Students are encouraged to meet and respond to Jesus Christ in and through the pages of a simple, introductory translation of the New Testament known as the Contemporary English Version (CEV). Each student receives a copy of

the New Testament and Psalms which is theirs to keep.

Much is expected of them. They are responsible for bringing their New Testament and their own notebook and writing implement to class. They are expected to read ahead, memorize suggested Scripture passages, devote time to study and prayer, and to make the most of every opportunity to learn about and experience the love of God through Jesus Christ. In short, they are expected to take responsibility for their own faith.

I am encouraged to report that our young people are up to the task. They are learning basic Bible interpretation with the help of the Author. They are becoming familiar with Bible translations, concordances, dictionaries, commentaries, studies and other helps. They are asking questions and looking for answers. They are learning of Christ through the Gospels and Epistles, and will be equipped to continue the journey of personal faith as an adult, approaching God through his Word all by themselves. Most importantly, they will discover that in time, they must make their own informed, free and deliberate Choice. May God bless them in this!

2001 saw a transition in leadership. Susan McCullough, who has faithfully served as Sunday School superintendent for many years, resigned from the position effective September 2001, to direct her gifts toward teaching the preschool/kindergarten class. We are grateful for her past service and her continued involvement.

We welcome suggestions and feedback in all these activities! May God bless us in continuing the important work of communicating our faith in our risen Lord and Saviour to the generations to come!

And may we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ!

Respectfully submitted,
Marcellus Mindel,
Sunday School Superintendent

(8) Craft Group

We meet the 2nd and 4th Tuesday of each month at 12:45 p.m. We share many laughs and a cup of tea while making crafts to sell at our annual bazaar. If you would like to learn a craft or would just enjoy some friendly conversation please come and join us.

Laura Game

(9) Gracefield Camping Committee

The Gracefield Camping Committee organizes a Parkwood Family Camping Weekend at Gracefield each September. Gracefield is situated approximately an hour and a half drive north of Ottawa in Quebec. It is a beautiful retreat centre owned and operated by The Presbyterian Church. It has been an annual event of Parkwood's family to gather at Gracefield for a weekend of fun, fellowship, activities, prayer and much more.

This year the camp theme was "Nature". The camp Dean was Stewart Reeves and the Registrar was Gerry Hogan. Friday evening Chuck Fraser held a star gazing program. Saturday morning there was a program for the children while adults participated in a bible study. There was a choice of boating, swimming, hiking or just quiet time in the afternoon. Shortly before dinner we all

enjoyed an extremely interesting and informative talk and tour by John Huber. A fantastic BBQ supper was held on Gracefield's Parliament Hill Saturday evening. Everyone was invited to this and it was included in the cost. Saturday night there was a great campfire, with roasted marshmallows and all your favorite Christian songs.

Worship was held in the beautiful outside chapel on Sunday morning and led by Ian Forest-Jones. After lunch a group photo was taken and there was a closing ceremony. God was kind to us with the weather this year and everyone enjoyed the benefits of good weather which is an added bonus when camping.

During the year the committee is involved in several fund raising activities. We staffed the book table at the bazaar and will be running 2 or 3 BBQ events during the year. The money gained through these events helps to subsidize the participants' cost for the weekend and to help those families who would otherwise not be able to go for the weekend.

We encourage anybody who would be willing to help us with our fund raising. We would be happy to answer any questions or inquiries during the year about Gracefield. You are all encouraged to join us in 2002 on September 13, 14, 15. The committee members are - Judy and Stewart Reeves, Jean Sida, Gerda deVries, Ian Forest-Jones and Gerry Hogan.

Submitted by
Gerry Hogan

(10) Ladies' Breakfast

The Ladies met each month on a Saturday morning, except during Summer and December. We prepared our breakfast, sang, shared personal concerns, gave up-dates on church and Christian activities we are involved in, listened to Bible scripture supporting the speakers' topics and our own nurturing, offered prayers for those who gave us requests and for our own needs, listened to speakers who brought us a variety of information and interests and enjoyed a great breakfast.

We collected a fee of \$4.00 per breakfast to purchase the food and small gift for the speaker. We gave a gift of money to Claire McPhee who was leaving us and what money we had left over at the end of the year to the charity agreed upon by the group. Members of the group took a turn at preparing the breakfast and in cleaning up after. This has provided input as to choice of food items and added a bit of interest to our breakfast. I hope everyone will agree to help out again next year. I want to thank all those who helped not only with the food but with the music, scripture reading, prayers and for setting up for the breakfast the night before. Special thanks goes to Jean Elder, Doris St. Louis and Diane Walford. The breakfasts are a wonderful way for ladies to share and grow in their Christian faith and to give support to each other. We hope more ladies will join us. We have been meeting together for breakfast for 10 years. During that time, we have listened to many personal faith journeys of the speakers and have shared our own journeys through life. From these, our faith in God is strengthened and Christian relationships confirmed. If you know a woman who would be an appropriate and interesting speaker, please give me her name.

Submitted by Dora Brown,
Coordinator.

(11) Library

Four books were added to the Library this year - two of which were donated and two purchased at the cost of less than fifty dollars - they are:

"The Jesus I Never Knew" by journalist Philip Yancey and

"An Introduction to the Alpha Bible Study Series".

The Library book entitled "The Cancer Battle Plan" which had been 'lost' for some years was replaced by a kind donor. We thank these donors.

It is a joyful occasion when a 'lost' book suddenly appears on a shelf as if by magic, without having been replaced.

About our Daily Devotionals - "Our Daily Bread" comes to us in bulk at no cost but depends on the support of its users. Most of us who use it donate at least five dollars a year to its Publishers, RBC Ministries. The Daily Devotional "These Days" comes to us from our Church Offices in Toronto at a cost of - \$10.40 per year's subscription delivered individually with your mail. Both are available through the Library.

The Library is for you, fellow members of our congregation. Reading is important. See Prov.4:23 "Above all else, guard your heart, for it is the wellspring of life".

Respectfully

Margaret Williams

(12) Logos Program

Our second full year of Logos ended with a climax in April 2001 with the musical "Rescue in the Night" based on the story of Daniel and his unshakable trust in God. The Logos children presented this musical at the Spring Intergenerational event on April 28 and at the 11:00 am worship service on April 29. Our enrollment grew to 21 children by April. There was evidence of spiritual growth in the children, as they learned to forgive, be more tolerant of each other and trust in God.

Over the summer several children moved away and others graduated, reducing our numbers to 11 when the third year of Logos began in September 2001. We have since grown to 15. We participated in worship twice in the fall and once at the Advent Intergenerational Event. The Logos groups sang, played the chimes, read the call to worship and presented a skit written by Holly MacDonald.

As the youth and children build relationships with each other and the various members of our congregation, study the Bible and pray together, have fun and share a meal together, and worship together on Sunday, they develop a sense of belonging at Parkwood. The fellowship amongst the children and between the children and adults at the Parkwood Retreat at Gracefield last fall was evidence of the growth in relationships at Parkwood.

Holly MacDonald, Regan Rambally and Megan Mindel attended the Logos Training School in Waterloo last May. Parkwood has been chosen to host a Training School May 9-11, 2002. Work has already begun in preparation for this event.

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I wish to thank all those who have made the ministry to youth and children at Parkwood a priority by offering encouragement, volunteering, praying and giving financially (local purposes on offering envelope). Your support to this congregational ministry has been deeply appreciated.

Alta MacFie
Logos Director

(13) Men's Breakfast

The Men's Breakfast has enjoyed another successful year of Christian fellowship with a great line-up of interesting speakers from all walks of life who have enriched our lives in some way with their message.

We are now into our twentieth year of running the Men's Breakfast with an average attendance of over twenty-five men during the last four years of meetings. We wish to acknowledge the tireless efforts of Bill White, who obtains these speakers for our breakfast, Gordon Walford, who has faithfully provided us with the music accompaniment for our hymn sing and Tim Visser, who never fails to contact the men each month, and to organize the breakfast.

The breakfast meetings were once again held in the comfortable Gold Room of the Carlingwood Family Restaurant at the Carlingwood Shopping Centre. The meetings took place once a month on Saturday morning at 8:00 a.m., usually the last Saturday of each month.

We also made our visit to Gracefield on November 3rd, 2001 for our weekend "Retreat". Our guest speaker was Jeff Gunther and his theme was Friendships. We had a turnout of some fifteen men, and lively discussion periods.

We welcome all the men of the church and their friends who have not yet experienced the opportunity to enjoy a wonderful hour of getting to know your fellow men you say "hello" to Sunday mornings at Church but you don't know who they are! So join us on the last Saturday of each month and enjoy the Christian Fellowship!

For further information, please contact anyone of the following members of the Men's Breakfast Team:

Tom Kennedy	- coordinator	- 224-4894
Tim Visser	- follow-up	- 825-3434
Bill White	- speakers	- 224-6162
Gordon Walford	- music	- 225-1836
Rev. Dr. Floyd McPhee	- chairman	- 225-6648 (retired)
Stewart Reeves	- treasurer	- 829-1092

Tom Kennedy

(14) Newcomers' Dinners

Organized by Flora Brown, 2 dinners were held, one in the Spring and one in the Fall, for new Parkwood people. Newcomers were invited to join Session members for a dinner and a time of fellowship and singing hymns. It is an effort on Session's part to welcome those who are new to our congregation.

(15) Newcomers' Visitation Team

On Sunday mornings you will notice someone standing behind the minister as he greets people coming out of our Sanctuary after each Service of Worship. The person standing behind him is a member of our Newcomers Visitation Team. Members take turns helping newcomers fill out our Guest Book, and then taking them downstairs during our coffee hour and introducing them to others. This is followed up by a phone call, asking the newcomer if we can give further information regarding Parkwood to them. A member of the Team looks after replacing the "purple" cards in the Pews each week. Members of the Newcomers Visitation Team include Flora Brown, Sylvia Hepburn, Tom Kennedy, Jean Sida, Mary MacPherson and Stocky Stockford.

(16) Pastoral Care Team

The pastoral care team members are Dora Brown, Nadine Cottrell, George Dance, Dorothy Nekrassoff, Thelma Passmore, Margaret Roach and Jean Sida. We are pleased to welcome Nadine to our team this year.

We have continued to assist the minister in pastoral care and to give support to those who have needed and wanted help during difficult times. Each spring and fall we provide a communion service and social hour for our shut-ins. Parkwood is responsible for 2 months of the year for visiting out of town Presbyterian patients at the Ottawa Hospital, Civic Campus. Two of our members filled that responsibility.

We continued our training with monthly meetings and attended the continuing education courses given by the Pastoral Care Team Programme of Ottawa.

A new program was started under the sponsorship of Pastoral Care Team. Lunch and Learn had five well attended meetings. A lunch was served each time at 12 noon and a presentation given

between 1:00 and 2:00 p.m. The topics included Living Wills - April 17; Healthy Aging - May 15; Heart and Stroke Concerns - September 18, Stress Reduction - October 23 and Arthritis - November 20.

Respectfully Submitted
Thelma Passmore

(17) Piano Keyboard Fund

Since we were able to purchase a good used piano for the fellowship hall in the fall of 2000 and the electric piano for the meeting room previous to that, Hank Van Dyk requested that the balance be turned over to an Organ Replacement Fund, looking toward replacing Parkwood's organ in the future. This was approved by Session and during the year 2001 the name of the fund was changed and the balance at year end was \$953.00. The Piano Keyboard Fund is now closed. Thank you to everyone who contribute towards the two pianos over the past number of years. They are both being well used and are much appreciated.

Diane Walford

(18) Praise Ensemble

The vocal group that ministers in music at our 9:30 a.m. worship service, sings regularly from early fall to the start of summer. In the year 2001 practices were held Thursday evenings from 7:30 to 9:30 p.m. Due to the cold and flu season we didn't get started until mid-February. The Sweet'n Free quartet had a mini-reunion when Ray Thompson was back from Costa Rica and Ray, Dianne Nickerson, Gord and I sang at one service in January and Rowat Deeks sang a solo another Sunday in January.

Our minister, Rev. Floyd McPhee, invited a guest speaker Janet Dunnett, to our services one Sunday in March to give a short talk on how we could help restore right relations with First Nations people. Floyd passed on a song he had received called "Many and great O God are Your Works" that he thought might be appropriate for that day. I recognized the words and tune as one that Gord and I had been enjoying singing to on one of our favourite Christian CD's by Steve Bell, and it was also called "A Dakota Hymn". Gord and I had just become grandparents for the first time to a sweet little boy named Dakota and we were in the middle of planning a "native" wedding for our daughter Alison and her fiance Paul who has native roots, mainly Mohawk. Isn't God's timing amazing! We sensed God's love and acceptance through a difficult time for our family, that he had created this little one and we felt grateful and blessed for this new gift of life so close to us and that Alison and Paul would be there to love and nurture him. We give God praise for all He has done and will do in our lives and in the lives of our family at Parkwood. This was just one little happening for us, God's quiet nudging through a song, that kept us going for the next number of weeks in a very busy year. By the way, the song happens to be in the new Presbyterian Book of Praise #301 - "Many and great, O God, are your works".

We all felt many emotions in the weeks following as we looked toward Floyd's retirement in early June after 20 great years. Many good things came to mind, remembering those years and the way we, as God's people, grew under his leadership, and that was because he kept a close walk and talk with God and then acted on it. Thank you Floyd and Claire and all the praise goes to God!

Praise Ensemble took part in the Good Friday service and sang part of a cantata called "The Triumphs of His Grace" on Easter Sunday. After Easter, besides practicing for Sunday worship we also planned and practiced for the Retirement Party in June. We sang three songs with the Choir: "You're Pretty Lucky, Mr. Churchman", a teaser, "Heavenly Sunlight", a take-off on "Heavenly Sunshine", and the true tear jerker "Friends" by Michael W. Smith which we managed to get through barely. Soon it was summer and life went on. God was with us and everyone did their part to keep the "light" going. By the end of June, would you believe, we knew who our new minister was going to be, and that he would be arriving the first of December. God's Christmas present to Parkwood. Boy, does God work fast sometimes! We remembered that in all things God works for the good of those who love him. Before long fall was here and we had an enthusiastic group of older and younger people to begin practices again. For once the men outnumbered the women and we soon began working on music for the Induction Service for Rev. James T. Hurd and also our Christmas cantata "Born is the King", an up-beat, joyful one that was a pleasure to sing. Can't wait 'til we do it again! We were also blessed to experience a worshipful dance by Lee-Ann Huber. It was wonderful to have the younger people join us this past year. We pray that they will find a blessing in using their gifts for God's glory and purposes.

A warm welcome is extended to anyone 14 and over who loves music and can keep a tune reasonably well to join us Thursday evenings at 7:30 p.m. in the Meeting Room downstairs. Newcomers to Parkwood especially welcome! You don't have to be an official member of our church, just someone who loves the Lord or who is seeking to know God better.

Diane Walford

(19) Pre-Kinder Korner

This co-operative playgroup is for children, from infants to 5-year olds, and their parents or caregivers. Pre-Kinder Korner is every Wednesday from 9:00 – 11:00 and runs in conjunction with Koffee Klatch so that mothers can attend Bible Study while their children are enjoying playing with their peers under the supervision of the playgroup coordinator. The playgroup consists of a free station play, snack and craft time and a circle time for song and finger play. There is a nominal charge to cover the craft supplies and to enrich the church's toy inventory. This year, we purchased children's Sunday school chairs in conjunction with Vacation Bible School. The average attendance was 35 children with a cutoff registration limit of 35 (this has been upped to 40 in 2002). The playgroup has been successful in its outreach, as a number of children have attended Vacation Bible School and other church functions.

This Parkwood sanctioned group serves to provide an informal outreach to adults as well as allowing adults and children to socialize and relieve the stresses of isolation associated with parenting/caregiving. While there is no real Christian content, it provides an excellent opportunity for Christian fellowship and nurturing while practicing practical Christianity. The group is under the umbrella of Worship and Nurture and, as such, is covered by the Church insurance. We use the fellowship hall free of charge and we are self-sufficient.

The future of this group is in question as the present co-ordinator is retiring as of June 12th 2002. Playgroup adjourns for the summer, starting up in September if it is to continue. Please prayerfully consider this service to the community.

Respectfully submitted,

Kristine Marion, Playgroup Coordinator

(20) Reformation Services

The Reformation Services are sponsored each year by the following Churches: St. Paul's Presbyterian, Calvin Christian Reformed, Calvary Christian Reformed, and Parkwood Presbyterian. This year's guest speaker was Dr. Ian Rennie, Presbyterian scholar and former professor of church history at Tyndale College, Toronto, and Regent College, Vancouver. His topic was: "God's ongoing work of renewal among and in His people, and its meaning for us in these challenging days."

This year's event was held on the weekend of October 26th at Calvin Church.

(21) Separated and Divorced Group and Course

Again we had our Separated/Divorced Course from January until after Easter. This involves speakers who led the course on the various topics dealing with separation/divorce. There is a time to listen and a time to ask questions and discuss solutions. When the course ends we go into our support mode which means discussing issues that are important to the group. In 2001 our course and group was small, but it was a ministry to those who are hurting. The support group is held every other Sunday after church until June, then from September to mid-December. Thank you to all those who have looked after child care while parents are free to deal with their feelings. Thanks also to Tim Visser who looks after getting our coffee ready and those who help me carry the mugs, etc. to the Fireside Room each Sunday of our group.

Dorothy Nekrassoff,
Facilitator.

(22) Summer mid-week Services

By suggestion from Rev McPhee, and with the blessing of Session, I agreed to coordinate the Summer Mid-week Services on Wednesday evenings in 2001. With the help of Rev Linda Robinson and Natasha Harrison, our summer ministry intern, we sought to provide an informal service of worship reflecting on themes presented by James Bryan Smith and Richard Foster in the manual, "A Spiritual Formation Workbook." This material guided us through an exploration of themes in Christian spirituality represented by the variety of traditions in the Church. We were encouraged by Foster's material, and by one another, to explore facets of our faith that we might not have given much attention to before, aiming to develop a "balanced" expression of faith and worship to our Creator.

Ian Forest-Jones

(23) Sunday Lenten Services

Lenten Evening Services were held March 25, April 1 and April 8th. This year's speaker - Rev. James Statham (Parkwood's Interim Moderator) spoke on the theme "The Journey with Jesus to the Cross" - Scripture: John 1:19-51.

(24) Women's Group

Year 2001 was an exciting year. As you can see from our financial statement, \$5,235.62 was raised through our annual Rummage Sale and Bazaar, etc., thus a number of charities were addressed. We also enjoyed growth in attendance, which is very encouraging. This past year's program was as follows:

January: Financial meeting and Loony Auction
February: Our guest was the "Pampered Chef"
March: Mission Evening. Our guest speaker was Nancy Drost from CARE.
April: Guest Speaker was Josie Scott. We also had a performance from the Liturgical Dance Group with Lee-Ann Huber from the Redeemer Christian High School. Laura Huber performed on the piano. We presented a painting, an afghan and

slippers to Claire McPhee to acknowledge Reverend and Claire McPhee's retirement.

May: Music Program with Elizabeth Morrison and Sam Clemann.

June: Andrew MacFie performed on the piano. Fellowship, games and refreshments

September: Spaghetti Dinner, Installation of Officers, a game of Charades

October: Flower arranging by Evelyn Warburton, some hallowe'en fun.

November: Some ladies baked a delicious Scripture cake, some ladies made candles for the bazaar and others played their favorite games.

November: The Bazaar.

December: Christmas Program.

The Women's Group is a friendly, fun loving, caring and a hard working group. New members are always welcome. Don't miss out on an opportunity to get involved.

Respectfully Submitted by

Christina Kritsch

**Parkwood Women's Group - Year End Statement
1/1/01 Through 12/31/01**

Bank Balance – December 31, 2000

\$4224.80

INCOME CATEGORIES	Total
Auction	104.00
Bazaar	2,772.43
Cookbooks	2,094.00
Designated Offering	26.00
Miscellaneous	0.00
Offering	407.25
Pampered Chef	115.00
Rummage Sales	1,133.84
TOTAL INCOME CATEGORIES	6,652.52

EXPENSE CATEGORIES	
Bazaar-expenses	245.45
Cookbooks- expenses	1,139.55
Craft Group	151.50
Donation - Carlington Dinners	60.00
Donation - Christian Blind	100.00
Donation - Harvest House	100.00
Donation - Inner City Ministries	100.00
Donation - Leprosy	100.00
Donation - P. C. World Devel.	100.00
Donation - Palliative Care	200.00
Donation - Redeemer Christian Sc	50.00
Donation - Salvation Army	100.00
Donation - Shoe Boxes	138.60
Donation - The Mission	284.00
Donation - White Gifts	200.00
Donation - Youville Centre	100.00
Donation -Shepherds of Good Hope	100.00
Food	116.46
Furnishings - Coffee Pot	27.57
Furnishings - Flower Fund	150.00
Furnishings - Framing	112.04
Furnishings -carpet Sweeper	44.00
Misc.	15.19
Music Program	100.00
Pampered Chef - expenses	13.71
Rummage Sales - expenses	18.19
WMS	1,100.00

TOTAL EXPENSE CATEGORIES 4,966.26

Bank Balance – December 31, 2001

\$5968.72

(25) Worship Team

A Worship Team made up of the Minister, Hank van Dyk, Diane Walford and Dora Brown (Logos Committee) (and Nadine Cottrell later in the year) met on a regular basis to go over the theme for each Service of Worship and to choose Hymns, Responsive Readings, Scripture Readings and Special Music.

(26) Youth Director

If I could pass on one lesson that I have learned repeatedly throughout my varied experiences in youth ministry, it would be the lesson of "flexibility." Over the past year the appearance of our youth ministry programs changed constantly. However, there was always a 'method to our madness' such that I can provide the following report:

Momentum continued to grow throughout 2001 such that new people, new ideas, and new insights gained enabled me, and those who assisted our programs in a wide variety of ways, to continue to build an effective and successful repertoire of programs. Our youth ministry programs blend fun and social interaction with spiritual growth. One would be amazed at what can happen while playing basketball, mountain biking through muddy forests, or while sharing pizza in Jesus' name! God is using our youth group to care for one another and to reach out to new youth, one or two at a time.

Teen LIFE: Our Tuesday evening program for teens continues to enjoy a consistent attendance of 8 - 12. There are many new faces on any given Tuesday; the group is well-balanced with a usually even boy-girl ratio. The newest youth integrated themselves well and have become a vibrant part of our youth group, even inviting friends along to join us.

We have studied, in series, subjects such as "Becoming A Whole Person", and "The Cross of Adolescence." We have also been engaged by such lively discussions on the topics of "The Suffering of Jesus" (led by our associate leader, Regan Rambally), "In Defence of God", "What is Sin?/What is Truth?", and "The Ethics of Cloning".

While the topics presented are appreciated by the youth in attendance, we have only gradually come to a point where we can freely share our thoughts and opinions. A struggle for anyone, this is ultimately an issue of group-bonding, the sense of which is increasing with each month. The teens have signalled their appreciation and support of this program by volunteering their time for set-up and clean-up, planning games, and bringing refreshments.

RUBICON: Our Wednesday evening program for young adult youth enjoys attendance averaging 6-10 each week. We meet in the Fireside room and enjoy the cosy ambience of coffee and refreshments while discussing life and faith.

This group is certainly willing to address faith issues and Scripture intensely, as evidenced by the choice of subject series such as "A Prophet's Life is a Fine Example...", "POP! Goes The World", and "The History of our Church", covering events and theology of first century Christianity up to the Reformation.

I believe that there has been a noticeable increase in the spirit of sharing among the young adults over this past year, as we regularly share concerns and prayer for one another and our church.

Worship: The Dio Domo service of worship continued throughout 2001, giving the youth of

Parkwood opportunities to explore the relevance of the various elements of worship as well as opportunities to participate in providing worship. Attendance at these services ranged between 24-40 youth and adults. Themes chosen for these services explored the relationship between our worship and our beliefs, with an emphasis on the history of changes in worship. The youth and I met, both as a group and individually, to plan the worship. In November, we even ventured, at the invitation of Gord and Diane Walford, to provide the worship for 9:30am services at Parkwood. This opportunity was received with enthusiasm and volume by the youth as they volunteered to participate in a variety of ways.

Outings: It is often felt that church youth groups amount to nothing more than babysitting activities, with Youth Pastors providing fun and games, but little Christian nurturing. I am certainly aware of this accusation. Hopefully, after reading of the variety and success of our youth ministry programs, you will be convinced otherwise in relation to our youth group.

We do certainly have fun, though, within the context of a holistic nurturing strategy. Over the past year we have gotten together for sports, an overnight Easter vigil, skiing, mountain-biking, hiking, and paintball. A small group of us even made a trek down to Pennsylvania for the "Creation Music Festival", a four-day celebration of our Creator through popular Christian music.

Mission Team & Volunteers: Of course, with a ministry strategy as comprehensive as ours, I could not possibly do anything without the kind assistance and generosity of others. Many youth offered their time and energy in a variety of capacities. I would like to draw particular attention to the faithful hard work of Firas Nasser and Regan Rambally. Many adults from our congregation went 'above the call of duty', such as Megan & Marcellus Mindel, Lori Shepherd, Pam Pestalucky, Betty and Peter Paul, Linda Crane, and Jim MacDonald. I would like to especially thank Mark Crane for his leadership with the teens while I was on vacation and Terry Campbell for her tireless baking devotion and assistance with our Dio Domo refreshments.

Respectfully submitted by

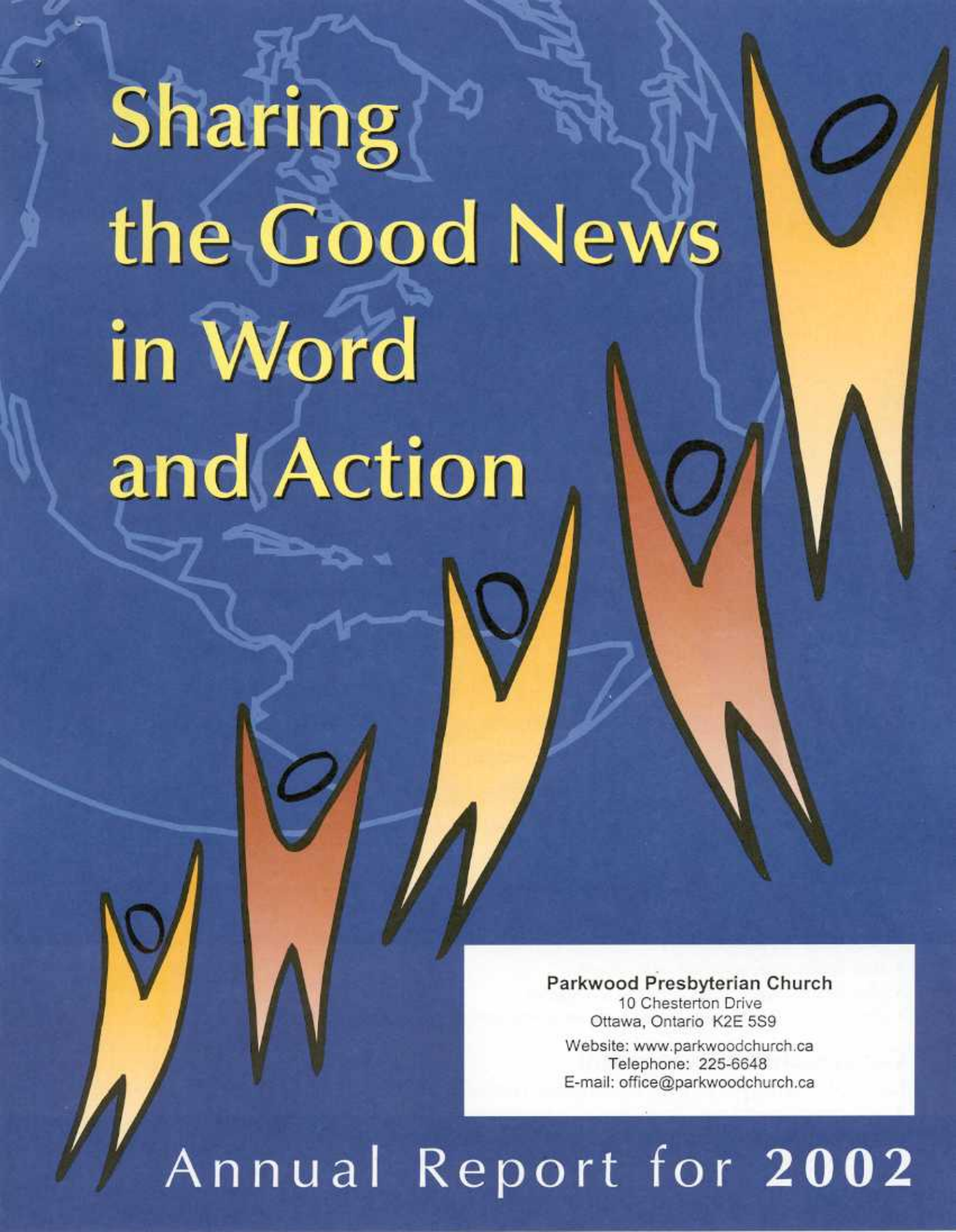
Ian Forest-Jones

9. New Business

- (a) Policy and Planning Report and Recommendations
- (b) Appointment of Auditor
- (c) Election of Treasurer
- (d) Nominating Report
- (e) Other

10. Adjournment

11. Closing Prayer

A stylized world map in light blue lines is visible in the background. In the foreground, there are five stylized human figures with their arms raised in a 'V' shape, colored in shades of yellow and orange, suggesting a global celebration or unity.

Sharing the Good News in Word and Action

Parkwood Presbyterian Church

10 Chesterton Drive
Ottawa, Ontario K2E 5S9

Website: www.parkwoodchurch.ca

Telephone: 225-6648

E-mail: office@parkwoodchurch.ca

Annual Report for 2002

Some Thoughts About Evangelism

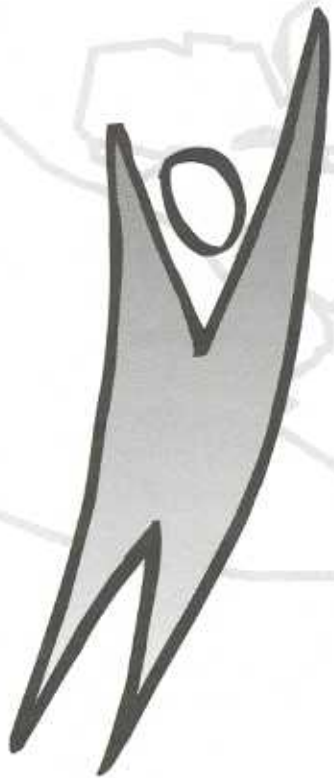
Evangelism is sharing God's Good News in Jesus Christ.

Evangelism is sharing Christian hope and hospitality.

Evangelism is one beggar telling another where to find bread. (D.T. Niles)

Go and preach the Gospel. Use words if necessary. (St. Francis of Assisi)

Evangelism isn't just something we do; it has to do with who we are as Christians.



Active Evangelism

"Witnessing in word and action
to the transforming love of God in Christ
with integrity and compassion
in personal, church and public realms."

(defining the *FLAMES* priority for 2002-2003)

Personal evangelism

- How do you share your faith with others?
- How do you share Christ's hope and hospitality?
- Do you invite friends, neighbours, business associates and relatives to church?

Congregational evangelism

Looking through the reports in your congregation's annual report, think about:

- how your congregation witnesses *in word* to the transforming love of God in Christ.
- how your congregation witnesses *in action* to the transforming love of God in Christ.
- how your congregation's budget reflects a commitment to active evangelism.

A word from the minister ...

Quite apart from the technological trails navigated and the trials overcome to prepare, produce, and print the document now in your hands, this Annual Report represents the faithful and dedicated service of many individuals and groups in the ministry and witness of Parkwood Church.

In beginning to get to know the community which is Parkwood Church, I have been encouraged and inspired by the diversity of gifts and depth of commitment in evidence.

The apostle Paul, in what was likely intended as a circular letter to several churches including the one at Ephesus, writes:

"Speaking the truth in love, we will in all things grow up into him who is the Head, that is, Christ. From him the whole body, joined and held together by every supporting ligament, grows and builds itself up in love, as each part does its work." (Ephesians 4: 15-16, NIV)

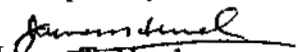
This is a prescription for church growth, and it is as valid today for Parkwood Church as it was for the Ephesians in the days of the New Testament. As we read and reflect on the reports of the various individuals and organized groups within our congregation, let us seek to hear each voice speaking the truth in love, and let us recognize the vital contribution each makes to the health and life of the whole. Let us also review the ligaments and muscles and energies and gifts which God has given to us, and let us strive to work for the well-being of the whole body.

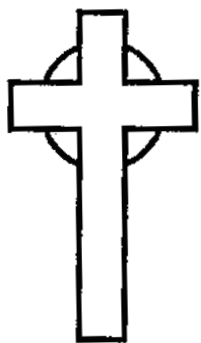
When an athlete trains and prepares to excel, he or she gives attention to the whole body; it is not enough, nor is it helpful, if only one leg or arm is in perfect shape. The goal is not to have the best arm or most agile leg, but rather for the muscles of each part to balance all others, enabling the whole body to be fit and productive. In the same way, the goal of our ministry together is not to draw attention to the excellent accomplishments of one member or group, but rather to enable each part to complement and complete all the others, so that together as one body we may bring honour to Jesus Christ as we invite others to know, and love, and serve Him.

May God be pleased to accept our thanks for all that we have been able to do for Christ in the past year, and by His Spirit enable us to do even more in the year to come.

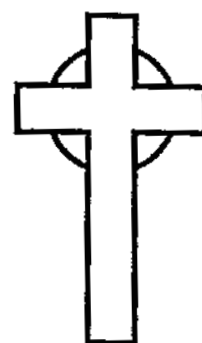
In Christ's service,

Your pastor,


James T. Hurd.



In Memoriam - 2002



Rita Mordy

Catherine Pender

Marnie Harvey

Sidney Williams

Annie Knox

Barbara Corbett

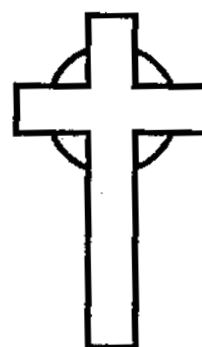
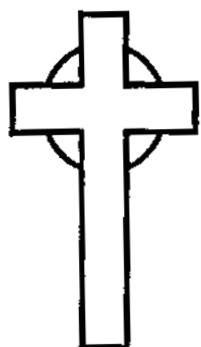
G. Thomas Hurd

Sharon VanDyk

Norman Wood

Jeanne-Marie Blanchard

George Longley



**PARKWOOD PRESBYTERIAN CHURCH
ANNUAL CONGREGATIONAL MEETING
Saturday, February 22, 2003 - 6.00 p.m.**

Page

Congregational supper

AGENDA

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10. Closing Prayer	

MINUTES OF THE ANNUAL MEETING - FEB. 16, 2002

The annual congregational meeting of Parkwood Presbyterian Church was held on Feb. 16, 2002. A pot-luck supper was served in the Fellowship Hall at 5:00 p.m. Following the supper the minister, Rev. James T. Hurd, led the congregation in a devotional period. The scripture was taken from Ephesians 4, and the hymns were "The Church's One Foundation" and "For I'm Building a People of Power". The moderator led in prayer. The meeting was called to order at 6:15 p.m. by Rev. Hurd.

Moved by Dorothy Nekrassoff, seconded by Peter Fennema, that Stewart Reeves act as secretary. Motion carried.

Moved by Roger MacPherson, seconded by Duane Townsend, that a vote of thanks be extended to Flora Brown for coordinating the pot-luck supper. Motion carried, followed by applause.

Moved by Brenda Featherstone, seconded by Jean Sida, that the agenda be accepted as printed. Motion carried.

Moved by Stewart Reeves, seconded by Marcellus Mindel, that the minutes of the previous annual meeting on Feb. 3, 2001 be accepted as printed. Evelyn Warburton stated that the Lois Burrell Memorial Library Fund should not have been renamed. Amendment moved by Andrew Lam, seconded by Dianne Nickerson, that the last sentence of the second last paragraph on page 3 of the Annual Report be deleted. Amendment carried. Amendment moved by Alta McFie, seconded by Marcellus Mindel, that under business arising from the minutes, on page 1, it should read "...Sunday School classes for Grade IV and below at 9:30 a.m.,..." Amendment carried. Motion carried, with amendments.

Moved by Peter Fennema, seconded by Kris Marion, that the minutes of the congregational meeting on June 26, 2001, be accepted as printed. Motion carried.

REPORTS

Moved by Nadine Cottrell, seconded by Jean Sida, that the reports of the Session and the Session appointments, pages 7-9, be accepted as printed. Motion carried.

Moved by Duane Townsend, seconded by Scott Nickerson, that the Finance and Maintenance Committee reports, pages 11-18, including the Chairman's report, Auditor's report, and financial statements, be received and considered. Motion carried. Amendment moved by Kris Marion, seconded by Flora Brown, that paragraph 5 of the Chairman's report, page 11, be changed to read "... (with 55% funding from the Pre-Kinder Corner group) ..." Amendment carried. Moved by Duane Townsend, seconded by Scott Nickerson, that the Finance and Maintenance Committee Chairman's report be accepted as amended. Motion carried.

Moved by Stocky Stockford, seconded by Roger MacPherson, that the Auditor's report be accepted as printed. Motion carried.

Moved by Lorne Roach, seconded by Brenda Featherstone, that the financial statements be accepted as printed. Motion carried.

Moved by John Huber, seconded by Chris Kritsch, that the Mission and Outreach Committee

report, pages 19-21, (including the chairman's report, VBS and website) be accepted as printed. As shown on the "Addenda and Corrigenda" sheet which was distributed at the meeting, it was agreed that the report of the Separated and Divorced Group should appear under the Mission and Outreach Committee instead of under the Worship and Nurture Committee. In discussion of the M&O report John Huber thanked Kris Marion for her good work as coordinator for the Vacation Bible School and emphasized the need for someone to lead this program. An information meeting is to be held soon, and it was agreed that Kris Marion and Nadine Cottrell would attend. Amendment moved by Kris Marion, seconded by Steve Game, that in the VBS report, page 20, paragraph 2, the sentence "We were under budget...Cooperative Playgroup" should be deleted. Amendment carried. Amendment moved by Stewart Reeves, seconded by Dianne Nickerson that paragraphs 2 and 3 of the "Addenda and Corrigenda" sheet be added to the Mission and Outreach Committee report. Amendment carried. Motion carried, with amendments.

Moved by Roger MacPherson, seconded by Scott Nickerson, that the Policy and Planning Committee Secretary's report, pages 21-22 be accepted as printed. Motion carried. It was agreed that the Budget Committee's report be considered later under new business.

Moved by Dennis Featherstone, seconded by Steve Game, that the Search Committee report, page 26, be accepted as printed. Motion carried.

Moved by Dorothy Nekrassoff, seconded by Chris Kritsch, that the Social and Civil Concerns Group report, pages 26-29, be accepted as printed. Motion carried.

Moved by Dora Brown, seconded by Scott Nickerson, that the Worship and Nurture Committee Chairman's report and the reports of all the organizations reporting to the Worship and Nurture Committee, be accepted as printed. (pages 29-45 inclusive). Some errors were noted, as follows: page 30, line 10, change "Osgoode" to "Gloucester"; page 32, line 38, change "Compassion, Fatigue" to "Compassion Fatigue"; page 34, last line, change "quit" to "quiet"; page 38, line 23, change "iving" to "Living". Motion carried, with corrections as noted above. It was agreed to extend appreciation to Kris Marion for her work in the Pre-Kinder Korner play group for the past seven years.

NEW BUSINESS - BUDGET COMMITTEE RECOMMENDATIONS

Moved by Dennis Featherstone, seconded by Kris Marion, that the budget committee report, pages 23-25, be received and that its recommendations be considered singly in sequence. Motion carried.

Moved by Dennis Featherstone, seconded by Marcellus Mindel, that the congregation approve a target for total offering for local purposes of \$164,000. Dennis noted that this requires an increase in givings of approximately 7% over the 2001 level. After discussion, motion carried.

Moved by Dennis Featherstone, seconded by John Huber, that the funds available from the Outreach Bequest Fund (\$6,152) for new outreach spending in 2002 be used for ongoing outreach spending normally met through the budget for the Mission and Outreach Committee. In response to a question by Andrew Lam, Lorne Roach explained that the usual practice for using this interest has been that the budget committee recommends spending on specific projects in the community, usually on a one-time basis. Dennis reported that the Director of Youth and outreach, Ian Forest-Jones, has almost completed a report on the outreach activities and implications of all groups presently

operating in the congregation, and that his report will soon be reviewed by the session as a basis for future planning of outreach activities. After discussion, motion carried.

Moved by Dennis Featherstone, seconded by Dorothy Nekrassoff, that the individual committees and the session restrict their spending during 2002 as shown on page 25 of the Annual Report. Motion carried.

Moved by Dennis Featherstone, seconded by Bob Foster, that the congregation approve our assigned amount for Presbyterian Sharing of \$27,500. Motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that the Policy and Planning Committee report as a whole be accepted.. Motion carried.

APPOINTMENTS

Moved by Bob Foster, seconded by Tom Kennedy, that Harry VanDyk be reappointed as auditor. Motion carried.

Moved by Dianne Nickerson, seconded by Duane Townsend, that Lorne Roach be reappointed as treasurer. Motion carried.

Jan Sheridan reported for the committee which was appointed by the session to nominate people to serve on the various committees for the coming year.

Finance and Maintenance Committee

ONE YEAR 2002

Kevin Gallinger
Roaslie Lam
Margaret Main
Sue Porter
Duane Townsend

TWO YEARS 2002-03

Clare Haynes
Dale Presley
Frances Robertson
Jean Sida
Graham Walford
Andrew McGregor

THREE YEARS 2002-04

Roy Bailie
John Curnow
Jim Elder
Paul Hart
Dan Moffet

Ex officio - Minister, Caretaker, Administrative Assistant, Treasurer

Mission and Outreach Committee

ONE YEAR 2002

Kris Marion
Edward Bukenya
Cynthia Hui

TWO YEARS 2002-03

John Huber
Marcia Harten
Stewart Elder

THREE YEARS 2002-04

Merritt Cluff
Pam Pestaluky
Jan Sheridan

Ex officio - Minister, Director of Youth and Outreach

Worship and Nurture Committee

ONE YEAR 2002

Linda Crane
Megan Mindel
John deVries

TWO YEARS 2002-03

Andrew Lam
Denise McGregor
Terry Campbell

THREE YEARS 2002-04

Mark Crane
Susan McCullough
Doris St. Louis

Ex officio - Minister, Organist, Pianist, Sunday School Superintendent, Director of Youth and Outreach, Director of Logos

Policy and Planning Committee

Dennis Featherstone
Stewart Reeves
Ex officio - Minister

Roger MacPherson
Harry VanDyk

Gordon Walford
Phil Campbell

Dennis Featherstone reported that Susan McCullough will join the P&P committee in March.

Moved by Jan Sheridan, seconded by Scott Nickerson, that the report of the nominating committee be adopted. After discussion, motion carried.

NEW BUSINESS

It was agreed to extend thanks, by applause, to Evelyn Warburton for long service as church historian, to Harry VanDyk for long service as auditor, to Jean Sida for volunteer assistance in the office. On behalf of the Worship and Nurture Committee, Andrew Lam thanked Dora Brown for her work as chairperson for the past four years.

Pam Pestaluky asked if lifting straps are available for use when the lifting device is not working. This was referred to the Finance and Maintenance Committee.

Moved by Dianne Nickerson, seconded by Rachel McGregor, that the meeting be adjourned. The moderator led in singing of the doxology and closed the meeting with prayer at 8:25 p.m.

Stewart Reeves, Secretary.

6. Reports from Session Officers

a. Clerk

During 2002 the session was saddened by the death of Sidney (Sid) Williams a former member and elder of Parkwood and Sharon VanDyk a ruling elder of Parkwood. The following asked and were granted demits: Roy Bailie, Nadine Cottrell, and Rob McEwen.

As of December 31st 2002 Session consisted of our teaching elder Rev. James Hurd, Minister, Moderator and the following active elders.

- | | |
|------------------------|----------------------|
| 1. Jan Sheridan | 17. Tim Visser |
| 2. Dorothy Nekrassoff | 18. Charles Fraser |
| 3. Dale Atkinson | 19. Harry Van Dyk |
| 4. Dennis Featherstone | 20. John Huber |
| 5. Flora Brown | 21. Roger MacPherson |
| 6. Gordon Walford | 22. Willis Sayers |
| 7. Phil Campbell | 23. Kristine Marion |
| 8. Wentworth Stockford | 24. Mary Ward |
| 9. John de Vries | 25. Russ Passmore |
| 10. Bob Foster | 26. Andrew McGregor |
| 11. Stewart Reeves | 27. Marcia Harten |
| 12. Judy Reeves | 28. Michael Holmes |
| 13. Dianne Nickerson | 29. Susan McCullough |
| 14. Jean Sida | 30. Carol Brown |
| 15. Margaret Williams | 31. Thelma Passmore |
| 16. Marion Campbell | 32. Marcellus Mindel |

Respectfully submitted, Dale Atkinson, Clerk

b. Representative Elder

The Presbytery of Ottawa meets regularly the 3rd Tuesday of January, March, May, June, September and November and holds other meetings as required. The moderator of presbytery is currently Tony Boonstra of St. Andrew's church, Richmond. Our own James Hurd assumed the clerkship in September. During 2002, one new minister came to fill a vacant charge, Gwen Ament (St. Andrew's Stittsville), and one left, Daniel Forget (Gloucester church) who went to Pembroke. At the end of the year there were three charges vacant in the presbytery – Gloucester, Kars and Calvin Hungarian. During the year our Presbytery youth worker Ian Bone resigned. A new person, Rob Christie of St. Timothy's has been hired on a quarter time basis to coordinate monthly youth worship services. This will be reviewed in the spring. The francophone work continues under the leadership of Charles Kahumbu, who is also completing his studies at Presbyterian College, Montreal. The presbytery has dealt with some weighty issues this year, including severing two ties (Gloucester, Kars) and dealing with the aftermath of a court case involving a former minister within the bounds. Our rep. elder is also volunteer webservant for both the presbytery and the synod. There were a few times this year when one evening was not enough to cover all the business before presbytery, and presbytery had to reconvene a second evening. Our alternate rep. elder, Roger MacPherson, has been helpful when I was unable to attend.

Respectfully submitted, Gord Walford, representative elder

c. Roll clerk

Number of members December 31, 2001	259
No. Removed during 2002	
Death	4
Transfer	2
Session Resolution	8
No. added to roll during 2002	
Session Resolution	1
No. on Roll December 31, 2002	246

W. P. Campbell

d. Communion clerk

The number of people served communion in 2001 are as follows:

	9:15 Service	11:00 Service	Total
March	69	88	157
Maundy Thursday			60
Easter	80	94	174
June	79	66	145
October	66	98	164
December	66	67	133
Christmas Eve			17
New Years Eve			8

Thank you to all the elders who have assisted in preparing the communion and to the elders who have assisted in the service of communion throughout the year.

Carol Brown and Marcia Harten

e. Memorials Clerk

During the past year money has been given to the following funds: organ, pastoral care, memorial, flower. Also a bible and hymn books were given. Thanks to all those who have generously given money so that memorial items may be provided.

Dorothy Nekrassoff, Memorial Clerk

7. Reports of Session Committees

(a) Finance and Maintenance Committee

(1) Chairman's report

The Finance and Maintenance Committee met monthly and addressed various situations related to maintenance and upkeep of the facilities. As in previous years, the chair was well supported by the committee members both by their attendance at meetings and their help in resolving problems as they arose.

One of the most time consuming problems this year has been the telephone and computer/fax systems. A switch box proved to be a challenge for all concerned. We now have the two telephone lines properly installed and appear to have the system functioning in an adequate manner. Much thanks to everyone who worked on this challenging problem.

Insurance has also been a very demanding problem, first in updating the appraisal, then in attempting to resolve the question of liability insurance. The underwriters for our insurance company are very concerned about providing liability insurance and are developing a new list of requirements, including police checks on staff and volunteers in relevant positions or activities. More information will be provided in the future in this regard.

A pair of hand rails were installed in the choir area to improve safety while entering and leaving.

A new mail box was built and installed beside the front door, solving the problem of lack of space for large packages of mail.

An ongoing problem with the lack of heat in the meeting room and the Choir office has not been satisfactorily resolved yet. The portable electric heater is inadequate and is rather unsafe as it tends to be left on after meetings are over, a possible fire hazard. No attempt has been made to have new supplemental electrical heating permanently installed with its own thermostat due to the anticipated cost. Like all other committees, F&M is subject to an ongoing restraint on discretionary spending. Our apologies to users of these two rooms. We agree the lack of heat can not go on forever.

One of the two T.V./VCR sets has worn out and could not be repaired. We hope a replacement set will be donated. We do not plan to purchase a new set from our budget.

Many thanks to the members who donated flowers and helped to establish and maintain the flower garden near the front entrance, largely with perennial flowers. We hope to improve the lawn there and elsewhere this spring. If anyone can help with seeding, sod, or otherwise improving the grounds we would be very pleased.

As most people know, Nadine Cottrell will be retiring as Administrative Assistant in February. The Finance and Maintenance Committee would like to thank Nadine for all her work on behalf and extend our best wishes to her in the future. God bless you, Nadine.

Finally, thank you to everyone else for all their efforts in support of Parkwood Church. Your ongoing interest is appreciated.

Duane Townsend

(2) Financial Statements

**PARKWOOD PRESBYTERIAN CHURCH
CONSOLIDATED RECEIPTS AND DISBURSEMENTS SUMMARY
FOR THE YEAR ENDED DECEMBER 31, 2002**

	2002 BUDGET	2002 ACTUAL	2003 ESTIMATES
OPENING CASH AND INVESTMENT BALANCE	\$148,175	\$148,175	\$168,514
RECEIPTS			
OFFERING:Local Purposes	\$164,000	\$171,983	\$180,000
OFFERING:Special Appeals Local	\$0	\$18,860	\$0
OFFERING:Special Appeals Outreach	\$27,500	\$34,174	\$28,000
BEQUESTS	\$0	\$21,902	\$0
MEMORIALS	\$0	\$290	\$0
TOTAL OFFERING	\$191,500	\$247,209	\$208,000
OTHER INCOME:Interest	\$5,892	\$5,771	\$5,770
OTHER INCOME:Rentals	\$9,000	\$9,469	\$9,000
OTHER INCOME:Recoveries	\$1,769	\$4,537	\$1,285
TOTAL OTHER INCOME	\$16,661	\$19,777	\$16,055
TOTAL RECEIPTS	\$208,161	\$266,986	\$224,055
DISBURSEMENTS			
MISSION & OUTREACH	\$11,460	\$6,852	\$10,022
WORSHIP & NURTURE	\$53,835	\$50,660	\$56,544
THE KIRK SESSION	\$5,817	\$5,348	\$6,222
FINANCE & MAINTENANCE	\$129,209	\$132,601	\$130,709
SPECIAL APPEALS LOCAL USE	\$0	\$17,012	\$0
SPECIAL APPEALS OUTREACH	\$27,500	\$34,174	\$28,000
MEMORIALS	\$0	\$0	\$0
TOTAL DISBURSEMENTS	\$227,821	\$246,647	\$231,497
SURPLUS(DEFICIT) FOR YEAR	-\$19,660	\$20,339	-\$7,442
CLOSING CASH AND INVESTMENT BALANCE	\$128,515	\$168,514	\$161,072

OTHER INCOME DETAILS FOR THE YEAR ENDED DECEMBER 31,2002			
	2002 BUDGET	2002 Actual	2003 ESTIMATES
GST&PST Refunds	\$1,769	\$1,770	\$1,285
Interest	\$1,322	\$1,201	\$1,200
Interest Outreach Fund	\$4,570	\$4,570	\$4,570
Rentals	\$9,000	\$9,469	\$9,000
Sundry-HRDC Grant-Students/Interns	\$0	\$2,692	\$0
Grants/Recoveries	\$0	\$75	\$0
Total	\$16,661	\$19,777	\$16,055

SPECIAL APPEALS-LOCAL RECEIPTS DETAILS FOR THE YEAR ENDED DECEMBER 31,2002			
	2002 BUDGET	2002 Actual	2003 ESTIMATES
Audio Visual Fund		\$475	
Christmas Dinner Fund		\$222	
Computer		\$600	
Course Fees Fund		\$55	
Flower Fund		\$285	
Gracefield Campership Fund		\$1,620	
Hymn Books, Bibles		\$11	
Logos Training		\$1,447	
Metro Ministries International		\$427	
Organ Replacement Fund		\$706	
Parkwood Womens Group		\$191	
Pastoral Care Fund		\$800	
Session Benevolent Fund		\$3,946	
Student Assistance		\$210	
White gift		\$975	
Youth Baseball tournament		\$250	
Youth work		\$6,640	
Total		\$18,860	

SPECIAL APPEALS-OUTREACH RECEIPTS DETAILS FOR THE YEAR ENDED DECEMBER 31,2002			
	2002 BUDGET	2002 Actual	2003 ESTIMATES
Caldwell Family Centre Inc.-Food Bank		\$920	
Carlington Comm Resource Center		\$560	
Christian Blind Mission International		\$120	
Gracefield Presbyterian Center		\$549	
Live The Vision		\$408	
Ottawa Christian Counselling		\$10	
Ottawa Inncity Ministries		\$30	
Presbyterian Sharing	\$27,500	\$27,626	\$28,000
Presbyterian World Service		\$1,637	
Renewal Fellowship PCIC		\$200	
Sat-7 International Ministries PCIC		\$530	
The Navigators		\$510	
Union mission For men		\$20	
Urban Christian Outreach		\$654	
Women's Missionary Society		\$400	
Total	\$27,500	\$34,174	\$28,000
Total Local and Outreach	\$27,500	\$53,034	\$28,000

**PARKWOOD PRESBYTERIAN CHURCH
MISSION AND OUTREACH COMMITTEE DISBURSEMENT DETAILS
FOR THE YEAR ENDED DECEMBER 31,2002**

	2002	2002	2003
	BUDGET	ACTUAL	ESTIMATES
Advertising-brochures	\$1,000	\$90	\$400
Advertising-newspapers	\$3,400	\$2,127	\$2,500
Carlington Chaplaincy Fund	\$0	\$0	\$0
Gracefield Camp	\$0	\$0	\$0
InterVarsity Christian Fellowship	\$0	\$0	\$0
Mission Weekend	\$400	\$443	\$400
Outreach Bequest Interest Programs	\$6,152	\$4,000	\$5,000
Outreach Programs at Parkwood	\$448	\$192	\$1,722
Separated/Divorced group	\$60	\$0	\$0
Vacation Bible School	\$0	\$0	\$0
Total	\$11,460	\$6,852	\$10,022

**WORSHIP AND NURTURE COMMITTEE DISBURSEMENT DETAILS
FOR THE YEAR ENDED DECEMBER 31,2002**

	2002	2002	2003
	BUDGET	ACTUAL	ESTIMATES
Adult Education	\$350	\$33	\$100
Audio-Visual	\$125	\$134	\$125
Choirs	\$1,000	\$626	\$700
Church Library	\$200	\$14	\$100
Church School	\$2,400	\$1,043	\$2,300
Director of Youth & Outreach	\$31,975	\$33,600	\$34,600
Hymnal&Pew Bible repairs/replace	\$550	\$261	\$350
Intergenerational Events	\$300	\$0	\$0
Lenten&Sunrise Services	\$400	\$0	\$200
Logos Program	\$2,130	\$1,383	\$2,050
Nursery Care	\$20	\$133	\$200
Organist/Pianist	\$6,385	\$6,685	\$8,736
Organist/Pianist Supply	\$200	\$0	\$0
Pastoral Care Training	\$150	\$7	\$100
Piano/Organ/Equip maintenance	\$550	\$161	\$350
Presbyterian Record	\$2,500	\$2,133	\$2,133
Pulpit Supply	\$1,050	\$900	\$1,050
Reformation Sunday	\$350	\$350	\$350
Social Hour	\$600	\$727	\$600
Summer Services	\$100	\$200	\$200
Young Peoples Groups	\$2,500	\$2,270	\$2,300
Total	\$53,835	\$50,660	\$56,544

THE KIRK SESSION DISBURSEMENT DETAILS FOR THE YEAR ENDED DECEMBER 31,2002			
	2002	2002	2003
	BUDGET	ACTUAL	ESTIMATES
Conferences	\$200	\$35	\$200
Congregational Supplies	\$850	\$546	\$700
Renewal Fellowship Membership	\$100	\$100	\$100
Evangelical Fellowship Membership	\$200	\$200	\$200
Presbytery Dues	\$4,467	\$4,467	\$5,022
Total	\$5,817	\$5,348	\$6,222

FINANCE AND MAINTENANCE COMMITTEE DISBURSEMENT DETAILS FOR THE YEAR ENDED DECEMBER 31,2002			
	2002	2002	2003
	BUDGET	ACTUAL	ESTIMATES
Bank Charges	\$50	\$69	\$70
Canada Pension Plan	\$3,213	\$3,417	\$3,740
Caretaker	\$4,790	\$4,790	\$4,790
Computer Hardware/Software	\$2,800	\$2,694	\$2,050
Congregational Administrative Assistant	\$8,400	\$9,936	\$10,000
Employment Insurance	\$2,770	\$2,956	\$2,838
Fuel	\$3,300	\$3,151	\$3,500
Furniture&Equipment repairs/replaceme	\$1,500	\$680	\$1,000
Insurance Church	\$4,560	\$5,450	\$4,391
Lighting	\$4,700	\$4,674	\$4,700
Minister's continuing education	\$600	\$600	\$600
Minister's extended health	\$3,348	\$3,348	\$3,780
Minister's housing allowance	\$21,000	\$21,000	\$22,000
Minister's stipend	\$39,980	\$39,980	\$41,000
Presbyterian Church Pension Plan	\$4,578	\$4,840	\$5,430
Repairs,Replacements&Maintenance	\$8,700	\$6,369	\$7,700
Snow Removal,Salt,Sand	\$2,700	\$2,300	\$2,700
Stationery&Office Supplies	\$8,000	\$8,129	\$8,000
Students/Interns	\$0	\$2,572	\$0
Telephone	\$3,020	\$4,833	\$1,620
Water&Sewer Charges	\$1,200	\$813	\$800
Total	\$129,209	\$132,601	\$130,709

SPECIAL APPEAL OUTREACH DISBURSEMENT DETAILS FOR THE YEAR ENDED DECEMBER 31,2002			
	2002	2002	2003
	BUDGET	ACTUAL	ESTIMATES

Caldwell Family Centre Inc.-Food Bank		\$920	
Carlington Comm Res Center		\$560	
Christian Blind Mission International		\$120	
Gracefield Presbyterian Center		\$549	
Live The Vision		\$408	
Ottawa Christian Counselling		\$10	
Ottawa Innerscity Ministries		\$30	
Presbyterian Sharing	\$27,500	\$27,626	\$28,000
Presbyterian World Service		\$1,637	
Renewal Fellowship PCIC		\$200	
Sat-7 International Ministries PCIC		\$530	
The Navigators		\$510	
Union Mission for Men		\$20	
Urban Christian Outreach		\$654	
Womens Missionary Society		\$400	

Total	\$27,500	\$34,174	\$28,000
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SPECIAL APPEAL-LOCAL DISBURSEMENT DETAILS FOR THE YEAR ENDED DECEMBER 31,2002			
	2002	2002	2003
	BUDGET	ACTUAL	ESTIMATES

Christmas Dinner Fund		\$167	
Computer		\$600	
Flower Fund		\$435	
Gracefield Campership Fund		\$1,669	
L. Burrell Memorial Library Fund		\$48	
Logos Training		\$2,206	
Metro Ministries International		\$427	
Parkwood Womens Group		\$191	
Pastoral Care Fund		\$24	
Session Benevolent Fund		\$3,946	
Student Assistance		\$440	
White gift		\$975	
Youth Baseball tournament		\$250	
Youth Work		\$5,634	

Total	\$0	\$17,012	\$0
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**PARKWOOD PRESBYTERIAN CHURCH
CONSOLIDATED STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED DECEMBER 31, 2002**

ASSETS

CASH ON HAND AND IN BANK-UNRESTRICTED USE	\$5,923
CASH ON HAND AND IN BANK-RESTRICTED USE	\$15,499
INVESTMENTS-RESTRICTED USE	\$132,092
LOAN RECEIVABLE-RESTRICTED USE	\$15,000
CHURCH BUILDINGS, FURNISHINGS AT REPLACEMENT VALUE	\$1,475,406
LAND AT COST	\$45,000

TOTAL ASSETS

\$1,688,920

LIABILITIES

AUDIO/VISUAL FUND	\$2,044
CAPITAL PROJECTS BEQUEST FUND	\$35,000
CHOIR FUND	\$100
CHRISTMAS DINNER FUND	\$1,137
COURSE FEES FUND	\$334
FLOWER FUND	\$200
GRACEFIELD CAMPERSHIP FUND	\$20
HYMN BOOKS, BIBLES FUND	\$476
KEY DEPOSIT	\$72
LOGOS PROGRAM	\$723
LOIS BURRELL MEMORIAL LIBRARY FUND	\$542
MEMORIAL FUND	\$1,526
OUTREACH BEQUEST FUND	\$75,000
OUTREACH BEQUEST FUND UNSPENT INTEREST	\$6,722
ORGAN REPLACEMENT FUND	\$1,659
PARKWOOD REFUGEE FUND	\$755
PASTORAL CARE FUND	\$2,764
RESERVE FOR CAPITAL EXPENDITURES	\$10,000
S.A. WILLIAMS BEQUEST FUND	\$21,902
STUDENT ASSISTANCE FUND	\$205
SUNDAY SCHOOL FUND	\$93
YOUTH DEVELOPMENT FUND	\$258
YOUTH GROUP FUND	\$1,059
TOTAL LIABILITIES	\$162,591

(2) Auditor's report

I have audited the financial statements of Parkwood Presbyterian Church as at December 31, 2002. I have conducted this audit in accordance with generally accepted auditing standards. These standards require that I plan and perform an audit to obtain reasonable assurance that these statements are free of material misstatement. In my opinion these financial statements present fairly the financial position of Parkwood Presbyterian Church as at December 31, 2002.

A handwritten signature in black ink, appearing to read 'H. VanDyk', followed by a horizontal line and a small checkmark.

Harry VanDyk, C.M.A., Auditor

(b) Mission and Outreach Committee

(1) Chairman's Report

Mission Weekend

Makram Barsoum from Cyprus was the speaker and gave a presentation on SAT-7 ministries. This Christian TV station is based in Cyprus, with offices in Egypt and Europe. It broadcasts daily five two-hour programs in Arabic and, recently, Persian to cover the countries of North Africa and the Middle East, reaching an estimated 100 million potential viewers who would not otherwise hear the word of God because preaching Christ is officially banned in the area.

Special appeals

Three special appeals were held: for SAT-7 ministry in Cyprus, Urban Christian Ministries (Katrine Coward) in Ottawa, and the Navigators (Kim and Gilles Doucet) at Carleton University. An appeal was also held for Gracefield Camperships.

Christian Books Collection for India

About eight boxes of Christian literature were collected from Parkwood members. This was added to literature collected from other churches for shipment to Calcutta.

Apartment Outreach

Invitations to worship at Parkwood were distributed by Kris Marion in the townhouses of her neighbourhoods (Fisher Avenue area). A special invitation to townhouses next to Parkwood was made to advertise the March sermons on "Passion of Christ and His followers". We thank Parkwood congregation members who delivered them.

Mid-week summer services

A series of evening services with the theme "Fruits of the Spirit", lead by the Youth Director and Minister. M&O members provided refreshments at one service.

Charitable organizations

Parkwood receives requests on a regular basis from many Christian charities. These represent a diversity of Christian organizations, both local and international. Many of requests are placed on the M&O bulletin board and renewed monthly. A list, with addresses, of these charities was compiled and published in the December/January Pulse in the hope that members will find a charity they would like to support directly, instead of through church givings. We encourage members of the congregation to take information from the M&O bulletin board, read it, and support the organizations that the Spirit leads you to. Even if you cannot afford to support a ministry financially you can certainly do so with your prayers. Reading about these organizations is always interesting and enlightening and will show you what wonderful work goes on in Jesus' name here in Ottawa and around the world.

We thank all members of the congregation for continuing to support so many Christian organizations and we pray that your generosity will continue in 2003, for God's service. Bless you all. To Him be the honor and glory for what he has led us to accomplish in his name.

Respectfully submitted, John Huber, M&O

(2) Separated and Divorced Group and Course

This year we usually had only 2 or 3 people, with only 1 or 2 this fall. Although some had called about the group, they did not come. Thus the group has been cancelled and so has the course for 2003. I have enjoyed being part of this group for the last 10 years or so, but now the old order passes and will remain closed unless and until someone sees a need for it in the future. A huge "Thank You" to all who agreed to provide child care for parents who might come, and for all the speakers who helped out over the years.

Dorothy Nekrassoff, Coordinator/Facilitator

(3) Parkwood's website (<http://www.parkwoodchurch.ca>)

Parkwood's website will have been operative for 7 years this coming April. The year 2002 marked the first full year in which we had our own "domain name" - www.parkwoodchurch.ca - hosted by the firm AceOfSpace of Vancouver B.C.

One of the benefits of paying for webhosting is that the host firm gathers statistics that show site use. These are the most significant stats we've ever had - previously we had a "counter" on our main page that showed how many "hits" that page received. Now we know how many visits we've had in total during the year - 6,529, averaging 544 per month. The number of pages visited was over 20,000, averaging 1670 per month. Another benefit is ease of remembering the web address (called a URL). A third positive feature is the ability to assign easy-to-remember e-mail addresses, such as jthurd@parkwoodchurch.ca, office@parkwoodchurch.ca and ianfj@parkwoodchurch.ca.

The site is maintained by Gord Walford from his home using Corel graphics software (Draw 7 and PhotoPaint 8) and a freeware HTML editor (Derekware) as well as an audio program called MusicMatch Jukebox.

Our site offers Parkwood "expatriates", including those who have moved away and college students, a chance to keep in touch. The "main" page includes our address, phone numbers, service hours, office hours, a staff list, a general description of our various ministries and activities (originally based on some of the brochures produced for distribution in the community). It also has sections for News, Coming Events and Miscellaneous, which features items of interest from near and far. A new feature implemented in 2002 is making sermons available in audio file format (mp3). These are rather large files, but at any one time between five and seven sermons are available online. Converting the audio tapes to mp3 format is done by Carl Martin, who also is responsible for archiving the audio tapes. Gord Walford then adds some coding to the audio files and sets up a page to access the file, with details of the particular service such as scripture passages and what music is on the file. Graham Walford makes the tape during the 9:15 service each week, with Carl substituting as required. Over the year some 40 sermons were made available as audio files.

The site includes separate pages for the following:

- our Statement of Purpose
- a History page
- a map showing where we are and how to get there

- the pastor's monthly message from the Pulse, with an archive back to April 1996
- the new page allowing visitors to access recent sermons in mp3 audio format
- the list of services for the month that is published in the Pulse
- lists of our activities
- the various courses and seminars we offer
- a connection to the Goshen Christian search engine for the world-wide-web
- a connection to some of the Bible Study resources on the web
- a page for Parkwood youth, linked to their own website "www.genxplosion.ca"
- a list of Parkwood people and their e-mail addresses (38 plus 7 "expatriates")
- a page for visitors to send us feedback
- a new page with links to major documents of our faith
- a page showing the various symbols in our sanctuary
- a summary of our Youth Mission to Nicaragua in March '96
- a history of Parkwood's 1996 expansion project

The "menubar" also includes links to outside sites offering news from a Christian perspective as well as Christian movie reviews.

Respectfully submitted, Gord Walford, webservant

(c) Policy and Planning Committee

(1) Secretary's Report

With God's help and guidance, P&P was able to deal with a variety of issues in 2002.

- P&P developed a response to a Presbytery initiative concerning the building of a Presbyterian Retirement Home and a response to a referral from the Church Doctrine Committee seeking views on the use of Subordinate Standards.
- In response to issues arising within Parkwood, P&P recommended the establishment of two special working groups. One of these, composed of the minister and members from Policy and Planning, Worship and Nurture and Mission and Outreach, had the task of reviewing the job description and contract of the Director of Youth and Outreach. A Working Group on Outreach Issues was also formed, consisting of membership from the same committees plus the Minister and Director of Youth and Outreach, to examine our outreach ministry and to propose outreach initiatives. At the request of Session, P&P, together with the Outreach Working Group, organized an elder's retreat in November to discuss the subject of outreach and proposals from the Working Group.
- P&P was involved in the successful nomination of Rev. Dr. Floyd McPhee for the award of the degree of Doctor of Divinity (honoris causa) by the Senate of Presbyterian College.
- P&P assisted in the development of an Emergency Assistance strategy and a policy for providing help to people who come to the church in need, made recommendations to Session concerning the use of the Lois Burrell Memorial Library Fund, and investigated church policy on screening of volunteers.
- Recently, P&P recommended to Session policies and procedures for timely communication between Session and the Session committees and for the dissemination of Session decisions to the congregation on a regular basis.

- P&P is at present dealing with a number of referrals from the General Assembly. P&P is also reviewing our procedures for dealing with unexpected large-scale attendance at events such as funerals, and is working on the development of an emergency preparedness and response plan.

In 2002, P&P consisted of Dennis Featherstone (Chair), Roger MacPherson (Secretary), Phil Campbell, Stewart Reeves, Gordon Walford, Harry VanDyk (leave of absence April- December), Susan McCullough (March to October).

Respectfully submitted, Roger MacPherson, Secretary

(d) Social and Civil Concerns Group

(1) Chair's report

With the retirement of Sue Taylor as Chaplain of the Carlington Community last year the Board appointed Linton Worrall as Chaplain, as well as Pam Owen as part-time co-chaplain for 20 hours a week. There are plans to start a Men's Group since the number of single fathers using the Baby Cupboard is on the increase, there are also plans to try to connect with the Muslim community. Thursday evening worship has grown from 4 participants to 10. From October 14 to November 8 there were approximately 264 customers at the Belleville Boutique. We can help here by giving donations of used goods, including the left-overs from our rummage sale.

It is anticipated that there will be a deficit of between \$15,000 and \$20,000 when the 2002 books are finally closed. Higher expenses in 2003 are anticipated, so the budget will have to be watched carefully.

Submitted by Jean Sida for Marion Campbell

(e) Worship and Nurture

(1) Chair's report

I would like to thank the many groups that fall under Worship and Nurture (W&N) to continue their dedicated service to the Lord for Parkwood congregation and community for another year. From the highlights of their following separate reports, I trust you will agree with me that because of these dedicated sisters and brothers, Parkwood has continued to actively provide various worship and nurture services to its congregation and community.

There are two particular endeavours by W&N which have taken up much time and effort of its members in 2002: 1). the review of the duties of the Director of Youth Ministry, concluded with the signing of a contract with the incumbent, Ian Forest-Jones; and 2) the in-depth discussion of the Sunday service time, the trial period for new service hours, and the subsequent survey of congregation which resulted in the current change to 9:15 and 11:00 a.m. services.

I am particularly grateful to the Sunday school superintendent (Marcellus Mindel) and the Logos director (Alta MacFie) for their consistent attendance of the W&N meetings, and their unfailing advice to keep God first in all our work and discussion. Under the leadership of Ian Forest-Jones, the Director of Youth Ministry, the youth program has continued to grow and provide Christian nurturing to the participating youth

There are numerous worship and nurture activities which continued to take place and could not have been successful without the dedication of so many brothers and sisters, e.g. the Easter

Sunrise service and the ensued pancake breakfast, the Pastoral Care, the Christmas dinners, the Bible Study, the choirs, Ladies and Men Group breakfasts and worships, the Summer mid-week service.

There are many people to acknowledge for their self-less work for the Lord. I pray that we will all continue to work together to bring glory to the Lord through Parkwood congregation and community.

Submitted by Andrew Lam, Chairperson of W&N

(2) Bethel Bible Series

Although the 2002 Fall classes were completed it was decided to discontinue the Bethel Bible Series until further notice. Although lack of attendees was the primary reason, we were also notified that the Canadian office had been closed because of lack of interest and we would therefore have to purchase any additional supplies from the USA at US dollar prices.

We do have enough materials on hand to conduct another class should renewed interest in Parkwood justify doing so.

Russ Passmore

(3) Bible Study Groups

Each week several Bible Studies take place. They are as follows:

Men's Bible Study Sunday 8:00 a.m.(Cancelled)	- Tim Visser
Koffee Klatsch Wednesdays 9.30 a.m.	- Barbara Cairns
Fridays 7.30 p.m.	- Tim Visser
Sundays 8.00 p.m	- Jean Sida

Men's Bible Study

The many things that are revealed at our Bible Studies are absolutely amazing; the wisdom, guidance and love that is found when the Word of God is truly studied.

We had a Men's Bible Study at 8:00 every Sunday morning. Coffee was served. The Bible does tell us how to live and solve our problems. It is amazing what is brought up and how the answers are found. Sorry to say this was cancelled, as the early hour kept the men away. We may set up on another day.

Tim Visser

Koffee Klatsch and Bible Study

Koffee Klatsch meets every Wednesday at 9:30 a.m. for fellowship and bible study.

We have studied "Discover Angels" and "Genesis: Abraham and Sarah" and completed book two.

We are now completing Book 3 "The Patriarchs". We are expecting new study books anytime now. They are in a different context than before. They put more emphasis on daily discussions. In February we start a series of studies on the Psalms, "A Guide to Prayer and Praise" by Ron Klug.

Our annual luncheon took place on December 12 and was very successful. The Craft Group joined us. Afterwards we had a Christmas carol program.

We have a good attendance at each session - approximately 15 to 20.

Respectfully, Barbara Cairns, Koffee Klatsch Group and Bible Study Leader

Friday Night Bible Study

At our mixed Friday night (7.30) Bible Study we do have a great time. Many concerns and questions are shared. We are now studying Matthew. Many questions are raised and with God's help answers are found.

We have three potluck suppers during the year and sometimes we go as a group to hear a speaker, etc. Our average attendance is 8 people ranging in ages from 21 - 69. Come and join us. If you need a ride, we will pick you up. Call Tim at 825-3434 or 224-3287.

Tim Visser

Sunday Night Bible Study

This group meets on alternate Sunday evenings at 8 p.m. in the Meeting Room. We have a regular attendance of 6 people. Last summer we lost Kine Iwasaki when she and her husband moved to Montreal. We have been working on a study of Psalms, and have had many moments of sharing how the Spirit has worked in our lives, and how it continues to do so. Members who wish to, take turns in preparing the study but there is no pressure to do so, and we would welcome new members.

Jean Sida

(4) Choir

In preparation for the 11 a. m. worship service in Sundays, choir rehearsals are held on Wednesday evenings at 7:30 p.m. during the fall, winter and spring seasons. The choir usually presents an anthem during the service and leads the singing of the hymns. But leadership of the congregational singing does not mean that only the choir should sing the hymns - voices from the congregation are welcomed and encouraged. Although the choir is sometimes small in numbers, the dedication and enthusiasm of those who attend regularly is much appreciated, and anyone who can make a reasonable effort at carrying a tune is welcome to join the choir at any time.

The Christmas cantata was "The Advent of Hope, the birth of Peace". Following the Christmas cantata on Dec. 15, choir members joined the congregation at a reception, organized by the session, to mark the occasion of Hank VanDyk's thirty years of service to Parkwood Church as organist and choir director. The session presented a gift to Hank on behalf of the congregation.

The choir mourns the passing of Sharon VanDyk, who sang with us occasionally, and provided support in many other ways.

No fund raising activities were carried out in 2002. The bank balance as of Dec. 31 is \$108.81

Stewart Reeves, President

(5) Church School

In the past year, the Sunday School reached out to enable individuals to discover, grow in, and share the love of God found in Jesus Christ by communicating God's truth in love to the children of our congregation. Our challenge is to be faithful in our teaching, our example, and our commitment. We strive to build authentic relationships with and among our students, and to create a learning experience that is both meaningful and fun. Two programs are offered.

- A junior church program at 9:15 am Sundays - A graded Sunday School with three classes at 11:00 am Sundays

There are 76 children registered in our church school, with an average attendance of 8 at the 9:15 am service, and 15 and the 11:00 am service. We have 15 people variously involved as teachers, assistants, music leaders and supply.

Successes

- Introduced major new music program with a presentation in December 2002 (and one planned for April 13, 2003) - Collected a growing resource library of reproducible handout pages which is both flexible and cost effective. - We are blessed with spirit of fun, enthusiastic teamwork.

Obstacles

- There is a pressing need for a volunteer assistant at 9:15 am. This is a supporting position with no preparation required. - We currently do not have a separate group for Grades 2-3 at 11:00 am. Growth suggests a teacher and assistant may soon be required for this class. - We need to get to know parents better, to encourage partnership in commitment and participation. - We need to coordinate supply better.

Future Plans

- We will be encouraging memory work by awarding points for successful memorization of suggested passages, including Psalm 23, the Lord's Prayer and the Apostles' Creed, as well as shorter phrases for the very young. We will have a celebration party for students and parents in June. The more memory points earned by the Sunday School as a whole, the more fun the party will be.

Respectfully submitted, Marcellus Mindel, Superintendent

(6) Craft Group

We meet the 2nd and 4th Tuesday of each month at 12:45 p.m. We share many laughs and a cup of tea while making crafts to sell at our annual bazaar. If you would like to learn a craft or would just enjoy some friendly conversation please come and join us.

Laura Game

(7) Gracefield Camping Committee

Approximately forty people gathered at Gracefield Camp and Conference Centre during the weekend of Sept. 13-15 for Parkwood's annual camping weekend. The theme for this year's camp was "United Nations", so participants were asked to wear a costume, tell a story, or prepare a campfire skit, related to the country of their choice. In addition, they were encouraged to solve a puzzle with the same theme.

Friday evening was a time for people to settle in to their accommodations and socialize together. On Saturday morning there was an adult Bible study, led by James Hurd, children's activity led by Maria Beaumaster, and youth program led by Ian Forest-Jones. Some brave people went swimming in the afternoon while others hiked or relaxed. Everyone gathered for a group photo, followed by a barbecue supper. The evening campfire was well attended and enjoyed by all. Gracefield Camp has a beautiful outdoor chapel beside the lake, which was the scene of the Sunday morning worship service, led by Ian Forest-Jones.

In order to keep costs as low as possible for all participants, the camping committee held a barbecue in June, raising \$375.

All campers are encouraged to attend next year's camp.

Stewart Reeves

(8) Ladies Breakfast-2002

The ladies met each month on a Saturday morning, except during Summer and December. Members rotated in preparing hearty breakfasts that were enjoyed by the ladies while they socialized, and shared interesting life stories and about their involvement in other church and Christian activities. After breakfast, we sang, listened to Bible scripture readings supporting the speaker's topic and our own Christian nurturing and listened to lady speakers who brought us information on a variety of interesting topics. We closed with pray for those who gave us requests and for our own needs. Members of the group took turns at cleaning up and washing dishes.

We collected a fee of \$4.00 each to purchase the breakfast food and small gift for the speaker. What money we have left over at the end of the year we give to a charity or purchase items for the breakfast. I want to thank all those who helped not only with preparing the food but with the music, scripture reading, prayers and for setting up for the breakfast the night before. Special thanks goes to Jean Elder, Doris St. Louis and Diane Walford and Evelyn Warburton. The breakfasts are a wonderful way for ladies to share and grow in their Christian faith and to give support to each other. We have been meeting together for breakfast since 1989. During that time, we have listened to many personal faith journeys of the speakers and have shared our own journeys. From these, our faith in God is strengthened and Christian relationships confirmed. We would love to have more ladies join with us on a Saturday morning. If you know a lady that would be an interesting speaker, please give me her name.

Submitted by Dora Brown, Coordinator.

(9) Lenten Services

The focus for our Lenten observances for 2002 was "Passion". We augmented our Sunday morning worship focus on "The passion of Jesus's followers" with a short Sunday evening series of expositions on "The passion of Jesus' prayers", based on John 17. This occupied the evenings of March 3, 10, & 24; on the evening of March 17 Ian Forest-Jones led the monthly Dio Domo youth-friendly worship service.

On Maundy Thursday evening, March 28, we celebrated the Lord's Supper, remembering Jesus' passion for celebrating "the last supper" with his disciples. On Good Friday, March 29, our theme was "Passion for forgiveness" as we held a morning community outreach service.

J. T. Hurd

(10) Library

We have just tied up another year's Presbyterian Records.

During the year 2002 we have added thirty four books to the Library- all donated with the exception of two - giving away as many - unwanted books and used Bible Study materials, to the Hamilton collection for the Third World. We extend thanks to the several members who donated books.

We have 36 subscribers to Daily Devotionals - They are:

1) "Our Daily Bread" coming in bulk from its Publishers RBC Ministries at no cost but depending on the support of its users' donations. Our contribution was \$151.00.

2) "These Days", for which we subscribe at \$10.40 per year- It is delivered quarterly, by mail.

Remember our watchword: "keep your heart with all diligence; for out of it are the issues of life". Prov.4:23 (King James Version)

Respectfully, Margaret Williams

(11) Logos Program

Our third full year of Logos ended with the presentation of "Bow Down" on April 27 & 28, a musical featuring the life of Esther and her faithfulness to her God and to her people. The musical underlined how God has a plan for each one of us. We grew to 16 students during the second semester, three of whom have now graduated to the youth group.

On May 9, 10, 11, the Parkwood Logos Group was the host to the Canadian Logos Training School. It involved lots of planning and preparation on the part of many people. I would like to thank Nadine for the extra work she put in on our behalf. Phil Campbell also spent many hours planning and preparing the food along with a team of others. Many contributed food for the snacks. Diane Walford made herself available to play the piano for the worship times and practices. Thanks to all of you. Participants arrived from Waterloo, Toronto and Thornbury. 9 Parkwood people received the training as well. New friends were made through billeting some of the out of town participants. The enthusiasm of those who have already received the training was renewed through helping out on the training school.

We began our fourth year of Logos in September with 12 students and have again started to grow in numbers. We have a very enthusiastic and talented staff who love God and and love children. Some of our themes have been: Dine with Mr. Potato Head, Pyjama Party, Orange You Glad to Know Jesus, Cyber Night, Mexican Fiesta Night, Noah's Ark... On Dec. 4th we invited the Logos alumni to attend our Christmas Worship and decorate our Logos Christmas tree with us. The Grade 1-6 worship group sang and played the chimes in church in November. In December, the Jr High boys played their trumpets and the Jr. High girls sang a trio in church.

Prayer partners are an important part of the Logos program. Each child has a prayer partner. As well, groups of people pray for us each Wednesday. We have seen numerous direct answers to prayer for which we give God the glory. We ask for God's further blessing on us and for continued spiritual growth.

Alta MacFie, Logos Director

(12) Men's Breakfast

The Men's Breakfast enjoyed another successful year of Christian fellowship with a great line up of interesting speakers from all walks of life who enriched our lives in some way with their message.

We are now into our nineteenth year of running the Men's breakfast with an average attendance of over twenty men during the last two years of meetings. We wish to acknowledge the tireless efforts of Bill White who obtained these speakers for our breakfast, Gordon Walford, who has faithfully provided us with the music accompaniment for our accompaniment for our hymn sings, and Tim Visser, who never fails to contact the men each month, and organize the breakfast.

The breakfast meetings were once again held in the comfortable GOLD ROOM of the Carlington Family Restaurant at the Carlingwood Shopping Centre. The meetings took place once a month on Saturday morning at 8:00 a.m., usually the last Saturday of each month.

We also made our visit to Gracefield on November 9th, 2002 for our weekend "Retreat". Our guest speaker was Tom Kartemark, Senior Chaplain at Macdonald Cartier International Airport. We had a turnout of some nine men with lively discussion periods.

We welcome all the men of the church and their friends who have not yet experienced this opportunity to enjoy a wonderful hour of getting to know your fellow men you say "hello" to Sunday morning at Church but, you don't know who they are! So join us on the last Saturday of each month and enjoy the Christian Fellowship!

For further information, please contact anyone of the following members of the Men's Breakfast Team:

Tom Kennedy	- co-ordinator	- 224-4894
Tim Visser	- follow-up	- 825-3434
Members	- speakers	
Gordon Walford	- music	- 225-1836
Rev. James T. Hurd	- chairman	- 225-6648
Stewart Reeves	- treasurer	- 829-1092

Respectfully Submitted by Tom Kennedy

(13) Music Team

The organist, Hank VanDyk, the pianist, Diane Walford, the minister, and the administrative assistant met together periodically during the year to discuss music for worship and the arrangements for special services. The minister consulted regularly with the organist and the pianist and remains grateful for their assistance and input in the choice of hymns and songs for the worship services.

J.T. Hurd

(14) Newcomers' Visitation Team

On Sunday mornings at both services members of the team stand beside the Guest Book, and greet those who sign it. The Administrative Assistant sends a letter from the minister at the beginning of the week, and it is followed by a phone call, asking if we can give further information regarding Parkwood to them. A member of the team looks after replacing the purple cards in the pews each week. Members of the Newcomers Visitation Team include Flora Brown, Sylvia Hepburn, Tom Kennedy, Mary MacPherson, Don Pestaluky, Jean Sida, and Stocky Stockford.

Jean Sida

(15) Pastoral Care Team

The pastoral care team members are Dora Brown, Nadine Cottrell, George Dance, Dorothy Nekrassoff, Thelma Passmore, Margaret Roach and Jean Sida. We have continued to assist the minister in pastoral care and to give support to those who have needed and wanted help during difficult time.

Each spring and fall we provide a communion service and social hour for our shut-in members. This year the "Sheep Ladies" prepared and served the tea and goodies. We host the Presbytery Hospital Visiting Team at Parkwood, twice a year. Margaret Roach also plays piano at the Civic Hospital Continuing Care Unit worship service, on a weekly basis.

We continued our monthly meetings and attended the Continuing Education courses given by the Pastoral Care Team Programme of Ottawa.

Our Lunch and Learn program had 6 well attended meetings this year. A lunch was served at 12 noon, and a presentation given between 1 - 2 pm. The topics included Spirituality in January; Pastoral Care in February; Medication Management in March; Diabetes in April; ABC's of Fraud in October; and Preparation for a Doctor's Visit in November.

Pastoral Care Peter D. Clark Long Term Care Centre

We were asked when Peter D. Clark opened if we would have members of our pastoral care team who could volunteer at the Center. George Dance joined their Wednesday morning hymn sing when he was able to attend. Dora Brown has been an active volunteer at the center by helping to plan worship services at the Centre with ministers and priests from the community, acting as a member of their Pastoral Care Advisory Committee, helping to plan pastoral care activities and assisting to organize a palliative care service and palliative care volunteers. This is part of our pastoral care outreach in the community. Dora volunteers as a pastoral care worker and as a Presbyterian.

Interfaith Network, Reaching Out to Isolated Seniors.

Dora Brown is the Presbyterian representative on the Network. She reports to the Presbytery through Marlene du Charme, chair of the Presbytery Ministry and Pastoral Care Committee. The Network is made up of volunteers from the many faith groups in Ottawa, the City of Ottawa Public Health and Long Term Care and Help the Aged Canada. It's aim is to improve the health and well being of seniors in need (those suffering from poverty and limited social support) by: identifying these seniors, distributing information to them through faith communities, developing partnerships with other senior's organizations, providing training/education for volunteers within faith communities and providing input into City and Government policies affecting seniors. A survey was recently sent to all faith groups by the Network, including Presbyterian churches, to collect information on how churches are meeting the needs of seniors in their congregations and community. This information will be used in a pilot project with Good Companions Senior Center to identify and reach out to isolated seniors in need in Ottawa

Submitted by, Thelma Passmore, Pastoral Care Team member

(16) Praise Ensemble

The vocal group that ministered in music at our early worship services sang regularly most Sunday mornings throughout the year, taking a break in the summer. The year 2002 for our ensemble was a bit of a struggling one but God was still with us in it all. Numbers in the group seem to go down in January. I think it has something to do with the weather! and those early Sunday mornings. But our small dedicated team had a song to share most Sundays and as always helped Gord and I lead the congregation in new worship songs through the year. In April it was decided to change the worship

service times for a trial period, the early service from 9:30 a.m. to 9:15 a.m. and the 11:00 a.m. service to 11:15 a.m. It seemed to help the problem of congestion in the narthex and the parking lot so it was decided to leave the early service at the new time.

It is not always easy committing oneself to a weekly practice and being in church most Sundays. We all struggle with health problems, family responsibilities and work stresses from time to time but I believe when we have brought our weary bodies and minds to meet with each other and with God we have not only given but received a blessing by being there. We pray that our music has been a blessing in your life. With our numbers at a record low this past year, I found it more challenging to find music that would come across well with just one or two singers for each part. We are seeking God's will and guidance for this new year coming.

Special thanks goes to each one who sang with us in 2002, to my husband Gord for playing guitar and leading singing with me each Sunday, to Ian Forest-Jones for joining us, playing Parkwood's new African Djembe drum, and also to Steve Chéné our PowerPoint man and our Sound men Graham Walford and Carl Martin. Thanks also goes to Anne and Laura Paul, Karen, Jennifer and Janet Hurd and Jean Pierre Bernard for sharing their voices and instruments in worship to the glory of God. If you are new to our congregation, or even if you're not, I hope you will take this as a personal invitation to join us on Thursday evenings from 7:30 to 9:30 p.m. in the Meeting Room to enjoy praising God together, share, pray and grow to be a little more like Jesus, one day at a time.

God bless, Diane Walford

(17) Prayer Chain

The prayer chain has been in operation for 4-5 years or more. At first, all the prayer requests were gathered and phoned out to the team leaders (6 at present) who then phoned the people on their list, outlining the prayer needs. Thereafter, each pray-er (23 at present) would pray daily for the needs brought to their attention. This past year, with increased prayer requests, I changed the way things were done. Now I gather prayer requests that have been asked for or any I've heard needed prayer. Then I list them on the computer and put them out each Sunday so that the pray-ers can pick them up and not have to write the information down from a phone call. However, on occasion, if there is an urgent prayer request in the middle of the week, I put it out by contacting the team leaders so that they can call their team, rather than my having to make 22 individual calls myself.

If anyone is interested in being part of the team, phone me and let me know and you will be put on the team. We have seen marvellous answers to prayer. We pray but God in his mercy answers our prayers...sometimes with miracles, though at other times he chooses to surround the person with his everlasting love.

Dorothy Nekrassoff - 225-5307, Coordinator

(18) Pre-Kinder Korner

The pre-kinder corner ran at Parkwood until June 2002. It has now been discontinued. We would like to extend thanks to Kris Marion and Pam Pestaluky who faithfully ran this program for many years.

(19) Reformation Services

Parkwood Church participated in the annual Reformation Rally, which was held at St. Paul's Presbyterian Church on Sunday evening, November 3, 2002. The guest speaker this year was Dr. Justin Cooper, the President of Redeemer University College, Ancaster, ON; the theme was "A faithful witness in challenging times", and his address centered on identifying trends and themes in post-modern society with which Christian witness must grapple. The worship led by a team from St. Paul's Church was uplifting and inspiring.

As part of our Reformation Sunday observances, we also had the benefit of a pulpit exchange on Sunday morning, November 3, 2002. The Reverend Mr. Jack Archibald, minister of St. Paul's Presbyterian Church, Ottawa, was guest preacher at Parkwood; our minister preached for the Calvin Christian Reformed congregation; and Pastor Ken Gehrels of their congregation preached at St. Paul's Church.

J. T. Hurd

(20) Refreshments

Many thanks to forty volunteers who so willingly served after 9:15 and 11:00 Services. It is a great way to invite visitors for a cup of coffee, to socialize and watch our youngsters play.

One family I wish to really thank is the Bailie family who faithfully, week after week, makes sure that sufficient supplies of coffee, tea, milk, juice and cookies are on hand. They also call volunteers for the kitchen every week to remind them. On many occasions they step in if the volunteer is not available.

One other person I would like to thank also is Stocky Stockford who calls the ushers for both services to remind them and is always ready to step in if someone cannot make it.

Thank you. What an excellent way to serve Christ.

Tim Visser

(21) Summer Mid-week Services

This past summer a new approach to Parkwood's Summer Mid-week Service was successfully accomplished. Rev. Hurd, Ian Forest-Jones, and Melanie Vlaming, our summer ministry intern, combined the resources from various summer programs to provide a family-oriented recreation and education-based program.

Beginning at 6:00pm, children, youth, and adults were all invited to gather for fellowship over games or sports, both indoors and outdoors, for one hour. At 7:00, we all gathered in the Fellowship Hall for a time of worship and prayer. From 7:30-8:15, we broke up into small groups, based on age, for discussion and reflection upon the theme of "The Fruits of the Spirit". Then the evening wound down with fellowship over refreshments. On average, 25 people gathered together to celebrate the transforming power of God in our lives!

Ian Forest-Jones

(22) Ushering

9:15 Service

It was a pleasure setting up a new schedule from September 2002 to June 2003. We have twenty people who volunteered once every ten weeks to do the ushering. It is a great way of serving to greet people coming in to worship.

11:00 Service

Many thanks to the many volunteers who help ushering at the 11.00 o'clock Service. It is an honour to serve at the entrance to God's House, greeting those who come to worship Him.

Tim Visser

(23) Women's Group

The Women's Group is a caring and fun loving group. We enjoy a varied programme, so there is something for everyone. We do not require a commitment or special talents. Everyone is invited to come when they can. One of our goals is to raise funds for Missions and for our own Church needs. This past year, with the help of many people from the Church, we raised \$5,023.80 from our Bazaar, Rummage sale and other fund raising activities. This past year's programme was as follows:

- January: Guest Speakers were Lotti Sutherland, owner of a store in Westport that makes Scottish kilts. Robert Sutherland, her husband, the Author of 10 published books.
- February: Our guest, Chipso, a Message Therapist.
- March: Mission Evening. We viewed and discussed the film "God's People, God's Planet, Living Lightly on the Earth."
- March: Rummage Sale
- April: Guest Speaker: Kilby Rogers, Pharmacist at Westboro Pharmacy
- May: Music Evening: Our special guest were The Nepean Songsters and the Four Chords.
- June: Dinner at Manfred's Restaurant. Afterwards we met at the Church for a Tree Planting Ceremony in memory of September 11. A three foot Blue Spruce was planted on our front lawn. The evening was concluded with refreshments in the Church basement.
- September: Spaghetti Dinner. Guest Speaker, Karen Hurd.
- October: Guest Speaker: Janet Kaplan and Dorothy Wilson from Rainbow Food Store. The topic was organic versus regular foods.
- November: Bazaar.
- November: Mission Evening: Guest Speaker: Christine Ball, Are Educational Consultant; Synod of Quebec and Eastern Ontario.
- December: Christmas Programme. Respectfully Submitted by Christina Kitsch
- Financial Statement is as follows.

Parkwood Women's Group - Year End Statement
1/1/02 Through 12/31/02

Bank Balance - December 31, 2001	\$5,968.72
INCOME CATEGORIES	Total
Bazaar	3,112.67
Cookbooks	116.00
Designated Offering	190.00
Music Benefit	359.85
Offering	235.22
Reception Donation	200.00
Rummage Sales	810.06
TOTAL INCOME CATEGORIES	5,023.80
EXPENSE CATEGORIES	
Bank Charges/Stamps	54.12
Benevolent Fund	200.00
Cards	11.98
Craft Group	86.21
Donation - Carlington Community	200.00
Donation - Christian Blind	100.00
Donation - Harvest House	200.00
Donation - Inner City Ministries	100.00
Donation - Leprosy	100.00
Donation - P. C. World Devel.	200.00
Donation - Palliative Care	300.00
Donation - Salvation Army	100.00
Donation - The Mission	360.00
Donation - White Gifts	200.00
Donation - WICC	50.00
Donation - Youville Centre	100.00
Donation - Shepherds of Good Hope	200.00
Food	171.42
Furnishings	12.59
Furnishings - book	13.00
Furnishings - Flower Fund	200.00
Parkwood Pres. Church	1,550.00
Rummage Sales - expenses	16.43
Speakers	258.97
Student Assistant Fund	200.00
Tree	62.95
WMS	1,200.00
TOTAL EXPENSE CATEGORIES	6,247.67
Bank Balance - December 31, 2002	\$4,744.85

Respectfully Submitted by Marcia Harten

(24) Youth Ministries

The regular programs and occasional activities designed specifically to meet the holistic ministry needs of the adolescents and young adults of Parkwood Presbyterian Church operate under a vision statement that conforms to the aims of Parkwood's vision statement. Our vision is expressed as thus:



*Brought to the foot of the cross,
this generation will experience lives of freedom, love, and power!*

We have achieved this vision by developing a number of new programs in 2002:

eXtreme LIFE incorporates worship, prayer, fellowship, and Bible study into an overall discipleship program on Tuesday nights. In 2002 we completed training in sharing our faith using the *Christianity Explained* material. Peter Paul and Marcia Forest-Jones volunteered their time as small group leaders.

wild LIFE is a fun sports and fellowship program held at the gymnasium of Elizabeth Wyn Wood alternative school on Friday nights that provides a non-threatening opportunity for the youth of our church to invite their friends to participate in our youth group. The goal is to generate positive regard in friends of our members so that they will be more inclined to explore some of our spiritually-focussed programs.

One example of how this was achieved can be demonstrated by reporting that one of our members organised that his birthday party would incorporate his party members coming to our program. The following week, one of his friends, who came to the program during the birthday party, organised for the same to happen.

Currents: LIFE @ Lunch is a lunch and discussion program for young adults on the 1st and 3rd Sunday of each month. Our intention is to particularly reach out to local students of Algonquin College or the universities. Some of the subjects that we have covered include: political legacies, Christian dieting, and the "just war".

LIFESong is a youth worship choir that provides support for our monthly *Dio Domo* youth-led service of worship.

The three main activities organised for our youth group included a winter retreat at Circle Square Ranch (Arden, ON) in February, our second trip to the *Creation Christian Music Festival* (Mt. Union, Pennsylvania) in June, and attending Teen Mania's *Acquire the Fire* youth rally at the Corel Centre in October. All these events were well attended by a representative group of our youth members and friends, and all proved to be significant group-building and spiritually-enriching events.

Finally, allow me to offer this expression of appreciation to all who have supported our youth ministries, whether through the sharing of time, prayers, or financial contributions. Particularly, allow me to thank Pam and Don Pestaluky, as well as Holly and Jim MacDonald, for their constant provision of support to our activities through chaperoning and transportation. Also, Terry Campbell for faithfully providing refreshments for our monthly worship services.

8. New Business

Budget Committee's Report

Financial Review for 2002

At the annual meeting in February 2002 the congregation approved a target increase in offerings of 7 percent and approved constraints on the level of expenditures originally proposed by the committees. The "constrained" budget deficit was expected to be about \$6,000.

Actual offerings increased by 12.2 percent during the year. Through November, offerings "tracked" the target increase of 7 percent but then rose sharply in December. Part of the major increase in December arose from a significant contribution from the Ladies' Group. - - -

Committees were unable to constrain their expenditures to the targets for a variety of reasons. The large increase in offerings, however, was greater than the overspending. As a result, the deficit for local purposes for 2002 was \$3,821 or over \$2,200 less than was initially assumed with the budget.

Contributions for Presbyterians Sharing during 2003 were \$27,626. This amount exceeded our target of \$27,500.

Parkwood received a bequest from the estate of Sid Williams. The bequest was for \$21,902. The terms of the bequest are that the minister and session are to decide on the use of the funds. The bequest is not included in the table below.

Receipts and Disbursements for Local Purposes: Actual vs. Budget for 2002			
	Actual (1)	Budget (2)	Difference (3)=(1)-(2)
Offering	171,983	164,000	7,983
Other	17,085	16,661	424
Total Receipts	189,068	180,661	8,407
Mission and Outreach	6,852	10,314	-3,462
Worship and Nurture	50,660	48,451	2,209
Finance and Maintenance	130,029	122,749	7,280
Session	5,348	5,235	113
Total Disbursements	192,889	186,749	6,140
Deficit for Local Purposes	-3,821	-6,088	2,267

In the above table, both the expenditure and government grant for the summer intern are excluded from the data.

Budget for Local Purposes for 2003

Proposed expenditures levels in 2003 reflect both ongoing maintenance of the church buildings and programs as well as some new initiatives. Also, there is an upward adjustment in the stipend for both the minister and youth director.

The major new initiatives for 2003 are:

- Outreach programs intended to attract more people to Parkwood (increase of \$1530 to \$1722);
- Need to increase remuneration for organist and pianist, especially in the light of the search for a replacement for Hank VanDyk (increase of \$2051 to \$8736)
- Revitalization of church school education program (increase of \$1257 to \$2300)

Parkwood is also required to increase its expenditures for the Presbyterian Church Pension Plan and for the Minister's Extended Health Plan. These increases are determined by a formula. The increase for 2003 will be \$1022 that will bring the total expenditures for these two items to \$9210. These required increases together with the increases in stipends and new initiatives add up to increase of \$8880.

The total for proposed disbursements for 2003 is \$203,497. Historically, actual expenditures are less than proposed expenditures due to some programs not getting started or programs not requiring all of the funds originally requested. Parkwood has a very good record of not spending all of its approved expenditures. For example, in the period from 1996 to 2002, (excluding 2001 when we had a regular minister for only six months), the average lapse was 5.3 percent of approved expenditures. For 2003, a cautious assumption of a lapse of 2 percent would amount to over \$4,000 not being spent.

The Budget Committee is recommending that the target for offerings in 2003 be set at \$180,000 or an increase of 4.7 percent from 2002. In combination with other income, total receipts for 2003 would be \$196,055. This level of receipts would fall short of proposed disbursements. The expected deficit for the year would be \$7,442. The actual deficit at the end of 2003, of course, will depend on actual total receipts and actual expenditures (proposed less lapsed expenditures).

It should be noted that the budget uses the interest from the Interest Outreach Fund primarily for purposes that prior to 2002 were funded by offerings. In other words, with the exception noted in the recommendations, the interest from this fund is not being used for new, one-time outreach purposes.

As Parkwood embarks on new initiatives to encourage growth in the size of the congregation, Session invites all members and adherents to review the degree of their financial commitment to Parkwood. The Biblical concept of tithing is as modern as well as an ancient practice. While circumstances may make a tithe a financial goal rather than a reality at this time, it is appropriate to review your financial commitment to Parkwood each year, especially with the financial challenge to the congregation in 2002 and 2003.

Budget Overview for Local Purpose for 2003				
	2003	2002	2001	2000
	Budget	Actual	Actual	Actual
Receipts				
Offering	180,000	171,983	153,268	152,266
Rental income	9,000	9,469	9,630	9,832
Interest income (general)	1,200	1,201	3,512	3,024
Other income	1,285	1,845	1,951	1,510
Total receipts	191,485	184,498	168,361	166,632
Disbursements				
Mission and Outreach	10,022	6,852	14,710	14,369
Worship and Nurture	56,544	50,660	49,969	35,087
Finance and Maintenance	130,709	130,029	106,554	110,569
Session	6,222	5,348	5,169	4,517
Search			9,448	925
Total disbursements	203,497	192,889	185,850	165,467
Receipts less Disbursements	(12,012)	(8,391)	(17,489)	1,165
Add: Interest inc. (outreach)	4,570	4,570	4,571	4,461
Surplus/Deficit for local	(7,442)	(3,821)	(12,918)	5,626

Recommendations for 2003 Budget

1. The Budget Committee recommends that the funds available from the Outreach Bequest Fund (\$6,722) for new outreach spending be used as follows:
 - a) \$600 to Anne Paul to be used for participating on a mission trip to Georgia as part of the Collegiate Challenge for Habitat for Humanity;
 - b) \$4,400 for continued outreach/mission contributions (Carlington Chaplaincy, Gracefield Camp and Intervarsity Fellowship);
 - c) \$1,722 for new outreach programs being developed at Parkwood.
2. The Budget Committee/Session recommends that the congregation approve total maximum disbursements of \$ 203,497 (an increase of 5.5 percent).
3. The Budget Committee/Session recommends the congregation approve a target for total offerings for local purposes of \$180,000 (an increase of 4.7 percent).
4. Session recommends that the congregation approve a target for Presbyterians Sharing of \$28,000.

(d) Report of the Nominating Committee

In November 2002, the minister convened a nominating committee consisting of the conveners of the 4 standing session committees. After prayer and consultation the committee puts forward the following slate for the membership of the standing committees for the coming year.

The membership of the Finance and Maintenance, Mission and Outreach, and Worship and Nurture committees is structured such that one-third of the membership is due for retirement or renewal each year.

The nominating committee would like to thank all who considered the committee's request to consider standing, and is grateful for those who have expressed their willingness to serve.

Finance and Maintenance Committee

J.T. Hurd

<u>2003 - 2004</u>	<u>2003 - 2005</u>	<u>2003 - 2006</u>
Kevin Gallinger	Dale Presley	Roy Bailie
Margaret Main	Frances Robertson	Jim Elder
Duane Townsend	Jean Sida	Paul Hart
Carl Martin		Dan Moffet
		Andrew McGregor

Ex officio: Caretaker, Minister, Administrative Assistant, Treasurer.

Mission and Outreach Committee

<u>2003 - 2004</u>	<u>2003 - 2005</u>	<u>2003 - 2006</u>
Cynthia Hui	Edward Bukenya	
Marcia Harten	John Huber	
Stewart Elder	Pam Pestaluky	
	Jan Sheridan	

Ex officio: Minister, Director of Youth Ministries

Worship and Nurture Committee

<u>2003 - 2004</u>	<u>2003 - 2005</u>	<u>2003 - 2006</u>
Andrew Lam	Terry Campbell	Steve Chene
John deVries	Mark Crane	Megan Mindel
Susan McCullough	Doris St. Louis	Vern Singhroy

Ex officio: Sunday School Superintendent, Logos, Organist, Pianist, Guitarist, Director of Youth Ministries, Minister

Policy and Planning Committee

Dennis Featherstone	Roger MacPherson	Gordon Walford
Stewart Reeves	Harry VanDyk	Phil Campbell
Ex-officio - Minister		

Presbyterians Sharing... In Mission

Through *Presbyterians Sharing*... we participate in

Canada Ministries

- new church development ministries
- town, rural and remote ministries
- chaplaincies
- inner-city ministries
- urban ministries
- native ministries
- francophone ministries
- refugee ministries

International Ministries

- 43 overseas personnel in 20 countries
- international partnerships with churches around the world

Through *Presbyterians Sharing*... we provide support for

- 3 theological colleges
- congregations in their ministries of evangelism, Christian education, worship, stewardship and justice-related matters
- youth work through Youth in Mission, Canada Youth 2003, Synod youth directors
- training for ministers
- congregations in their search for a new minister; guidance conferences for students and professional church workers
- the annual General Assembly, its staff and committees

**Thank you, Presbyterians across Canada,
for your gifts to *Presbyterians Sharing*...**

Presbyterians Sharing... supports our mission

In Ukraine — where Steve Ross works with David Pandy-Szekeres and the Reformed Church of the Sub-Carpathian Ukraine in a rural area of Ukraine, assisting with a Canadian Food Grains Bank seed distribution project. The goal of the project is to provide small land-holding farmers with technical knowledge and access to quality wheat, corn and rye/grain seeds through regional seed banks.

In Taiwan — where Joy Randall works with the Presbyterian Church in Taiwan at Changhua Christian Hospital, a 1500 bed modern medical centre health facility in the city of Changhua on the west coast of Taiwan. The hospital sees over 7,000 outpatients daily, and continues to grow and increase its outreach both in medical care and evangelism.

In India — where Pauline Brown works as a public health nurse among the Bhil people of India. These people are aboriginals who are among the poorest and most marginalized people in India. Pauline helps develop community programs for the Church of North India. She takes the theory and practice of community health from hospital based mobile clinics into the towns and villages where people are most in need.

In Nigeria — where Arlene Onuoha works with the Presbyterian Church of Nigeria (PCN) as Finance Officer of the National Directorate of Missions and as Project Manager for the Project for Democracy and Governance. She also teaches part time at Essien Ukpabio Presbyterian Theological College in Itu, is convenor of the Presbyterian Urban Health services (a primary health care centre in the inner city of Aba) and is a member of the PCN Medical Board.

At Anamiewigummig Fellowship Centre — where Rev. Henry Hildebrandt (Director and Pastor) and staff members work to

provide a drop-in centre for people on the streets of Kenora, many of whom are suffering from long-term addictions. The centre provides emergency accommodation, clothing and food. It hosts a Wednesday Bible study and Sunday afternoon church services. And it makes a difference to those whose lives it touches.



At Good News Presbyterian Cluster —

where Rev. Carol Smith ministers to Baxter, Cookstown and Ivy Presbyterian Churches in Barrie Presbytery. Since the cluster ministry began, a part-time youth worker has been hired and young people from all three churches have participated in PYPS weekends, Canada Youth 2000, and Triennium 2001. The youth are growing in faith and focus. They have become more mission-minded, volunteering in VBS, and preparing and delivering Christmas baskets for the sick and shut-ins of the congregations.

At Knox, Wanham and Munro, Blueberry Mountain Presbyterian Churches — where Rev. Shirley Cochrane is minister. These two churches are located in tiny communities in the Peace River area of Alberta. Though small, both congregations remain stable and are strong in faith. They reach out to the local and surrounding communities through Vacation Bible School, and Knox runs a community children's outreach program that provides after-school drop-in activities for local children and youth.

At Comox Valley Presbyterian Church — where Rev. D'Arcy Lade ministers to a growing, faithful and nurturing congregation. They have been in their new building for almost a year now, and are still celebrating. Since moving into the new building, the congregation has grown substantially. New members have been attracted by the caring nature of the congregation, and the church has been blessed by the gifts and abilities of the newcomers. The church's ministry has been felt in the community and beyond.

These are just some of the places where your gifts to *Presbyterians Sharing*... make a difference. The estimated givings in 2003 from congregations for *Presbyterians Sharing*... are \$8,750,000.

Worship for a Congregation's Annual Meeting

Call to Worship

Let us come together in the presence of God,
one in faith and one in spirit.

**For it is good to give thanks to the Lord,
to sing praises to God's name.**

We come, seeking God's guidance,

**trusting God's goodness and grace,
responding with gratitude and thanksgiving.**

For we believe in God's promises and are made glad by God's
works. Let us sing for joy!

Hymn

This is the day

This is the day, this is the day
that the Lord has made, that the Lord has made.

We will rejoice, we will rejoice
and be glad in it, and be glad in it.

This is the day that the Lord has made;
we will rejoice and be glad in it.

This is the day, this is the day
that the Lord has made.

Open to us, open to us
the gates of God, the gates of God;
we will go in, we will go in
and praise the Lord, and praise the Lord.

Open to us the gates of God;
we will go in and praise the Lord.

Open to us, open to us
the gates of God.

You are our God, you are our God;
we will praise your name, we will praise your name;
We will give thanks, we will give thanks
for your faithfulness, for your faithfulness.
You are our God; we will praise your name;
we will give thanks for your faithfulness.
You are our God, you are our God;
we will praise your name.

The Book of Praise, 1997, #78
Words and music: public domain

Scripture Reading

"Above all, maintain constant love for one another, for love covers a multitude of sins. Be hospitable to one another without complaining. Like good stewards of the manifold grace of God, serve one another with whatever gift each of you has received. Whoever speaks must do so as one speaking the very words of God; whoever serves must do so with the strength that God supplies, so that God may be glorified in all things through Jesus Christ. To him belong the glory and power forever and ever." Amen. (1 Peter 4:8-11)

Prayer

Holy and Loving God, we offer our praise this day for your
wonderful gifts to us —

**for your love that sustains us and binds us together
as your people;**

for your power that fills the earth and brings new life;

**for your peace that takes away fear and brings
good hope in all things.**

Forgive us when we fail to trust in your presence

**and in your purpose for our lives and for this
congregation.**

Lead us as we make decisions about our life together.

**Help us to know where we are being called to witness
and to serve.**

May we love one another, may we reach out to others with
Christian hospitality

**and may our words and actions always witness to
your transforming love made known in Christ.**

We pray in the name of Jesus Christ, our Lord. Amen.

Closing Devotions

God loved us and gave us the good news of new life in Jesus Christ.

We celebrate our life as God's people.

We are stewards in God's world.

We rejoice in our calling.

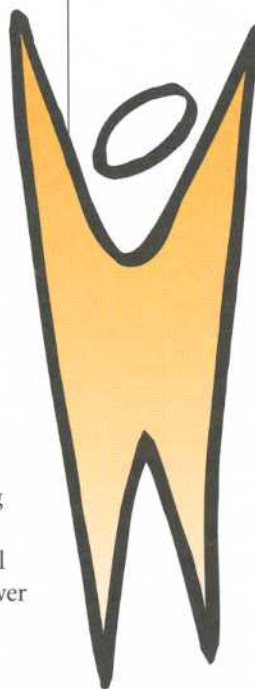
As the people of God, let us live out our calling with joy.

**We are the people of God. We are God's church. Let us go
out with good news for God's world. Amen.**

The Gifts We Bring, Vol. 3, adapted.

Commissioning

"Go therefore and make disciples of all
nations, baptizing them in the name of the
Father and of the Son and of the Holy Spirit,
and teaching them to obey everything that I
have commanded you. And remember, I am
with you always, to the end of the age."
Amen. (Matthew 28: 18-20)



NOTES FROM THE ANNUAL MEETING, FEB. 22, 2003

Financial Statements for 2002:

summary, page 14 of pdf, p. 8 of printed report:

- the surplus of \$20,339 was mainly due to a bequest of \$21,902 - excluding the bequest, there was a deficit of \$1,563

motions regarding the 2003 budget (p. 39 of pdf, p. 33 of printed report):

- recommendation 1 passed
- recommendation 2 was amended to add \$300 to the W&N budget under the line item "Choirs" (raising it from \$700 to \$1000); this increases W&N disbursements, total disbursements and the projected deficit for 2003 by \$300 on the various budget and summary pages.
- recommendation 3 passed
- recommendation 4 passed
- So the financial summary now becomes

	local	Pres. Sharing	total
Total receipts	\$196,055	\$28,000	\$224,055
Total disbursements	\$203,797	\$28,000	\$231,797
Deficit for local	\$7,742	\$ 0	\$ 7,742

other items:

- F&M was given power to issue re: appointment of an auditor
- in the report of the Nominating Committee (pdf p. 40, printed p. 34) the name of Rev. Linda Robinson was added to the M&O committee in the category 2003-2006; the year categories for F&M were a misprint: the first col. was supposed to be 2003-2006, the second 2003-2004, the third 2003-2005
- Stewart Reeves reported for the organist vacancy committee and distributed a questionnaire on music to be completed by Sunday Mar. 2
- support of the group "Friends of Gracefield" was encouraged through private donations
- the naming of the guitarist as an ex-officio member of W&N was referred to session

ANNUAL REPORT 2003

Parkwood Presbyterian Church

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613-225-8535 (fax)

www.parkwoodchurch.ca (website)
office@parkwoodchurch.ca (email)

A reflection from the minister in advance of the annual meeting ...

In your hands is the annual report of Parkwood Church for the year 2003. As you read it and reflect upon it in preparation for the annual meeting of the congregation on February 28, 2004, I would invite you to keep some things in perspective.

First of all, let us remember our privileges. One of the things that has struck me about our weekly conferences with Dion Dicks, our Interim Director of Youth Ministries, is his habit of beginning each of our prayers together with "Thank You, Lord, for the privilege of serving You." The sense of wonder that God should choose us to serve with Christ in the building of His church is something to cultivate, for it helps to keep the challenges we face in proper perspective.

Secondly, let us give thanks for what has been. The year 2003 has seen us at Parkwood offer worship to God on each Lord's Day of the year. We have celebrated the baptism and profession of faith of several persons. We have welcomed some newcomers into our midst. We have joined to give thanks for the lives of some who have gone ahead of us into eternity; they are missed but celebrated. We have overcome hardship and opposition, particularly in the wake of the break-in and vandalism in early April which followed a rich time of fellowship and worship in receiving several new members. At the end of the year we were able to celebrate the leading of God's Spirit among his people in providing resources more than sufficient for the needs of His work among us.

Thirdly, let us seek to co-operate together in planning for the future. Discerning a clear vision of what God calls us to be and to do is not easy, but must be our desire and must be in part achieved before we can direct our gifts, energies and resources to Christ's purposes.

A review of programmes undertaken by a special task group has led us to realise that we have some gaps in the area of outreach and evangelism. Some steps have been taken to address these needs; much more remains to be done. A review of the operating and governing structure of Parkwood Church is also underway.

It might be useful to reflect on the current structure of the national church to gain a few talking points by which to measure and evaluate our life and work as a congregation.

After the dust of the "restructuring" effort undertaken in the early 1990's had settled, the national church was broadly divided into three, unequal branches: Life and Mission, Support Services, and the Assembly Office. I want to suggest that these three divisions offer local congregations, and Parkwood in particular, some principles for organisation worth reflecting upon.

For our purposes, "Life and Mission" includes (a) our life together as a community of Christian disciples and (b) our mission to fulfill Christ's calling to make the good news of the gospel known to all. Our life together includes three broad streams: **worship**, in which we glorify God; **discipleship**, by which we work out what it means to be followers of Jesus, both as individuals and as a community, including opportunities for children, youth, and adults to study, pray, learn, and work together, spurring one another on to love and good deeds; and **pastoral care**, by which we bear one another's burdens and fulfill God's design in making us members one of another.

Our mission includes both **evangelism** and **social action**, enabling us to bear witness to the saving grace which God offers in Jesus Christ to all. We are called to pursue this mission on three levels: **local**, **national**, and **global**.

The “Support Services” enabling us to live out our life and fulfill our mission together include property maintenance, by which the building in which some of our life and mission takes place is kept in good order, and the provision, apportioning, and administration of the financial resources that enable us to live together and to carry out the mission Christ has entrusted to us.

At the local level, the functions of the “Assembly Office” relate to the governance of the congregation, which includes both the setting of policy, and the management and oversight of those who give leadership and who participate in our work together. Christ calls us to submit to one another, and to uphold in prayer and with encouragement those who labour among us for His sake.

God the Holy Spirit promises to give His church both the vision to enable us to be what Christ calls us to be -- His body; and the means to achieve what Christ calls us to do -- the building of His church, hastening the coming of His kingdom. Setting our priorities and balancing our efforts and resources to achieve these goals should be the subject of a prayerful and healthy, active discussion. May God grant us both His guidance and His blessing in our meeting and in the year ahead.

In Christ’s service, with a sense of privilege, a spirit of thanksgiving, and seeking to plan together with you and with God for the future,

Your pastor, James T. Hurd.



In Memoriam
- 2003 -



Mr. Denis Martin

Mr. Paul McCann

Edith Schmidtke

Mr. Robert Game

The Reverend Mr. Willis Sayers



PARKWOOD PRESBYTERIAN CHURCH
ANNUAL CONGREGATIONAL MEETING
Saturday, February 28, 2004 – 6:00 p.m.

Congregational supper – 5:00 p.m.

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1. Minutes of annual meeting February 22, 2003

PARKWOOD PRESBYTERIAN CHURCH
MINUTES OF ANNUAL MEETING - FEBRUARY 22, 2003

The annual congregational meeting of Parkwood Presbyterian Church was held on February 22, 2003. A pot-luck supper was served in the Fellowship Hall at 5:00 p.m. Following the supper, the Minister and Moderator, Rev. James Hurd, called the meeting to order at approximately 6:00 p.m. We began with a congregational song "This is the Day" followed by a call to worship and a devotion based on 1 Peter 4:7-11. Approximately 50 people were in attendance.

Nominations were called for a secretary for the meeting. Dianne Nickerson was nominated by Evelyn Warburton, and seconded by Scott Nickerson. Dorothy Nekrasoff moved for nominations to cease, seconded by Bill Tenhaaf. Motion carried. Dianne Nickerson was elected.

Adoption of the Agenda was moved by Dorothy Nekrasoff, and seconded by Stocky Stockford. Motion carried.

Adoption of the Minutes of the annual meeting of February 6, 2002 was moved by Stewart Reeves, and seconded by Marcellus Mindel. Motion carried.

Adoption of the Reports from Session Officers was moved by Dale Atkinson, and seconded by Linda Robinson. Motion carried. It is to be noted that Phil Campbell, Roll Clerk, was absent and sent his regrets.

The Reports of Session Committees were dealt with individually.

The Finance and Maintenance Committee Report was divided into 3 sections. The adoption of the Chairman's Report was moved by Duane Townsend, and seconded by Jean Sida. Motion carried. Adoption of Financial Statements was moved by Lorne Roach, and seconded by Duane Townsend. Motion carried. Adoption of Auditor's Report was moved by Roger MacPherson, and seconded by Dale Atkinson. Motion carried.

The Mission and Outreach Committee Report was divided into 3 sections. Adoption of the Reports as a whole was moved by John Huber, and seconded by Jan Sheridan. An amendment was made to the Chairman's Report by Kristine Marion concerning the Apartment Outreach report; replace "(Fisher Avenue area)" with "(Viewmount/Coolspring area)". Motion to adopt Report as amended carried.

The adoption of the Policy and Planning Committee Report was moved by Roger MacPherson, and seconded by Dennis Featherstone. Motion carried.

The adoption of the Social and Civil Concerns Group Report was moved by Jean Sida, and seconded by Kristine Marion. Motion carried.

The Worship and Nurture Committee Report was divided into 24 sections. The adoption of the Report as a whole was moved by Megan Mindel, and seconded by Scott Nickerson. Two amendments were made, as follows:

(12) Men's Breakfast, line 3, replace "nineteenth" with "twenty-first".

(15) Pastoral Care Team, line 6, after “twice a year.”, insert “Margaret Roach fills this responsibility with the help of some of the other team members.”

Motion as amended carried. It is to be noted that Andrew Lam, Chairman, was absent and sent his regrets.

Under New Business, item (a), the receipt of the Budget Committee Report for consideration was moved by Dennis Featherstone, and seconded by Dorothy Nekrasoff. There were 4 recommendations for the 2003 budget.

Recommendations 1(a), (b) and (c) were moved by Dennis Featherstone, and seconded by Roger MacPherson. Motion carried.

Recommendation 2 was moved by Dennis Featherstone, and seconded by Roger MacPherson. An amendment to increase the Choir budget by \$300.00 to \$1,000.00 was moved by Gordon Walford, and seconded by Stocky Stockford. Motion carried. As a result of the amendment, the total maximum disbursements that the congregation was asked to approve was changed to \$203,497.00. The motion as amended carried.

Recommendation 3 was moved by Dennis Featherstone, and seconded by Roger MacPherson. Motion carried.

Recommendation 4 was moved by Dennis Featherstone, and seconded by Dale Atkinson. Motion carried.

Under New Business, item (b), Appointment of Auditor for 2003, a motion to give the Finance and Maintenance Committee power to issue was moved by Marcellus Mindel, and seconded by Tom Kennedy. Motion carried. Duane Townsend requested his dissent be recorded.

Under New Business, item (c), Election of Treasurer, the appointment of Lorne Roach was moved by Duane Townsend, and seconded by Tom Kennedy. Motion carried. Appreciation for Lorne’s long service in this capacity was expressed.

Under New Business, item (d), Report of Nominating Committee was moved by Linda Robinson, and seconded by Jean Sida. Amendments were made as follows:

Finance and Maintenance Committee: The heading for the first column should read “2003-2006”, the second column should read “2003-2004”, and the third column should read “2003-2005”.

Mission and Outreach Committee: The nomination for the addition of Linda Robinson for a three-year term was moved by Evelyn Warburton, and seconded by Doris St. Louis. Motion carried.

Worship and Nurture Committee: It was noted by Dale Atkinson that the guitarist should be removed as an ex officio member of this Committee. This was referred to the Kirk Session for confirmation.

Under New Business, item (e), Other, the following are items were brought forward:

1. Kristine Marion advised that the Pre-Kinder Korner had been discontinued but that the Nepean Community Resource Centre was sponsoring a new program for new mothers.
2. The need for a custodian to ensure security of the building after use in the evenings was referred to the Finance and Maintenance Committee for review.

3. Dennis Featherstone requested that our appreciation be expressed to Harry Van Dyk for auditing our books for 2002, especially in view of the difficult year he has experienced.
 4. Stewart Reeves reported on the progress of the Music Committee. He introduced and distributed a music survey for completion by the congregation, which would be used by the Music Committee in their quest for a replacement for Hank Van Dyk.
 5. A motion was made by Tom Kennedy, and seconded by Dorothy Nekrasoff, that Parkwood affirm the efforts of the Friends of Gracefield to purchase the land adjoining Gracefield Camp and encourage support for this. Lorne Roach explained that the Friends of Gracefield was not a registered charity, and therefore church funds could not be allotted to them. Motion of support was carried.
 6. The congregation agreed to record an expression of gratitude to Nadine Cottrell for all her hard work as Administrative Assistant. Megan Mindel was welcomed as Nadine's successor.
 7. A motion for adjournment was moved by Stocky Stockford, and seconded by Mary-Lou Kennedy. Motion carried.
- Rev. Hurd closed the meeting at 8:00 p.m. with prayer, a short devotion, and a commission from Matthew 18:18-20.

Submitted by
Dianne Nickerson, Secretary

2. Reports from Session Officers

A. **Clerk:** Dale Atkinson

On behalf of the Session I would like to thank the Congregation for supporting my letter of November 2003 regarding our financial situation. We wound up with a small surplus as a result of your generosity.

One of the things about the Presbyterian Church that is not mentioned very often and may not be understood by some of the newer members of the Congregation is "Purging the Roll" or as it is sometimes referred to as removal from the Communicant Roll for neglect of Ordinances.

The book of forms, which is the general rules for church courts, states that the Session shall revise, correct and attest the roll once each year.

During the annual revision of the roll, sessions are encouraged to use criteria such as attendance at services of worship, especially the Sacrament of Holy Communion, and participation in the life and work of the congregation.

Members who have not been faithful in their attendance at worship services and have ceased to participate actively in the life and work of the congregation shall be contacted, visited where possible, and encouraged to renew their commitment to Christ and his church. Those so contacted are to be informed that if after a year they have failed to renew their commitment, the session may decide to remove their names from the roll, as members in good standing. In this event session shall note the reason for this action opposite the names, in the roll. Where possible, such persons should continue to receive pastoral care, but their names shall be restored to the roll only by special resolution of the session to that effect, and duly recorded in the minutes.

The Communicant Roll shall be presented, in our case to the Presbytery of Ottawa at least once every two years for their inspection and approval.

What happens at Parkwood is that if a person moves or loses interest in our church and can no longer be reached by his or her elder, a letter is sent to their last known address stating that they have been absent for two years. In reply to this letter they can request a certificate of transfer to another congregation or the certificate can be sent to him or her. If they do not respond, and they are absent for three years they can be removed from the roll.

The communion card system that we use is a method of keeping an attendance record of members; if you forget your card or for some reason you didn't receive one there is a sheet to sign at the back of the church on Communion Sundays.

If you have any problems please contact your elder, the Minister, or me and we will do our best to try to resolve them.

In Christ,
Dale Atkinson,
Clerk of Session.

B. **Representative Elder:** Gordon Walford

The Presbytery of Ottawa meets regularly the 3rd Tuesday of January, March, May, June, September and November and holds other meetings as required. The moderator of presbytery is currently Peter Winter, a layman from Westminster church. James Hurd is presbytery clerk. During 2003, one new minister came: Rev. Laszlo Peter, to fill the vacancy at Calvin Hungarian (although Rev. Peter has still to complete some requirements to be recognized by the PCC), and one left: Ian Gray of St. David's and St. Martin's (to Calgary). At the end of the year there were three charges vacant in the presbytery – Gloucester, Kars and St. David's St. Martin's. And early in the new year two more pulpits will be vacant, as John Fair and Jim Statham leave our bounds, John to Tottenham ON and Jim to

Summerland BC. We do not currently have a presbytery youth worker, although youth services continue to be held monthly. The francophone work ceased to be funded at the end of 2003. It is led by Charles Kahumbu, who received his ministerial credentials in 2003. Our rep. elder is also volunteer webservant for both the presbytery and the synod. There were a few times again this year when one evening was not enough to cover all the business before presbytery, and presbytery had to reconvene a second evening. Our alternate rep. elder, Roger MacPherson, has been helpful when I was unable to attend.

I also attended Synod in the fall. One of the events of interest to Parkwood was the ceremony marking the successful completion of the fundraising efforts by "Friends of Gracefield", a project started in large part due to the efforts of the late Sharon VanDyk. Enough money was raised to purchase the sought-after property as well as paying the property taxes and legal fees. Sharon's husband Harry took part in the ceremony. A full report on the synod meeting can be found on the synod website at "<http://www.presbycan.ca/qeosynod/2003-129.html>". An edited version is in the December Presbyterian Record.

Respectfully submitted,
Gord Walford, representative elder

C. Roll Clerk: Phil Campbell

Number of members December 31, 2002	246
No. Added to roll during 2003	
Profession of Faith	13
Transfer	6
Session Action	2
No. Removed during 2003	
Death	2
Transfer	4
Session Action	15
Number of members December 31, 2003	246

Phil Campbell,
Roll Clerk

D. **Communion Clerk:** Marcia Harten

The number of people served communion in 2003 is as follows:

	9:15 service	11:00 service	Total
March	62	78	140
Maundy Thursday			61
June	80	77	157
October	78	100	178
December	58	97	155
Christmas Eve			17

Thank you to all those who have assisted in preparing communion and to the elders who have assisted in the service of communion throughout the year.

Respectfully submitted,
Marcia Harten

E. **Memorials Clerk:** Dorothy Nekrassoff

Memorial funds in 2003 were given to the Pastoral Care Fund (which pays for pastoral care needs, like training, etc.), Benevolent Fund (which provides many necessities for needy families), Memorial Fund (which provides for items needed by the congregation at Session's direction) and the library table from past memorial funds. All memorials should be in addition to regular givings, as the ongoing needs of the congregation are most important.

3. Reports of Session Committees
A. **Finance and Maintenance Committee**
(1) Chairman's Report

This year saw the members of Finance and Maintenance (F & M) and other volunteers maintain the church and its grounds to the highest standards possible. My thanks go out to these people.

I would like to take a moment to highlight some items that the committee dealt with this year:

- The handicap elevator has continued to be a source of frustration for the church and the elevator repair company trying to maintain equipment that is no longer supportable.
- Heating in meeting room has been hard to regulate ever since the church addition was completed, we hope to make this one of our priorities in next year's budget.
- As most people should be aware, our church was the victim of a break-in, most of the damage occurring in the office area. Our insurance company covered the repair or replacement of all damaged items.
- Megan Mindel became our office assistant replacing Nadine Cottrell. We thank Nadine for her guidance and support to the congregation and would like to welcome Megan aboard,
- This year's budget (givings versus expenses) was met with the help of last minute givings and the reduction of overall spending by all committees. Thank you to everybody who helped make it happen again.

Although Finance and Maintenance and the budget committee will endeavor to minimize the church's expenses for next year, we anticipate increased costs for such things as salaries, energy (i.e. natural gas, electricity) and insurance premiums. We could find ourselves in another deficit situation. From the committee's perspective, it is possible to continue maintaining things at the bare minimum. All that is achieved by this approach is that when an asset needs to be repaired it may have to be replaced at a greater cost; a couple of examples of this are the handicap elevator as well as the folding doors in the Fellowship hall.

As I see it in very simple terms, the congregation needs to be realistic about what we can achieve with the current level of giving, or our givings need to increase to meet our desired level of spending. All I would ask of every person in our congregation is to think of which approach you would like us to take.

Andrew McGregor, on behalf of the Finance and Maintenance committee.

(2) Financial Statements

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2003**

	2003 BUDGET (unaudited)	2003 ACTUAL	2004 BUDGET (unaudited)
RECEIPTS			
OFFERING -Local purpose	180,000	180,981	187,397
OFFERING - Special Appeals Outreach	<u>28,000</u>	<u>34,291</u>	<u>28,000</u>
	<u>208,000</u>	<u>215,272</u>	<u>215,397</u>
OTHER INCOME - Interest	5,770	1,257	1,200
OTHER INCOME - Rentals	9,000	11,330	9,000
OTHER INCOME - Recoveries	<u>1,285</u>	<u>4,997</u>	<u>160</u>
	<u>16,055</u>	<u>17,584</u>	<u>10,360</u>
TOTAL RECEIPTS	<u>224,055</u>	<u>232,856</u>	<u>225,757</u>
EXPENDITURES:			
MISSION & OUTREACH	10,022	2,656	4,775
WORSHIP & NUTURE	56,844	53,625	58,069
THE KIRK SESSION	6,222	6,320	6,095
FINANCE & MAINTENANCE	130,709	132,366	133,618
SPECIAL APPEALS OUTREACH	<u>28,000</u>	<u>34,291</u>	<u>28,000</u>
Total Expenditures	<u>231,797</u>	<u>229,258</u>	<u>230,557</u>
Net Revenue (Loss) for the year	<u>-7,742</u>	<u>3,598</u>	<u>-4,800</u>

Note :

The special appeals local, bequest and memorial fund activity is now shown on the Continuity of Reserved Funds rather on this Statement of Operations

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2003**

ASSETS	Unrestricted	Invested in Capital Assets	Restricted	Net Assets 31-Dec-03
Cash on Hand and in Bank	7,736	0	25,967	33,703
Investments - at cost	0	10,000	122,092	132,092
GST Recoverable	1,785	0	0	1,785
Loan Receivable		0	13,200	13,200
Church Building, Furnishings (note 1)	0	1,474,807	0	1,474,807
Land at Cost	<u>0</u>	<u>45,000</u>	<u>0</u>	<u>45,000</u>
				0
Total Assets	<u>9,521</u>	<u>1,529,807</u>	<u>161,259</u>	<u>1,700,587</u>
				0
LIABILITIES, RESERVED FUNDS AND NET ASSETS				
Current Liabilities		0	0	0
Reserved Funds (see schedule)		10,000	161,259	171,259
Investment in Net Assets				
Balance January 1, 2003	5,923	1,520,406		1,526,329
Add Net Revenue (Loss) for the Year	<u>3,598</u>	<u>-599</u>	<u>0</u>	<u>2,999</u>
Balance December 31, 2003	9,521	1,519,807	0	1,529,328
				0
				0
Total Liabilities, Reserved Funds and Net Assets	<u>9,521</u>	<u>1,529,807</u>	<u>161,259</u>	<u>1,700,587</u>

PARKWOOD PRESBYTERIAN CHURCH
CONTINUITY SCHEDULE OF RESERVED FUNDS
For the Year ended December 31, 2003

Statement of fund balances :

Fund Description	Opening Balance 31-Dec-02	Receipts			Repair/Replace Equipment	Expenditures		Approved Allocation	Surplus -Deficit For Period	Closing Balance 31-Dec-03
		Designated Offering	Other Contributions	Interest Total Receipts		Program Cost	Total Expenditures			
Audio Visual Fund	2,044	2,846		2,846		3,898	3,898		-1,052	992
Capital Projects Bequest Fund	35,000							0	0	35,000
Choir Fund	100	25		25				0	25	125
Christmas Dinner Fund	1,137		959	959			962	962	-3	1,134
Course Fees Fund	334							0	0	334
Flower Fund	200	85	150	235			217	217	18	218
Gracefield Campership Fund	20	1,687	350	2,037			1,810	1,810	227	247
Hymn Books, Bibles Fund	476	10		10				0	10	486
Key Deposit	72		10	10				0	10	82
Logos Program	723	470	1,085	1,555			1,769	1,769	-214	509
Lois Burrell Memorial Library Fund	542					444	444	444	-444	98
Memorial Fund	1,526	25	40	65			343	343	-278	1,248
Outreach Bequest Fund	75,000							0	0	75,000
Outreach Bequest Fund Interest Unspent	6,722			4,571			5,389	5,389	-818	5,904
Organ Replacement Fund	1,659	785		785				0	785	2,444
Parkwood Refugee fund	755							0	0	755
Parkwood Session Benevolent Fund	2,696	4,983		1 4,984			3,381	3,381	1,603	4,299
Parkwood Womens Group	4,782	121	5,018	1 5,140			5,447	5,447	-307	4,475
Pastoral Care Fund	2,764	605	5	610			93	93	517	3,281
Reserve for Capital Expenditures	10,000							0	0	10,000
S.A. Williams Bequest Fund	21,902							0	0	21,902
Special events		75		75			75	75	0	0
Student Assistance Fund	205							0	0	205
Sunday School Fund	93							0	0	93
White Gift Fund		180	200	380			380	380	0	0
Youth Development Fund	258							0	0	258
Youth Group Fund	1059	4,162	3,361	7,523			6,412	6,412	1,111	2,170
Total Reserved Funds	170,069	16,059	11,178	4,573 31,810		4,342	26,278	30,620	0	171,259

1. ACCOUNTING POLICIES:

These financial statements report on the activities of Parkwood Presbyterian Church .10 Chesterton Drive, Ottawa. Ontario.

These financial statements are prepared in accordance with Canadian generally accepted accounting principles. except for the following;

The church building and furnishings are stated at estimated replacement value based on an insurance valuation dated January 2002.

The land is stated at historical cost .

The following significant accounting principles have been used in preparation of these financial statements:

Basis of Accounting:

These statements are prepared using the cash basis of accounting other than GST recoverable which is accrued at the time the expenditure to which it relates is incurred.

Revenue recognition:

Donations are recorded as revenue in the year in which they are received unless designated for a future period in which case they are deferred and taken into revenue in the period in which the related expenditure is made.

Investments:

Investments are recorded using the cost basis of accounting and are written down if there is a loss that is other than temporary .

OTHER INCOME DETAILS FOR THE PERIOD ENDED DECEMBER 31,2003			
	2003 BUDGET	2003 ACTUAL	2004 ESTIMATES
GST&PST Refunds	\$1,285	\$1,285	\$0
Interest	\$1,200	\$1,257	\$1,200
Interest Outreach Fund	\$4,570		
Rentals	\$9,000	\$11,330	\$9,000
Sundry-HRDC Grant-Students/Interns	\$0	\$3,032	\$0
Grants/Recoveries	\$0	\$680	\$160
Total	\$16,055	\$17,584	\$10,360

Note: Outreach Bequest interest earned now shown on the Continuity of Reserved Funds Statement

SPECIAL APPEALS-OUTREACH RECEIPTS DETAILS FOR THE PERIOD ENDED DECEMBER 31,2003			
	2003 BUDGET	2003 ACTUAL	2004 ESTIMATES
Caldwell Family Centre Inc.-Food Bank		\$720	
Carlington Comm Resource Center		\$180	
Christian Blind Mission International		\$90	
Gracefield Presbyterian Center		\$954	
Live The Vision		\$540	
National Operation Go Home		\$532	
Ottawa Innerscity Ministries			
Presbyterian Sharing	\$28,000	\$28,016	\$28,000
Presbyterian World Service		\$2,060	
Renewal Fellowship PCIC		\$222	
Sat-7 International Ministries PCIC		\$355	
The Hospice at Maycourt		\$132	
The Navigators			
Union mission For men			
Urban Christian Outreach		\$90	
Women's Missionary Society		\$400	
Total	\$28,000	\$34,291	\$28,000

SPECIAL APPEAL OUTREACH DISBURSEMENT DETAILS FOR THE PERIOD ENDED DECEMBER 31,2003			
	2003 BUDGET	2003 ACTUAL	2004 ESTIMATES
Caldwell Family Centre Inc.-Food Bank		\$720	
Carlington Comm Res Center		\$180	
Christian Blind Mission International		\$90	
Gracefield Presbyterian Center		\$954	
Live The Vision		\$540	
National Operation Go Home		\$532	
Ottawa Innerscity Ministries			
Presbyterian Sharing	\$28,000	\$28,016	\$28,000
Presbyterian World Service		\$2,060	
Renewal Fellowship PCIC		\$222	
Sat-7 International Ministries PCIC		\$355	
The Hospice at Maycourt		\$132	
The Navigators			
Union Mission for Men			
Urban Christian Outreach		\$90	
Womens Missionary Society		\$400	
Total	\$28,000	\$34,291	\$28,000

**PARKWOOD PRESBYTERIAN CHURCH
MISSION AND OUTREACH COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2003**

	2003	2003	2004
	BUDGET	ACTUAL	ESTIMATES
Advertising-brochures	\$400		\$400
Advertising-newspapers	\$2,500	\$2,207	\$2,500
Carlington Chaplaincy Fund	\$0		
Gracefield Camp	\$0		
Intervarsity Christian Fellowship	\$0		
Mission Weekend	\$400	\$449	\$400
Outreach Bequest Interest Programs	\$5,000		
Outreach Programs at Parkwood	\$1,722		\$1,475
Separated/Divorced group	\$0		
Vacation Bible School	\$0		
Total	\$10,022	\$2,656	\$4,775

Note: Outreach Bequest interest programs now shown on the Continuity of Reserved Funds Statement

**WORSHIP AND NURTURE COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2003**

	2003	2003	2004
	BUDGET	ACTUAL	ESTIMATES
Adult Education	\$100	\$92	\$100
Audio-Visual	\$125	\$72	\$100
Choirs	\$1,000	\$1,203	\$1,200
Church Library	\$100	\$76	\$100
Church School	\$2,300	\$2,295	\$2,300
Director of Youth & Outreach	\$34,600	\$34,267	\$23,789
Hymnal&Pew Bible repairs/replace	\$350		\$300
Intergenerational Events	\$0		
Lenten&Sunrise Services	\$200		\$100
Logos Program	\$2,050	\$227	\$2,580
Nursery Care	\$200		\$200
Organist/Pianist	\$8,736	\$8,947	\$20,000
Organist/Pianist Supply	\$0		
Pastoral Care Training	\$100		\$100
Piano/Organ/Equip maintenance	\$350	\$283	\$350
Presbyterian Record	\$2,133	\$2,309	\$2,500
Pulpit Supply	\$1,050	\$750	\$1,050
Reformation Sunday	\$350		\$100
Social Hour	\$600	\$706	\$600
Special Events		(\$2)	
Summer Services	\$200	\$100	\$300
Young Peoples Groups	\$2,300	\$2,300	\$2,300
Total	\$56,844	\$53,625	\$58,069

THE KIRK SESSION DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2003

	2003	2003	2004
	ESTIMATES	ACTUAL	ESTIMATES
Conferences	\$200	\$200	\$200
Congregational Supplies	\$700	\$798	\$700
Renewal Fellowship Membership	\$100	\$100	\$100
Evangelical Fellowship Membership	\$200	\$200	\$200
Presbytery Dues	\$5,022	\$5,022	\$4,895
Total	\$6,222	\$6,320	\$6,095

FINANCE AND MAINTENANCE COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2003

	2003	2003	2004
	BUDGET	ACTUAL	ESTIMATES
Bank Charges	\$70	\$67	\$70
Canada Pension Plan	\$3,740	\$3,695	\$4,400
Caretaker	\$4,790	\$4,790	\$4,790
Computer Hardware/Software	\$2,050	\$817	\$1,649
Congregational Administrative Assistant	\$10,000	\$10,901	\$10,000
Employment Insurance	\$2,838	\$2,944	\$3,004
Fuel	\$3,500	\$3,646	\$3,600
Furniture&Equipment repairs/replacement	\$1,000	\$684	\$1,000
Insurance Church	\$4,391	\$5,094	\$4,742
Lighting	\$4,700	\$3,971	\$4,700
Minister's continuing education	\$600	\$600	\$600
Minister's extended health	\$3,780	\$3,780	\$3,802
Minister's housing allowance	\$22,000	\$22,000	\$22,000
Minister's stipend	\$41,000	\$41,000	\$42,000
Presbyterian Church Pension Plan	\$5,430	\$5,430	\$6,341
Repairs,Replacements&Maintenance	\$7,700	\$6,355	\$7,700
Snow Removal,Salt,Sand	\$2,700	\$2,430	\$2,700
Stationery&Office Supplies	\$8,000	\$8,530	\$8,000
Students/Interns	\$0	\$2,850	\$0
Telephone	\$1,620	\$1,814	\$1,620
Water&Sewer Charges	\$800	\$968	\$900
Total	\$130,709	\$132,366	\$133,618

(3) Auditor's Report

AUDITORS REPORT

To The Congregation of
Parkwood Presbyterian Church
10 Chesterton Dnve
Ottawa, Ontario

I have audited the statement of financial position of Parkwood Presbyterian Church as at December 31, 2003 and the statements of operations and continuity of reserved funds for the year then ended. These financial statements are the responsibility of the Church management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, Parkwood Presbyterian Church reports receipted donations and fundraising revenues, the completeness of which is not susceptible to satisfactory audit verification. My examination in this respect, therefore, was restricted to a comparison of receipts with recorded deposits and I was not able to determine whether any adjustments might be necessary to assets, revenues or operation funds.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the donations and income referred to in the preceding paragraph, these financial statements presents fairly, in all material respects, the financial position of Parkwood Presbyterian Church as at December 31, 2003 and the results of operations for the year then ended in accordance with the accounting principles appropriate for charitable organizations as outlined in Note I to these financial statements.



Kathryn Newton
Chartered Accountant
Ottawa, Ontario
January 26, 2004

B. **Mission and Outreach Committee**

(1) Chairman's Report

Mission Weekend: Alan and Rosalie Howard were the speakers and gave a presentation in April on their projected work at a Missionary School in northern India, where they were going to teach and be house parents for three years, beginning in 2003.

Special appeals: Three special appeals were held: for Presbyterian World Service and Development (Malawi famine relief), SAT-7 in Cyprus, and Operation Go Home in Ottawa.

Visitors' Welcome - Kumon outreach: In March, Jan Sheridan began an innovative outreach to the multi-ethnic children and parents who came to our church for the after-school Kumon program (tutorials in reading and maths). Following the lessons, parents and their children were served juice and coffee and invited to participate in activities (jig-saw puzzles, crafts). They learned that the church is concerned about others by helping stitch and stuff teddy bears for Doctors Without Borders. By making African angels to sell, they raised \$301.00 for CanHave (helping AIDS orphans in Uganda). An assistant who could substitute occasionally would be appreciated.

Apartment outreach: Invitations were distributed by Edward Bukenya to the two apartment blocks on Alta Vista where he lives.

Jews for Jesus: A missionary from this organization, Karl DeSouza, gave an evening presentation on the Feast of the Tabernacles and a free-will offering was collected for Jews for Jesus to promote their evangelism campaign among Jews.

Samaritan's Purse - Operation Christmas Child: Ninety-six boxes were provided to children in many countries this year, providing them with a tangible witness that someone cares about them.

Charitable organizations: Parkwood receives requests on a regular basis from many Christian charities. These represent a diversity of Christian organizations, both local, national, and international. Many requests are placed on the M&O bulletin board and renewed monthly. An up-dated list with addresses of these charities was compiled and published in the December/January Pulse in the hope that members will find a charity they would like to support directly, instead of through church donations. We encourage members of the congregation to take information from the M&O bulletin board, read it, and support the organizations as God's Spirit leads. Even if you cannot afford to support a ministry financially you can certainly do so with your prayers. Reading about these organizations is always interesting and enlightening and will show you what wonderful work goes on in Jesus' name here in Ottawa and around the world.

We thank all members of the congregation for continuing to support so many Christian organizations and we pray that your generosity will continue in 2004, for God's service. Bless you all. To Him be the honor and glory for what He has led us to accomplish in his name.

Respectfully submitted
John Huber, M&O

(2) Website

Parkwood's website: <http://www.parkwoodchurch.ca>

Parkwood's website will have been operative for 8 years this coming April. The site continues to be hosted by the firm AceOfSpace of Vancouver B.C.

The "traffic" on Parkwood's site has increased considerably over last year. The site had over 13,500 "visits" and almost 30,000 pages were visited in total through the year. - 1132 visits per month, over double the rate of last year. The most popular page was the main "body" page with almost 2600 hits in the 11 month period Feb. through Dec., followed by the 2002 annual report with 724 hits. The page telling about the 1996 mission trip some of our youth took to Nicaragua had 223 visits and the congregational profile that was put together prior to our last vacancy had 106. While the various sermons put on throughout the year had only 56 visits in this period, they represent the highest traffic in terms of KBytes (since sound files by nature are quite large).

The site is maintained by Gord Walford from his home using Corel PhotoPaint image editing software and a freeware HTML editor (Derekware) as well as an audio program called MusicMatch Jukebox. Carl Martin tapes the sermons each week and converts the audio tapes to mp3 format; Carl is also responsible for archiving the audio tapes. Gord then adds some coding to the audio files and sets up a page to access the file, with details of the particular service such as scripture passages and what music is on the file. The earliest sermon available is March 3, 2002, although weekly posting didn't start until April that year. Most weekly messages are available since then, although only four to five are available online at any one time due to space limitations.

Our site offers Parkwood "expatriates", including those who have moved away and college students, a chance to keep in touch. The "main" page includes our address, phone numbers, service hours, office hours, a staff list, a general description of our various ministries and activities (originally based on some of the brochures produced for distribution in the community). It also has sections for News, Coming Events and Miscellaneous, which features items of interest from near and far. At the bottom of the main page there are links to various Canadian Presbyterian sites and to a listing of other church websites in our area. The site includes separate pages for our Statement of Purpose; a History page; a map showing where we are and how to get here/there; the pastor's monthly message from the Pulse, with an archive back to April 1996; a page featuring recent sermons in mp3 audio format; a list of services for the month that is published in the Pulse; lists of our activities; a connection to the Goshen Christian search engine for the World-Wide-Web; a connection to some of the Bible Study resources on the web; a page for Parkwood youth, linked to their own website "www.genxplosion.ca"; a list of Parkwood people and their e-mail addresses (including 8 expatriates and friends); a page for visitors to send us feedback; a page with links to major documents of our faith; a page showing the various symbols in our sanctuary; a summary of our Youth Mission to Nicaragua in March '96; a history of Parkwood's 1996 expansion project. The "course" page was recently removed, as we have not been offering courses on a regular basis. The "menu-bar" also includes links to outside sites offering Canadian and world news from a Christian perspective as well as Christian movie reviews.

Respectfully submitted,
Gord Walford, webservant

C. Policy and Planning Committee

(1) Chairman's Report

The Policy and Planning Committee is composed of elders appointed by the Session. The Committee is responsible to the Session for the evolution of the congregation's life and work in the long term and for planning and recommending policies on its own initiative or as referred to it by Session.

Policy and Planning dealt with a number of issues in 2003, relying on God's help and guidance.

Guidelines were developed for dealing with large attendance events such as large funerals. A draft Emergency Plan for Parkwood has been circulated to other committees for comment. Responses to referrals from General Assembly have been recommended to Session or are under consideration at present. At the recommendation of P&P, a working group has been established to review and comment upon a proposed Presbyterian church policy document on The Protection and Care of Children, Youth and Vulnerable Adults. As a result of a seminar on law-related and potential liability issues attended by the church Treasurer, P&P reviewed our practices and procedures, which led to revisions to the Terms of Reference for Trustees.

P&P is responsible for recommending to Session priority needs for expenditure of the Williams Bequest.

P&P has also monitored the implementation of the recommendations of the Working Group on Outreach. Because of the financial situation, some planned initiatives have been delayed.

One of the major tasks of P&P in the past year has been to review the governing structure of Parkwood and make recommendations to Session. This process will continue in 2004 and will take some time, as it involves each committee reviewing its terms of reference.

In 2003, Policy and Planning Committee members were: Dennis Featherstone, (Convenor), Phil Campbell, Stewart Reeves, Harry VanDyk, Gordon Walford, Roger MacPherson (Secretary), Rev. James Hurd (ex-officio).

Respectfully submitted,
Dennis Featherstone, Chair.

(2) Terms of reference for the trustees

Recommendation concerning the terms of reference for the trustees. Session recommends the following terms of reference for our trustees:

The Trustees of Parkwood Presbyterian Church

Membership and Election

1. There shall be three trustees elected by the Congregation.
2. The trustees must be members of the Congregation in full communion.
3. For the election of a trustee, Session shall present to the Congregation the name(s) of a suitable candidate(s) to be elected. Further nominations may be placed from the floor. The Congregation shall then approve a nomination or elect by secret ballot if the number of nominations exceeds the number of trustees being sought. Voting normally takes place at the annual meeting
4. If there are less than two active trustees and the annual meeting will not take place for at least two months, then a special congregational meeting must take place to elect one or more new trustees.

5. The notice calling any meeting of the congregation at which one or more trustees are to be elected must include the phrase "and for the election of one or more trustees."
6. Once elected, individuals continue as trustees until they leave the congregation, are suspended in process of discipline or resign the position.
7. The Trustees shall elect their own chair. Meetings shall be held at the call of the chair or on the request of any Trustee.

Responsibilities -

The Trustees shall be responsible for:

1. holding title to the property of the Church;
2. ensuring that clear title to that property is maintained;
3. proceeding diligently to have all improper encumbrances on the title removed;
4. receiving all communications from any level of government as to proposed changes to zoning of the Church's property and neighbouring properties, coordinating the preparation of the appropriate response to such communications, and responding to such communications;
5. receiving any lawsuits filed against the Congregation and coordinating the preparation of the appropriate response to such lawsuits;
6. carrying out other responsibilities which Session and/or the Congregation may request;
7. meeting as required during the year and reporting activities during the past year to the Congregation at its annual meeting;
8. holding the key(s) to the bank safety deposit box containing church records;
9. advising the minister and/or the session in a timely fashion of issues or developments being considered.

D. Worship and Nurture Committee

(1) Chairman's Report

I would like to thank the many groups that fall under Worship and Nurture for their continued dedicated service to the Lord at Parkwood this past year. Over this past year the dedicated sisters and brothers of Parkwood have continued to actively provide various worship and nurture services to its congregation and community. Highlights of the activities over the past year are summarized below.

Hank VanDyk retired at the end of February 2003. A music survey was distributed to the congregation to find out musical preferences at the 9:15 a.m., 11 a.m. and DioDomo services. After the results were processed the Adhoc music committee was formed to fill the position for the new Organist and Choir Director. We welcomed Donna Cherry to this new position.

A committee was formed to search for an Interim Youth Director because Ian was leaving on paternity leave from September 2003 through May 31, 2004. The committee hired the Reverend Dion Dicks for the position. Dion volunteered some hours in August so that the transition would be smooth for both Dion and the youth.

There are numerous worship and nurture activities which continue to take place and could not have been successful without the dedication of so many.

There are so many people to thank and acknowledge for their work for the Lord. I pray that we will all

continue to work together to bring the glory to the Lord through Parkwood congregation and community.

Submitted by Mark Crane, Secretary of W&N

(2) Bible Study Groups

Every week several Bible Studies take place. Make sure to take note and try them out if you are not currently involved in a bible study group!

(a) Koffee Klatsch - Wednesday Mornings

Under the capable hands of our leader Barbara Cairns for the past year our study group has met and studied together. Approximately 15 women attended weekly studying the Bible.

We enjoyed pot luck lunches at Christmas and in June before summer recess. We welcome any ladies who are interested in joining us for friendship, conversation, coffee and goodies and Bible study. This coming year our study centres on the gospel of John.

(b) Sunday Night (alternating)

This group meets on alternate Sunday evenings at 8 p.m. in the Meeting Room. We have a regular attendance of 6 people.. We finished our study of the Psalms, and are now studying Revelation, a very challenging book. Members who wish to take turns in preparing the study, but there is no pressure to do so, and we would welcome new members.

Jean Sida

(c) Friday Night

At our mixed Friday night (7:30) bible study we do have a great time. Many concerns and questions are shared and with God's help answers are found. We have the bible study at the home of individuals or at the Visser's, at 9:00 we serve refreshments. Our average attendance is 6 ranging from 21 - 69 in age. Come and join there is so much to learn.

Tim Visser

(d) Tender Loving Couples (TLC)

This fall a bible study for couples was started at the home of M&M Mindel. The study currently has 5

couples and are meeting the first and third Saturday night of the month. This bible study is set up so parents can bring their children. The basement is a finished room and there are games and toys and books, so the children never get bored! We have been studying Eugene Peterson's "A Long Obedience in the Same Direction". The study starts by everyone playing a short game as an "ice-breaker", the children then proceed to the basement and the couples talk a bit about the current chapter. Then a few questions are presented and we break off into 2 groups - "Guys and Girls" - to discuss the questions. Following which the adults get back together and have a follow-up and prayer. If you are interested in joining please contact Megan at home or in the church office.

Megan Mindel, Co-ordinator TLC Bible Study

(3) Choir

If one were to try to summarize in one word the year 2003 for the choir, the word might be "unsettled". After slightly more than thirty years of faithful service to Parkwood, Hank VanDyk retired as organist and choir director at the end of February. The session formed a committee to consider the music program, and seek a suitable replacement. Members of the committee were John deVries, Dianne Nickerson, Marcellus Mindel, Andrew Lam, Diane Walford, James Hurd, and Stewart Reeves. In co-operation with the Worship and Nurture committee, a survey was prepared and distributed. The responses indicated support for the traditional forms of church music which Hank was always willing to lead, as well as support for more contemporary styles.

While the organist position was vacant, much of the musical leadership at the 11 a.m. services and the summer services were provided by Evelyn Warburton, and her work is much appreciated. Diane Walford played for several Sundays, and Karen Hurd also assisted.

A job description for the position of organist and choir director was prepared, similar positions in other churches were reviewed, and with the approval of the session, advertising was begun. The committee was assisted by Denise Hawkins and Jamie Hood, both experienced church musicians. Ten responses were received, four people were interviewed, and a choice was made in October in favour of Donna Cherry.

We welcome Donna to Parkwood as organist and choir director. She has good musical knowledge and experience in similar positions in other churches and in the community. She is a faithful Christian and has shown a willingness to work with the choir in preparation of hymns, anthems, and special music for the Christmas season.

Choir rehearsals are held on Thursday evenings at 7:30 p.m., open to all who like to sing, and who would be willing to participate in the choir for the Sunday services. New members in all parts would be welcomed, and there is an especially great need for sopranos, who usually carry the melody.

The choir mourns the passing of Willis Sayers, who was a faithful member for many years.

Stewart Reeves, President

(4) Craft Group

We meet the 2nd and 4th Tuesday of each month at 12:45 p.m. We share many laughs and a cup of tea while making crafts to sell at our annual bazaar. If you would like to learn a craft or would just enjoy some friendly conversation please come and join us.

Laura Game

(5) Drama and Music Camp 2003 – “Goodnight Teddy”

Karen Hurd and Megan Mindel initiated a one week drama camp in July assisted by our summer student Maria Golod on piano, our youth pastor Ian Forest-Jones on guitar, our pastor James Hurd and several parents. Thirteen children ages 7 to 12 attended, as well as two teenage Leaders-in-Training. Campers paid \$60 each to cover our costs. We presented a 50 minute musical drama to the congregation at the regular Sunday service following camp. Costumes made for this purpose have been placed with the Sunday School costumes. The camp was enjoyed by all. Campers are eager to have Drama Camp 2004 but no decision has been made about future plans yet.

In His Service,
Karen Hurd.

(6) Gracefield Camping Committee

Approximately forty people gathered at Gracefield Camp and Conference Centre during the weekend of September 12-14 for Parkwood's annual camping weekend. In addition, about eight people came just for the day on Saturday. The theme for this year's camp was "Animals of the forest", so participants were asked to keep this in mind as they prepared to tell stories or prepare skits for the campfire on Saturday evening.

Friday evening was a time for people to settle into their accommodations and socialize together. On Saturday morning there was an adult Bible study, led by James Hurd (there are a lot of animal stories in the Bible!), and children's activities led by Holly MacDonald and Pam Pestaluky. The afternoon featured archery lessons and friendly competition led by Karen Hurd, who supplied the bows and arrows. Chuck Fraser provided the targets. Some brave people went swimming in the afternoon while others hiked or relaxed. At supper time, everyone gathered for a group photograph, followed by a barbecue. The evening campfire was well attended and enjoyed by all. Gracefield Camp has a beautiful outdoor chapel beside the lake, which was the scene of the Sunday morning worship service, led by Linda Robinson.

In order to keep costs as low as possible for all participants, the camping committee held two barbecues, one at Loblaw's in July, and one at McDaniels Independent Grocer in August. We also sold books at the fall rummage sale. The camping weekend broke even financially, and the committee has a bank balance of \$419.27.

All campers are encouraged to attend next year's camp.

Stewart Reeves

(7) Ladies Breakfast

The Ladies met at the church each month on a Saturday morning, except during Summer and December. Members rotated in preparing breakfasts. After breakfast we sang, gave each person present an opportunity to inform us about future church events, or to tell us about an event that they had attended or organized, and listened to a Bible scripture reading. We then had a lady speaker who brought us information on a variety of interesting topics about themselves, church or group. We closed each morning with prayer for those who gave us requests and for our own needs. Members of the group took turns cleaning up and washing dishes.

We collected a fee of \$4.00 each to purchase the breakfast food and small gift for the speaker. What money we have left over at the end of the year we give to a charity or purchase items to help prepare the breakfast. Thanks to all those who helped not only with preparing the food but with the music, scripture reading, prayers and setting up for the breakfast the day before. Special thanks go to Jean Elder for setting up, Doris St. Louis for scripture readings, and Diane Walford and Evelyn Warburton for leading us in song. The breakfasts provide another way for ladies to share concerns, grow in their Christian faith and to give support to each other. We have been meeting together for breakfast since 1989 and have shared many personal journeys of faith by the speakers and ourselves. From these, our faith in God is strengthened and Christian relationships confirmed. We would like to have more ladies join us on Saturday mornings and if you know a lady that would be an interesting speaker, please give me her name.

Submitted by Dora Brown, Coordinator.

(8) Lenten Services

Four Sunday evening services were held during the Lenten season in 2003. The first one on March 23, 2003 was organised by the youth under the direction of Ian Forest-Jones as the monthly Dio Domo service; the minister preached. The second one was held on March 30, 2003, at which Ian Forest-Jones preached. The third and fourth services were April 6th and 13th, and the minister preached. As part of our study of the parables of Jesus, a different parable told by our Lord was the focus in each service.

The Lord's Supper was celebrated on Maundy Thursday evening, April 17th. Both this service and our worship on Good Friday morning included portions of a special cantata sung by the combined Praise Ensemble and Choir.

J. T. Hurd.

(9) Library

We are very pleased with our new table and chair in the Library, which we purchased with the kind assistance of Stewart and Judy Reeves and money from the "Lois Burrell" Memorial fund. We also thank the Ladies Group for providing the identifying plaques.

Twelve new books have been added in 2003. Some of the new children's books are:

- "I wanted to know all about God"
- "The Big Book of Questions and Answers"
- "The Big Book of Questions and Answers about Jesus"
- "The Kids Book of World Religions" - this is a book which adults may also find interesting and informative.

For our reading, let us remember our Church's emphasis this year on SPIRITUALITY. Let us remember also Ephesians 6:10-20.

Respectfully,
Margaret Williams

(10) Logos

Our fourth full year of Logos ended with the presentation of the musical "The Tale of Three Trees", by Dave Clark and Jayme Thompson under the superb leadership of Holly MacDonald and Jean Pierre Bernard on May 3rd and 4th. Our thanks go to Anne-Marie Bernard who sewed the costumes, to Regan Rambally who was in charge of the sound system, to Peter Crowe who painted our backdrop, to Diane Walford and Marcia Forest Jones who accompanied on the piano, and to members of the youth group who played musical instruments. We would especially like to thank our understudy Anna MacDonald for filling in at the last minute. The Logos children were delighted to take part in the worship service and to be able to present a gospel message to the congregation. I believe the children felt loved and appreciated. I want to thank the congregation for reaching out to them.

We began our fifth year of Logos in September with 16 students. Some of our themes have been "Recycle Night", "Take me out to the Ball Game", "Pet Night" and "Crazy Noses". The Logos children played the chimes during two of the 11:00 a.m. church services.

We have appreciated the prayer warriors who pray faithfully for the children and leaders. We have also enjoyed visits from various members of the congregation for some of our themes such as "We remember" and "Super Heroes" night.

Eight of the Logos children attended Gracefield Camp this past summer, 5 of them through camperships. Everyone returned home full of enthusiasm, refreshed and eager to return next year. We thank the Parkwood congregation for making it possible for them to attend.

Alta MacFie, Logos Director

(11) Men's Breakfast

The Men's Breakfast enjoyed another successful year of Christian fellowship with a great line up of interesting speakers from all walks of life who enriched our lives in some way with their message.

We are now into our twenty-first year of running the Men's breakfast with an average attendance of over twenty men during the last five years of meetings. We wish to acknowledge the tireless efforts of Gordon Walford, who has faithfully provided us with the musical accompaniment for our hymn sings, and Tim Visser, who never fails to contact the men each month.

The breakfast meetings were once again held in the comfortable GOLD ROOM of the Family Restaurant at the Carlingwood Shopping Centre. The meetings took place once a month on Saturday morning at 8:00 a.m., usually the last Saturday of each month.

We also made our annual visit to Gracefield in November 2003 for our weekend "Retreat".

We welcome all the men of the church and their friends who have not yet experienced this opportunity to enjoy a wonderful hour of getting to know your fellow men you say "hello" to Sunday morning at Church, but don't know who they are! So join us on the last Saturday of each month and enjoy the Christian Fellowship!

For further information, please contact anyone of the following members of the Men's Breakfast Team:

Tom Kennedy	– Co-ordinator	– 224-4894
Tim Visser	– Follow-up	– 825-3434
Members	– Speakers	
Gordon Walford	– Music	– 225-1836
Rev. James T. Hurd	– Chairman	– 225-6648
Stewart Reeves	– Treasurer	– 829-1092

Respectfully Submitted by Tom Kennedy

(12) Music Team

The retirement of Hank VanDyk from the position of Organist and Choir Director early in the year brought change to the music team. During the vacancy, the minister received and appreciated input from Evelyn Warburton in suggesting music for the 11:00 a.m. service. Throughout the year, Diane Walford, the Pianist and Praise Ensemble Director, met briefly with the minister each week to discuss music selections for the 9:15 a.m. service.

With the appointment of Donna Cherry as Organist and Choir Director in the fall, the music team met twice in the latter months of the year to discuss special music and congregational praise selections related to the theme or sermon topics for the various services.

J. T. Hurd.

(13) Newcomers Visitation Team

On Sunday mornings at both services, members of the team stand beside the Guest Book, and greet those who sign it. They are then invited downstairs for refreshments and to meet other members of the congregation. The Administrative Assistant sends a letter from the minister at the beginning of the week. A member of the team looks after replacing the purple cards in the pews each week. A successful Newcomers Dinner was held in October, hosted by the members of the committee and leaders of various groups in the congregation. Members of the Newcomers Visitation Team are Flora Brown, Sylvia Hepburn, Mary MacPherson, Don Pestaluky, Jean Sida and Stocky Stockford.

Jean Sida

(14) Pastoral Care Team

We are the group of your fellow members and adherents of Parkwood who were commissioned as a Pastoral Care Team. The team consists of: Dora Brown, George Dance, Marianna Hopp, James Hurd, Megan Mindel, Lorraine Mwenifumbo, Dorothy Nekrassoff, Thelma Passmore, Margaret Roach, and Jean Sida.

We recognize that we each have unique gifts to offer, and we try to fit those gifts to the needs as they arise.

They include:

- Visits: offering pastoral care at home, in hospital or other institutions as appropriate.
- Transportation: offering assistance to those who need travel to worship, special events, errands or appointments.
- Care: We provide assistance with medical appointments and follow up visits and offer to provide emotional and psychological support when needed.
- Resource Contacts and Referrals: Assist in arranging contacts with resource agencies such as social assistance, professional counselling, assisted living/nursing home placement, etc.
- Health and Well-being – arranging for the provision of meals and/or food vouchers when needed, providing support for those who are experiencing difficult life circumstances, or who need assistance for specific problems that arise.

Twice during the year we arrange a special afternoon Worship Service at Parkwood for shut-ins, at which they have the opportunity to celebrate the Lord's Supper. We arrange return transportation as needed and the "sheep ladies" provide light refreshments during a time of fellowship after the service.

A Prayer Chain, which consists of 21 members, operates under the leadership of Dorothy Nekrassoff. Prayer requests are compiled and distributed to Prayer Chain members on a weekly basis.

When the Peter D. Clark Centre opened, the Pastoral Care Team was asked to provide assistance by volunteers from the team. Dora Brown has been an active volunteer at the Centre, helping to plan worship services. George Dance also volunteers when he is able to do so.

Dora Brown is the Presbyterian representative on the Interfaith Network, Reaching Out to Isolated Seniors. She reports to the Chair of the Presbytery Ministry and Pastoral Care Committee. Its aim is to

improve the health and well-being of seniors in need by providing training/education for volunteers within faith communities and providing input into City and Government policies affecting seniors.

A monthly "Lunch and Learn" programme is being run which covers topics suggested by the congregation or topics that would enhance our knowledge and understanding of current social and health issues. Members of the congregation sign up for and bring sandwiches, soup, and light dessert for lunch at noon. Following lunch, we listen to the guest speaker of the day. A goodwill offering basket provides funds to purchase pastoral care material, cover programme expenses and donations to charity organizations providing guest speakers. Large print Daily Devotionals are also provided to shut-in members of the congregation. The programme opened the year 2003 with a financial balance of \$339.30. Goodwill offerings for the year amounted to \$322.99. Expenditures in total were \$280.00, consisting of \$60.00 to cover lunch expenses, \$120.00 for Daily Devotionals for shut-ins and a \$100.00 donation to the charity organization which provided one of our guest speakers. The closing balance for 2003 was \$382.29, from which we anticipate expenditures during 2004 for future guest speakers/charities.

The goal of the Pastoral Care Team is to enable every member, adherent and friend of Parkwood Church to sense the compassionate care of Christ.

Submitted by the Pastoral Care Team

(15) Praise Ensemble

This is the vocal ensemble that ministers in song at Parkwood's 9:15 a.m. worship service. Our small dedicated group of singers met regularly throughout the year on Thursday evenings. Each practice begins with a short time of sharing and prayer as we seek God's guidance in our plans for each week and for special times of the year. Then we work together on those songs to share with the congregation in worship.

The year brought with it some changes in the music department at Parkwood as Hank Van Dyk retired as organist and choir director after many good years. We wish him many good days of rest and relaxation. As a result of his retirement it was decided to survey the congregation to see what their music preferences were [at this point and time]. Results indicated that the congregation supported the current music programs at Parkwood so the music committee quickly began its search for the new organist and choir director. Much time and planning were spent over the next few months working out a job description, advertisements, interviewing and assessing the applicants. In the meantime, the choir joined with Praise Ensemble in singing a new Easter cantata "Rise Again" in two parts on Good Friday and Easter Sunday and had a great time together.

During the year, Gord and I were happy to have Ian Forest-Jones join us at worship time playing Parkwood's Djembe drum, we also enjoyed having Anne Paul join Gord on guitar in the spring. When Anne headed to Kingston for university studies in the fall, Steve Chéné joined us on guitar and we have appreciated his commitment to worship through the fall to the present time.

After a short summer break, the music committee, of which I was a part, began interviewing applicants for the organist position and it wasn't long before we had two people play for an 11:00 a.m. service. Soon after, the Session of Parkwood invited Donna Cherry to fill the position and she accepted. Praise Ensemble and the Choir sang together at both services on Thanksgiving Sunday and Donna started the next week. Soon we were starting to prepare for Christmas, and Praise Ensemble members had been very patient while a lot of my time and attention had been taken up with extra duties. Since time was getting on, we decided to work on our own cantata for Christmas, one we knew

from a few years back called “Bethlehem’s Light” and sang most of it at the early service. We worked with Donna and the Choir on music for the special Christmas services; Karen Hurd joined us on Christmas Eve with some young and not-so-young musicians from our congregation on wind, brass, strings and mandolin, who added much to our celebration of Christ’s birth.

I would like to thank a few people who helped every week to enable us all to worship better – Carl Martin, our Sound man; Graham Walford our PowerPoint man; Steve Chéné who faithfully practices with us on Saturdays and helps with set-up Sunday mornings; and especially my husband, Gord Walford, who puts in many hours every week, making guitar chord sheets, projection slides of the songs for worship, practicing, assisting me in planning and more. Many small kindnesses shown during set-up and take-down time do not go unnoticed and we thank all of you who pitch in to help from time to time. Thank you to all who sang with us in Praise Ensemble in 2003 or sang or played an instrument in one or more of our services or celebrations throughout the year. Music is a powerful medium that comes straight from the heart and reaches out to hearts that need to know, feel, and experience the love of God through His Son, Jesus.

If you have a love for singing, love the Lord and would like to share in this ministry please accept this invitation to meet with us any Thursday evening at the church at 7:30 p.m. in the meeting room or the sanctuary depending upon the month.

God bless!
Diane Walford

(16) Reformation Services

The annual Reformation Rally was hosted in 2003 by Calvin Christian Reformed Church, on the evening of Sunday, November 2nd. The theme this year was “What it means to be a confessing church today”, and the guest speaker was Dr. W. J. C. Ervine, Director of Studies at Presbyterian College, Montreal.

Owing to a vacancy at Calvary Christian Reformed Church, the opportunities for the annual pulpit exchange were more limited, and, because of the presbytery-appointed pulpit exchange on November 23rd, Parkwood did not participate in the reformation weekend exchange this year, which saw the pastors at St. Paul’s Church and Calvin Christian Reformed Church trade places on Sunday morning, November 2nd.

J. T. Hurd.

(17) Refreshments

Many thanks to forty volunteers who so willingly served after the 9:15 and 11:00 o’clock services every 10 weeks. It is a great way to invite visitors to share a cup of coffee, to socialize and watch our youngsters play. These children will become the church of tomorrow.

One family I wish to really thank is the Bailie family who faithfully, week after week, makes sure that sufficient supplies of coffee, tea, milk, juice and cookies are on hand. They also call volunteers for the kitchen every week to remind them and are always ready to step in if someone cannot make it. Thank you. What an excellent way to serve Christ.

Tim Visser

(18) Summer Mid-week Services

The youth and adults once again enjoyed worship and fellowship during this past summer's combined "Mid-week Service".

From the perspective of the youth, we enjoyed playing Ultimate Frisbie at a nearby schoolyard. Occasionally, local youth joined us for the games. Our study and reflection focussed on a video series, recently produced by Youth For Christ in British Columbia, entitled "Quest". This video and discussion series is intended to present the message of Jesus to non-churched youth using a question-and-answer format. First, the presenter, Phil Cann, describes an aspect of the Gospel, then presents a question to youth from around the world. We, the audience, are able to hear their responses to Phil's questions, then share with one another our own response. Through this format, non-churched youth are invited to consider the claims of Christianity in a non-threatening and non-judgmental environment. This series has been quite successful throughout Canada and our own youth certainly enjoyed, and were inspired by, the presentation, even to the point of using it at one of their own schools this year!

"The adult study was led by the minister and focused on the "I AM ..." statements of Jesus, in the gospel of John.

Submitted by Ian Forest-Jones and J. T. Hurd

(19) Sunday School (September - December)

Leadership of the Sunday School passed from Marcellus Mindel to Karen Hurd in September of this year. With a change of leadership this fall, our Sunday School has experienced several changes.

1. We discontinued using CRC curriculum for grades K to 5. Instead we are using reproducible curriculum from a variety of sources. Both services use the same material for the younger children.
2. We are using a rotational team approach to teaching all classes except Jr. High and High School. With this approach, teachers teach every second or third month. The Jr. High class is taught by Rev. Linda Robinson and is studying Christian Leadership. The High School class is taught by Rev. Dion Dicks and completed a teen video series. All classes have available substitute teachers.
3. We added significantly to our teachers' resource library and our childrens' bibles.
4. We moved the class out of the upstairs manse room and down into a different area of the fellowship hall.
5. We increased the use of bible crafts for grades K to 5.
6. We increased teacher training, having 2 sessions this fall and planning a third for next spring.
7. We began regular monthly teacher meetings after church.
8. We added a Sunday School nativity drama and music presentation on December 7th in the evening for all grades. About 40 new costumes are now available for Sunday School use.
9. We added a 5 minute "opening" of drama/games for grades K to 8 to improve communication between classes and to have some cooperative activities.
10. We have insisted on parents filling out registration forms and teachers taking attendance.

As we go forward into 2004 we plan to:

1. purchase additional childrens' bibles
2. add posters to our bulletin boards

3. add background music to some classes
4. build our teachers' resource library
5. purchase pre-made bible crafts for grades K to 5
6. increase communication with parents

Number of students registered: 47

Average attendance: 24

Average attendance by month: September - 20, October - 23, November - 26, December - 25

One class is held during the 9:15 service and four classes are held during the 11:00 service.

We are uncertain if we will be able to offer a summer Sunday School program. Last summer we did not have enough volunteers to run the program.

We are grateful to our teachers who have taken the time to work with our children. These include Mary Ward, Doris St. Louis, Karen Milner, Geoffrey Eisenstat, Robert Newton, Travis Dumsday, Tim Visser, Karen Hurd, Rev. Linda Robinson, and Rev. Dion Dicks.

Please pray for our teachers and our children. May the children love to come and learn about Jesus!

In His Service,
Karen Hurd,
Sunday School Organizer ages 3 to grade 5.

(20) Ushering

9:15 Service

It was a pleasure and honour to set up a new schedule from September 2003 to Summer of 2004. We have twenty people who volunteered once every ten weeks to do the ushering. Greeting people coming in to worship is a great way to serve. Many thanks for their help.

11:00 Service

Many thanks to the twenty volunteers who helped by ushering every ten weeks at the 11:00 o'clock service in 2003. It is an honour to serve at the entrance to God's House, greeting those who come to worship.

I wish to thank Stocky Stockford for faithfully calling the ushers for both services to remind them and for always being ready to step in if someone cannot make it.

Tim Visser

The purpose of Parkwood Presbyterian Church Ladies group as a community of Christians, in response to the love of God in Jesus Christ, is to encourage one another and all the people of the church to be involved in local and world mission through prayer, study, service and fellowship.

How have we been involved in local mission?

Over the last year we have supported over 16 local missions ranging from food banks, a hostel for homeless men, soup kitchens, families in need, palliative care, through our financial contributions and prayers.

How have we been involved in world mission?

Contributions have been provided to a dozen missions through our work, and we rejoice that God has used our time, talents and gifts to reach out to others with His love and salvation.

How have we been involved in prayer?

At each monthly meeting we have an inspiration devotional time and pray that the work of our hands may honour and glorify God, and that we will be a blessing to others. We have remembered our church family, our local and world missions in prayer and are encouraged that God hears and answers our diligent prayers. We give thanks for the prayer chain that Dorothy Nekrassoff organizes each week and distributes to the prayer partners.

How have we been involved in study?

Twice a year we invite speakers to our meeting to speak on the theme of missions. In the spring we invited Ann Paul to share her mission work with Habitat for Humanity. Mr. Jim Ferguson presented the work of the Salvation Army in disaster services, and in the Fall we heard Mrs. Virginia Lafond speak about her work with the Women's Ordination Worldwide Committee who are planning an event in the year 2005 to heighten the awareness of the need for recognition of women's ministry in the Catholic Church. Virginia also shared a bit about her work at the Royal Ottawa Hospital where she, as a social worker, reaches out to persons afflicted with schizophrenia. She shared a few thoughts on her book "Grieving Mental Illness".

How have we been involved in service?

Through the rummage sale and Christmas bazaar activities we raise money to help the church and missions. Through our monthly meetings and our prayers, we become more informed as to how we can be of greater service to God and others. This year we hosted the Osgoode Mens' Choir in the Spring and through this event introduced people to Parkwood and raised money. The hymn-sing at Starwood Home was well received and the seniors were uplifted. Car pooling and providing rides to appointments were other ways the Ladies were involved in service.

How have we been involved in fellowship?

We endeavour to be a welcoming group. Our monthly meetings provide us with a variety of fellowship activities, from going out to eat at a restaurant in June (experimenting with the local cuisine), a spaghetti supper in September, to enjoying fellowship with one another. We send cards to those who are ill, or who have experienced a loss of a loved one, or who need a word of encouragement. The Ladies have expressed how much fun we have and the joy experienced each time we meet. Through our fellowship and sharing many burdens have been shared, prayed for and we have encouraged one another. This year we have secret pals and we have had fun so far in sending a reminder or two to let our secret pals know we are thinking and praying for them.

In conclusion, our goal in response to God's love through Jesus Christ is to continue the good work that has been contributed by so many faithful women at Parkwood. At our September meeting, we presented a service of recognition certificate to Christine Kritsch, our president for the first part of 2003, and we are thankful to God for her four years of excellent leadership. The presence of the women at our monthly meetings encourages us to faithfully serve our Lord who desires to do marvellous things as He guides us on our journey of faith.

Respectfully submitted by,
Rev. Linda E. Robinson, President.

(22) Youth Ministries (September - December)

eXtremeLIFE: has gone very well since I started in September. We have had an average of about 10 teens each week, with a variance of activities from games, skits, worship, and different studies. We have done a study on Job and suffering, and took a look at the disciples to see what it cost to follow Christ. I believe there is a strong group of Young People here at Parkwood that are developing good roots. The highlight of the fall would have been going to the Salvation Army to host a coffee house. The teens did all of the entertainment and thanks to the parents who all came to help.

WildLIFE: is a gym night designed to connect with friends in a non-threatening environment. This has been a great outreach tool, as many nights we would have more friends come to the gym than we would regular youth group attendees. There has been some overflow from wildlife to other events but many seeds are being planted.

Dio Domo: Since September we have had three Dio Domo nights the last Sunday of each month. This year we are focussing on the different attributes of the fruit of the Spirit. Another great opportunity for the teens to lead a worship service and even teach. They have done a great job. Remember teens are not the Church of tomorrow they are a huge part of the church today. When revival or revolution starts; it always starts with Youth.

Currents: has gone well since September. The attendance has varied but the food is always great. We always have good conversations; some of the topics have been on Christians and media, marriages, forgiveness and even the chance to go Christmas carolling.

Let me take this opportunity to express my appreciation for the opportunity to serve. Thank you to everyone who has helped financially with youth projects or just to drive teens around.

"The greatest investment you could ever make in the life of a young person, is time."

Dion Dicks

11. New Business
- 12.

A. Budget Committee Report and Recommendations

At our December Session meeting the Budget Committee was instructed to come back to the January meeting with two scenarios proposing a balanced budget.

We were told that up to \$5000.00 [five thousand dollars] from the Sid Williams bequest fund could be used to achieve this goal.

The budget for 2003 was offering local purposes	\$180,000
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Proposed 2004 Budget. Offering	\$187,397
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This increase is reflected by Worship and Nurture's increase of approximately \$14,000 to their music budget.

In order to achieve a balanced budget in 2004, the session recommends that:

12. Parkwood hire a Youth Director on a half time basis as of mid August 2004 for a savings of \$10,811.
13. Pay the Pianist at the same rate as the Organist and Choir Director, which is currently \$10,000.
14. With a projected increase of 3.6% in congregational givings we will be faced with a deficit of \$ 4800.

This deficit will be taken from the Sid Williams Bequest Fund.

The Presbytery of Ottawa has set Parkwood a goal of \$35,695 for Presbyterians Sharing. The Budget Committee recommends that we maintain last year's goal of \$28,000 for Presbyterians Sharing. This years Mission and Outreach budget submission included the following estimates which have been funded from the Outreach Interest Income in recent years, the Budget Committee recommends that the following be presented at the congregational meeting for payment.

Gracefield Camp and Conference Centre	\$1,400
Carlington Community Chaplaincy	\$2,500
InterVarsity Christian Fellowship	\$1,000
Kumon Math Project	\$ 150
Total	\$5,050

This will be a tough year for Parkwood and many serious decisions will have to be made, the Budget Committee agreed with our Treasurer Lorne Roach that it is bad practice to take money from a bequest fund to balance the budget as it only leads to greater problems in the long term.

Respectfully submitted,

Dale Atkinson, Chairperson
Roger MacPherson, Secretary
Phil Campbell
John Huber

Andrew McGregor
John deVries
Lorne Roach
Harry VanDyk

B. Report of the nominating Committee

The session agreed at its meeting in November, 2003 to appoint a nominating committee consisting of a representative named by each of the four standing committees, plus the minister, ex officio.

The representatives named were: Jean Sida (Finance and Maintenance), John Huber (Mission and Outreach), Dennis Featherstone (Policy and Planning) and John de Vries (Worship and Nurture). The committee reviewed the membership of each of the standing committees, attempted to contact all current members whose terms were expiring to determine if they wished to continue to serve, and gave prayerful and active consideration to others in the congregation who might be invited to share their gifts in serving on one or another of the committees.

The following slate is presented to the congregation for appointment. The term of office expires at the conclusion of the annual meeting in the last year indicated.

Finance and Maintenance Committee:

<u>For three years (2004-2007)</u>	<u>For two years (2004-2006)</u>	<u>For one year (2004-2005)</u>
Darren Reid	Kevin Gallinger	Roy Baillie
Frances Robertson	Margaret Main	James Elder
Jean Sida	Carl Martin	Paul Hart
	Duane Townsend	Andrew McGregor
		Dan Moffet

Ex officio - Treasurer, Caretaker, Administrative Assistant, Minister

Mission and Outreach Committee:

<u>For three years (2004-2007)</u>	<u>For two years (2004-2006)</u>	<u>For one year (2004-2005)</u>
Marion Campbell	John Huber	Marcia Harten
Linda Robinson	Stewart Elder	Yan Ho Hui
		Pam Pestaluky
		Jan Sheridan

Ex officio - Director of Youth Ministries, Minister

Worship and Nurture Committee:

<u>For three years (2004-2007)</u>	<u>For two years (2004-2006)</u>	<u>For one year (2004-2005)</u>
Jean Pierre Bernard	Steve Chene	Terry Campbell
Denise McGregor	Megan Mindel	Mark Crane
	Vern Singhroy	

Ex officio - Organist, Pianist, Sunday School Superintendent, LOGOS Director, Director of Youth Ministries, Minister

Policy and Planning Committee: (appointed by session)

Dennis Featherstone, Chairman	Roger MacPherson Stewart Reeves	Harry Van Dyk Gordon Walford
Phil Campbell		
Ex officio - Minister		

Parkwood Women's Group – Year End Statement
1/1/03 Through 12/31/03

Bank Balance – December 31, 2002 \$4781.85

INCOME CATEGORIES Total

Bazaar	2,721.94
Designated Offering	121.00
Music Benefit	1,380.00
Offering	344.85
Rummage Sales	571.56
Bank Interest	1.05

TOTAL INCOME CATEGORIES 5,140.40

EXPENSE CATEGORIES

Bazaar Expenses	23.54
Craft Group	35.52
Donation – Ann Paul	100.00
Donation - Carlington Community	100.00
Donation – Carlington dinner	83.50
Donation - Christian Blind	100.00
Donation – Gracefield Camp	600.00
Donation - Harvest House	100.00
Donation - Inner City Ministries	100.00
Donation - Leprosy	100.00
Donation - P. C. World Devel.	100.00
Donation - Palliative Care	100.00
Donation - Salvation Army	100.00
Donation - The Mission	500.00
Donation - White Gifts	200.00
Donation - Youville Centre	100.00
Donation -Shepherds of Good Hope	100.00
Furnishings	18.74
Furnishings - coffee	50.00
Furnishings - Flower Fund	150.00
Music Program	387.22
Parkwood Pres. Church	1,000.00
Rummage Sales - expenses	28.90
Speakers	70.00
WMS	1,200.00

TOTAL EXPENSE CATEGORIES 5,447.42

Bank Balance – December 31, 2003 \$4,474.83

NOTES FROM THE ANNUAL MEETING, FEB. 28, 2004

pages referred to in this document refer to printed version (number at bottom of page);
for equivalent page in pdf file, add 1 (i.e. printed page 3 is pdf file page 4)

a) Recommendation #1 of session (see Budget Committee Report, page 38) - that Parkwood hire a Youth Director on a half time basis as of mid-August 2004 - was defeated. The motion stipulated that any deficit arising from this be paid out of the principal of the Outreach Bequest Fund (see page 15 for a summary of the various fund activity and balances). The effect on the various financial statements is as follows:

- add \$10,811 to the W&N budget (page 18) under the line item Director of Youth and Outreach (total for 2004 changed to \$34,600; total for committee changed to \$68,800)
- the new W&N disbursement total is carried to the Statement of Operations (page 13); the total expenditures becomes \$241,368 and the net revenue (loss) becomes -\$15,611
- should there be a deficit of this magnitude, the session's Recommendation #3 (which was accepted by the congregation) allows \$4,800 to be taken from the Sid Williams bequest fund, and the amended Recommendation #1 allows \$10,811 to be taken from the principal of the Outreach Bequest Fund

b) Also, the congregation voiced concern over a number of matters such as

- increases in budget due to recent staff changes and salary adjustments
- concern for the youth of the congregation and how various aspects of church life can become more meaningful to them

To this end those present at the meeting requested that a congregational meeting be held in June 2004 to discuss our vision for the future of Parkwood, with input to be provided by the standing committees of session and the youth ministry.

COMMENTARY:

It was recognized by those present at the meeting that if we want to continue with the present music and youth programmes, givings will have to increase. The median total income of persons 15 years of age and over living in Ottawa (that is persons with income) according to the 2001 census is \$29,978. If this is true of the 246 members of Parkwood, and we assume half of these are working, if they were to tithe (give 10% of their income to the church) we would have from the members alone

$$\$29,978 \times 246 \times \frac{1}{2} \times 10\% = \$368,729.40$$

...and all we need is \$241,368! What will we do if the adherents tithe too?

The adjusted financial sheets (W&N and Statement of Operations) are found on the two pages that follow.

(2) Financial Statements

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2003**

	2003 BUDGET (unaudited)	2003 ACTUAL	2004 BUDGET (unaudited)
RECEIPTS			
OFFERING -Local purpose	180,000	180,981	187,397
OFFERING - Special Appeals Outreach	<u>28,000</u>	<u>34,291</u>	<u>28,000</u>
	<u>208,000</u>	<u>215,272</u>	<u>215,397</u>
OTHER INCOME - Interest	5,770	1,257	1,200
OTHER INCOME - Rentals	9,000	11,330	9,000
OTHER INCOME - Recoveries	<u>1,285</u>	<u>4,997</u>	<u>160</u>
	<u>16,055</u>	<u>17,584</u>	<u>10,360</u>
TOTAL RECEIPTS	<u>224,055</u>	<u>232,856</u>	<u>225,757</u>
EXPENDITURES:			
MISSION & OUTREACH	10,022	2,656	4,775
WORSHIP & NUTURE	56,844	53,625	68,880
THE KIRK SESSION	6,222	6,320	6,095
FINANCE & MAINTENANCE	130,709	132,366	133,618
SPECIAL APPEALS OUTREACH	<u>28,000</u>	<u>34,291</u>	<u>28,000</u>
Total Expenditures	<u>231,797</u>	<u>229,258</u>	<u>241,368</u>
Net Revenue (Loss) for the year	<u>-7,742</u>	<u>3,598</u>	<u>-15,611</u>

Note :

The special appeals local, bequest and memorial fund activity is now shown on the Continuity of Reserved Funds rather on this Statement of Operations

**PARKWOOD PRESBYTERIAN CHURCH
MISSION AND OUTREACH COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2003**

	2003	2003	2004
	BUDGET	ACTUAL	ESTIMATES
Advertising-brochures	\$400		\$400
Advertising-newspapers	\$2,500	\$2,207	\$2,500
Carlington Chaplaincy Fund	\$0		
Gracefield Camp	\$0		
Intervarsity Christian Fellowship	\$0		
Mission Weekend	\$400	\$449	\$400
Outreach Bequest Interest Programs	\$5,000		
Outreach Programs at Parkwood	\$1,722		\$1,475
Separated/Divorced group	\$0		
Vacation Bible School	\$0		
Total	\$10,022	\$2,656	\$4,775

Note: Outreach Bequest interest programs now shown on the Continuity of Reserved Funds Statement

**WORSHIP AND NURTURE COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31,2003**

	2003	2003	2004
	BUDGET	ACTUAL	ESTIMATES
Adult Education	\$100	\$92	\$100
Audio-Visual	\$125	\$72	\$100
Choirs	\$1,000	\$1,203	\$1,200
Church Library	\$100	\$76	\$100
Church School	\$2,300	\$2,295	\$2,300
Director of Youth & Outreach	\$34,600	\$34,267	\$34,600
Hymnal&Pew Bible repairs/replace	\$350		\$300
Intergenerational Events	\$0		
Lenten&Sunrise Services	\$200		\$100
Logos Program	\$2,050	\$227	\$2,580
Nursery Care	\$200		\$200
Organist/Pianist	\$8,736	\$8,947	\$20,000
Organist/Pianist Supply	\$0		
Pastoral Care Training	\$100		\$100
Piano/Organ/Equip maintenance	\$350	\$283	\$350
Presbyterian Record	\$2,133	\$2,309	\$2,500
Pulpit Supply	\$1,050	\$750	\$1,050
Reformation Sunday	\$350		\$100
Social Hour	\$600	\$706	\$600
Special Events		(\$2)	
Summer Services	\$200	\$100	\$300
Young Peoples Groups	\$2,300	\$2,300	\$2,300
Total	\$56,844	\$53,625	\$68,880

PARKWOOD PRESBYTERIAN CHURCH
MINUTES OF ANNUAL MEETING - FEBRUARY 28, 2004

The Annual Congregational Meeting of Parkwood Presbyterian Church was held on February 28, 2004. A pot-luck supper was served in the Fellowship Hall at 5:00 p.m. Following the supper, the Minister and Moderator, Rev. James Hurd, called the meeting to order at approximately 6:00 p.m. We began with a congregational hymn "Guide Us, O Our Gracious Father", followed by a call to worship and a devotion based on James 1:5-20. A terrific video depicting the life and activities in and around Parkwood, was prepared and shown by Steve Chene. Approximately 65 people were in attendance.

Nominations were called for a secretary for the meeting. Dianne Nickerson was nominated by Jean Sida, and seconded by Andrew McGregor (I think). It was duly moved, seconded and agreed that nominations cease. Dianne Nickerson was elected.

It was moved by Dale Atkinson, and duly seconded that the agenda as printed be adopted.

Adoption of the Minutes of the annual meeting of February 22, 2003 was moved by Dianne Nickerson, and seconded by Stewart Reeves. Motion carried.

The Reports of Session Officers and Committees were dealt with individually.

The adoption of the **Session Clerk's Report** was moved by Dale Atkinson, and seconded by Bob Foster. Motion carried.

The adoption of the **Representative Elder's Report** was moved by Gord Walford, and seconded by Dale Atkinson. Motion carried.

The adoption of the **Roll Clerk's Report** was moved by Stewart Reeves, and seconded by John Huber. Motion carried.

The adoption of the **Communion Clerk's Report** was moved by Judy Reeves, and seconded by Paul Hart. Motion carried.

The adoption of the **Memorials Clerk's Report** was moved by Dorothy Nekrassoff, and seconded by Tom Kennedy. Motion carried.

The **Finance and Maintenance Committee Report** was divided into 3 sections. The adoption of the **Chairman's Report** was moved by Andrew McGregor, and seconded by Megan Mindel. Motion carried. Dorothy Nekrassoff asked that it be noted that the Ladies' Group paid the \$1,000 deductible on the insurance coverage with respect to the repair and/or replacement of items damaged as a result of vandalism. Adoption of **Financial Statements** was moved by Lorne Roach, and seconded by Dale Atkinson. Motion carried. Adoption of **Auditor's Report** was moved by Kathy Newton, and seconded by Anne-Marie Bernard. Motion carried.

The **Mission and Outreach Committee Report** was divided into 2 sections. Adoption of the Report as a whole was moved by John Huber, and seconded by Gord Walford. Motion carried.

The adoption of the **Policy and Planning Committee Report** was divided into two sections. The adoption of the Chairman's Report was moved by Roger MacPherson, and seconded by Stewart Reeves. Motion carried. The adoption of the **Terms of Reference for Trustees** was moved by Dale Atkinson, and moved by Roger MacPherson. Motion carried.

The **Worship and Nurture Committee Report** was divided into 22 sections. The adoption of the Report as a whole was moved by Megan Mindel, and seconded by Diane Walford. One amendment was made, as follows:

- (21) **Women's Group:** Inclusion of the **Report of the Treasurer of the Women's Group** (circulated at Annual Meeting of February 28, 2004) was moved by Linda Robinson, and seconded by Dorothy Nekrassoff. Amended motion carried.

Report as a whole as amended carried.

Under **New Business**, the receipt for consideration of the **Budget Committee Report and Recommendations** was moved by Dale Atkinson, and seconded by Jean Sida. Motion carried. It was moved by Dale Atkinson, and seconded by Bob Foster, that the budget as a whole be discussed. Motion carried.

Recommendations:

1. A motion was moved by Dale Atkinson, and seconded by Roger MacPherson, that Parkwood hire a Youth Director on a half-time basis as of mid-August 2004 for a savings of \$10,811. An amendment was moved by Tim Visser, and seconded by John deVries, to hire a Youth Director full-time, and that if a deficit should occur as a result of the cost, the shortfall should be taken out of the Outreach Bequest Fund. The amendment was adopted. Motion as amended carried.
2. A motion was moved by Dale Atkinson, and seconded by Dorothy Nekrassoff, to pay the Pianist at the same rate as the Organist and Choir Director, which is currently \$10,000. An amendment to the motion was made by Dan Moffet, and moved by John Huber, that the following words be added: "and the salary rate of the Pianist be reviewed at the same time as the Organist and Choir Director." Amendment carried. A further amendment was moved by Margaret Roach, and seconded by Lorraine Widdis, that the Pianist should be paid at a flat rate of \$100 per week. Amendment was defeated. The amended motion was carried. It is to be noted that both Diane and Gord Walford abstained from voting on this issue.
3. Offered for information only: With a projected increase of 3.6% in congregational givings, we will be faced with a deficit of \$4,800.

4. It was moved by Dorothy Nekrassoff, and seconded by Roger MacPherson, that we accept a goal of \$28,000 for Presbyterians Sharing. Motion carried.
5. It was moved by Dale Atkinson, and seconded by Roger MacPherson, that interest earned from the Outreach Bequest Fund be paid out as follows: Gracefield Camp and Conference Centre, \$1,400; Carlington Community Chaplaincy, \$2,500; Intervarsity Christian Fellowship, \$1,000; and Kumon Math Project, \$150. Motion carried.
6. It was moved by Dianne Nickerson, and seconded by Dan Moffet, that the budget figures be amended as follows: Worship & Nurture be amended to read "\$68,880", the Total Expenditure be amended to read "\$241,368", and the Net Revenue (Loss) for the year be amended to read "\$15,611", and that the Budget as a whole, including amendments, be adopted. An amendment to this motion was moved by Jon Wadleigh, and seconded by Tom Kennedy, as follows: offering for local purposes to be \$181,000, which is rounded off from the actual offering 2003; a new disbursement estimate be calculated with the individual committees to meet the proposed \$181,000 estimate; and to ensure we stay within the budget allotment, an individual committee cannot exceed their allotment without written approval of the budget committee whose task will be to find the amount in other committee's allotment and will state where the funds will be from in the written approval. Amendment was defeated. Original motion carried.
7. It was moved by Dan Moffet, and seconded by Dale Atkinson, that we expend \$5,800 from our Reserve for Capital Expenditures to repair the tracks and wheels for the accordion doors in the Fellowship Hall. An amendment was moved by Gord Walford, and seconded by Susan McCullough, to add the words "and that the Finance & Maintenance Committee consult with the users of the doors to determine whether or not the switch tracks are necessary prior to the replacement of the track and wheels." The amendment was carried. Motion as amended carried.
8. It was moved by Dorothy Nekrassoff, and seconded by Gord Walford, that the balance remaining in our Refugee Fund be forwarded to the Francophone Mission. Motion carried.
9. A correction was made on page 38 to the increase reflected by the Worship & Nurture Committee's music budget; the amount should read "\$11,000", not "\$14,000".
10. The adoption of the report of the Budget Committee as a whole as amended was moved by Dale Atkinson, and seconded by Megan Mindel. The motion was carried.
11. The appointment of Kathy Newton as Auditor for 2004 was moved by Dianne Nickerson, and seconded by Jean-Pierre Bernard. Motion carried. Thanks and appreciation for Kathy's auditing of the 2003 Financial Report was heartily expressed.
12. The appointment of Lorne Roach as Treasurer for 2004 was moved by Dale Atkinson, and seconded by Don Pestaluky. Motion carried. Thanks and appreciation for Lorne's continuing and dedicated service over many years was also heartily expressed.

13. The adoption of the **Report of the Nominating Committee** was moved by Jean Sida, and seconded by John Huber.
- a) **Finance & Maintenance Committee** – The appointment of Darren Reid, Frances Robertson and Jean Sida for a 3-year term was moved by Dan Moffet, and seconded by Anne-Marie Bernard. Motion carried.
 - b) **Mission & Outreach Committee** – Motion to accept 3-year nominations for Marion Campbell and Linda Robinson, and 2-year nominations for John Huber and Stewart Elder moved by Jean Sida, and seconded by John deVries. Motion to cease nominations moved by Megan Mindel, and seconded by Dorothy Nekrassoff. Motion carried.
 - c) **Worship & Nurture Committee** – The appointment of Stewart Reeves as Interim Convenor was moved by Jean Sida, and seconded by John Huber. Motion carried. Motion to accept 3-year nominations for Jean-Pierre Bernard and Denise McGregor moved by Jan Sheridan, and seconded by John Huber. Motion to add Marcellus Mindel for 3-year term moved by Megan Mindel, and seconded by Anne-Marie Bernard. Motion to add Holly MacDonald for 3-year term moved by Pam Pestaluky, and seconded by Jean-Pierre Bernard. Motion to cease nominations moved by Dorothy Nekrassoff, and seconded by Jean Sida. It was moved by Megan Mindel, and seconded by Anne-Marie Bernard that Session be requested to name an additional Elder for a 1-year term to the Committee. An amendment was moved by Gord Walford, and seconded by Jean-Pierre Bernard, that Session approach the 4 Elders on the Mission & Outreach Committee to see if one will sit on the Worship & Nurture Committee for 1 year. Amendment defeated. Original motion carried.
 - d) **Policy & Planning Committee** – It was moved by Dan Moffet, and seconded by Gerda deVries, that Session be asked to review the composition of this Committee with a view to having representation by female and younger Elders. Motion carried.

Adoption of the Report of the Nominating Committee as a whole as amended moved by Jean Sida, and seconded by John Huber. Motion carried.

14. Motion to call a Special Congregational Meeting in June to consider a vision for our church was moved by Dale Atkinson, and seconded by Jean-Pierre Bernard. Motion carried.
15. It was moved by Gord Walford, and seconded by Anne-Marie Bernard, that Session, together with the Session Committees and the Youth Director, be directed to prepare recommendations for a vision for our church to be brought to the Special Congregational Meeting in June. Motion carried.
16. It was moved by Jon Wadleigh, and seconded by Stewart Elder, that a system of proxy voting be considered by Session for the handicapped as well as for those absent for other

reasons. It was agreed that the matter be taken under advisement, and that Session would make recommendations.

17. It was suggested by Jean-Pierre Bernard that a committee be set up by Worship & Nurture to help the Youth Director.
18. A motion to adjourn the meeting was moved by Dianne Nickerson, and seconded by Tim Visser. Motion carried.

Rev. Hurd closed the meeting at 10:00 p.m. with prayer.

Submitted by

Dianne Nickerson, Secretary

May 14, 2004

Parkwood Presbyterian Church

10 Chesterton Drive

Ottawa, Ontario K2E 5S9

phone (613) 225-6648; fax (613) 225-8535

web: <http://www.parkwoodchurch.ca>

e-mail: office@parkwoodchurch.ca

Annual Report for 2004

In Memoriam
2004

Mr. Gregor Scott Hyde

Mrs. Margaret Gwendolyn Lang

Mrs. Phyllis Jill Hughes

Mrs. Rosalie Babcock

Mr. Sing-Kwong Wong

Mr. William A.H. Law

Moire Anne Wadleigh

A word from the minister in advance of the annual meeting ...

Following up on a tip from a new resident, we are told by the map-makers that the geographic centre of Ottawa is now the intersection of Merivale and Meadowlands. The busiest street for commercial daytime traffic is said to be Merivale Road. All of this puts Parkwood Church at the centre of a great deal of activity, and on most days, there is a great deal of traffic and activity in our building.

I am reminded of this as I read through the annual report of the congregation for the year 2004, which is now in your hands. It is the record of goings and comings, of activities expressive of the life of the congregation, and of our attempts to reach out and to communicate amid the busy-ness of life the good news of God's love in Jesus Christ.

Cartographers make maps to tell us where we are; city planners lay roads and plan services to ensure that we are able to get to where we need to be. One of the tasks of Christian leaders is to ensure that the structures which organise the life of the Church enable us to use, effectively, the gifts God has given to all members of the body of Christ -- to ensure the health of the whole and to equip us to accomplish Christ's mission in sharing God's love with a world in need.

I would encourage you to read and reflect upon the record of the congregation's life and witness, keeping in mind that (a) we have much for which to give thanks in the riches God has given to us; (b) we have much for which we will be called to give account as stewards of God's riches; and (c) we have a great opportunity in a strategic location in the midst of the life of our neighbourhood and our city to offer the grace and peace of God to busy, troubled, and weary travellers on the road of life.

With thanks for your partnership in the life of Christ's body and in the building of Christ's kingdom,

Your pastor,

James T. Hurd.

Parkwood Presbyterian Church, Ottawa

Annual Congregational Meeting

Saturday, March 5, 2005 - 6:00 p.m.

Congregational Supper - 5:00 p.m.

Agenda

	Page
1. Call to order - 6:00 p.m.	
2. Opening Devotions	
3. Election of Secretary	
4. Approval of Agenda	3
5. Minutes of the annual meeting - February 28, 2004	4
6. Minutes of the special meeting - June 13, 2004	8
7. Reports of the Session Officers	
A. Clerk - D. Atkinson	11
B. Representative Elder - G. Walford and R. Passmore	11
C. Roll Clerk - W. P. Campbell	12
D. Communion Clerk - M. Harten	13
E. Memorials Clerk - D. Nekrassoff	13
8. Reports of the Session Committees	
A. Finance and Maintenance	13
B. Mission and Outreach	23
C. Policy and Planning	26
D. Worship and Nurture	27
E. Pastoral Care Team	44
F. Task Action Group on Local Outreach	46
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B. Appointment of Auditor	
C. Election of Treasurer	
D. Report of Nominating Committee	
E. Other	
10. Adjournment	
11. Closing Prayer	

5. Minutes of the annual meeting - February 28, 2004

The Annual Congregational Meeting of Parkwood Presbyterian Church was held on February 28, 2004. A pot-luck supper was served in the Fellowship Hall at 5:00 p.m. Following the supper, the Minister and Moderator, Rev. James Hurd, called the meeting to order at approximately 6:00 p.m. We began with a congregational hymn "Guide Us, O Our Gracious Father", followed by a call to worship and a devotion based on James 1:5-20. A terrific video depicting the life and activities in and around Parkwood, was prepared and shown by Steve Chene. Approximately 65 people were in attendance.

Nominations were called for a secretary for the meeting. Dianne Nickerson was nominated by Jean Sida, and seconded by Andrew McGregor (I think). It was duly moved, seconded and agreed that nominations cease. Dianne Nickerson was elected.

It was moved by Dale Atkinson, and duly seconded that the agenda as printed be adopted.

Adoption of the Minutes of the annual meeting of February 22, 2003 was moved by Dianne Nickerson, and seconded by Stewart Reeves. Motion carried.

The Reports of Session Officers and Committees were dealt with individually.

The adoption of the **Session Clerk's Report** was moved by Dale Atkinson, and seconded by Bob Foster. Motion carried.

The adoption of the **Representative Elder's Report** was moved by Gord Walford, and seconded by Dale Atkinson. Motion carried.

The adoption of the **Roll Clerk's Report** was moved by Stewart Reeves, and seconded by John Huber. Motion carried.

The adoption of the **Communion Clerk's Report** was moved by Judy Reeves, and seconded by Paul Hart. Motion carried.

The adoption of the **Memorials Clerk's Report** was moved by Dorothy Nekrassoff, and seconded by Tom Kennedy. Motion carried.

The **Finance and Maintenance Committee Report** was divided into 3 sections. The adoption of the **Chairman's Report** was moved by Andrew McGregor, and seconded by Megan Mindel. Motion carried. Dorothy Nekrassoff asked that it be noted that the Ladies' Group paid the \$1,000 deductible on the insurance coverage with respect to the repair and/or replacement of items damaged as a result of vandalism. Adoption of **Financial Statements** was moved by

Lorne Roach, and seconded by Dale Atkinson. Motion carried. Adoption of **Auditor's Report** was moved by Kathy Newton, and seconded by Anne-Marie Bernard. Motion carried.

The **Mission and Outreach Committee Report** was divided into 2 sections. Adoption of the Report as a whole was moved by John Huber, and seconded by Gord Walford. Motion carried.

The adoption of the **Policy and Planning Committee Report** was divided into two sections. The adoption of the Chairman's Report was moved by Roger MacPherson, and seconded by Stewart Reeves. Motion carried. The adoption of the **Terms of Reference for Trustees** was moved by Dale Atkinson, and moved by Roger MacPherson. Motion carried.

The **Worship and Nurture Committee Report** was divided into 22 sections. The adoption of the Report as a whole was moved by Megan Mindel, and seconded by Diane Walford. One amendment was made, as follows:

(21) **Women's Group:** Inclusion of the **Report of the Treasurer of the Women's Group** (circulated at Annual Meeting of February 28, 2004) was moved by Linda Robinson, and seconded by Dorothy Nekrassoff. Amended motion carried.

Report as a whole as amended carried.

Under **New Business**, the receipt for consideration of the **Budget Committee Report and Recommendations** was moved by Dale Atkinson, and seconded by Jean Sida. Motion carried. It was moved by Dale Atkinson, and seconded by Bob Foster, that the budget as a whole be discussed. Motion carried.

Recommendations:

1. A motion was moved by Dale Atkinson, and seconded by Roger MacPherson, that Parkwood hire a Youth Director on a half-time basis as of mid-August 2004 for a savings of \$10,811. An amendment was moved by Tim Visser, and seconded by John de Vries, to hire a Youth Director full-time, and that if a deficit should occur as a result of the cost, the shortfall should be taken out of the Outreach Bequest Fund. The amendment was adopted. Motion as amended carried.

2. A motion was moved by Dale Atkinson, and seconded by Dorothy Nekrassoff, to pay the Pianist at the same rate as the Organist and Choir Director, which is currently \$10,000. An amendment to the motion was made by Dan Moffet, and moved by John Huber, that the following words be added: "and the salary rate of the Pianist be reviewed at the same time as the Organist and Choir Director." Amendment carried. A further amendment was moved by Margaret Roach, and seconded by Lorraine Widdis, that the Pianist should be paid at a flat rate

of \$100 per week. Amendment was defeated. The amended motion was carried. It is to be noted that both Diane and Gord Walford abstained from voting on this issue.

3. Offered for information only: With a projected increase of 3.6% in congregational givings, we will be faced with a deficit of \$4,800.

4. It was moved by Dorothy Nekrassoff, and seconded by Roger MacPherson, that we accept a goal of \$28,000 for Presbyterians Sharing. Motion carried.

5. It was moved by Dale Atkinson, and seconded by Roger MacPherson, that interest earned from the Outreach Bequest Fund be paid out as follows: Gracefield Camp and Conference Centre, \$1,400; Carlington Community Chaplaincy, \$2,500; Intervarsity Christian Fellowship, \$1,000; and Kumon Math Project, \$150. Motion carried.

6. It was moved by Dianne Nickerson, and seconded by Dan Moffet, that the budget figures be amended as follows: Worship & Nurture be amended to read “\$68,880”, the Total Expenditure be amended to read “\$241,368”, and the Net Revenue (Loss) for the year be amended to read “\$15,611”, and that the Budget as a whole, including amendments, be adopted. An amendment to this motion was moved by Jon Wadleigh, and seconded by Tom Kennedy, as follows: offering for local purposes to be \$181,000, which is rounded off from the actual offering 2003; a new disbursement estimate be calculated with the individual committees to meet the proposed \$181,000 estimate; and to ensure we stay within the budget allotment, an individual committee cannot exceed their allotment without written approval of the budget committee whose task will be to find the amount in other committee’s allotment and will state where the funds will be from in the written approval. Amendment was defeated. Original motion carried.

7. It was moved by Dan Moffet, and seconded by Dale Atkinson, that we expend \$5,800 from our Reserve for Capital Expenditures to repair the tracks and wheels for the accordion doors in the Fellowship Hall. An amendment was moved by Gord Walford, and seconded by Susan McCullough, to add the words “and that the Finance & Maintenance Committee consult with the users of the doors to determine whether or not the switch tracks are necessary prior to the replacement of the track and wheels.” The amendment was carried. Motion as amended carried.

8. It was moved by Dorothy Nekrassoff, and seconded by Gord Walford, that the balance remaining in our Refugee Fund be forwarded to the Francophone Mission. Motion carried.

9. A correction was made on page 38 to the increase reflected by the Worship & Nurture Committee’s music budget; the amount should read “\$11,000”, not “\$14,000”.

10. The adoption of the report of the Budget Committee as a whole as amended was moved by Dale Atkinson, and seconded by Megan Mindel. The motion was carried.

11. The appointment of Kathy Newton as Auditor for 2004 was moved by Dianne Nickerson, and seconded by Jean-Pierre Bernard. Motion carried. Thanks and appreciation for Kathy's auditing of the 2003 Financial Report was heartily expressed.

12. The appointment of Lorne Roach as Treasurer for 2004 was moved by Dale Atkinson, and seconded by Don Pestaluky. Motion carried. Thanks and appreciation for Lorne's continuing and dedicated service over many years was also heartily expressed.

13. The adoption of the **Report of the Nominating Committee** was moved by Jean Sida, and seconded by John Huber.

a. **Finance & Maintenance Committee** – The appointment of Darren Reid, Frances Robertson and Jean Sida for a 3-year term was moved by Dan Moffet, and seconded by Anne-Marie Bernard. Motion carried.

b. **Mission & Outreach Committee** – Motion to accept 3-year nominations for Marion Campbell and Linda Robinson, and 2-year nominations for John Huber and Stewart Elder moved by Jean Sida, and seconded by John de Vries. Motion to cease nominations moved by Megan Mindel, and seconded by Dorothy Nekrassoff. Motion carried.

c. **Worship & Nurture Committee** – The appointment of Stewart Reeves as Interim Convenor was moved by Jean Sida, and seconded by John Huber. Motion carried. Motion to accept 3-year nominations for Jean-Pierre Bernard and Denise McGregor moved by Jan Sheridan, and seconded by John Huber. Motion to add Marcellus Mindel for 3-year term moved by Megan Mindel, and seconded by Anne-Marie Bernard. Motion to add Holly MacDonald for 3-year term moved by Pam Pestaluky, and seconded by Jean-Pierre Bernard. Motion to cease nominations moved by Dorothy Nekrassoff, and seconded by Jean Sida. It was moved by Megan Mindel, and seconded by Anne-Marie Bernard that Session be requested to name an additional Elder for a 1-year term to the Committee. An amendment was moved by Gord Walford, and seconded by Jean-Pierre Bernard, that Session approach the 4 Elders on the Mission & Outreach Committee to see if one will sit on the Worship & Nurture Committee for 1 year. Amendment defeated. Original motion carried.

d. **Policy & Planning Committee** – It was moved by Dan Moffet, and seconded by Gerda de Vries, that Session be asked to review the composition of this Committee with a view to having representation by female and younger Elders. Motion carried.

Adoption of the Report of the Nominating Committee as a whole as amended moved by Jean Sida, and seconded by John Huber. Motion carried.

14. Motion to call a Special Congregational Meeting in June to consider a vision for our church was moved by Dale Atkinson, and seconded by Jean-Pierre Bernard. Motion carried.

15. It was moved by Gord Walford, and seconded by Anne-Marie Bernard, that Session, together with the Session Committees and the Youth Director, be directed to prepare recommendations

for a vision for our church to be brought to the Special Congregational Meeting in June. Motion carried.

16. It was moved by Jon Wadleigh, and seconded by Stewart Elder, that a system of proxy voting be considered by Session for the handicapped as well as for those absent for other reasons. It was agreed that the matter be taken under advisement, and that Session would make recommendations.

17. It was suggested by Jean-Pierre Bernard that a committee be set up by Worship & Nurture to help the Youth Director.

18. A motion to adjourn the meeting was moved by Dianne Nickerson, and seconded by Tim Visser. Motion carried.

Rev. Hurd closed the meeting at 10:00 p.m. with prayer.

Submitted by

Dianne Nickerson, Secretary.

6. Minutes of the Special Meeting - June 13, 2004

Call to Order

At the call of the session, and in response to the resolution of the congregation at the annual meeting held February 28, 2004, a special congregational meeting of Parkwood Presbyterian Church, Ottawa was held on Sunday, June 13, 2004, following morning worship and luncheon, “to consider a vision for our church”.

Approximately 80 people assembled in the Fellowship Hall, and after a brief time of devotion, the meeting was called to order by the minister, J. T. Hurd.

Appointment of Secretary

The chair called for the election of a secretary. It was duly moved, seconded, and agreed, that Ann Marie Bernard be appointed secretary for this meeting.

Announcements

The moderator made two brief announcements: first, intimating details of the farewell planned for the Director of Youth Ministries, Mr. Ian Forest-Jones, and his family, moving to Australia; and second, indicating that a policy on proxy voting approved by the session had been approved by the Presbytery of Ottawa, but implementation suspended until a dissent and complaint lodged

by one member of the presbytery against the decision is resolved by the synod.

Report of the Task Force on Vision

The moderator reported that following the annual congregational meeting and in consideration of the congregation's expressed desire for a further meeting to discuss vision for the church, the session had appointed a task force with representatives of each of the standing committees of the session, together with representatives of the youth ministry, and some members-at-large, that the task force after five meetings and considerable work and reflection had reported to the session on May 31, 2004, and was prepared to report to the congregation.

He called on Elder Tim Visser, convener of the Task Force on Vision, to present the report, which he did.

The report contained three recommendations, with background, as follows:

Mission Statement

The Task Force studied and reflected on the Mission Statement of the Congregation in its various forms. There is a brief form, "Building lives on God's love", a commonly-quoted form, "The purpose of Parkwood is to enable individuals and families to discover, grow in and share the love of God found in Jesus Christ." and a longer form, unpacking and explaining the commonly-quoted form.

The Task Force believes that the Mission Statement in each of its forms is valid and should be re-affirmed. The Task Force also believes that the challenge facing the congregation is with respect to the words "to enable". We do not think that we are enabling as effectively as we should or could.

Recommendation #1 - That the congregation reaffirm its current Mission Statement.

Reflection on emphases for ministry

Secondly, the Task Force was directed to reflect on the statement of emphases for ministry outlined by the minister in the document dated March 29, 2004. This we have also done, and we believe these emphases are valid. We believe what is not as clearly affirmed as it should be is something we believe is extremely important: a Christ-centred emphasis, with the necessity of a personal faith in Christ. But the emphases go a long way toward explaining how we work out the various aspects of ministry to which Christ calls us.

Vision

Thirdly, the Task Force was directed to use the results of its review of the Mission Statement and the statement of emphases in ministry to draft a proposed Vision for the Congregation. We are pleased to report that we achieved consensus and would present the following:

Our vision for renewal is that Parkwood Church will be:

- 1) God-honouring, Christ-centred and Spirit-filled in vibrant, meaningful, relevant worship;
- 2) a family committed to loving each other as Christ loves us;
- 3) a church equipped to bring people to Jesus Christ.

Recommendation #2 - That the congregation affirm and embrace this vision.

Vision Statement

We believe that a short statement of this vision could also be adopted and used as a motto or perhaps as part of a logo.

Our vision for Parkwood: building a Christ-centred family while striving to be relevant to our neighbours

Recommendation #3 - That the congregation adopt this short vision statement.

On motion duly made, seconded, and adopted, recommendation #1 was adopted.

On motion duly made, seconded, and adopted, recommendation #2 was adopted.

It was duly moved and seconded that recommendation #3 be adopted.

It was duly moved, seconded, and agreed, that recommendation #3 be amended by changing the words “while striving” to “that strives”.

Recommendation #3 in its amended form was adopted.

T. Visser indicated that the task force was continuing its work, and would present to the session a plan designed to help the congregation translate the vision into action.

Adjournment

On motion duly made, seconded, and adopted, it was resolved to adjourn.

Closing Prayer

The moderator closed the meeting with prayer.

J. T. Hurd, Ann Marie Bernard,
Moderator. Secretary.

7. Reports of the Session Officers

A. Clerk: Dale Atkinson

The Session of Parkwood 2004

As of December 31, 2004. Session consisted of our teaching elder Rev. James Hurd, Minister, Moderator and the following ruling elders.

Jan Sheridan	Marion Campbell
Dorothy Nekrassoff	Tim Visser
Dale Atkinson	Charles Fraser
Dennis Featherstone	Harry Van Dyk
Flora Brown	John Huber
Gordon Walford	Roger MacPherson
Phil Campbell	Kristine Marion
Wentworth Stockford	Mary Ward
John de Vries	Russ Passmore
Stewart Reeves	Andrew McGregor
Judy Reeves	Marcia Harten
Dianne Nickerson	Susan McCullough
Jean Sida	Thelma Passmore
Margaret Williams	Marcellus Mindel

Bob Foster and Michael Holmes tendered their resignations which were accepted with regret.

Respectfully submitted,

Dale Atkinson, Clerk of Session.

B. Representative Elder: Gord Walford & Russ Passmore

The Presbytery of Ottawa meets regularly the 3rd Tuesday of January, March, May, June, September and November and holds other meetings as required. The moderator of presbytery is currently Cedric Pettigrew, minister of Erskine church. James Hurd is presbytery clerk. During 2004, one new minister came: Rev. Wayne Menard, to fill the vacancy at St. David's St. Martin's. At the end of the year there were five charges under the care of an interim moderator Gatineau, Kars, Gloucester, Orleans and Knox downtown, although calls have been issued at Orleans and at Knox. Kars has a half-time person, Susan Clarke, looking after them while at the same time completing her studies at Presbyterian College. We have a Presbytery youth worker,

Katie Munnik, who is officially "Presbytery Youth Worship Director". Gord Walford was replaced in September by Russ Passmore as representative elder; Gord continues to serve as volunteer webservant for both the presbytery and the synod. Roger MacPherson is our alternate representative elder.

On October 15 and 16 Parkwood hosted the 130th annual meeting of the Synod of Quebec and Eastern Ontario. Guest speakers to the event included Rev. Dr. Ron Wallace, Associate Secretary for International Ministries and Jim & Brenda Patterson, who up until recently were missionaries sent by the PCC to El Salvador. Rev. Charlene Wilson of St. Stephen's church Ottawa was installed as moderator. The clerk is Donna McIlveen, who was our Presbytery youth worker a number of years back.

Respectfully submitted,

Gord Walford & Russ Passmore.

C. Roll Clerk: Phil Campbell

Number of members December 31, 2003	246
-------------------------------------	-----

No. Added to roll during 2004

Profession of Faith	0
Transfer	1
Session Action	1

No. Removed during 2004

Death	2
Transfer	4
Session Action	10

Number of member December 31, 2004	232
------------------------------------	-----

Phil Campbell, Roll Clerk.

D. Communion Clerk: Marcia Harten

The number of people served communion in 2004 is as follows:

	9:15 service	11:00 service	Total
March	74	82	156
Maundy Thursday			47
June	47	78	125
October	59	90	149
December	64	84	148

Thank you to all those who have assisted in preparing the communion and to the elders who have assisted in the service of communion throughout the year.

Marcia Harten.

E. Memorials Clerk: Dorothy Nekrassoff

During 2004, memorials were given for Bibles, Pastoral Care, Organ Replacement Fund and Memorial Fund. Also, donations were given to honour people. Thanks Parkwood for your generosity.

Dorothy Nekrassoff.

8. Reports of the Session Committees

A. Finance & Maintenance

1) Convener's Report

As is the case this year as last year, the members of Finance and Maintenance (F & M) and other volunteers were able to maintain the church and grounds my thanks go out to these people.

Megan Mindel as most of you are aware decided to step down as our church office assistant. We would like to thank Megan for her support and wish her well in future endeavours. As we all know we are all taught that god will provide and this was the case when we were looking for Megan's replacement only to have one of our adherents come forward, therefore I would like to welcome Laura Lea Macaulay to the post.

This year we ended up with a deficits budget (givings versus expenses) of approximately \$2500

despite the reduction of overall spending by all committees. Thank you to everybody who helped keep this amount as low as possible.

Although Finance and Maintenance and the budget committee will endeavor to minimize the church's expenses for next year, We could still find ourselves in another deficit situation. We can attempt to maintaining things at a bare minimum. All this achieves is to put off minor repairs for more expensive fixes in the future.

All this points out is that we may continue to carry deficits on a regular and be forced into dipping into savings to cover operating expenses As I stated last year and repeat again the congregation needs to be realistic about what we can achieve with the current level of giving, or our givings need to increase to meet our desired level of spending. All I would ask of every person in our congregation is to think of which approach you would like us to take.

Andrew McGregor, on behalf of the
Finance and Maintenance committee.

2) Auditor's Report

AUDITOR'S REPORT

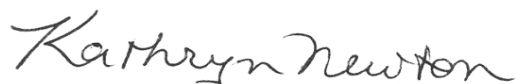
To The Congregation of
Parkwood Presbyterian Church
10 Chesterton Dnve
Ottawa, Ontario

I have audited the statement of financial position of Parkwood Presbyterian Church as at December 31, 2004 and the statements of operations and continuity of reserved funds for the year then ended. These financial statements are the responsibility of the Church management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, Parkwood Presbyterian Church reports receipted donations and fundraising revenues, the completeness of which is not susceptible to satisfactory audit verification. My examination in this respect, therefore, was restricted to a comparison of receipts with recorded deposits and I was not able to determine whether any adjustments might be necessary to assets, revenues or operation funds.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the donations and income referred to in the preceding paragraph, these financial statements presents fairly, in all material respects. the financial position of Parkwood Presbyterian Church as at December 31, 2004 and the results of operations for the year then ended in accordance with the accounting principles appropriate for charitable organizations as outlined in Note 1 to these financial statements.



Kathryn Newton
Chartered Accountant
Ottawa, Ontario
January 28, 2005

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF OPERATIONS
FOR THE PERIOD ENDED DECEMBER 31, 2004**

	2004 BUDGET (unaudited)	2004 ACTUAL	2005 ESTIMATES (unaudited)
RECEIPTS			
OFFERING -Local purpose	187,397	183,887	189,400
OFFERING - Special Appeals Outreach	28,000	36,460	30,000
	<u>215,397</u>	<u>220,347</u>	<u>219,400</u>
OTHER INCOME - Interest	1,200	1,133	942
OTHER INCOME - Rentals	9,000	11,946	10,000
OTHER INCOME - Recoveries	160	2,820	0
	<u>10,360</u>	<u>15,899</u>	<u>10,942</u>
INTERFUND TRANSFERS			
Parkwood Womens Group		1,886	
	0	1,886	0
TOTAL RECEIPTS	<u>225,757</u>	<u>238,132</u>	<u>230,342</u>
EXPENDITURES:			
MISSION & OUTREACH	4,775	5,134	12,675
WORSHIP & NUTURE	68,880	55,590	48,000
THE KIRK SESSION	6,095	5,864	6,902
FINANCE & MAINTENANCE	133,618	137,574	136,268
SPECIAL APPEALS OUTREACH	28,000	36,460	30,000
TOTAL EXPENDITURES	<u>241,368</u>	<u>240,622</u>	<u>233,845</u>
NET REVENUE (LOSS) FOR THE YEAR	<u>-15,611</u>	<u>-2,490</u>	<u>-3,503</u>

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2004**

ASSETS	Unrestricted	Invested in Capital Assets	Restricted	Net Assets 31-Dec-04
Cash on Hand and in Bank	5,436	0	25,979	31,415
Investments - at cost	0	10,000	122,092	132,092
GST Recoverable	1,595	0	0	1,595
Loan Receivable		0	11,400	11,400
Church Building, Furnishings (note 1)	0	1,474,807	0	1,474,807
Land at Cost	0	45,000	0	45,000
Total Assets	7,031	1,529,807	159,471	1,696,309
LIABILITIES, RESERVED FUNDS AND NET ASSETS				
Current Liabilities	0	0	0	0
Reserved Funds (see schedule)		10,000	159,471	169,471
Investment in Net Assets				
Balance January 1, 2004	9,521	1,519,807		1,529,328
Add Net Revenue (Loss) for the Year	-2,490		0	-2,490
Balance December 31, 2004	7,031	1,519,807	0	1,526,838
Total Liabilities, Reserved Funds and Net Assets	7,031	1,529,807	159,471	1,696,309

PARKWOOD PRESBYTERIAN CHURCH
NOTES TO FINANCIAL STATEMENTS
For the year ended December 31, 2004

1. ACCOUNTING POLICIES:

These financial statements report on the activities of Parkwood Presbyterian Church , 10 Chesterton Drive, Ottawa, Ontario.

These financial statements are prepared in accordance with Canadian generally accepted accounting principles, except for the following;

The church building and furnishings are stated at estimated replacement value based on an insurance valuation dated January 2002.

The land is stated at historical cost .

The following significant accounting principles have been used in preparation of these financial statements:

Basis of Accounting:

These statements are prepared using the cash basis of accounting other than GST recoverable which is accrued at the time the expenditure to which it relates is incurred.

Revenue recognition:

Donations are recorded as revenue in the year in which they are received unless designated for a future period in which case they are deferred and taken into revenue in the period in which the related expenditure is made.

Investments:

Investments are recorded using the cost basis of accounting and are written down if there is a loss that is other than temporary.

PARKWOOD PRESBYTERIAN CHURCH
CONTINUITY SCHEDULE OF RESERVED FUNDS
For the Year ended December 31, 2004

Statement of fund balances :

Fund Description	Opening Balance 1-Jan-04	Receipts			Repair/Replace Equipment	Expenditures		Interfund Transactions	Surplus -Deficit For Period	Closing Balance 31-Dec-04
		Designated Offering	Other Contributions	Interest	Total Receipts	Equipment	Program Cost	Total Expenditures		
Audio Visual Fund	992	330			330		67	67	263	1,255
Capital Projects Bequest Fund	35,000				0		0	0	0	35,000
Choir Fund	125				0		0	0	0	125
Christmas Dinner Fund	1,134		1,693		1,693		2,150	2,150	-457	677
Course Fees Fund	334				0		0	0	0	334
Flower Fund	218	25			25		269	269	-94	124
Gracefield Campership Fund	247	1,031			1,031		1,478	1,478	-247	0
Hymn Books, Bibles Fund	486	50	40		90		0	0	90	576
Key Deposit	82				0		0	0	0	82
Logos Program	509	620	1,335		1,955		1,800	1,800	155	664
Lois Burrell Memorial Library Fund	98				0		98	98	-98	0
Memorial Fund	1,248	2,284			2,284		247	247	2,037	3,285
Outreach Bequest Fund	75,000				0		0	0	0	75,000
Outreach Bequest Fund Interest Unspent	5,904			4,570	4,570		5,059	5,059	-489	5,415
Organ Replacement Fund	2,444	400			400		0	0	400	2,844
Parkwood Refugee fund	755				0		755	755	-755	0
Parkwood Session Benevolent Fund	4,299	3,588			3,588		4,601	4,601	-1,013	3,286
Parkwood Womens Group	4,475	241	4,847		5,088		4,322	4,322	-1,670	2,805
Pastoral Care Fund	3,281	925			925		74	74	851	4,132
Reserve for Capital Expenditures	10,000				0		0	0	0	10,000
S.A. Williams Bequest Fund	21,902				0		0	0	0	21,902
Special events	0	130	990		1,120		1,120	1,120	0	0
Student Assistance Fund	205	206			206		0	0	206	411
Sunday School Fund	93				0		0	0	0	93
White Gift Fund	0	270			270		470	470	200	0
Youth Development Fund	258				0		0	0	0	258
Youth Group Fund	2,170	3,204	519		3,723		4,690	4,690	-967	1,203
Total Reserved Funds	171,259	13,304	9,424	4,570	27,298		0	27,200	-1,886	169,471

OTHER INCOME DETAILS FOR THE PERIOD ENDED DECEMBER 31, 2004			
	2004 BUDGET	2004 ACTUAL	2005 ESTIMATES
Interest	\$1,200	\$1,133	\$942
Rentals	\$9,000	\$11,946	\$10,000
Sundry-HRDC Grant-Students/Interns		\$2,437	
Grants/Recoveries	\$160	\$383	
Total	\$10,360	\$15,899	\$10,942

SPECIAL APPEALS-OUTREACH RECEIPTS DETAILS FOR THE PERIOD ENDED DECEMBER 31, 2004			
	2004 BUDGET	2004 ACTUAL	2005 ESTIMATES
Caldwell Family Centre Inc.-Food Bank		\$1,012	
Carlington Comm Resource Center		\$602	
Gracefield Presbyterian Center		\$325	
Live The Vision		\$704	
Presbyterian Sharing	\$28,000	\$28,000	\$30,000
Presbyterian World Service		\$2,335	
Sat-7 International Ministries PCIC		\$2,647	
Urban Christian Outreach		\$60	
Women's Missionary Society		\$325	
Women's shelter		\$450	
Total	\$28,000	\$36,460	\$30,000

SPECIAL APPEAL OUTREACH DISBURSEMENT DETAILS FOR THE PERIOD ENDED DECEMBER 31, 2004			
	2004 BUDGET	2004 ACTUAL	2005 ESTIMATES
Caldwell Family Centre Inc.-Food Bank		\$1,012	
Carlington Comm Res Center		\$602	
Gracefield Presbyterian Center		\$325	
Live The Vision		\$704	
Presbyterian Sharing	\$28,000	\$28,000	\$30,000
Presbyterian World Service		\$2,335	
Sat-7 International Ministries PCIC		\$2,647	
Urban Christian Outreach		\$60	
Womens Missionary Society		\$325	
Women's Shelter		\$450	
Total	\$28,000	\$36,460	\$30,000

**PARKWOOD PRESBYTERIAN CHURCH
MISSION AND OUTREACH COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2004**

	2004	2004	2005
	BUDGET	ACTUAL	ESTIMATES
Advertising-brochures	\$400	\$335	\$0
Advertising-newspapers	\$2,500	\$2,271	\$2,500
Carlinton Chaplaincy Fund			\$2,500
Gracefield Camp			\$1,400
Intervarsity Christian Fellowship			\$1,000
Mission Weekend	\$400	\$403	\$400
Outreach Programs at Parkwood	\$1,475	\$1,368	\$1,875
Task Action Group		\$757	\$3,000
Total	\$4,775	\$5,134	\$12,675

**WORSHIP AND NURTURE COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2004**

	2004	2004	2005
	BUDGET	ACTUAL	ESTIMATES
Adult Education	\$100	\$11	\$100
Audio-Visual	\$100	\$97	\$100
Choirs	\$1,200	\$781	\$1,700
Church Library	\$100	\$5	\$100
Church School	\$2,300	\$1,713	\$250
City Wide Worship and Prayer			\$600
Director of Youth & Outreach	\$34,600	\$31,485	\$18,000
Hymnal&Pew Bible repairs/replace	\$300		\$300
Lenten&Sunrise Services	\$100		\$100
Logos Program	\$2,580	\$141	\$2,500
Nursery Care	\$200		\$100
Organist/Pianist	\$20,000	\$17,464	\$16,500
Organist/Pianist Supply			\$300
Pastoral Care Training	\$100		\$100
Piano/Organ/Equip maintenance	\$350	\$180	\$400
Presbyterian Record	\$2,500	\$2,355	\$2,500
Pulpit Supply	\$1,050	\$300	\$1,050
Reformation Sunday	\$100	\$100	\$100
Social Hour	\$600	\$536	\$600
Summer Services	\$300	\$52	\$300
Young Peoples Groups	\$2,300	\$370	\$2,300
Total	\$68,880	\$55,590	\$48,000

THE KIRK SESSION DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2004

	2004	2004	2005
	BUDGET	ACTUAL	ESTIMATES
Conferences	\$200	\$85	\$150
Congregational Supplies	\$700	\$596	\$700
Renewal Fellowship Membership	\$100	\$100	\$100
Evangelical Fellowship Membership	\$200	\$188	\$200
Presbytery Dues	\$4,895	\$4,895	\$5,752
40th Anniversary Celebration			\$500
Total	\$6,095	\$5,864	\$6,902

FINANCE AND MAINTENANCE COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2004

	2004	2004	2005
	BUDGET	ACTUAL	ESTIMATES
Bank Charges	\$70	\$68	\$70
Canada Pension Plan	\$4,400	\$3,667	\$3,371
Caretaker	\$4,790	\$4,790	\$4,790
Computer Hardware/Software	\$1,649	\$1,050	\$1,300
Congregational Administrative Assistant	\$10,000	\$9,409	\$10,000
Employment Insurance	\$3,004	\$2,881	\$2,410
Fuel	\$3,600	\$3,667	\$4,000
Furniture&Equipment repairs/replacement	\$1,000	\$1,066	\$1,000
Insurance Church	\$4,742	\$5,431	\$5,000
Lighting	\$4,700	\$4,502	\$5,000
Minister's continuing education	\$600	\$600	\$600
Minister's extended health	\$3,802	\$3,802	\$3,802
Minister's housing allowance	\$22,000	\$22,000	\$23,200
Minister's stipend	\$42,000	\$42,000	\$44,200
Presbyterian Church Pension Plan	\$6,341	\$6,604	\$6,425
Repairs,Replacements&Maintenance	\$7,700	\$10,157	\$7,700
Snow Removal,Salt,Sand	\$2,700	\$2,404	\$2,700
Stationery&Office Supplies	\$8,000	\$8,796	\$8,000
Students/Interns	\$0	\$2,300	
Telephone	\$1,620	\$1,620	\$1,800
Water&Sewer Charges	\$900	\$760	\$900
Total	\$133,618	\$137,574	\$136,268

B. Mission and Outreach Committee

1) Convener's Report

Mission Weekend

Paul McLean presented a very interesting and enlightening talk in May on the problems and joys of Bible translation into Hakka, the indigenous language in Taiwan, and noted especially that the Presbyterian presence in Taiwan dates back 100 years. An international pot luck was held for this event, co-ordinated by Yan Ho Hui. Many thanks are given to all who provided a dish for the supper.

Special appeals

Three appeals were held for 1) PWS&D to support relief after the earthquake in Bam, Iran, 2) the Carlington Chaplaincy and Community Resource Centre in Ottawa, an area of subsidized house with many immigrant families, and 3) SAT-7 a mission based in Cyprus that broadcasts Christian TV programs to North Africa and the Middle East. The amounts donated were, respectively \$2,335, \$1,614, and \$2,647. We thank the congregation for such wonderful support for worthy causes in Jesus' name.

Camperships

Several children went to Gracefield camp supported by generous donations from Parkwood members to the Campership fund, without which their parents would not have been able to send them.

KUMON outreach

Parkwood continues to reach out to our multiracial community by providing a friendly environment for the parents and children waiting in the narthex after KUMON classes. We offer drinks, crafts and other activities. The children have helped stuff and stitch teddy bears and sold \$370.00 of crafts to help CANHAVE (AIDS orphans in Uganda).

Books for India

A collection of Christian literature was donated by various members of the congregation at M&O's request. Three boxes were picked up by the organization responsible and taken to Toronto for shipment to India where there is a desperate lack of Christian literature.

Algonquin College

The campus ministry at Algonquin received a registered charitable status from the government and donations can therefore be given to this ministry. During December exam week Parkwood volunteers (Jan Sheridan, Betty Paul) spent a morning at Algonquin with baked goods, fruit, and Christian literature. About 400 students came by and several picked up New Testaments. This program will continue (twice a year, during exam week).

Samaritan's Purse

105 boxes were collected from the congregation for 'Operation Christmas Child'. Operation Christmas Child brings joy and hope to children in desperate situations around the world through gift-filled shoe boxes and the good news of God's love. This program of Samaritan's Purse provides an opportunity for people of all ages to be involved in a simple, hands-on missions project while focussing on the true meaning of Christmas - Jesus Christ, God's greatest gift. Along with the shoe box gifts, children are given Gospel booklets in their own language.

Charitable organizations

Parkwood receives requests on a regular basis from many Christian charities. These represent a diversity of Christian organizations, both local and international. Many of requests are placed on the M&O bulletin board and renewed monthly. An updated list, with addresses, of these charities was compiled and published in the December/January Pulse in the hope that members will find a charity they would like to support directly, instead of through church givings. We encourage members of the congregation to take information from the M&O bulletin board, read it, and support the organizations that the Spirit leads you to. Even if you cannot afford to support a ministry financially you can certainly do so with your prayers. Reading about these organizations is always interesting and enlightening and will show you what wonderful work goes on in Jesus' name here in Ottawa and around the world.

We thank all members of the congregation for continuing to support so many Christian organizations either by pray or by material goods (e.g. providing baked goods for exam week at Algonquin) and we pray that your generosity will continue in 2004, for God's service. Bless you all. To Him be the honor and glory for what he has led us to accomplish in his name.

Respectfully submitted,

John Huber.

2) Website (<http://www.parkwoodchurch.ca>)

April of 2005 will mark 9 years of operation for Parkwood's website. The site continues to be hosted by the firm AceOfSpace of Vancouver B.C.

The "traffic" on Parkwood's site has increased considerably over last year. The site had over 14,400 "visits" and over 33,500 pages were visited in total through the year. - 1202 visits per month, up 6% over last year. The most popular page was the main "body" page with over 3200 during the year. The various audio sermons put on through the year are accessed typically 25-35 times a month.

The site is maintained by Gord Walford from his home using Corel PhotoPaint image editing software and a freeware HTML editor (Derekware) as well as an audio program called MusicMatch Jukebox. Carl Martin tapes the sermons each week and converts the audio tapes to mp3 format; Carl also is responsible for archiving the audio tapes. Gord then adds some coding to the audio files and sets up a page to access the file, with details of the particular service such as scripture passages and what music is on the file. Most weekly messages have been made available, with over 10 available at a time due to a doubling in our space allotment (and a decrease in price per month).

The “main” page includes our address, phone numbers, service hours, office hours, a staff list, a general description of our various ministries and activities. It has sections for News, Coming Events and Miscellaneous, which features items of interest from near and far. At the bottom of the main page there are links to various Canadian Presbyterians sites and to a listing of other church websites in our area. The site includes separate pages for our Statement of Purpose; a History page; a map showing where we are and how to get here/there; the pastor’s monthly message from the Pulse, with an archive back to April 1996; a page featuring recent sermons in mp3 audio format; a list of services for the month (from the Pulse); lists of our activities; a connection to a Christian search engine for the world-wide-web and some of web-based Bible Study resources; a page for Parkwood youth; a list of Parkwood people and their e-mail addresses (including expatriates and friends); a page for visitors to send us feedback; a page with links to major documents of our faith; a page showing the various symbols in our sanctuary; a summary of our Youth Mission to Nicaragua in March ’96; a history of Parkwood’s 1996 expansion project. A “sitemap” was added in 2004. The “menubar” also includes links to outside sites offering Canadian and world news from a Christian perspective as well as Christian movie reviews. Recently the monthly calendar from the Pulse has been made available on the site as well.

During the year Allen Pestaluky did some work on site redesign, and it is hoped that some time in the future the entire site will be redone with some excellent graphics and neat features. Allen also assisted during the mid-year “visioning” exercise, setting up a “discussion board” where Parkwood folk could express opinions. That exercise was most helpful. Thanks, Allen!

Respectfully submitted,

Gord Walford, Webservant.

C. Policy and Planning Committee

The Policy and Planning Committee is composed of elders appointed by the Session, with the Minister as an ex-officio member. The Committee is responsible to the Session for the evolution of the congregation's life and work in the long term and for planning and recommending policies on its own initiative or as referred to it by Session. P&P members also sit on the Budget Committee and the Chair of P&P normally chairs the Budget Committee.

In 2004, with God's help, Policy and Planning dealt with a number of issues referred to it by Session as well as some initiated by the Committee. Recommendations were made to Session on a number of issues referred from General Assembly and from Presbytery, including comment on draft policy documents and amendments to the Book of Forms.

An Emergency Plan for Parkwood was completed. In response to a request from the congregation, a policy was prepared and submitted for Presbytery approval to permit proxy voting at congregational meetings under certain circumstances. This proposal is under consideration at the Synod level.

A major initiative undertaken by the committee was to compile an up-to-date list of policies established by Session. Having ready access to this list will facilitate Session's work. The basic research of past Session minutes has been done and the list is being compiled in a database. One outcome of this work to date has been the establishment of improved procedures for reviewing the communicant roll.

P&P is responsible for recommending to Session priority needs for expenditure of the Williams Bequest. Some recommendations in this regard have been made to Session for inclusion in the 2005 budget. P&P also made recommendations to Session for revisions to the Budget preparation process and is participating in the ongoing review of the effectiveness of the process.

P&P is developing recommendations to assist Session in the review of the governing structure of Parkwood, taking into account the recommendations of the Vision Task Force, the views of the existing committees and the experience of other congregations.

In 2004, Policy and Planning Committee members were Dennis Featherstone, (Chairperson), Phil Campbell, Harry VanDyk, Gordon Walford, Roger MacPherson (Secretary), Rev. James Hurd (ex-officio). Stewart Reeves has been on leave of absence from P&P for most of 2004 while chairing the Worship and Nurture Committee.

Respectfully submitted,

Roger MacPherson, Secretary and Dennis Featherstone, Chairperson.

D. Worship and Nurture Committee

1) Convener's Report

The committee met regularly on the first Tuesday of each month, with the exception of July and August, and there were also some special meetings. There are many groups, large and small, whose activities come under the overview of the W & N committee, and their detailed reports follow elsewhere in this Annual Report.

Karen Hurd resigned as Sunday School coordinator in June, and Kris Marion has volunteered to take over this position. Kris has also been appointed secretary of the W & N committee.

Donna Cherry resigned as organist in June, due to her health concerns. A search committee was formed, and Glenn Hunter was appointed as organist in September.

Rev. Dion Dicks began the year as Youth Director, and continued until the end of August. A search committee was formed, and Wayne Berry was appointed as youth director in September. It soon became clear that Mr. Berry and Parkwood were incompatible, and his employment was terminated on Oct.28. The position remains vacant, but we anticipate some staffing action in 2005. The W & N committee formed a Youth Support Committee, made up of volunteers, and this group has continued to coordinate the youth group program.

Alta McFie resigned as Logos director in May, and the program is continuing under the leadership of Holly MacDonald as director. We extend thanks to Alta for several years of excellent leadership.

We also thank Dianne Mindel for many years of volunteer service coordinating the Advent readings and candles. In response to a call for volunteers, Marcia Harten is now doing this.

I wish to thank all members of the committee for their support during the past year, and also all those volunteers who have provided food and hospitality at many of our social occasions. May we all continue to *worship* the Lord, and *nurture* each other in His service.

Stewart Reeves.

2) Bible Study Groups

(a) Koffee Klatch

Koffee Klatch meets every Wednesday at 9:30 a.m. for coffee and Bible Study. This fall – Sept.- Dec. – we completed our study of John's Gospel. Now we are beginning "Martha and Mary" – a

study of Life's Priorities. We welcome all the ladies of the congregation to join us.

At Christmas, we joined the Craft Group for a Pot Luck Lunch, and this fun event will be repeated in June.

(b) Sunday Night Bible Study

This group meets on alternate Sunday evenings at 8 p.m. in the Meeting Room. We have a regular attendance of 7-8 people. We are using a study book called "Christian Community" by Rob Suggs. Members who wish to take turns, prepare the study, but there is no pressure to do so, and we would welcome new members.

Jean Sida

3) Choir

From January to June, choir practices were held weekly on Thursday evenings under the direction of Donna Cherry. There were extra practices before Easter, in preparation for the cantata "Room at the Cross", which was presented on Good Friday. Members of the choir, praise ensemble and others combined to form a group of about twenty singers for this occasion. Unfortunately Donna was unable to continue as organist and choir director.

In September, we welcomed Glenn Hunter as organist and choir director. Glenn is a talented musician whose musical career is just beginning. From September to December, choir practices have been held on Wednesday evenings. For the Christmas season, the choir combined with the praise ensemble and others for presentation of the cantata "The First Noel", under the direction of Diane Walford, and again a group of about twenty singers was formed.

Those who attend the 11 a.m. services on a regular basis will have observed that the choir membership is very small except for special occasions such as those described above. In fact there have been a few Sundays on which no choir was formed to lead the congregational singing. The continued existence of a choir in Parkwood is dependent on increased participation by a larger number of people. Anyone who is able to help is most welcome.

Stewart Reeves.

4) Chords of Praise

Our guitar group (now called Chords of Praise) met weekly this fall and will continue in the spring of 2005. They are a group of 13 beginners, generally ages 9 to 14. They participated in 2 services this fall. Funding was provided to buy 6 new music stands for our use and general

church use. The students bought their own music books, guitars and capos. Hunter Fox and Laura Welsh have led our group with Karen Hurd supervising. There is more interest in this group than we can accommodate at present.

Respectfully submitted,

Karen Hurd.

5) Craft Group

We meet the 2nd and 4th Tuesday of each month at 12:45 p.m. We share many laughs and a cup of tea while making crafts to sell at our annual bazaar. If you would like to learn a craft or would just enjoy some friendly conversation please come and join us.

Laura Game.

6) Gracefield Camping Committee

This committee meets three or four times per year to plan and organize the annual family camping weekend. Approximately forty people gathered at Gracefield Camp and Conference Centre during the weekend of Sept. 17-19. Friday evening was a time for people to settle in to their accommodations and socialize together.

Accommodations were available in Beaver Lodge, one cabin and several campsites. Karen Hurd led an archery program on Saturday morning, and James Hurd led a bible study right after lunch. In keeping with the theme "Gracefield Olympics", there were sports activities on Saturday afternoon, including cheerleading, various relay races and frisbee throwing. "Team Canada" was declared the winners, and were awarded gold-coloured medals. The other teams represented England, France and the Netherlands.

The new craft pavilion proved to be a good location for the barbecue supper. Because of cool weather, the evening campfire was held in Beaver Lodge. A worship service was held on Sunday morning in the beautiful lakeside chapel, led by Linda Robinson.

In order to keep costs as low as possible for all participants, the committee held a fund-raising barbecue at Loblaws on July 17. The committee has a bank balance of \$705.

Stewart Reeves.

7) Ladies' Breakfast

The Ladies met at the church each month on a Saturday morning, except during the summer and December. Members rotated in preparing breakfasts. After breakfast we sang songs of praise and shared information about our involvement in recent or planned activities. A Bible scripture was read relative to the speaker's topic and then a lady speaker brought us information on a variety of interesting topics about themselves, church or group. We closed each morning with prayer for those who gave us request and for our own needs. Members of the group took turns cleaning up and washing dishes.

We collected a fee of \$4.00 each to purchase the breakfast food and small gift for the speaker. What money we have left over at the end of the year we give to a charity or purchase items to help prepare the breakfast. Thanks to all those who helped not only with preparing the food but with the music, scripture reading, prayers and for setting up for the breakfast the day before. Special thanks goes to Jean Elder for setting up, Doris St. Louis for scripture readings, and Diane Walford and Evelyn Warburton for leading us in song. The breakfasts provide another way for ladies to share concerns, grow in their Christian faith and to give support to each other. We have been meeting together for breakfast since 1989 and have shared many personal journeys of faith by the speakers and ourselves. From these, our faith in God is strengthened and Christian relationships confirmed. We would like to have more ladies join with us on a Saturday morning and if you know a lady that would be an interesting speaker, please submit her name to Jean Sida.

Submitted by

Dora Brown, Coordinator.

8) Lenten Services

To mark the season of Lent in 2004, Parkwood Church hosted a series of mid-week noon-hour services and luncheons organised by the East Nepean Ministerial Association during the month of March.

The series was designed to complement the series of expositions of a portion of the gospel of John which was then being undertaken.

As host minister, I began the series on March 3rd, focusing on Jesus' raising of Lazarus from the dead, from John 11: 1-44. Other services included guests as follows:

March 10 - "Embracing the Father's will" (John 12: 20-36) - Vincent Pereira

March 17 - "The Way Ahead" (John 14: 1-14) - Whit Strong

March 24 - "The Work of the Holy Spirit" (John 16) - Michael Fleming

March 31 - "Prayer for Proclamation" (John 17: 20-26) - Fred Demerary

Lunch was catered by a group associated with People First, a co-operative undertaking of people in the Pinecrest, Foster Farm, Morrison and Regina Towers communities.

Attendance at the services was as follows:

March 3 - 68

March 10 - 103

March 17 - 84

March 24 - 67

March 31 - 78

Average - 80

Somewhat lower numbers stayed for lunch each day.

We also arranged for a series of Lenten evening services on the four Sunday evenings in March.

Dion Dicks led and preached at the first one on March 7th on the theme, "What will you sacrifice?" from John 12: 1-11. At the other three, the themes and texts were as follows:

March 14 - "Betrayal and denial predicted" (John 13: 18-38)

March 21 - "Images of life and fruit: the vine" (John 15: 1-17)

March 28 - "Prayer for protection" (John 17: 6-19)

All of these were designed to continue the series of studies in the gospel of John.

J. T. Hurd.

9) Library

Twenty five books were added to the Library in 2004. This number included several of the later publications on Canadian Presbyterian Church History which we purchased. The remainder – donations – included a number of books from the Library of the late Reverend Willis Sayers – a few of which I have listed below:

"The Westminster Confession of Faith"

"The New Testament from 26 translations" edited by C. Vaughan

"Israel Today" by Richard Wolff

"Revelation and the Bible" by Carl F. H. Henry

"The Stones Cry Out" by J. Randall Price

With some assistance from Leah Hopp, our 2004 summer student in the Office, all the books were checked over during the summer – we found many missing. Perhaps it was in response to a note from the Library in October Pulse – a few missing ones did turn up later.

We all know the use of the Library is free. We ask only for the two or three minutes it takes to check a book out on the Register provided. Here, I would like to draw your attention to the present condition of the check-out book and its misuse – from scribbling and cutting out pages. The question is – What can we do?

Respectfully submitted,

Margaret Williams.

P.S. What can we do? If we want a Library, we all need to be aware of the problems and helping to solve them.

10) Logos

Our fifth full year of Logos ended with the presentation of the musical “We are United” by Pam Andrews, Johnathan Crumpton and Meredith Graham under the leadership of Holly MacDonald and Jean Pierre Bernard on April 24th and 25th. Special thanks go to Ann-Marie Bernard for costumes, Regan Rambally for his work on the sound system and to Dianne Walford for accompanying the children on the piano. The children were delighted to participate in the worship service and to be able to present a gospel message to the congregation. The musical was well received by the congregation and I believe the Logos children felt loved and appreciated.

We began our sixth year under new leadership as Alta MacFie resigned as of May 2004. Alta’s commitment to our Logos program at Parkwood, from the beginning, has been unfailing. Her hard work and caring leadership have been much appreciated. She has used her gifts well, to the benefit of many children and families in our church and in our community. Our thanks go to her.

Holly MacDonald became our new Logos director as of June 2004. Some of our Logos children attended Gracefield Camp this summer, several through camperships.

We began our sixth year of Logos in September 2004 with 14 children. Some of our themes have been “Survivor”, “Take me out to the Ball Game”, “Knights of the Round Table” and “Star Trek”. We had some veterans from our congregation to Logos for Remembrance Day and we really appreciated their participation.

There will be some changes coming for 2005 with our grade 7 and 8 students joining the grades 9-12 youth on Friday night instead of Wednesday night. Hopefully this will be a positive change

and will help to encourage our Jr. high students to continue with our youth programs at Parkwood in their Senior high school years.

Many thanks to all of the people at Parkwood who have supported Logos with their prayers, their time and other resources. It has made a difference in the lives of many young people.

Holly MacDonald, Logos Director.

11) Men's Breakfast

The Men's Breakfast enjoyed another successful year of Christian fellowship with a great line up of interesting speakers from all walks of life who enriched our lives in some way with their message.

We are now into our twenty-second year of running the Men's breakfast with an average attendance of over twenty men during the last five years of meetings. We wish to acknowledge the tireless efforts Gordon Walford, who has faithfully provided us with the music accompaniment for our hymn sings.

The breakfast meetings were once again held in the comfortable GOLD ROOM of the Family Restaurant at the Carlingwood Shopping Centre. The meetings took place once a month on Saturday morning at 8:00 a.m., usually the last Saturday of each month. We also made our annual visit to Gracefield in November 2003 for our weekend "Retreat". Thanks again to Gord Walford for stepping in with music.

We welcome all the men of the church and their friends who have not yet experienced this opportunity to enjoy a wonderful hour of getting to know your fellow men you say "hello" to Sunday morning at Church but, you don't know who they are! So join us on the last Saturday of each month and enjoy the Christian Fellowship!

For further information, please contact anyone of the following members of the Men's Breakfast Team:

Tim Visser	– co-ordinator	– 224-6851 Office
Tim Visser	– follow-up	– 825-3434 Home
Members	– speakers	
Gordon Walford	– music	– 225-1836
Rev. James T. Hurd	– chairman	– 225-6648
Stewart Reeves	– treasurer	– 829-1092

Respectfully submitted,

Tim Visser.

12) Music and Drama Camp

"The Lamb's Tale"

Our second one-week camp in July was led by Karen Hurd, Megan Mindel and Diane Walford. 17 children attended and 5 teenagers served as leaders-in-training. Campers paid \$60 each. We presented a 50-minute musical drama to the congregation at the regular Sunday service following camp. The camp was enjoyed by all.

Interest was expressed in continuing the guitar classes during the rest of the year.

Respectfully submitted,

Karen Hurd.

13) Music Team

During the first half of the year, the organist, Donna Cherry, and the pianist, Diane Walford, and the minister met together periodically and consulted regularly concerning music for the 9:15 and 11:00 a.m. worship services and also with respect to planning for special services.

From September, we were pleased to welcome Glenn Hunter as organist and choir director, and have been pleased to have consultation with him on a weekly basis and have welcomed his input in assisting with the choice of hymns. Diane Walford and I have also continued to confer weekly, and her work in selecting and preparing music for the 9:15 a.m. service has been valued.

With the appointment by session late in the year of two task forces, one "to design a contemporary service of worship" and another "to review the traditional service", we look forward to study and consultation aimed at strengthening among other things the ministry of music as part of our worship at Parkwood.

In Christ's service,

J. T. Hurd.

14) Newcomers Visitation Team

On Sunday mornings, at both services, members of the team stand beside the Guest Book, and greet those who sign it. They are then invited downstairs for refreshments and to meet other

members of the congregation. The administrative assistant sends a letter from the minister at the beginning of the week. A member of the team looks after replacing the purple cards in the pews each week. Members of the Newcomers Visitation Team are Flora Brown, Sylvia Hepburn, Mary MacPherson, Don Pestaluky, Jean Sida and Stocky Stockford.

Jean Sida.

15) Praise Ensemble

Praise Ensemble is the vocal group that ministers in music regularly at the 9:15 a.m. worship services. During 2004 we met almost every Thursday evening, except for the summer months, to share, pray and practise songs to sing in Sunday morning worship. Attendance was steady at five or six people, just enough to manage a few parts. Through the year we enjoyed working on songs from a new book called “Blended Worship” by Tom Fettke, Lillenas Publishing, which puts two songs together, an old favourite hymn and a newer contemporary song. The songs were easy to learn, often ready to sing after one or two practices.

At Easter time some of our group joined with the 11 a.m. choir and others to sing the cantata “There’s Room at the Cross” under the direction of Donna Cherry. That went very well. Holly MacDonald and J. P. Bernard sang beautiful solos that really brought out the message of Christ’s death and resurrection and victory won for us.

In the fall practices began for the Christmas cantata and members from both our ensemble and choir plus others presented the cantata “The First Noel”. Thank you to all who took part in that celebration and to those who sang a solo part or narrated. God knows who you are and that’s what counts!

Also during 2004 Parkwood was taking a close look at our “vision” as a Christian community and where God wants us to be moving by His leading. Music is not by any means the only thing that matters in the worship and nurture of its people but it does play a part. So, much prayer and discussion has gone on about the way our services flow, what is good to keep in them and what we can improve on. Right now a group appointed by Session has just begun to look at reshaping the 9:15 a.m. service to make it more God centred and more relevant to the people who want to come to a contemporary service. Discussions will be ongoing. In 2005 and God willing some good changes will be happening soon.

I would like to thank a few people who put in a lot of hours behind the scenes and up front too. To Carl Martin, our Sound man, who set up and taped the sermons and special music each week and sent files to Gord to put on the web, and made tapes for the shut-ins; to Graham Walford our Power-Point man for guiding us all to the next line of our worship songs; to Steve Chéné for playing the Djembe drum or guitar and helping us lead worship; to Karen, Janet and Jennifer

Hurd who used their musical skills to glorify God throughout the year through Drama Camp, offering instrumental lessons, and Christmas eve participation with help from Glenn Hunter; our new organist; to Gord for the many hours spent arranging guitar chords , making projection slides and printed sheets of songs, practising with me every week, setting up and taking down, etc.; to Brenda Creighton for playing piano and Dan Moffet helping lead worship when we were away; and the youth who played other instruments as well; and last but not least, all the people who sang in Praise Ensemble in our 15th year of “making a joyful noise”, Thank You!!

God Bless,

Diane Walford.

16) Reformation Weekend

Reformation Day was celebrated Sunday, October 31st by the neighbouring congregations of the Presbyterian Church in Canada and the Christian Reformed Church. In the evening a rally was held, hosted by St. Paul's Presbyterian Church, at which Dr. Duane Kelderman, Vice-President and Associate Professor of Preaching at Calvin Theological Seminary, Grand Rapids, Michigan, was guest speaker.

In the morning, a pulpit exchange was arranged in which Ken Gehrels of Calvin Christian Reformed Church preached at Parkwood Church, and I preached at Calvin.

J. T. Hurd.

17) Refreshments

Many thanks to forty volunteers who so willingly served after the 9:15 and 11:00 o'clock services every 10 weeks. It is a great way to invite visitors for a cup of coffee, to socialize and watch our youngsters play, who will be the church of tomorrow.

One family I wish to really thank is the Bailie family who faithfully, week after week, makes sure that sufficient supplies of coffee, tea, milk, juice and cookies are on hand. They also call volunteers for the kitchen every week to remind them and are always ready to step in if someone cannot make it.

Thank you. What an excellent way to serve Christ!

Tim Visser.

18) Summer mid-week services

We held a worthwhile series of Wednesday Evening Fellowship gatherings during the summer in the year 2004, beginning on June 30th and concluding on September 1st. Those athletically inclined gathered at the field at Sir Winston Churchill school for recreation at 6:00 p.m., following which cold drinks were available in the Fellowship Hall at Parkwood Church as people gathered for informal conversation prior to a short time of worship at 7:30 p.m.

The theme for the adult studies was “This mission is ours”, and each of ten foci for congregational life, based upon the emphases for ministry laid out in the document foundational to the work of the Task Force on Vision were explored.

Topics and texts considered were as follows:

June 20	Worship (John 4:24)
July 7	Discipleship (Matthew 28:19)
July 14	Pastoral Care (Matthew 25:40)
July 21	Evangelism (2 Kings 7:9)
July 28	Social Action (James 2:16)
Aug. 8	Local Outreach (Matthew 5:16)
Aug. 11	National & Global Mission (Mark 16:15, Acts 16:9)
Aug. 18	Stewardship (Proverbs 3:9)
Aug. 25	Support Service (Nehemiah 10:39)
Sept. 1	Governance (1 Corinthians 14:40)

Thanks is expressed to Thelma Passmore, Clive Campbell, Linda Robinson, and Jan Sheridan for their leadership during the four weeks on which the minister was away on vacation.

A congregational barbeque was enjoyed on both the first and the final evenings.

J. T. Hurd.

19) Sunday School

(a) January to August 2004)

i. Statistics

Number of students registered (ages 3 - 18) - 52

Average attendance - 21

Average attendance by month: Jan. - 23, Feb. - 18, Mar. - 27, Apr. - 21, May - 15

Classes: 9:15 one class ages 3 to 8

11:00 four classes: ages 3 to Gr. 2, Gr. 3-5, Gr. 6-8, Gr. 9-12

ii. Both services Grades K to 5 Report

We continued using reproducible curriculum, drama, puppets, games, music and crafts this term. We purchased pre-made crafts inexpensively from Oriental Trading Co. These were well liked and generally helpful for the teachers. We bought & distributed Picture Bibles (Cook Publishing) to 19 families in our Sunday School. A challenge to read this Bible culminated in a Pizza Party held at the end of June. Two sets of children's bibles (The Picture Bible and The Beginner's Bible) were also purchased for class use. The children sang at the 11:00 service in May.

Thanks to teachers: Geoffrey Eissenstat, Suzanne Reid, Mary Ward, Doris St. Louis, Robert Newton, Travis Dumsday, & Karen Hurd.

iii. Junior High Report: (Gr. 6-8)

Linda Robinson assisted by Tim Visser led this class studying "Christian Leadership" and "Peer Ministry". Linda attended a "Peer Ministry" workshop led by Mrs. Pat Allison, Youth Director for the Synod of the Atlantic Provinces. This was paid for by the Sunday School and is a useful course which could be utilized in other areas. Thank you, Linda! The students were also challenged to read the New Testament.

iv. Senior High Report: (Gr. 9-12)

Dion Dicks assisted by Steve Cheney led this class studying the letters of Paul and afterward the latter books in the New Testament. They used a Cook Quick Study Guide.

v. Summer Program

Our summer program consisted of weekly videos and related colouring pages geared towards those 3 to 8 years of age. A different teacher taught the class each week and attendance ranged from zero to eight students.

vi. Teacher Support

We had one teacher training seminar with Christina Ball during the winter. She is paid by the Synod to provide such counsel to area churches. She gave us some new ideas and reinforced much of what we were already doing.

We held regular monthly teacher meetings Sunday at noon to keep in touch with each other and plan special events.

We have developed a reasonable teacher resource library of reproducible.

vii. Note from Coordinator

Thanks to all who took the time to assist in any small way with this program. The children

appreciate the help.

Coordinating these activities takes considerable time each week. After careful consideration of the needs, I resigned in June 2004, effective August, 2004.

Respectfully submitted,

Karen Hurd.

(b) September to December, 2004

Sunday School started off well in September with a Preschool to Kindergarten class and a Gr. 1-2 class at the 9:15 service. A full Sunday School for PS/K to Gr. 12 was offered at the 11:00 service with the following teachers and classrooms:

PS/K taught by Kris Marion in the Pre-School room (same as at 9:15 with Mary Ward and Doris St. Louis)

Gr. 1-2 taught by Fannie Bernard at the back of the Fellowship Hall (taught by Kris Marion at 9:15)

Gr. 3-5 taught by Robert Newton and Linda Robinson at the front of the Fellowship Hall

Gr. 6-8 with Gr. 9-12 in the meeting room with Wayne Berry leading discussion assisted by Marcellus Mindel, Steve Chene and Travis Dumsday

Nursery was also available at both services with a team of caregivers - Linda Robinson at 9:15 and Kaylee Jardine, Sherrie Bailie, and Flora Brown rotating at 11:00

Supply teachers were Susan McCullough and Tim Visser.

Material used is the Christian Reformed recycled from previous years. The High School class had topical discussions with the Word (NIV) being the authority. When the CR material is exhausted, VBS material will be used in an effort to keep expenses down.

With the termination of the Youth Director, the Sunday School staff has been revamped with Kris Marion teaching PS/K to Gr. 1-2 at 11:00, and the Gr. 6-8 class combined with Gr. 9-12 being taught by Marcellus Mindel. In response to a call for help, Alta McFie has agreed to partner teach with Robert Newton at the Gr. 3-5 level (as Linda Robinson has other commitments) and Cory Cornwall has agreed to teach Gr. 6-8.

Sunday School attendance is very low with 12-15 students faithfully attending each week but that can go up to as many as 25 with notice. Please keep the Sunday School staff and students in your prayers - the children and youth are the future of the church.

Respectfully submitted,

Kristine Marion - Sunday School Coordinator.

20) Ushering

9:15 Service

It was a pleasure and honour in setting up a new schedule from September 2004 to Summer of 2005. We have twenty people who volunteered once every ten weeks to do the ushering. It is a great way of serving to greet people coming in to worship. Many thanks for help.

11:00 Service

Many thanks to the twenty volunteers who help by ushering every ten weeks at the 11:00 o'clock service in 2004. It is an honour to serve at the entrance to God's House, greeting those who come to worship.

I wish to thank Stocky Stockford for faithfully calling the ushers for both services to remind them and is always ready to step in if someone cannot make it.

Tim Visser.

21) Women's Group

(a) President's Report

All women of the church are encouraged to participate in our Women's Group which provides opportunities for fellowship, nurturing faith, spiritual growth and mission service. Once a month (except July and August) we gather together to study Bible lessons, have fellowship, worship, pray, support mission and outreach opportunities, and conduct business together. Our program typically features presentations by a speaker or entertainment.

The Bible study/lessons and prayers have a twofold purpose. We focus upon Bible studies which are topical in nature and undated, thus, we are nurtured and experience grow as we journey in faith. The purpose of the fellowship/encouragement is to provide opportunities for building relationships among women of all ages in the church through mentoring, crisis care, and welcoming new women from all walks of life. The mission/service/outreach activities provide information about our missionaries and their families, about mission service opportunities within our denomination and neighbourhood, and support for worldwide, national, and local mission outreach projects.

The following is a brief overview of our 2004 activities:

Guest speakers included: Katrine Barton-Coward of Urban Christian Outreach Ottawa; Rev. Dion Dicks, Parkwood's Interim Director of Youth Ministry; Katherine Robinson who shared her experience of teaching English in Japan; Sara Richardson-Brown, Team Leader with the VON West-End Adult Day Away Program; and Mrs. Christine Ball, Educational Consultant for the Synod of Quebec and Eastern Ontario focusing on Presbyterian World Services and Development projects. Entertainment and fun activities included: sponsoring a concert by the Osgoode Township Male Choir; the famous Maple Leaf Almrausch Dancers in Bavarian Costumes performing Christmas Music on their musically tuned "Cowbells"; Valentines and Paper flowers made and distributed to Shut-Ins; dinner at the Monterey Inn; and a game of charades. On behalf of the Parkwood Congregation the Women's Group provided hospitality and meals for the Synod meeting.

Our financial statement which accompanies this annual report, indicates the support we have provided to international, national, and local mission and outreach efforts. We thank all the people whose hard work contributed greatly to the Spring rummage sale and Fall Bazaar which was a huge success. The Women's Group is especially grateful to the insightfulness, resourcefulness, and cost-cutting measures presented through several women and men of our church. These individuals contributed to repairing and restoring the tattered Fellowship Hall chairs, resulting in saving many dollars on a major expenditure. Many thanks to Marion & Phil Campbell, Christina & Jim Kritsch, Margaret & Lorne Roach.

We continually draw inspiration and strength from God, so that together we can meet the challenges of the future through shared and dedicated endeavors, remembering it is the Lord Jesus Christ we serve.

Respectfully submitted,

Rev. Linda. E. Robinson, President.

(b) Treasurer's Report

Parkwood Women's Group - Year End Statement - 1/1/04 Through 12/31/04

Bank Balance - December 31, 2003	\$4,474.83
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INCOME CATEGORIES	TOTAL
Bazaar	2,501.84
Music Benefit	854.00
Offering	579.59
Rummage Sales	524.61
Synod	<u>627.73</u>
TOTAL INCOME CATEGORIES	5,087.77

EXPENSE CATEGORIES	
Cards	26.34
Craft Group	17.22
Donations - Parkwood	1,850.00
Donation - Laura Paul	100.00
Donation - Carlington Community	250.00
Donation - Christian Blind	100.00
Donation - Gracefield Camp	100.00
Donation - Harvest House	100.00
Donation - Inner City Ministries	100.00
Donation - Leprosy	100.00
Donation - P. C. World Devel.	150.00
Donation - Palliative Care	100.00
Donation - Salvation Army	100.00
Donation - The Mission	150.00
Donation - Youville Centre	100.00
Donation - Shepherds of Good Hope	100.00
Food	10.00
Furnishings	584.60
Furnishings - coffee	100.00
Furnishings - Flower Fund	150.00
Music Program	350.00
Speakers	130.00
Synod	589.22
White Gifts	200.00
WMS	<u>1,200.00</u>
TOTAL EXPENSE CATEGORIES	6,757.38

Bank Balance - December 31, 2004	2,805.22
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22) Youth Ministries (September – December)

(a) Youth Ministries Report

Since late October, a team of volunteers have been leading the youth ministries at Parkwood. Regan Rambally has been coordinating the Friday evening activities and has been encouraging the youth and keeping them updated on the various activities with his weekly e-mails. Steve Chene has taken the youth band under his wing and has been organizing practices and encouraging the youth to use their musical talent. Marcellus Mindel has been running a Tuesday evening prayer meeting where different forms of prayer are encouraged.

The senior youth have been meeting on Friday evenings with leadership from Steve Chene, Derek Krunys, and Regan Rambally. This is a time of fellowship which includes both worship with the youth band and an informal Bible discussion. Later in the evening they move to Sir Winston Churchill where they have use of the gym facilities. Thanks to Jim MacDonald and Mike Holmes for sharing leadership with Regan, Steve and Derek on gym nights. In January, 2005 the Grade 7 & 8 students were invited to meet along with the Senior Youth on Friday nights. Bible study and some other events will still remain separate. Linda Robinson has agreed to be the Bible leader for this group.

At the end of October the senior youth participated in the City Wide Gathering at Bethel Pentecostal Church. This was a very inspiring evening filled with songs of worship and with prayer. The youth returned to Parkwood for a “wake-over” where a good time was had by all. Our thanks to Alta MacFie who provided the morning breakfast.

In November the senior youth attended the Presbytery of Ottawa Youth service held at St. Steven’s Presbyterian Church. This led to the senior youth of Parkwood hosting the December youth service. Approximately 50 people attended from various local Presbyterian churches. Members of Parkwood’s youth group joined the worship band and took part in the dramatic presentations. Following the service the young people were invited to the regular Friday gym night at Sir Winston Churchill School.

Derek Krunys, Parkwood’s interim student minister, has been continuing the young adult luncheons when he is in Ottawa.

The Youth Ministries Support Committee would like to thank the members of the congregation who have supported and continue to support youth ministries at Parkwood.

Yours in faith,

Pamela Pestaluky, Chair.

(b) Young Adult Ministries

College and Careers lunches returned this fall, led by the student intern Derek Krunys. Twice a month the young adults have gathered for a meal, fellowship, and to discuss issues of faith and life. In the fall such questions as; how free will is balanced by the absolute control of our all powerful God, the interaction of God's grace and good works in working out our salvation, the role of present divine action in our Christian life – and more were explored on a full stomach.

Submitted by

Derek Krunys.

E. Pastoral Care Team

1) Convener's Report

We are the group of your fellow members and adherents of Parkwood who were commissioned as a Pastoral Care Team. The team consists of - Dora Brown, George Dance, Mariana Hopp, James Hurd, Megan Mindel, Dorothy Nekrassoff, Thelma Passmore, Margaret Roach, Jean Sida and Sylvia Hepburn.

We recognize that we each have unique gifts to offer and we try to fit those gifts to the needs as they arise. They include: Visits - offering pastoral care at home, in hospital or other institutions as appropriate. Transportation - offering assistance to those who need travel to worship, special events, errands or appointments. Care - We provide assistance with medical appointments and follow up visits and offer to provide emotional and psychological support when needed.

Resource Contacts and Referrals - Assisting to arrange contacts with resource agencies such as social assistance, professional counselling, assisted living/nursing home placement, etc. Health and Well-being - arranging for the provision of meals and/or food vouchers when needed, providing support for those who are experiencing difficult life circumstances or who need assistance for specific problems that arise.

Twice during the year we arrange a special afternoon Worship Service at Parkwood for shut-ins, at which they have the opportunity to celebrate the Lord's Supper. We arrange return transportation as needed and the Sheep Ladies provide light refreshments during a time of fellowship after the service. The Lord's Supper is also celebrated at Grace Manor at their request.

A Prayer Chain, which consists of 21 members on average, operates under the leadership of

Dorothy Nekrassoff. Prayer requests are compiled and distributed to Prayer Chain members on a weekly basis.

When the Peter D. Clark Centre opened, the Pastoral Care Team was asked to provide assistance by volunteers from the team. Dora Brown has been an active volunteer at the Centre, helping to plan worship services. George Dance also volunteers when he is able to do so.

Dora Brown is the Presbyterian representative on the Interfaith Network, Reaching Out to Isolated Seniors. She reports to the Chair of the Presbytery Ministry and Pastoral Care Committee. Its aim is to improve the health and well-being of seniors in need by providing training/education for volunteers within faith communities and providing input into City and Government policies affecting seniors.

The pastoral care team has also undertaken to conduct a worship service at Starwood Extendicare on the fifth Sunday of the month. The first of these was held in October with Derek Krunys giving the meditation.

A monthly Lunch and Learn programme is being run which covers topics suggested by the congregation or topics that would enhance our knowledge and understanding of current social and health issues. Members of the congregation sign up for and bring sandwiches, light dessert and soup for lunch at noon. Following lunch, we listen to the guest speaker of the day. A goodwill offering basket provides funds to purchase pastoral care material, cover programme expenses and donations to charity organizations providing guest speakers. The programme opened the year with a balance from 2003 of \$382.29. Goodwill offerings for the year amounted to \$268.84. Expenditures for the year were \$405.00 consisting of \$60.00 Lunch Expenses, \$120.00 Daily devotionals (Large Print) and \$225.00 donated to Charity Organizations which provided our guest speakers. Closing Balance for year 2004 is \$246.13.

The goal of the Pastoral Care Team is to enable every member, adherent and friend of Parkwood Church to sense the compassionate care of Christ.

Submitted by the Pastoral Care Team.

2) Prayer Chain

The prayer chain has been sent out on a weekly basis, bringing to the pray-er's attention the needs of those in our congregation, and those known to us, who need prayer. On several occasions when I was ill and unable to do it, Russ Passmore took over for me. This is a very important task of the congregation. Anyone who wishes to help with prayer, let me know.

Sincerely,

Dorothy Nekrassoff, Prayer Chain Coordinator

3) Notes of Encouragement

Over the year I have sent out individual notes of encouragement to people in our congregation or with personal needs. Some notes have been sent with notes from Koffee Klatch members as well. These have been well received. It is a blessing to be an encourager for Parkwood.

Dorothy Nekrassoff

F. Task Action Group on Local Outreach

This group was established in April and came with recommendations to session in June.

The first recommendation to reach out with 3000 flyers was implemented with their distribution in early September.

A variety of programs were implemented:

A bus tour through the country in late September.

Movie night once a month in October, November and December.

Outreach concert in October.

For the winter of 2005, 10,000 brochures were printed in early December and delivered by *The Sun* as an insert in the *Pennysaver*.

More programs were agreed to such as:

A 10-week bible study/video called "Christianity Explored"

A 4-week "Good Sense Budget" course brought in from Willow Creek, Kelowna, B.C.

A singles night once a month

Hymn Sing

5 more movie nights.

Many thanks to all of the people who so faithfully helped to make this possible, in particular all those on our committee who met at least once a month.

Submitted by

Tim Visser.

8. New Business

A. Budget Committee Report and Recommendations

1) Outreach Bequest Fund

i. Review

Late in 1999, it was agreed that there would be a policy review of the Outreach Bequest Fund in five years' time. In the fall of 2004, Session referred this review to the Budget Committee. The Budget Committee has reviewed the existing terms for the fund and recommends as follows:

1. That existing clause (d) "submissions containing proposals for the use of the annual interest should be submitted by November 30 of each year to the Budget Committee which will prepare recommendations for approval at the annual meeting of the congregation" be replaced by (d) set out below, and

2. That the Policy as a whole be approved.

ii. Policy

(a) the bequest fund is to be used for outreach at Parkwood

(b) the principal in the fund is to be invested with the interest used directly or indirectly for outreach

(c) the principal is to be invested by the Treasurer in the financial instruments and for terms deemed most appropriate by the Treasurer

(d) proposals for the use of the annual interest generated by the fund are to be collected or generated by the group or groups responsible for outreach (e.g., Mission and Outreach and the Task Action Group). These proposals are to be submitted to the Budget Committee by November 30 which will prepare recommendations for approval at the annual meeting of the congregation.

The next policy review of the fund is to be undertaken to report to the congregation at its annual meeting in 2010.

iii. General

Interest earned in a given year is available for spending in the following year.

Interest earned but neither allocated nor spent is to be added to the amount available for allocation in the following year.

iv. Brief History

In 1995, Parkwood received a bequest of \$250,000 from the estate of Mrs. Isobel Mitchell (nee Mulvagh) to be used “in memory of my parents.” The congregation accepted a session proposal that the congregation use \$200,000 for the expansion of the church building and to use \$50,000 to establish an Outreach Bequest Fund whose annual interest would be used each year for outreach purposes. Both of the two uses would serve as memorials.

In 1999, Parkwood received \$50,000 from the estate of Catherine Janet Hempstock. The congregation accepted a recommendation that this amount be split evenly between a Capital Projects Fund and the Outreach Bequest Fund.

The fund currently has \$75,000 invested. Over the past five years, the fund has generated interest of \$22,741 for outreach purposes.

Respectfully submitted,

Dennis Featherstone.

2) Budget for 2005

For 2004, there was a deficit of \$2,490 for local purposes. Givings and other income for local purposes were roughly \$3,900 above the target in the budget. Actual expenditures for local purposes were approximately \$9,200 less than approved last February.

The Budget Committee would like to acknowledge with thanks the transfer of \$1,886 by the Women’s’ Group towards income for local purposes.

Contributions for Presbyterians Sharing matched the target for the year of \$28,000 (data found on fourth page of detailed financial statements).

Offering for local purposes in 2004 was 1.6 percent higher than in 2003. This was a shortfall relative to the target increase of 3.5 percent approved last February.

**Receipts and Disbursements for Local Purposes:
Actual vs. Budget for 2004**

	2003 Actual (1)	2004 Actual (2)	2004 Budget (3)	2004 Difference (4)=(2)-(3)
Offering	180,981	183,887	187,397	-3,510
Other receipts	17,584	17,785	10,360	7,425
Total Receipts	198,565	201,672	197,757	3,915
M&O	2,656	5,134	4,775	359
W&N	53,625	55,590	68,880	-13,290
F&M	132,366	137,574	133,618	3,956
Session	6,320	5,864	6,095	-231
Total Disbursements	194,967	204,162	213,368	-9,206
Surplus or Deficit	3,598	-2,490	-15,611	-13,121

Note: The data for local purposes are taken from the detailed Statement of Operations.

Budget for Local Purposes for 2005

The major changes proposed for spending in 2005 are the following:

A continuing new initiative for outreach (Task Action Group)

The funding of our contributions to Carlington, Gracefield and IVCF through the budget for M&O rather than through the interest received from the Outreach Bequest Fund

An assumption that there will be a need for a full-time youth director for the latter half of the year

An adjustment in the Minister's stipend to reflect a falling behind relative to other ministers in the Presbytery

It is recommended that the target increase for offering in 2005 be 3 percent. Although this target is much smaller than the increases that took place in 2002 and 2003, it would still represent a challenge for the congregation. For reference, the increase in 2004 was 1.6 percent compared with a target of 3.5 percent for that year.

The total for proposed disbursements for 2005 is \$203,845. This total is lower than the actual expenditures in 2004 and mainly reflects the reduced expenditures required for a youth director. This reduction is mostly offset by the increased budget expenditures for the Task Action Group, the funding for our contributions for missions work (Carlington, Gracefield and IVCF) and the

adjustment to the Minister's stipend.

The combination of the proposed target for givings and disbursements gives rise to a deficit of roughly \$3,500. The Budget Committee is of the view that this amount represents a balanced budget because of the historical pattern of Parkwood not spending all of its approved expenditures. Since 1996, the average lapse was over 5 percent of approved expenditures. For 2005, a lapse of the magnitude of \$3,500 would represent less than 2 percent of recommended expenditures.

Elsewhere in the annual report, there is a recommendation that the procedure to use the interest earned from the Outreach Bequest Fund be changed, starting with the interest earned in 2005 and thus available for use in 2006. It is recommended that the group or groups responsible for outreach would submit proposals to the Budget Committee by November 30. The Budget Committee will prepare recommendations on the proposed use of the funds for approval at the annual meeting. Under this revision, the first recommendation would take place at the annual meeting in 2006.

Outlook for 2006 and beyond

While the presented budget for 2005 is effectively a balanced budget, the Budget Committee would like to remind the congregation that the hiring of a youth director on a full time basis would represent a considerable financial challenge for the congregation in 2006 and beyond. To balance the budget in this period, the challenge could be met by a significant increase in monies received or by cutting back expenditures in other areas.

Recommendations for 2005 Budget

3. The Budget Committee **recommends** that the congregation approve total maximum disbursements for local purposes of \$203,845 (a small decrease from 2004).
4. The Budget Committee **recommends** the congregation approve a target for total offerings for local purposes of \$189,400 (an increase of 3 percent)
5. Session **recommends** that the congregation approve a target for Presbyterians Sharing of \$30,000.
6. The Budget Committee **recommends** that the \$5,415 of unallocated interest now in the Outreach Bequest Fund be earmarked as a contribution towards the construction of a new sign on the church property facing Meadowlands Drive.

Budget Overview for Local Purposes: 2001 to Budget for 2005

	2001 Actual	2002 Actual	2003 Actual	2004 Actual	2005 Budget
Receipts					
Offering	153,268	171,983	180,981	183,887	189,400
Other Receipts	15,093	12,515	17,785	17,785	10,942
Total	168,361	184,498	198,565	201,672	200,342
Disbursements					
M&O	14,710	6,852	2,656	5,134	12,675
W&N	49,969	50,660	53,625	55,590	48,000
F&M	106,554	130,029	132,366	137,574	136,268
Session	5,169	5,348	6,320	5,864	6,902
Search	9,448				
Total	185,850	192,889	194,967	204,162	203,845
Receipts less Disburse.-	17,489	-8,391	3,598	-2,490	-3,503
Add: Outreach Interest	4,571	4,570			
Surplus/Deficit	-12,918	-3,821	3,598	-2,490	-3,503

Note (1): The data for 2005 are taken from the detailed Statement of Operations.

Note (2): Outreach Interest was included with other receipts in 2001 and 2002.

Committee Restructuring

A. Objectives

Session is in the process of revising the committee structure at Parkwood. The objectives of the restructuring are:

1. to organize our committee structure to support initiation, operation and coordination of activities;
2. to group responsibilities to achieve a balance between range of mandate and size of committee;
3. to ensure effective communication between Session and committees;
4. to revitalize the lay leadership at Parkwood; and,
5. to increase the participation of the congregation in committees and other key activities at Parkwood.

B. Changes

The use of “team” is to replace the former “committee” under the proposed structure. Team provides a sense of different people coming together to achieve an objective. Committee is an old term and has negative connotations for many people.

All ex-officio members of the current W&N (except for the Minister) are to be included as members of the Worship Coordination or Christian Education Team.

The Task Action Group on local outreach is to be renamed the Outreach Team and M&O to be renamed the Mission Team. The F&M committee will become the Finance and Maintenance Team; the Pastoral Care Team will continue, reporting directly to session.

Ministry teams will be governed by the following general operational principles:

1. The work of each team is subject to the authority and approval of Session, and reports to Session
2. The Minister is to be an ex-officio member of all teams (with no vote)
3. Members are appointed to teams for two years, with an option to continue for one additional year
4. Each team selects a Team Leader whose appointment shall be for two calendar years, at which point the team leader must step aside for at least one year
5. Each team shall consist of at least one member of Session
6. Each team shall designate one of its Session members to be its representative on Session
7. Each team is to select its own secretary
8. Vacancies on teams may be filled by candidates chosen by the team
9. Each team shall present its budget requests for the following year to the Treasurer by November 1 of each year
10. Teams should seek volunteers to help with short-term tasks

Each of the new teams will have 6 members while F&M will have 12 members.

The change to the previous M&O Committee is effective immediately. The change to the W&N Committee will evolve during 2005. It is hoped that all details can be worked out by June so that the three teams can be operational beginning in September. Until then, the W&N committee will continue.

Proposed Re-allocation of Responsibilities of W&N			
Listed in Annual Report 2003	Worship Coordination	Christian Education	Fellowship
Bible Study Groups		x	
Choir	x		
Craft Group			x
Drama and Music Camp		x	
Gracefield Camping			x
Ladies' Breakfast			x
Lenten Service	x		
Library		x	
Logos		x	
Men's Breakfast			x
Music Team	x		
Newcomers Visitation Team			x
Pastoral Care Team *			
Praise Ensemble	x		
Reformation Service	x		
Refreshments			x
Summer Mid-week Service	x		
Sunday School		x	
Ushering	x		
Women's Group			x
Youth Ministries		x	
Guest book team			x
Notes:			
* Proposed that Team report directly to Session			

NOTES TO ANNUAL MEETING, Sat. Mar. 5, 2005

- 1) an amendment was made to the Budget Committee's recommendation # 4 (page 50). The original recommendation, that the local givings target for 2005 be \$189,400 (producing a deficit of \$3503) was amended to set the target at \$192,903, resulting in a balanced budget. This amendment passed and became the main motion, which also passed. This would necessitate an increase in local givings in the neighbourhood of 5%, whereas the Budget Committee's recommendation had sought a 3% increase.
- 2) The report on restructuring was submitted in lieu of a Nominating Committee report. The session at its monthly meeting of Feb. 28 (the Monday prior to the annual meeting) had accepted a recommendation from its Policy and Planning committee to restructure session committees. Since this restructuring proposal had been in the works, collecting nominations for committees about to be restructured was deemed to be a difficult task, so there was no slate of nominees brought to the annual meeting. A summary of the document which had been presented to session was circulated at the annual meeting, along with some explanatory text and a set of operating principles. There were no formal recommendations to be considered by the congregation. During discussion which followed the handing out of the paper, it became evident that a number of details needed to be clarified in the document. Members of P&P present at the meeting indicated they would welcome comments. Also, discussion re: the proposed team strengths led to the conclusion that the numbers in the document might be altered should the teams find that they could operate with more or less than suggested (6 for each of Worship Co-ordination, Christian Education, Fellowship, Mission, Outreach, and 12 for F&M, including all ex officios except the minister). A motion was passed endorsing the restructuring and giving the teams power to bring their numbers up to recommended strength.
- 3) Kris Marion mentioned plans in the works for a 40th anniversary celebration to take place in early-to-mid June, involving a Sunday outdoor service at Vincent Massey Park. So far Jean Sida had volunteered to help. Kris was hoping to involve Evelyn Warburton (the church historian) and gave an open invitation for others to volunteer (contact Kris).
- 4) A question regarding content in the Pulse brought forward the suggestion that an editorial committee might be formed. There was no formal recommendation.

ANNUAL REPORT 2005



Parkwood Presbyterian Church
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In Memoriam
2005

Mr. Jack Samuel Alexander

Mrs. Edith Game

Mr. Harold Edward Wigney

Miss Lilly Ann Watson-Brooks

Mrs. Trijntje (Kathy) Van Dijk

Mrs. Jean Burt

Mrs. Katherine Baker-Raynes

Mrs. May Skinner

Mr. Ian Alexander MacLennan

Mr. Hendrik Jan (Hank) Van Dyk

A word from the Minister in advance of the annual meeting

What you hold in your hands is a record of the faithful and devoted work of several hundred people during the past year, for which we join in giving thanks to God.

What we also hold in our hands -- and need to hold in our hearts and our heads as we approach the annual congregational meeting on Saturday, February 25th - - are the dreams and hopes and prayers of the community of Christ's people at Parkwood, and the resources God has entrusted to us for the building of Christ's Church.

As we review the activities and ministry of the past year, I invite to you to pause in gratitude for each life which has been touched and enriched by God's love found in Jesus Christ. I invite you to marvel in wonder at God's faithfulness in providing all that we have needed -- and more -- to do what we have done for Christ.

Paul's words in 1 Corinthians 4: 2 come to mind: "Now it is required that those who have been given a trust must prove faithful." (NIV) So too I am drawn to Jesus' words: "From everyone who has been given much, much will be demanded; and from the one who has been entrusted with much, much more will be asked." (Luke 12: 48)

As we seek to respond to what God has given us -- the people, the gifts, and the resources -- may we grasp our responsibility to care for Christ's lambs in our midst, and to reach out to help the people living in our community, our city, our country, and our world to discover the love of God found in Jesus Christ, to grow in deeply experiencing such love, and to become motivated and equipped to share that love.

To do so will require the contribution of all our gifts and the consecration of all our labours. Let us strive for the goals to which Christ calls His church: to worship God in spirit and in truth; to enjoy Him in life together as members of God's family, to love one another with the love with which Christ loves us, and to make disciples of all people, bringing others to come to know Jesus as Saviour and Lord.

We are Christ's church. This mission is His -- and ours.

Your under-shepherd in Christ's service,

James T. Hurd.

Parkwood Presbyterian Church, Ottawa

Annual Congregational Meeting

Saturday, February 25, 2006 – 6:00 p.m.

Congregational Supper – 5:00 p.m.

Proposed Agenda

	Page
1. Call to order – 6:00 p.m.	
2. Opening Devotions	
3. Election of Secretary	
4. Approval of Agenda	3
5. Minutes of the 2004 Annual Meeting – March 5, 2005	4
6. Reports of Session Officers	
A. <i>Clerk</i> - D. Atkinson.	6
B. <i>Representative Elder</i> - R. Passmore.	7
C. <i>Roll Clerk</i> - W.P. Campbell.	7
D. <i>Communion Clerk</i> - F. Brown	8
E. <i>Memorials Clerk</i> - D. Nekrassoff	8
F. <i>Benevolent Fund</i> - Jan Sheridan	8
7. Reports of the Ministry Teams	
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B. <i>FINANCE & MAINTENANCE</i>	9
C. <i>OUTREACH</i>	23
D. <i>FELLOWSHIP</i>	23
E. <i>WORSHIP COORDINATION</i>	29
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G. <i>MISSION</i>	36
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8. Other Reports	
<i>LEADING WITH CARE IMPLEMENTATION GROUP</i>	40
9. New Business	
A. <i>Budget Committee Report and Recommendations</i>	40
B. <i>Recommendations for use of the Boyd Bequest</i>	44
C. Appointment of Auditor	
D. Election of Treasurer	
E. <i>Membership of Ministry Teams</i>	48
F. Other	
10. Adjournment	
11. Closing Prayer	

5. Minutes of the 2004 Annual Meeting – March 5, 2005

The Moderator opened the meeting with prayer at 6:13 pm and read from Paul's letter to the Philippians, Chapter 2, Verses 1 to 11.

Nominations were called for a secretary for the meeting. Dale Atkinson was elected.

Moved by Tim Visser, seconded by Dorothy Nekrassoff that the agenda be approved - motion carried.

Moved by Roger MacPherson seconded by Paul Hart that the minutes of the February 28th 2004 meeting be adopted, motion carried.

Moved by Dorothy Nekrassoff seconded by Stewart Reeves that the minutes of the special meeting June 13th 2004 be approved, after an amendment, which now reads that a policy on proxy voting approved by the session, was submitted to the congregation and sent to the Presbytery of Ottawa, but implementation suspended until a dissent and complaint lodged by one member of the presbytery against the decision is resolved by the synod - motion carried.

Moved by Kristine Marion, seconded by Judy Reeves, that the Session Officers' reports be adopted after the Roll Clerk made some revisions - motion carried.

Moved by Dan Moffet, seconded by Russ Passmore, that the Finance and Maintenance report be adopted - motion carried.

Moved by Dale Atkinson, seconded by Kathy Newton, that the Treasurer's and the Auditor's report be adopted - motion carried.

Moved by John Huber, seconded by Paul Hart, that the Mission and Outreach Committee be adopted - motion carried.

Moved by Roger MacPherson, seconded by Stocky Stockford, that the Policy and Planning Committee report be adopted - motion carried.

Worship and Nurture, Convenor's Report. Moved by Stewart Reeves, seconded by Judy Reeves, that pages twenty four to forty three be adopted - motion carried.

Moved by Dora Brown, seconded by Thelma Passmore, that the Pastoral Care Team report be adopted - motion carried.

Moved by Tim Visser, seconded by Roger MacPherson, that the Task Action Group report be adopted - motion carried.

Moved by Roger MacPherson, seconded by Phil Campbell, that the Budget Committee report be received and considered - motion carried.

Moved by Roger McPherson, seconded by Kristine Marion, that the Outreach Bequest Fund be adopted as printed.

Amendment Moved by Tim Visser seconded by Nabil Nasser, that we don't tie up the money for 5 years but invest it in an interest bearing fund which is accessible, with the interest being used for Outreach - motion fell.

The motion to adopt the Outreach Bequest Fund was adopted.

Moved by Roger McPherson, seconded by Gordon Walford, that the 2005 budget be discussed - motion carried.

Moved By Roger McPherson, seconded by Gordon Walford, that the congregation approve total maximum disbursements for local purposes of \$203,845.

Amendment, moved by Lothar Hopp, seconded by Tim Visser, that the total be \$203,342 and the reductions be spread across all of the expenditures except salaries - motion fell. The original motion was adopted.

Moved by Roger McPherson, seconded by Gordon Walford, that the congregation approve a target for total offerings for local purposes of \$189,400. Amendment, moved by Dan Moffet, seconded by Kristine Marion, that the target offering be \$192,903 to balance the budget - motion carried. The amended motion became the main motion which reads that the target offering be \$192,903 - motion carried.

Moved by Roger McPherson, seconded by Gordon Walford, that the congregation approve a target for Presbyterians Sharing of \$30,000 - motion carried.

Moved by Roger McPherson seconded by Gordon Walford that the \$5,415 of unallocated interest now in the Outreach Bequest Fund be earmarked as a contribution towards the construction of a new sign on the church property facing Meadowlands Drive, motion carried.

Moved by Roger McPherson seconded by Kristine Marion that the whole report as amended be adopted - motion carried.

Appointment of an Auditor, moved by Dorothy Nekrassoff, seconded by Roger McPherson, that Kathryn Newton be Parkwood's Auditor - motion carried.

Appointment of a Treasurer, moved by Dan Moffet, seconded by Dorothy Nekrassoff, that Lorne Roach be Parkwood's Treasurer. Moved by Dan Moffet, seconded by Dorothy Nekrassoff, that nominations cease - motion carried. Lorne Roach was elected Treasurer.

Committee Restructuring.

The Moderator gave a report on the proposed recommendations of the Policy and Planning's changes to the standing Committees restructuring.

Moved by Dorothy Nekrassoff, seconded by Gordon Walford, that we endorse the creation of the various 'teams', effective immediately, and empower the teams to fill the vacancies' - motion carried.

Other Business.

Kristine Marion gave a report on progress that is being made for Parkwood's 40th anniversary celebrations.

Jim McFie inquired as to who was responsible for articles placed in the Pulse.

The Moderator replied that the editor was responsible.

The Moderator acknowledged Stocky Stockford for being a faithful greeter every Sunday. A round of applause followed.

Adjournment.

Moved by Stocky Stockford, seconded by Mary MacPherson, we adjourn and the Moderator adjourned the meeting with prayer at 8.52pm.

6. Reports of Session Officers

A. Clerk – D. Atkinson

The Kirk Session of Parkwood

The Kirk Session is a court of the Church - a decision making body, consisting of the congregation's elders, constituted to exercise oversight over the congregation within its bounds. As of December 31st 2005 Session consisted of our teaching elder, Rev. James Hurd, minister moderator and the following active ruling elders:

Jan Sheridan, Dorothy Nekrassoff, Dale Atkinson, Dennis Featherstone, Flora Brown, Gordon Walford, Phil Campbell, John Devries, Stewart Reeves, Judy Reeves, Jean Sida, Margaret Williams, Marion Campbell, Tim Visser, Charles Fraser, Harry Van Dyk, John Huber, Roger MacPherson, Kristine Marion, Mary Ward, Russ Passmore, Andrew McGregor.

The following elders are on special leave:

Dianne Nickerson, Marcia Harten, Susan McCullough and Marcellus Mindel.

Wentworth [Stocky] Stockford and Thelma Passmore were granted on request their demit from active service.

Respectfully submitted, Dale Atkinson, Clerk.

B. Representative Elder – R. Passmore

The Presbytery of Ottawa meets regularly the 3rd Tuesday of January, March, May, June, September and November. Other meetings are held as required.

On September 20th, Mr. John G. Davidson of Knox Presbyterian Church, Manotick was inducted as Moderator, replacing the Rev. Mr. Cedric Pettigrew who has since requested leave to retire 31st August 2006.

Three new ministers were ordained-Blair Bertrand (now in Brampton Presbytery), Ben Cousineau (now in Westport, ON) and Greg Davidson (now Minister of Youth Development, St. Andrew's, Ottawa).

The Rev. Mr. Douglas Kendall was inducted to Knox Ottawa and the Rev. Dr. Daniel MacKinnon was inducted to Grace Orleans.

Five charges are under the care of Interim Moderators – St. Andrew's Gatineau, St. Andrew's, Kars, Gloucester Ottawa, St. Giles, Ottawa and Osgoode Church, Vernon. James Hurd continues as Presbytery Clerk and Katie Munnik continues as Presbytery Youth Director.

The Synod of Quebec and Eastern Ontario met in Sherbrooke, QC in October this year.

Respectfully submitted, Russ Passmore

C. Roll Clerk – W.P. Campbell

Number of members on the roll December 31, 2004	238
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Additions

By Profession of Faith	9	
By Resolution of Session	<u>3</u>	
Total added		12

Deletions

By Death	9	
By Transfer	2	
By Resolution of Session	<u>10</u>	
Total deleted		21

Net Loss	9
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Number of members on the roll December 31, 2005	229
---	-----

Respectfully submitted,
W.P. Campbell, Roll Clerk

D. Communion Clerk – F. Brown

Comunion Clerks: Marcia Harten from January to October
Flora Brown & Phil Campbell from October to December

The number of people served communion in 2005 were as follows:

	9:15 Service	Other	11:00 a.m. Service	Total
March	50		69	119
		Evening		
Maundy Thursday		47		47
June	47		81	128
Oct.		Evening		
		47	100	147
Pastoral Care		Afternoon		
		22		
Dec.	38		103	141

Thank you to all those who helped prepare and serve communion throughout the year.

Flora Brown.

E. *Memorials Clerk* – D. Nekrassoff

Over the course of the year Parkwood has received gifts of Bibles and money for the various funds: Pastoral Care, Memorial, Flower, Organ Replacement. All these gifts are held in trust and used for the purpose stated, except with the Memorial Fund, which can be used as decided by Session, all for the glory of God and for use at Parkwood.

Dorothy Nekrassoff, Memorials Clerk

F. *Benevolent Fund* – Jan Sheridan

The Session Benevolent Fund has been more active this year than ever before. By Session resolution, both the campership fund and the monies donated for white gifts now flow through this fund. Families and individuals helped are from within and outside the congregation (roughly 6:1). Fortunately increased givings have kept pace with increased needs. The fund has been duly audited.

Jan Sheridan, Benevolent Fund Coordinator

7. Reports of the Ministry Teams

A. POLICY & PLANNING

The Policy and Planning Team (P&P) is composed of elders appointed by the Session, with the Minister as an ex-officio member. P&P is responsible to the Session for the evolution of the congregation's life and work in the long term and for planning and recommending policies on its own initiative or as referred to it by Session. P&P members also sit on the Budget Committee and the Chair of P&P normally chairs the Budget Committee.

In 2005, with God's help, Policy and Planning dealt with a number of issues referred to it by Session and initiated action on some other issues. Recommendations were made to Session on issues referred from General Assembly and from Presbytery, including revisions to the Book of Forms, the PCC policy on Protection of Children, Youth and Vulnerable Adults, and a proposed Presbytery policy on privacy issues.

P&P made recommendations to Session concerning the restructuring of Session committees into new ministry Teams, and is continuing to assist the Teams in developing Terms of Reference. P&P also recommended a process for determining the congregation's wishes for the use of the bequest received from the estate of the late Mrs. Hazel Boyd. Other issues included suggestions to Session concerning possible expenditures from the Williams Bequest, and a process for dealing with issues, which might arise under the church policy on sexual abuse and harassment. P&P also met with representatives from F&M to determine the extent of problems with the Mulvagh Wing. A number of other projects are ongoing.

Policy and Planning Team members are Dennis Featherstone, (Convenor), Phil Campbell, Harry van Dyk, Roger MacPherson (Secretary), Rev. James Hurd (ex-officio). Stewart Reeves and Gordon Walford are currently on leave of absence from P&P.

B. FINANCE & MAINTENANCE

a. Leader's Report

The Finance and Maintenance Team addressed several concerns, which proved to be relatively expensive, and which will require time to resolve.

Heating and Air Conditioning for the Sanctuary: We received a request to investigate air conditioning for the sanctuary. The current furnace, which heats the sanctuary and Fellowship Hall, as well as the narthex, is about 25 years old, and is becoming due for replacement. A new furnace will be more efficient and reliable, and air conditioning could be installed at the same time, making a more coordinated package. The total cost is estimated at between \$12,000 and \$16,000, depending on the equipment selected. In the interim, a programmable thermostat has been installed to save energy when the rooms are not in use. At the time of writing, however, we have been experiencing problems with the new thermostat not following its program.

Information Kiosk: A new information kiosk has been proposed for the narthex to replace the easels and tables. The detailed design is in progress. It is expected to cost less than \$2,000.

Illuminated Sign. A new internally illuminated sign has been proposed to replace the sign facing Chesterton and Meadowlands. This sign is to be double-faced and contain a changeable message area. The major hurdle is that the sign will be at a distance from the building and changing the message a difficult job, especially in winter. We have been requested to investigate a programmable LED sign, however this is proving difficult and expensive to obtain. Preliminary designs have been received and estimates have run between \$15,000 and \$20,000.

Mulvagh Wing Upgrades: Discussions have been going on for some time as to what should be done to improve the Mulvagh Wing to accommodate changing uses and improve comfort and efficiency. If the wing were renovated, it would require a lot of work at considerable expense, with little improvement in its usefulness as a church facility. The basic structure and form of the building would still be a 100+ year old farmhouse. The Leading With Care Policy (see below) is also expected to have a major impact on the usefulness of the Mulvagh Wing. The Finance and Maintenance Team has recommended that the Mulvagh Wing be replaced with a completely new structure, designed to meet current and future needs. At current construction rates, this is anticipated to cost upwards of \$250,000, depending on the size and configuration.

Ongoing projects including the telephone system, the fire alarm system, the accordion partitions in the Fellowship Hall have all required attention over the year. Repairs to the partition have taken longer than expected due to availability of parts and qualified technicians, but expect to be done by the time this report is printed.

Lighting inside and outside the building has been upgraded or repaired. Some lights in the sanctuary required attention. The lights in the Library area have been replaced. Brighter and more security lighting controlled by photocells has been added outside the building.

The parking lot was cleaned and patched and the lines were repainted. Paving of the overflow area is under discussion.

Spring and fall cleanup outdoors was done, but with limited assistance. The shortage of volunteers from the congregation has become problematic over the last few years. Estimates for contracting out seasonal cleanup have proven to be too expensive.

The scheduling of room use has been improved by use of a computer database. The building is very busy at times. This helps us coordinate the various requests for space. A printout is provided in the Volunteer Office, but requests for space must still be done through Jean Sida to ensure space has not already been booked.

Leading With Care Policy: With the introduction of this national policy (effective July 2006), come requirements for several new things to ensure safety and security. These include posted escape plans in all rooms in the event of an emergency, evacuation training possibly including fire drills, building security review including visibility between rooms and the use and occupancy of rooms.

We want to thank those whose help with the ongoing activities at Parkwood, in particular Lorne Roach our ever vigilant treasurer, Flora Brown our long suffering maintenance expert, her faithful assistant June Elliott, Laura Lea Macaulay for directing traffic and

tolerating all the things a church can throw at her, and especially Jean Sida who was secretary for Finance and Maintenance for so many years and quietly and efficiently did an excellent job. We wish her the best in her “retirement” from committee work. Blessings on you all.

To the members and adherents, we thank you for your patience and understanding and ask you to consider actively participating in the upkeep of your church when volunteers are requested.

Duane Townsend
Team leader.

b. Auditor's Report and Financial Statements

AUDITOR'S REPORT

**To The Congregation of
Parkwood Presbyterian Church
10 Chesterton Drive
Ottawa, Ontario**

I have audited the statement of financial position of Parkwood Presbyterian Church as at December 31, 2005 and the statements of operations and continuity of reserved funds for the year then ended. These financial statements are the responsibility of the Church management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, Parkwood Presbyterian Church reports receipted donations and fundraising revenues, the completeness of which is not susceptible to satisfactory audit verification. My examination in this respect, therefore, was restricted to a comparison of receipts with recorded deposits and I was not able to determine whether any adjustments might be necessary to assets, revenues or operation funds.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the donations and income referred to in the preceding paragraph, these financial statements presents fairly, in all material respects, the financial position of Parkwood Presbyterian Church as at December 31, 2005 and the results of operations for the year then ended in accordance with the accounting principles appropriate for charitable organizations as outlined in Note I to these financial statements.



**Kathryn Newton
Chartered Accountant
Ottawa, Ontario**

January 31, 2006

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF OPERATIONS
FOR THE PERIOD ENDED DECEMBER 31, 2005**

	2005 BUDGET (unaudited)	2005 ACTUAL	2006 BUDGET (unaudited)	2006 BUDGET (Constrained)
RECEIPTS				
OFFERING -Local purpose	193,403	172,373	183,887	183,887
OFFERING - Special Appeals Outreach	30,000	32,704	33,923	33,923
	<u>223,403</u>	<u>205,077</u>	<u>217,810</u>	<u>217,810</u>
OTHER INCOME - Interest	942	1,002	1,000	1,000
OTHER INCOME - Rentals	10,000	12,762	11,000	11,000
OTHER INCOME - Recoveries	0	3,344		
	<u>10,942</u>	<u>17,108</u>	<u>12,000</u>	<u>12,000</u>
INTERFUND TRANSFERS				
Parkwood Womens Group		100		
	<u>0</u>	<u>100</u>	<u>0</u>	<u>0</u>
TOTAL RECEIPTS	<u>234,345</u>	<u>222,285</u>	<u>229,810</u>	<u>229,810</u>
EXPENDITURES:				
MISSION & OUTREACH	12,675	9,916		
MISSION TEAM			9,715	8,744
OUTREACH TEAM			8,031	7,228
WORSHIP & NUTURE	48,000	24,034		
FELLOWSHIP TEAM			750	675
PASTORAL CARE TEAM			0	0
CHRISTIAN EDUCATION TEAM			37,900	34,110
WORSHIP COORDINATION TEAM			23,550	21,195
THE KIRK SESSION	7,402	7,327	9,336	8,402
FINANCE & MAINTENANCE	136,268	134,345		
FINANCE & MAINTENANCE TEAM			147,937	140,540
SPECIAL APPEALS OUTREACH	30,000	32,704	33,923	33,923
TOTAL EXPENDITURES	<u>234,345</u>	<u>208,326</u>	<u>271,142</u>	<u>254,817</u>
NET REVENUE (LOSS) FOR THE YEAR	<u>0</u>	<u>13,959</u>	<u>-41,332</u>	<u>-25,007</u>

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2005**

ASSETS

	Unrestricted	Invested in Capital Assets	Restricted	Net Assets 31-Dec-05
Cash on Hand and in Bank	19,656	0	38,565	58,221
Investments - at cost	0	10,000	222,092	232,092
GST Recoverable	1,334	0	0	1,334
Loan Receivable		0	9,600	9,600
Church Building, Furnishings (note 1)	0	1,474,807	0	1,474,807
Land at Cost	0	45,000	0	45,000
Total Assets	<u>20,990</u>	<u>1,529,807</u>	<u>270,257</u>	<u>1,821,054</u>

LIABILITIES, RESERVED FUNDS AND NET ASSETS

Current Liabilities	0	0	0	0
Reserved Funds (see schedule)		10,000	270,257	280,257
Investment in Net Assets				
Balance January 1, 2005	7,031	1,519,807		1,526,838
Add Net Revenue (Loss) for the Year	13,959		0	13,959
Balance December 31, 2005	<u>20,990</u>	<u>1,519,807</u>	<u>0</u>	<u>1,540,797</u>
Total Liabilities, Reserved Funds and Net Assets	<u>20,990</u>	<u>1,529,807</u>	<u>270,257</u>	<u>1,821,054</u>

PARKWOOD PRESBYTERIAN CHURCH
NOTES TO FINANCIAL STATEMENTS
For the year ended December 31, 2005

1. ACCOUNTING POLICIES:

These financial statements report on the activities of Parkwood Presbyterian Church , 10 Chesterton Drive, Ottawa, Ontario.

These financial statements are prepared in accordance with Canadian generally accepted accounting principles, except for the following;

The church building and furnishings are stated at estimated replacement value based on an insurance valuation dated January 2002.

The land is stated at historical cost .

The following significant accounting principles have been used in preparation of these financial statements:

Basis of Accounting:

These statements are prepared using the cash basis of accounting other than GST recoverable which is accrued at the time the expenditure to which it relates is incurred.

Revenue recognition:

Donations are recorded as revenue in the year in which they are received unless designated for a future period in which case they are deferred and taken into revenue in the period in which the related expenditure is made.

Investments:

Investments are recorded using the cost basis of accounting and are written down if there is a loss that is other than temporary.

OTHER INCOME DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2005

	2005	2005
	BUDGET	ACTUAL
Interest	\$942	\$1,002
Rentals	\$10,000	\$12,762
Sundry-HRDC Grant-Students/Interns		\$3,104
Grants/Recoveries		\$240
Total	\$10,942	\$17,108

SPECIAL APPEALS-OUTREACH RECEIPTS DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2005

	2005	2005
	BUDGET	ACTUAL
Caldwell Family Centre Inc.-Food Bank		\$720
Carlington Comm Resource Center		\$275
Christian Blind Mission		\$484
Christian Hit Radio Inc		\$667
Gracefield Presbyterian Center		\$278
Live The Vision		\$14
Ottawa Inncity Ministries		\$734
Presbyterian Sharing	\$30,000	\$25,349
Presbyterian World Service		\$3,818
Renewal Fellowship PCIC		\$100
Sat-7 International Ministries PCIC		\$40
Union Mission		\$25
Women's Missionary Society		\$200
Total	\$30,000	\$32,704

SPECIAL APPEAL OUTREACH DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2005

	2005	2005
	BUDGET	ACTUAL
Caldwell Family Centre Inc.-Food Bank		\$720
Carlington Comm Res Center		\$275
Christian Blind Mission		\$484
Christian Hit Radio Inc.		\$667
Gracefield Presbyterian Center		\$278
Live The Vision		\$14
Ottawa Inncity Ministries		\$734
Presbyterian Sharing	\$30,000	\$25,349
Presbyterian World Service		\$3,818
Renewal Fellowship PCIC		\$100
Sat-7 International Ministries PCIC		\$40
Union Mission		\$25
Womens Missionary Society		\$200
Total	\$30,000	\$32,704

**PARKWOOD PRESBYTERIAN CHURCH
MISSION AND OUTREACH COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2005**

	2005	2005
	BUDGET	ACTUAL
Advertising-brochures	\$0	\$24
Advertising-newspapers	\$2,500	\$2,083
Carlington Chaplaincy Fund	\$2,500	\$2,500
Gracefield Camp	\$1,400	\$1,400
Intervarsity Christian Fellowship	\$1,000	\$1,000
Mission Weekend	\$400	
Outreach Programs at Parkwood	\$1,875	\$335
Task Action Group	\$3,000	\$2,574
Total	\$12,675	\$9,916

**WORSHIP AND NURTURE COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2005**

	2005	2005
	BUDGET	ACTUAL
Adult Education	\$100	\$60
Audio-Visual	\$100	\$45
Choirs	\$1,700	\$1,075
Church Library	\$100	
Church School	\$250	\$137
City Wide Worship and Prayer	\$600	\$600
Director of Youth & Outreach	\$18,000	
Hymnal&Pew Bible repairs/replace	\$300	\$63
Lenten&Sunrise Services	\$100	
Logos Program	\$2,500	\$123
Nursery Care	\$100	
Organist/Pianist	\$16,500	\$15,685
Organist/Pianist Supply	\$300	
Pastoral Care Training	\$100	
Piano/Organ/Equip maintenance	\$400	\$590
Presbyterian Record	\$2,500	\$2,413
Pulpit Supply	\$1,050	\$900
Reformation Sunday	\$100	\$150
Social Hour	\$600	\$794
Summer Services	\$300	\$382
Young Peoples Groups	\$2,300	\$1,017
Total	\$48,000	\$24,034

THE KIRK SESSION DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2005

	2005	2005
	BUDGET	ACTUAL
Conferences	\$150	\$85
Congregational Supplies	\$700	\$808
Renewal Fellowship Membership	\$100	
Evangelical Fellowship Membership	\$200	\$188
Presbytery Dues	\$5,752	\$5,752
40th Anniversary Celebration	\$500	\$494
Total	\$7,402	\$7,327

FINANCE AND MAINTENANCE COMMITTEE DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2005

	2005	2005
	BUDGET	ACTUAL
Bank Charges	\$70	\$46
Canada Pension Plan	\$3,371	\$2,466
Caretaker	\$4,790	\$4,790
Computer Hardware/Software	\$1,300	\$853
Congregational Administrative Assistant	\$10,000	\$9,004
Employment Insurance	\$2,410	\$1,913
Fuel	\$4,000	\$3,706
Furniture&Equipment repairs/replacement	\$1,000	\$2,894
Insurance Church	\$5,000	\$3,899
Lighting	\$5,000	\$4,784
Minister's continuing education	\$600	\$600
Minister's extended health	\$3,802	\$3,802
Minister's housing allowance	\$23,200	\$23,200
Minister's stipend	\$44,200	\$44,200
Presbyterian Church Pension Plan	\$6,425	\$5,571
Repairs,Replacements&Maintenance	\$7,700	\$6,449
Snow Removal,Salt,Sand	\$2,700	\$3,068
Stationery&Office Supplies	\$8,000	\$7,510
Students/Interns		\$2,929
Telephone	\$1,800	\$1,736
Water&Sewer Charges	\$900	\$925
Total	\$136,268	\$134,345

OTHER INCOME DETAILS FOR THE PERIOD ENDED DECEMBER 31,2006		
	2005	2006
	BUDGET	BUDGET
Interest	\$942	\$1,000
Rentals	\$10,000	\$11,000
Sundry-HRDC Grant-Students/Interns		
Grants/Recoveries		
Total	\$10,942	\$12,000

SPECIAL APPEALS-OUTREACH RECEIPTS DETAILS FOR THE PERIOD ENDED DECEMBER 31,2006		
	2005	2006
	BUDGET	BUDGET
Caldwell Family Centre Inc.-Food Bank		
Carlington Comm Resource Center		
Christian Blind Mission		
Christian Hit Radio Inc		
Gracefield Presbyterian Center		
Live The Vision		
Ottawa Inncity Ministries		
Presbyterian Sharing	\$30,000	\$33,923
Presbyterian World Service		
Renewal Fellowship PCIC		
Sat-7 International Ministries PCIC		
Urban Christian Outreach		
Women's Missionary Society		
Women's shelter		
Total	\$30,000	\$33,923

SPECIAL APPEAL OUTREACH DISBURSEMENT DETAILS FOR THE PERIOD ENDED DECEMBER 31,2006		
	2005	2006
	BUDGET	BUDGET
Caldwell Family Centre Inc.-Food Bank		
Carlington Comm Res Center		
Christian Blind Mission		
Christian Hit Radio Inc.		
Gracefield Presbyterian Center		
Live The Vision		
Ottawa Inncity Ministries		
Presbyterian Sharing	\$30,000	\$33,923
Presbyterian World Service		
Renewal Fellowship PCIC		
Sat-7 International Ministries PCIC		
Urban Christian Outreach		
Womens Missionary Society		
Women's Shelter		
Total	\$30,000	\$33,923

PARKWOOD PRESBYTERIAN CHURCH
MISSION TEAM
FOR THE PERIOD ENDED DECEMBER 31,2006

	2005	2006
	BUDGET	BUDGET
Advertising-newspapers	\$2,500	\$2,600
Carlington Chaplaincy Fund	\$2,500	\$2,500
Gracefield Camp	\$1,400	\$1,400
InterVarsity Christian Fellowship	\$1,000	\$1,000
Mission Weekend	\$400	\$400
Other Missions	\$1,715	\$1,815
Total	\$9,515	\$9,715

CHRISTIAN EDUCATION TEAM
FOR THE PERIOD ENDED DECEMBER 31,2006

	2005	2006
	BUDGET	BUDGET
Adult Education	\$100	\$500
Church Library	\$100	\$100
Church School	\$250	\$2,500
Director of Youth Ministries	\$18,000	\$30,600
Logos Program	\$2,500	\$2,500
Nursery Care	\$100	\$200
Young Peoples Groups	\$2,300	\$1,500
Total	\$23,350	\$37,900

WORSHIP COORDINATION TEAM
FOR THE PERIOD ENDED DECEMBER 31,2006

	2005	2006
	BUDGET	BUDGET
Audio- visual	\$100	\$100
CCLI Licence	\$400	\$400
City Wide Worship & Prayer	\$600	\$600
Hymnals/Bibles repair/replace	\$300	\$300
Lenten& Sunrise services	\$100	\$100
Music	\$1,300	\$1,200
Organist/Pianist	\$16,500	\$18,500
Piano/organ maintenance	\$400	\$400
Organist/Pianist Supply	\$300	\$400
Pulpit supply	\$1,050	\$1,050
Reformation Sunday	\$100	\$100
Special Events		\$100
Summer Services	\$300	\$300
Total	\$21,450	\$23,550

FELLOWSHIP TEAM
FOR THE PERIOD ENDED DECEMBER 31,2006

	2005	2006
	BUDGET	BUDGET
Social Hour Supplies	\$600	\$750
Total	\$600	\$750

PASTORAL CARE TEAM FOR THE PERIOD ENDED DECEMBER 31,2006		
	2005	2006
	BUDGET	BUDGET
Pastoral Care Training	\$100	\$0
Total	\$100	\$0

OUTREACH TEAM FOR THE PERIOD ENDED DECEMBER 31,2006		
	2005	2006
	BUDGET	BUDGET
Brochures	\$3,000	\$8,031
Total	\$3,000	\$8,031

THE KIRK SESSION FOR THE PERIOD ENDED DECEMBER 31,2006		
	2005	2006
	BUDGET	BUDGET
Conferences	\$150	\$250
Congregational Supplies	\$700	\$800
Renewal Fellowship Membership	\$100	\$100
Evangelical Fellowship Membership	\$200	\$100
Presbytery Dues	\$5,752	\$5,475
40th Anniversary Celebration	\$500	
Presbyterian Record	\$2,500	\$2,500
Web Hosting	\$160	\$111
Pulse	\$0	\$0
Total	\$10,062	\$9,336

FINANCE AND MAINTENANCE TEAM FOR THE PERIOD ENDED DECEMBER 31,2006		
	2005	2006
	BUDGET	BUDGET
Bank Charges	\$70	\$70
Canada Pension Plan	\$3,371	\$4,128
Caretaker	\$4,790	\$7,500
Computer Hardware/Software	\$1,300	\$1,300
Congregational Administrative Assistant	\$10,000	\$10,300
Employment Insurance	\$2,410	\$2,756
Extended health care coverage	\$3,802	\$6,516
Fuel	\$4,000	\$5,200
Furniture&Equipment repairs/replacement	\$1,000	\$1,000
Insurance Church	\$5,000	\$5,000
Lighting	\$5,000	\$6,500
Minister's continuing education	\$600	\$600
Minister's housing allowance	\$23,200	\$23,200
Minister's stipend	\$44,200	\$46,200
Presbyterian Church Pension Plan	\$6,425	\$5,467
Repairs,Replacements&Maintenance	\$7,700	\$8,000
Snow Removal,Salt,Sand	\$2,700	\$3,000
Stationery&Office Supplies	\$8,000	\$8,400
Students/Interns		
Telephone	\$1,800	\$1,800
Water&Sewer Charges	\$900	\$1,000
Total	\$136,268	\$147,937

C. OUTREACH

a. Outreach Team

Last year, 120 thousand brochures were prepared and delivered by the Sun and inserted in the Pennysaver. Many thanks to everyone who contributed to its input and many thanks to Allen Pestaluky who used his skill and knowledge to coordinate with myself and the Sun from design to distribution.

Tim Visser
Outreach Coordinator

b. Website (insert here – see p. 50)

D. FELLOWSHIP

a. Fellowship Team

The Fellowship team does not plan to meet regularly, since most of our business has been done by telephone. We have arranged refreshments for a couple of social gatherings so far. The ideal situation would be to have several teams of 4-5 members, headed by a leader who would call their team when refreshments were required. If anyone is interested in serving on such a team I should be delighted to hear from them. We could have teams specializing in either sandwiches or desserts! The current members of the team are Don Pestaluky, Flora Brown, Alice Visser and Jean Sida.

Another function of the Fellowship Team is to greet newcomers who sign the guest book, take them downstairs for coffee and introduce them to others in the congregation. Those who have been doing this for some time are Don Pestaluky, Mary MacPherson, Sylvia Hepburn, Stocky Stockford and Jean Sida. We need more members to do this after the 9.15 and 11 a.m. services, so if you feel you could do this I would be delighted to hear from you.

Respectfully submitted
Jean Sida

b. Sunday Night Bible Study

This group meets on alternate Sunday evenings at 8 p.m. in the Fireside Room. We have a regular attendance of 7-8 people. We are currently studying the book of Esther. Members who wish to take turns in preparing the study, but there is no pressure to do so, and we would welcome new members.

Jean Sida

c. Bible Study at the home of Stewart and Jean Elder

This group meets every second and fourth Tuesday of each month at 7:00 p.m. at the Elders' home. There are ten members who attend and everyone is welcome. We have been studying Porter Barrington Master Outlines and Study Notes of the New Testament and referencing the Old Testament as well. This commentary enables direction to read and understand the bible clearly. These bible studies will continue when this introductory bible study is complete.

Stewart Elder,
Study Leader

d. Koffee Klatch

Koffee Klatch is a group of ladies who meet every Wednesday morning for fellowship. We have coffee and refreshments, then proceed to Bible Study, and a circle of prayer afterwards. We welcome any interested ladies in the congregation, meeting from September to June.

On Dec. 14, we held a potluck luncheon combined with a token gift exchange. In June, we plan to close the year with another potluck lunch.

In January, we began a new study "How Can I know what God wants me to do?"

Submitted by M.L. Widdis, Convener.

e. Men's Breakfast

The Men's Breakfast enjoyed another successful year of Christian fellowship with a great lineup of interesting speakers from all walks of life who enriched our lives in some way with their message.

We are now into our 25th year of running the Men's breakfast with an average attendance of over twenty men during the last two years of meetings. We wish to acknowledge the tireless efforts of Gord Walford, who has faithfully provided us with the music accompaniment for our hymn sings.

In the fall of 2005 our location changed from the Family Restaurant at Carlingwood Mall to Summerhays Restaurant on Baseline at Woodroffe. These meetings take place once a month on Saturday morning at 8:00 a.m., usually the last Saturday of each month, except June, July, August and December.

We welcome all the men of the church and their friends who have not yet experienced this opportunity to enjoy a wonderful hour of getting to know your fellow men and say "hello" to Sunday morning at Church but don't know whom they are. So join us on the last Saturday of the month and enjoy the Christian Fellowship.

If anyone would like to volunteer to call for speakers, this would be deeply appreciated. For further information, please contact any one of the following members of the Men's Breakfast Team:

Tim Visser	- coordination, followup & speakers	- 224-3287 or 825-3434
Gord Walford	- music	- 225-1836
Rev. James T. Hurd	- chairman	- 225-6648
Stewart Reeves	- treasurer	- 829-1092

Respectfully submitted by Tim Visser

f. Ladies' Breakfast

The ladies meet at 8 a.m. at the church on the third Saturday of the month except in the summer and in December. Members take turns in preparing breakfast, sometimes cooked and sometimes muffins, etc. and fruit. After breakfast we sing songs, and share information about our recent activities. A Bible scripture is read, usually chosen by the speaker, and then our speaker brings us their message. Afterwards we close with prayer requests.

Dora Brown has coordinated this group for many years and has done a tremendous job finding very interesting speakers. I took over at the beginning of this year, and I can appreciate her hard work even more since I have been trying to fill her shoes. This year we have had speakers from the Ottawa Humane Society, Operation Go Home, MADD, Lifetimes Network, CANHAVE, Youcan Canada, and Harvest House.

Thanks to all those who have helped in preparing the food, setting up tables, scripture readings, music and prayers. We would like to have more ladies join with us on a Saturday morning – there has been a suggestion that we meet at a restaurant as the men do. If this would attract more members I would be glad to arrange this, so if this would interest you more than meeting at the church please let me know.

Respectfully submitted,
Jean Sida.

g. Women's Group

Parkwood Women's Group -Annual Report for 2005

The purpose of the Women's Group, in response to the love of God in Jesus Christ, is to encourage one another and all the people of the church to be involved in local and world mission through prayer, study, service, and fellowship.

Our fellowship develops as we participate in ten meetings a year. The following table provides an overview of the main activities of the Women's Group in 2005.

Month	Activity
January	Auction conducted by Chris Kritsch
February	Budget for 2005, Planning Spring Concert for May 2nd
March	World Day of Prayer Service. Monthly meeting cancelled
April	Betty Paul, Guest Speaker presented “H ² O My Lord” (Environmental Issues)
May	Spring Music Concert with proceeds for The Mission. Musical contributions from Sam Clemann (Flute), Elisabeth Morrison (Piano) Glenn Hunter (Organ) and Jean-Pierre Bernard (Soloist)
June	Dinner at the Monterey Inn. Business Meeting followed at the Church with Election of Officers. Secret Pals revealed
September	Karen Hurd and Rev. James Hurd shared perspectives on the topic of “Home Schooling”. Installation of officers.
October	Susan Avery-Sproule spoke on the Joy of Feet Reflexology giving us a new appreciation of the song “Dry Bones” when explaining that the jawbone is connected to the big toe bone (Quote from Sylvia Hepburn). Secret Pals distributed.
November	Annual Fall Bazaar. Guest Speaker -Barbara Carroll, Executive Director of Debra Dynes Family House.
December	Advent Worship Service: Readings, Hymns and Lighting of the Advent Candles.

Sharing concerns through prayer by individuals and at group meetings were offered on a regular basis. Monthly devotions presented by various participants enable us to focus on the Scriptures as a foundation for our service. As we remembered our birthdays we donated to monies collected for the ministry of Ottawa Christian Counseling. We gave thanks to Dorothy Nekrassoff (Bazaar Convener) and Audrey Higgs (Card Convener) for their contributions of time and talent as they resigned from their respective tasks. Laura Game is the new Bazaar Convener and Evelyn Warburton the Card Convener. Thanks to all those who helped make the activities of 2005 a success.

Respectfully submitted, Rev. Linda Robinson, Co-President.

Parkwood Women's Group - Year End Statement - 1/1/05 through 12/31/05

Bank Balance - December 31,2004 2810.81

INCOME CATEGORIES

TOTAL

Auction	\$41.00
Bank interest	\$0.34
Bazaar	\$2,692.66
Funeral donations	\$200.00
Music program	\$308.50
Offering	\$233.90
TOTAL INCOME CATEGORIES	\$3,476.40

EXPENSE CATEGORIES

Bank charges	\$11.40
Bazaar	\$167.91
Cards & stamps	\$18.96
Donations - Parkwood	\$500.00
Donation - Harvest House	\$50.00
Donation - Inner City Ministries	\$50.00
Donation - Palliative Care	\$50.00
Donation - Youville Centre	\$50.00
Donation - Shepherds of Good Hope	\$50.00
Donation - Urban Christian Outreach	\$50.00
Donation - Christian Blind Mission	\$50.00
Donation - Leprosy Mission	\$50.00
Donation - Salvation Army	\$50.00
Donation - Union Mission	\$133.50
Donation - Debra Dynes	\$50.00
Furnishings	\$50.00
Music program	\$175.00
Speakers	\$30.00
White gifts	\$200.00
WMS	\$1,200.00

\$2,986.77

Closing Bank balance Dec 31st 2005 \$3,300.44

h. Craft Group

We meet the 2nd and 4th Tuesday of each month at 12:45 p.m. We share many laughs and a cup of tea while making crafts to sell at our annual bazaar. If you would like to learn a craft or would just enjoy some friendly conversation, please come in and join us.

Laura Game.

i. Gracefield Camping Committee

A small group of campers met three times during the year (plus some e-mails and telephone calls) to plan and organize the annual camping weekend at Gracefield Camp, which was held during the weekend of Sept. 16-18. Friday evening brought a downpour, so the weekend was off to a wet start. However, the weather improved and activities proceeded without further problems.

Approximately fifty people were present, including a lively group of teenagers. Three of Gracefield's cabins were needed for accommodation, as well as Beaver Lodge and several campsites. There were two bible study groups on Saturday morning – adults led by Floyd McPhee and youth group led by James Hurd. A highlight of the weekend was “The Amazing Race”, based on a TV program with the same name. The group was divided into several teams, which were then directed to various points in the camp, and given assignments. Everyone reported that they had fun, and we thank Rachel McGregor for organizing and directing this activity. The day continued with a barbeque at the outdoor pavilion, and an evening campfire on Parliament Hill (not the one with politicians). On Sunday, Linda Robinson led the worship service in the lakeside chapel.

Members of the committee worked at the book table at the bazaar. The camp almost broke even financially, and the funds have been replenished by the proceeds from the book table at the bazaar. The bank balance is \$630.38.

Stewart Reeves has resigned as committee chairperson, and Chuck Fraser will take over as chairperson for 2006.

Stewart Reeves

j. Refreshments

Many thanks to the eighty volunteers who so willingly served after the 9:15 and 11:00 a.m. services. It is a great way to invite visitors for a cup of coffee, to socialize and watch our youngsters play.

I wish to thank the Bailie family who faithfully ensure that sufficient supplies of coffee, tea, milk, juice and cookies are on hand week after week. On many occasions, they step in if the volunteer is not available.

On other person I would like to thank is Wentworth (Stocky) Stockford. In the past year, Stocky has had a few setbacks. Nevertheless, he still calls the refreshment (and ushering) volunteers for both services to remind them, and is always ready to step in if someone cannot make it. Steve Game has volunteered to take over from Stocky for both the refreshment and ushering reminders.

I would also like to thank my wife, Alice, who is ready to bake goodies and pitch in for any occasion.

Thank you. What an excellent way to serve Christ.

Tim Visser.

E. WORSHIP COORDINATION

a. Worship and Nurture Committee (January to June)

In the latter part of 2004, special task forces were formed by the Session to review the content and format of both of our regularly scheduled worship services. Also, following the recommendation of the Task Force on Vision, which was presented, to the Session late in 2004, action was begun on the restructuring of the session committees. Both of these events had a major impact on the work of the Worship and Nurture Committee in 2005.

The Worship and Nurture Committee received and reviewed regular reports from the Sunday School, Logos, the Youth Ministry Support Team, and the music leaders. The job description for the Youth Director position was reviewed. Plans were made and implemented for the Easter sunrise service, which this year was led by our student intern, Derek Krunys. The revised format of the contemporary services was introduced to the congregation on June 12, using PowerPoint software for visual presentations, and was generally well received. The 40th anniversary of the congregation was celebrated at a congregational picnic on June 18 and at the worship service on June 19, with Rev. Les Files as guest preacher. As usual only one worship service was held on Sundays during the summer months, and music leadership was provided by Diane Walford, Brenda Creighton and Glenn Hunter. A series of videos were available for the summer midweek services.

In the restructuring of committees, the Worship and Nurture Committee was split into three teams – Christian Education, Fellowship, and Worship Coordination. (It must be admitted that planning of social events, which previously had fallen by default to W&N, had become generally neglected.) Members of the committee were asked to join one of the new teams according to their interests. Kris Marion, Sunday School superintendent, and Holly MacDonald, Logos director, were appointed as ex-officio members of the Christian Education Team, and they were joined by Dale Atkinson. Glenn Hunter, organist and Diane Walford, pianist, were appointed as ex-officio members of the Worship Coordination Team, and they were joined by Steve Chéné and Stewart Reeves.

The Worship and Nurture Committee was disbanded on June 7, 2005. I wish to thank all those who participated in its activities.

Stewart Reeves

b. Worship Coordination Team (June to December)

Some informal discussions took place immediately after the dissolution of the Worship and Nurture Committee in June, and the first meeting of the Worship Coordination Team was held on July 4.

From the beginning, the Worship Coordination Team was aware of the reports which had been produced by the two task forces appointed by the Session and supported the idea of forming several worship teams to lead the music and prepare PowerPoint or other visual aids for the contemporary services. The form of service recommended by the contemporary service task force was presented to the congregation on June 12, accompanied by a survey form, which gave people an opportunity to express their opinions. This was completed by approximately 90 people, and about 30 indicated a willingness to participate in some way in worship services. The form of service shown on June 12 has generally been continued in the contemporary services.

The Worship Coordination Team made a recommendation to the session in August that for a period of four weeks, beginning Sept. 11, we have an evening contemporary service at 7:00 p.m., and that if there is sufficient support for this service, that it be continued thereafter. Services were held as planned, with average attendance of about 45. At the end of the trial period, services were resumed at the usual hours of 9:15 a.m. and 11 a.m. Attendance was not high enough to show strong support, some people liked the choice of time while others did not, and there were schedule conflicts with presbytery-sponsored events.

From Oct. 20-22, nine people from the congregation attended the worship project at Dominion Chalmers United Church, led by Mr. Graham Kendrick.

In cooperation with other churches, the Reformation Rally service was held at Parkwood on Oct. 30.

On Nov. 19, a workshop was held for scripture readers, led by Rev. James Hurd.

Glenn Hunter's term as organist and choir director was supposed to end in June, but since he was available in the summer months, he continued to assist us by playing at some of the summer services and working in the music office. For the last few months Evelyn Warburton has been the supply organist at the 11 a.m. services, which is much appreciated. At her request, Diane Walford was granted a leave of absence for three months, but even during that period she was busy as a volunteer. After many years of

faithful service, she has resigned from her position as pianist/praise ensemble director, effective Dec. 31.

In addition to those people who were appointed to the Worship Coordination Team as a result of the reorganization of the Worship and Nurture Committee, various people have come forward as volunteers to assist in some or all of the team activities. I would like to thank Jean-Pierre Bernard, Brenda Creighton, John deVries, Sibby Fennema, Harry VanDyk, Gordon Walford and Evelyn Warburton for their support during the past year.

Stewart Reeves
Worship Coordination Team Leader

NOTE: ADD “**Praise Ensemble and Contemporary Worship**” (p. 51) here as “c” & renumber c..f as d..g

c. Choir

Choir practices were held on Wednesday evenings during the winter and spring seasons under the leadership of Glenn Hunter, and during the fall under the leadership of Evelyn Warburton. There were no cantata productions, but the choir and praise ensemble groups were combined for some special music during the Easter and Christmas seasons.

Glenn Hunter has begun studies toward a Bachelor of Music degree at Oberlin College in Ohio. We wish him success in his studies.

Our former organist, Hank VanDyk, passed away in December. For the memorial service, we were able to form a good choir led by Evelyn Warburton.

The choir bank account has been inactive for several years. It has been closed, and all remaining funds were donated to the Organ Replacement Fund in memory of Hank VanDyk.

Stewart Reeves

d. Lenten Services

In 2005, on the four successive Sunday evenings during Lent from February 27th through March 20th, we met for worship and reflection on the theme, "Remember the suffering", thinking of the hungry, the sick, the lonely, and the prisoner. Our student intern Derek Krunys preached at the second one of these.

On Maundy Thursday, March 24th, we remembered the suffering of the guilty, and shared in the celebration of the Lord's Supper. On Good Friday, March 25th, we focused on remembering the suffering of our Saviour.

J. T. Hurd.

e. Reformation Rally Weekend

For the first time, Parkwood Church was host congregation for the annual Reformation Rally in Ottawa. On the evening of Sunday, October 30th, guest speaker Dr. Brian Ross of St. James Church, Truro, Nova Scotia expounded the glories of biblical and spiritual worship, opening Psalm 84.

The rally service was followed by refreshments and a time for fellowship among members of the Christian Reformed and Presbyterian congregations who shared in the rally.

On the Sunday morning, a pulpit exchange was organized among the pastors. Our guest was Pastor Ken Gehrels of Calvin Christian Reformed Church, who preached at both morning services; our minister visited Calvary Christian Reformed Church in the east end of the city.

Plans for 2006 include a combined choir at the rally to be hosted by Calvin Christian Reformed Church.

J. T. Hurd.

f. Ushering

Many thanks to the volunteers who help usher at the 9:15, 11:00 and summer and special services. It is an honour to serve at the entrance to God's House, greeting those who come to worship Him.

Once again, I would like to thank Wentworth (Stocky) Stockford for serving faithfully in reminding those on schedule to usher. While Stocky is always still willing, I am thankful for Steve Game who is now filling this role of reminding ushers each upcoming Sunday.

Tim Visser

F. CHRISTIAN EDUCATION

a. Christian Education Team

The Christian Education Team was formed as a consequence of the restructuring of the Session's standing committees in the spring. The mandate of the team includes responsibility for the Sunday school, the Logos program, youth ministries, the library, and special programs of study. The team consists of seven members and meets on as as-needed basis. Four meetings were held in 2005.

Robert Newton
Team Leader

b. Sunday School

On behalf of the congregation, the Sunday school coordinator sincerely thanks the following teachers for sharing their gifts and love in God's service in 2005:

PS to Grade 2	Mary Ward Doris St. Louis Kris Marion	Christian Reformed material Gospel Light VBS material: Son Rise Balloon Adventure	Average attendance: 5
Grades 3 to 5	Alta MacFie	Christian Reformed material Robert Newton	Average attendance: 6
Grades 6 to 8	Jake Marion Cory Cornwall	Revelation (Scripture and commentaries) Christian Reformed material	Average attendance: 5
Grades 9 to 12	Marcellus Mindel Lothar Hopp	Logos High School material	Average attendance: 5

There were 35 students registered for Sunday school in 2005, ranging in age from pre-school to high school. The average Sunday attendance was 21. While there was little demand for nursery service and often no staff to provide it, young children were welcomed to and included in the pre-school class at both services.

Recycled Christian Reformed and Vacation Bible School material was used in 2005 and will continue to be used until June 2006. The summer Sunday school will focus on the parables. New curriculum materials are required for September 2006, and this is reflected in the increased budget line.

Concerns and challenges for 2006 consist of staffing, resource material, and classroom facilities to meet the requirements of the *Leading with Care* policy of the Presbyterian Church in Canada.

Kris Marion
Sunday School Coordinator

c. Logos Program

The year 2005 was a time of change and blessing for our Logos program. Starting in January, the Wednesday night program was available to children in grades 1 to 6; students in grades 7 and 8 joined the youth group for Bible study and games in the gym at Sir Winston Churchill School on Friday nights. This change was a positive one for the children at Logos, as we were able to tailor the program to meet the needs of a younger age group.

In September we had nine children register and, following a very successful guest night, had two more children join. Many of the children enjoy singing, and were involved in the

11:00 service twice during the fall, playing hand chimes and leading the congregation in song. We hope to put on a children's musical in the spring of 2006.

Holly MacDonald has continued as the director of Logos and we have a full staff of motivated, caring people from our congregation whose gifts are being put to good use in the nurture and education of children from our church and community. Special thanks to Bob Blanchard for sharing his gift for photography with us on a couple of occasions. The children also enjoyed the company of veterans Stephen Foster and Doris St. Louis at our Remembrance Day week meeting. Thank you to all members of the congregation who have supported the program with your gifts and prayers.

Holly MacDonald
Logos Director

d. Youth Ministries

The year 2005 was a time of experimentation for the junior youth, senior youth and young adults groups.

In January the grades 7 and 8 students joined the Friday evening youth group. They came together for a time of fellowship and Bible study, then headed to Sir Winston Churchill School for games in the gym. Our thanks go out to Steve Chene, Cory Cornwall, Derek Krunys, Jim MacDonald, Regan Rambally and Linda Robinson for their leadership within this group.

In February a group of senior youth went to Camp Iawah, where they met with other youth in a Christian environment to enjoy outdoor activities, music and Bible studies.

Some of our youth and young adults continue to represent Parkwood at the Ottawa Presbytery youth services, which take place the last Sunday of each month. They not only attend the services, but also participate in the practices for the music and drama that is presented at each service.

The youth band was invited to play at the congregational picnic in June. Their musical contribution to the event was well received and appreciated by everyone in attendance.

An end-of-school-year party was held at Sharbot Lake, where everyone enjoyed the water, food and fellowship.

At each summer mid-week service a video was presented. The youth and the adults then broke into separate groups for discussion. Our thanks to Laura Paul for leading the youth discussion group.

September again brought changes. Activities that had previously been held on Friday evenings were split between two nights: a Wednesday evening time of fellowship and

Bible study, and a Friday evening gym night at Sir Winston Churchill School. Rev. Hurd's leadership of the Wednesday evening Bible study was greatly appreciated.

The young adults Bible study group has continued to meet every other Sunday for lunch and study. This group has remained stable during the last year under the leadership of Rev. Hurd. The participants worked their way through *The Pursuit of Holiness*, a book by Jerry Bridges.

The year ended with our finding a new Director of Youth Ministries. As Bryan Roy takes up this position, we give thanks that he felt led by God to come to Parkwood. With God's blessing we look forward to a new year of renewal and growth for the youth and young adults within our church family.

Pamela Pestaluky
Youth Ministries Support Group

e. Library

As this is to be my last Annual Report for the Library, I would like to think back over our 'Story'.

The first 235 books were shelved in a bookcase located in the Ladies' Room on the main floor of the Church, as it was then, in the 1980's.

These books were catalogued in Sept. 1884, as recommended in a book I borrowed from the National Library written by Charles C. Brown, a library consultant to congregations of several denominations.

Assisting evenings, with classification in those early days, were Lois Burrell, then employed at the National Library, Margaret Min, at the Ottawa Public Library, and David Shearer at the Museum of Civilization.

As time went on, we moved into a bigger bookcase. In 1987, Dr. McPhee donated 200 of his books, that bookcase was overflowing – and – another. That was when Jon Wadleigh solved our space problem by building the new shelving you see in place today.

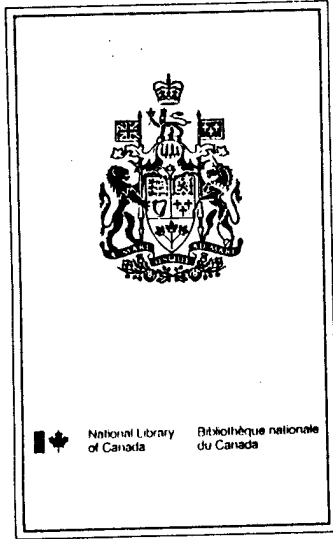
Later, over a number of years, the Ladies' Group provided us with the payments for first, the lectern, and later the table and chair.

On Sunday June 20, 1999, a celebration was held after morning Service when Dr. McPhee dedicated the Library "to the Glory of God" and named it the "Margaret Williams Library".

Members of the congregation over the years have donated many books but there is one fact we could wish is not part of our Story – that is 'missing books' – we think there are too many.

We welcome Margaret Main as our new librarian and wish her much pleasure in her new task.

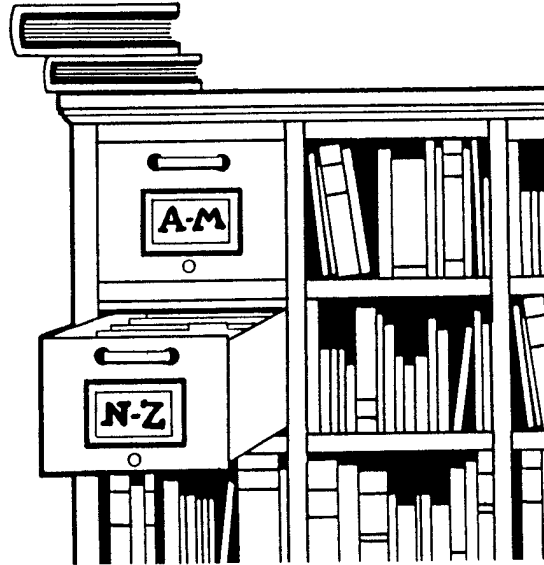
About the author: Charles C. Brown, librarian of Calvary Episcopal Church in Columbia, Missouri, holds graduate degrees in both history and library science. He has developed this handbook with the advice of a number of clergy and experienced librarians and from his own experience as library consultant to congregations of several denominations.



The Small Church Library

A Guide for Organizing and Managing It.

Charles C. Brown



I repeat: "Keep your heart with diligence for out of it are the issues of life" – Prov. 4:23.

Margaret Williams

G. MISSION

a. Mission Weekend

Gerry Rodman of Intervarsity Christian Fellowship was our guest for the weekend. She spoke on Saturday night to our members, and again at each of the services on Sunday. A potluck supper was followed by her talk concerning the work being done both locally and nationally. In addition, Gerry brought four workers from the Ottawa area that gave short dissertations on their specific ministry in Ottawa, which was greatly appreciated by all in attendance. Mission Team would like to thank all those who provided assistance with the potluck dinner prior to the meeting.

b. Camperships

Once again this past year several children went to Gracefield supported by generous donations from Parkwood members to the Campership Fund. Without these valued donations their parents would not have been able to send their children to summer camp.

c. Special Appeals

Two appeals were held this year for 1) Carlington Chaplaincy and Community Resource Centre – an area of subsidized housing with many immigrant families; and 2) CHRI-99.1, Christian local radio station. The Mission Team greatly appreciates the valued donations made by the congregation to these worthwhile Christian ministries.

d. Algonquin College

In April Parkwood members attended Algonquin during the exam week to provide refreshments to the students/staff. 285 individuals stopped at the table and 20 Gideon Bibles were distributed. Many thanks to those who provided the refreshments and gave of their time to attend the College that day.

e. Samaritan's Purse

67 boxes were collected from the congregation for Operation Christmas Child. Operation Christmas Child brings joy and hope to children in desperate situations around the world through gift-filled shoeboxes and the good news of God's love. This program of Samaritan's Purse provides an opportunity for people of all ages to be involved in a simple, hands-on missions project while focusing on the true meaning of Christmas-Jesus Christ, God's greatest gift. Along with the shoebox gifts children are given Gospel booklets in their own language.

f. Charitable Organizations

Parkwood receives requests on a regular basis from many Christian charities. These represent a diversity of Christian organizations both local and international in scope. Many of these requests are placed on the M & O Bulletin Board and renewed often. We encourage members of the congregation to take information from the M & O Bulletin Board, read it, and support those organizations to which the Holy Spirit leads you. If you are unable to financially support an organization you can do so spiritually with your prayers.

The members of the Mission Team wish to thank all the members of the congregation for their continued support of so many Christian organizations either by prayer or materially. It is also our prayer that your generosity will continue in 2006 for God's service. To Him be the honour and glory for all that he has led us to accomplish in His name.

Respectfully submitted
Mike Tereschuk

H. PASTORAL CARE

a. Pastoral Care Team Report

The goal of the Pastoral Care Team is to enable every member, adherent and friend of Parkwood Church to experience the compassionate care of Christ.

We are the group of your fellow members and adherents of Parkwood who were commissioned as a Pastoral Care Team. The team consists of: Dora Brown, George Dance, Mariana Hopp, James Hurd, Sylvia Hepburn, Thelma Passmore, Margaret Roach, Jean Sida and Dale Tuck. Dorothy Nekrassoff was also a member until passing away recently. We will miss her many contributions to our team.

We recognize that we each have unique gifts to offer and we try to fit those gifts to the needs as they arise. They include:

Visits - offering pastoral care at home, in hospital or other institutions as appropriate.

Transportation - offering assistance to those who need travel to worship, special events, errands or appointments.

Care - providing assistance with medical appointments and follow up visits and offer to provide emotional and psychological support when needed.

Resource Contacts and Referrals - assisting to arrange contacts with resource agencies such as social assistance, professional counseling, assisted living/nursing home placement, etc.

Health and Well-being - arranging for the provision of meals and/or food vouchers when needed, providing support for those who are experiencing difficult life circumstances or who need assistance for specific problems that arise.

Twice during the year we arrange a special mid-week afternoon worship service at Parkwood for members who may be unable to attend regular services, at which they have the opportunity to celebrate the Lord's Supper. We arrange return transportation as needed and the Sheep Ladies provide light refreshments during a time of fellowship after the service.

A Prayer Chain, including 21 members on average, operated under the leadership of Dorothy Nekrassoff. Prayer requests were compiled and distributed to Prayer Chain members on a weekly basis.

When the Peter D. Clarke Centre opened, Parkwood Pastoral Care Team was asked to provide pastoral care volunteers. Dora Brown is an active volunteer at the Centre and helps to plan their worship services. George Dance also volunteers when he is able to do so.

Worship services were conducted at Starwood Nursing Home five Sundays during the year. Worship services, some including celebration of the Lord's Supper were also held at Grace Manor.

The Team is also responsible for visiting patients of the Presbyterian faith at the Ottawa Hospital Civic Campus one month a year and at the Queensway Carleton Hospital twelve months each year.

Dora Brown is the Presbyterian representative for the Presbytery of Ottawa on the Interfaith Network, Reaching Out to Isolated Seniors. The aim of the Network is to improve the health and well being of seniors in need and provide input into City and Government policies affecting seniors. Isolated seniors may receive social, physical and spiritual help by calling 613-562-6381. Faith communities are asked to provide spiritual support to those referred to them by the Network.

A monthly Lunch and Learn programme is being run which covers topics suggested by the congregation or topics that would enhance our knowledge and understanding of current social and health issues. Members of the congregation sign up for and bring sandwiches, light dessert and soup for lunch at noon. Following lunch, we listen to the guest speaker of the day. A goodwill offering basket provides funds to purchase pastoral care material, cover programme expenses and donations to charity organizations providing guest speakers.

Our fund for Lunch and Learn opened the year with a balance carried forward from 2004 of \$246.13. Goodwill offerings for the year amounted to \$311.03. Expenditures for the year were \$216.00 consisting of \$36.00 for lunch expenses, \$180.00 for large print daily devotional booklets (Today). Donations were also made to charity organizations, which provided our guest speakers. The closing balance for year 2005 was \$341.16.

Submitted by the Pastoral Care Team.

b. Prayer Chain

A weekly prayer chain was sent out by e-mail and paper copy to all those who are on our prayer chain. (Welcome to anyone who would also like to become pray-ers.) Prayers were made for all who asked for prayer and for friends and family of Parkwood. Answers to prayer were also included. May I say how much people appreciate our prayers. They feel good because someone cares enough to pray for them and answered prayers are wonderful. Thank you for your prayers.

Dorothy Nekrassoff, Prayer Chain Coordinator.

c. Funeral Receptions

Over the past year we prepared funeral receptions for people whose funeral was at Parkwood and asked to have a reception. Many people helped out, even when the deceased was unknown. It is a caring reaching-out to people at a sad time in their lives. Money given was mainly for the Memorial Fund. I have looked after this for the past years but felt I could no longer carry on. Thus new people have taken on this responsibility. Thanks to them. All contact is made through our minister.

Dorothy Nekrassoff, past Coordinator of Funeral Receptions.

8. Other Reports

LEADING WITH CARE IMPLEMENTATION GROUP

The Leading with Care Implementation Group was appointed by Session in October 2005. The task of the Group is to recommend necessary steps for the implementation of the Leading with Care Policy to be in place by July 1, 2006.

The Leading with Care Policy was approved by the General Assembly in 2005 and aims to ensure that all persons, and in particular all children, youth and vulnerable adults who participate in the denomination's programs and ministries, and/or use the denomination's facilities, will be cared for with Christian compassion and will be safe. This involves having good processes in place to prevent opportunities for abuse and harm; protecting the vulnerable, reporting incidents of abuse, neglect and harm; and training and supporting our teachers and leaders. The policy was explained in more detail in the February Pulse. In addition to enriching ministry, the policy is part of the church's outreach and evangelism. Newcomers should be reassured to know that there is a policy in place to make the environment as safe as possible for them and their children.

The Group has prepared an implementation plan and has begun an analysis to determine appropriate measures to reduce risks and ensure safety in our ministries.

The members of the Implementation Group are Holly MacDonald (LOGOS/Youth Ministry), Kristine Marion (Christian Education Team), Dora Brown (Pastoral Care Team), Duane Townsend (F&M), Rev. James Hurd (ex-officio), and Roger MacPherson (P&P representative and Chair).

9. New Business

A. Budget Committee Report and Recommendations

a. Budget Committee Report for 2005

For 2005, there was a surplus of \$13,959 for local purposes. Both actual givings and expenditures were less than in the budget. There was a decline in givings relative to the previous year, the first such occurrence in many years. The shortfall in expenditures was mainly due to the allocation of \$18,000 for a full time Youth Director in the second half of the year not being required.

Contributions to Presbyterians Sharing fell short of the target by over \$4,600.

Local Purposes and Presbyterians Sharing for 2004 and 2005				
	2004	2005	2005	2005
	Actual	Actual	Budget	Difference
	(1)	(2)	(3)	(4)=(2)-(3)
A. Local Purposes				
Offering	183,887	172,373	193,403	-21,030
Other income	15,889	17,108	10,942	6,166
Transfers	1,886	100	0	100
Total	201,672	189,581	204,345	-14,764
Disbursements	204,162	175,622	204,345	-28,723
Balance	-2,490	13,959	0	13,959
B. Presbyterians Sharing				
Actual or target	28,000	25,349	30,000	-4,651

b. Budget Committee Recommendations for 2006

The three largest increases in expenditures for 2006 are: having a full-time Director of Youth; the higher costs of operating our buildings; and the initiative on outreach brochures. **The challenges in 2006 will be to increase our givings, to constrain our expenditures and thereby to limit the size of the deficit for local purposes.** The surplus from 2005 is available to partially offset a deficit in 2006.

1. Givings for 2006

The Budget Committee is recommending that the target for offerings in 2006 be set at \$183,887. This amount is the same as was provided by the congregation in 2004. For unknown reasons, there was a decline in offerings in 2005.

2. Expenditures for 2006

In the past, the congregation has approved proposed expenditures for a wide variety of programs knowing that historically some of the programs do not get started for a variety of reasons or the programs do not require all of the funds originally requested. This practice enables the committees/teams to decide what programs take place, depending on

the needs of the congregation and on the availability of volunteers. At the end of each year, actual expenditures generally fall short of approved expenditures.

For 2006, proposals from the teams were clearly in excess of the assumed target for offerings. But rather than arbitrarily saying which programs should go forward, the Budget Committee prefers to rely on the teams to constrain expenditures. To provide guidance to the teams, the Budget Committee is recommending that the congregation provide specific constraints to the teams. **The Budget Committee recommends that Finance & Maintenance constrain its expenditures to 95 percent of its proposed expenditures and that all other teams constrain their expenditures to 90 percent of proposed expenditures.** This approach was used successfully by the congregation with the budget for 2002.

The combination of the recommendations for givings and for expenditures in 2006 produces a deficit of \$25,007. The use of the surplus of \$13,959 from 2005 would reduce the deficit to \$11,048. Of course, givings in excess of the target or greater lapses in expenditures would further reduce the deficit for 2006.

To monitor financial developments in 2006, the Budget Committee will report any significant financial divergences to Session in March, June, September and November of 2006. If it becomes clear that there will be a deficit that needs financing, Session will use or recommend the use of one of the funds to finance the deficit.

3. Presbyterians Sharing

Each Presbytery allocates congregational shares for contributions to Presbyterians Sharing. Congregations generally view these shares as targets, not as firm financial obligations. Parkwood and other congregations sometimes vote to set a lower target than the share assigned to them.

After a long record of meeting its self-selected target, Parkwood fell short with its contributions for Presbyterians Sharing in 2005. The shortfall was over \$4,600.

For 2006, the assigned share to Parkwood is \$33,923. **Session recommends that the congregation approve a target for Presbyterians Sharing of \$33,923.**

4. Outreach Bequest Fund

The Budget Committee did not receive outreach proposals that could be financed with the interest generated by the Outreach Bequest Fund. **The Budget Committee recommends that the interest of \$1,071 earned in 2005 be earmarked as a contribution towards the construction of a new sign on the church property facing Meadowlands Drive.**

Overview of the Budget for 2006					
Panel A: Receipts, Expenditures and Balance					
	2004	2005	2006	2006	
				(recomm.)	
Receipts					
Offering for Local Purposes	183,887	172,373		183,887	
Other income	15,889	17,108		12,000	
Transfers	1,886	100		0	
Total	201,672	189,581		195,887	
Expenditures	204,162	175,622		220,894	
BALANCE	-2,490	13,959		-25,007	
Use of surplus from 2005	n.a.	n.a.		13,959	
Estimated deficit	n.a.	n.a.		-11,048	
Panel B: Team Expenditures			(proposed)	(recomm.)	
Finance and Maintenance		134,345	147,937	140,540	
Worship Coordination		19,490	23,550	21,195	
Christian Education		1,337	37,900	34,110	
Outreach		2,933	8,031	7,228	
Fellowship		794	750	675	
Mission		6,631	9,715	8,744	
Session		9,740	9,336	8,402	
Total		175,270	237,219	220,894	

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February 2, 2006

B. Recommendations for the Use of the Boyd Bequest

a. Background

Parkwood received a bequest of \$100,000 from the estate of the late Mrs. Hazel Marjory Boyd of Ottawa. Mrs. Boyd passed away in June 2005. The will also included the bequest to Parkwood of a piano and stool. However, Mrs. Boyd actually donated the piano to Parkwood a few years ago. In turn, we offered it to Greenview who accepted.

In October, a notice was placed in the Bulletin and the Pulse informing the congregation of the bequest and asking for proposals on its use to be provided to the Policy and Planning Committee (P&P) no later than November 13, 2005. P&P reviewed the proposals in the light of the main challenges/issues facing Parkwood and submitted its report to Session on January 23, 2006.

b. Session Recommendations

1. The congregation give 10 per cent of the bequest (or \$10,000) to mission work as a form of tithe.
2. For the donation to mission work, the congregation split the money between two African works: \$5,000 to CANHAVE and \$5,000 to the Uhambingeto Rainwater Project.
3. The congregation set aside 90 percent of the bequest (or \$90,000) until it investigates the feasibility and financial implications of replacing the existing Mulvagh Wing with a new building.
4. The congregation approve spending up to \$10,000 to contract with an architect to prepare a preliminary design, cost estimate and time schedule based on Parkwood's needs.
5. The congregation vote on the preliminary design, cost estimate and proposed time schedule for the new building at a congregational meeting to be held no later than November 15, 2006. (A positive vote would mean that Parkwood would submit the design for tender by contractors for construction in 2007.)
6. If the congregation decides not to proceed with a new building, then Session present a new recommendation for the use of the remaining portion of the bequest no later than the annual meeting in February 2007.

c. Deliberations by Policy and Planning

P&P received 15 proposals. The proposals can be grouped under five purposes: to upgrade the sanctuary, or other parts of the building and church grounds; to repair or replace the Mulvagh Wing; to donate for mission or outreach purposes; to upgrade our audio-visual equipment; and to provide financing for the position of Youth Director.

P&P decided that its recommendations for the use of the funds from the bequest should be based on addressing the main challenges/issues facing Parkwood, rather than simply selecting from among the specific proposals submitted for consideration. This process might involve developing new spending proposals to address the challenges/issues or it might involve selection of some of the proposals submitted by the congregation. P&P notes, however, that each of the proposals received has merit and would contribute to enhancing worship at Parkwood or improving the use of the church buildings or increasing our giving for mission/outreach purposes.

d. Challenges/issue facing the Congregation

P&P is of the view that there are four major challenges/issues facing the congregation at the beginning of 2006. These challenges/issues have existed for some time now but their degree of seriousness has increased to the point of a need for action by the congregation.

1. Mulvagh Wing

Serious problems exist with the building at this time. These problems include safety, appropriateness and basic repairs. The safety and appropriateness issues might preclude Parkwood from being able to obtain insurance at some time in the near future. The major problems include:

- There is only one exit from upstairs
- Lack of access for handicapped
- Inadequate nursery, especially compared with that available at other churches
- Inappropriate “classroom” design for the required needs under Leading with Care
- Layout of rooms in a building initially constructed around 1900 is not very useful for the needs of 2006
- Plumbing is old and may require more frequent repairs
- Building is not energy efficient and it is not economically feasible to add insulation to reduce coldness upstairs
- Repairs are needed for windows and bricks
- Will likely need to replace furnace and shingles within five years.

The challenge is to have a safe, appropriate Christian Education building that meets the standards set by the Presbyterian Church in Canada, by insurance providers and by fire marshals.

2. Declining attendance

While consistent, accurate data on attendance are not available, there is a sense that total attendance continued its downward trend in 2005. Attendance at the 9:15 service was lower on average while attendance at the 11:00 service was higher on average. But in total, attendance was down. The number of young children attending is relatively small at both services and may be decreasing in total.

A major challenge is to attract and keep new members and adherents. In particular, the challenge is to attract families with young children who will form the basis of the congregation in the future.

3. Financial givings

Givings for both local purposes and Presbyterians Sharing declined in 2005 relative to 2004. Despite the declines, there was a financial surplus for local purposes, due primarily to not spending \$18,000 that was budgeted for a full-time Youth Director for the second half of the year. As well, the expenditures for an organist were less than in the past. The decline in givings was surprising after increasing steadily for so many years.

The challenge in 2006 will be to increase givings, especially because there will be a full-time Youth Director. The surplus from 2005 will be of some help for financing in 2006 but the main responsibility will be with the congregation to provide sufficient givings to meet the expense of a full-time Youth Director.

4. Upgrades to Church Building

The two most frequently mentioned desired upgrades are the lack of heat in the Meeting Room and the lack of air conditioning in the sanctuary. The challenge is to make the best possible use of our existing building. The feasibility and cost of providing sufficient heat to the Meeting Room and air conditioning to the sanctuary should be undertaken so that the congregation knows the cost of these enhancements. This information would help the congregation assess whether the benefits from the improvements are worth the costs.

e. Conclusion by Policy and Planning Committee

The basic conclusion by P&P is that the unexpected gift of the Boyd bequest should be used to address the shortcomings in the current Mulvagh Wing. The lack of a modern, adequate education building may be an important factor that is working against our attracting and keeping new members and adherents, especially families with young children.

Both F&M and P&P are of the view that the usefulness and safety issues of the Mulvagh Wing cannot be resolved by minor renovations. They can be resolved only by a major overhaul or replacement of the building. Both teams think it would be better to replace the current Mulvagh Wing than to go the route of a major overhaul of the structure.

This strategy would focus on designing and building a new structure to meet the current and future needs of the congregation in terms of classrooms, safety, access, and versatility. The existing Mulvagh Wing would be razed. The preliminary estimate of the cost is \$130 to \$150 per square foot of new construction but also including demolition expenses and architectural fees. For example, a new building of 2000 sq. ft. would cost approximately \$300,000 using the larger cost estimate.

The process would involve the development of our list of needs, hiring an architect, preparing options for consideration and approval by the congregation. A congregational meeting would be held no later than November 15, 2006 to review the options and to make a decision on proceeding. Developing our list of needs and hiring an architect would of necessity need to be “fast-tracked.”

The new building would be more attractive and useful to folks who are “church shopping” and to both new and current members and adherents. The bequest would essentially provide a substantial down payment for construction. The remainder of the cost would be met by the possible use of our funds and a mortgage or loan. There would be a financial challenge to avoid deficits on a local purpose basis. Other means would need to be found to pay for any desired upgrades to the current church building.

f. Financing new construction

The sources of financing would be the Boyd bequest, all or parts of the various funds and a mortgage (size depending on overall cost of the construction). The congregation might decide to use all or a major portion of the Outreach Bequest Fund (\$75,000) to help finance the new construction. The congregation might decide to use the entire Capital Projects Bequest Fund (\$35,000) to finance the new construction. As well, the congregation might decide to use the Reserve for Capital Expenditures (\$10,000) for new construction. This use, however, would be inconsistent with traditional financial management, which maintains a reserve for unexpected repairs or replacements to existing buildings. Indeed, a case could be made that Parkwood’s reserve is substantially smaller than appropriate for the value and age of its current buildings.

The use of all of the Outreach Bequest Fund and all of the Capital Projects Bequest Fund would provide \$110,000 for the construction of a new Mulvagh Wing. Together with the balance of roughly \$80,000 from the bequest, there would be upwards of \$190,000 available from Parkwood.

C:\parkwood\BequestRecsRevAR.doc
January 25, 2006

E. Membership of Ministry Teams

In the fall of 2005, Session Committees of Policy and Planning, Finance and Maintenance, Mission and Outreach, Worship and Nurture and Pastoral Care were redefined and renamed 'Teams'. These teams are now in place with members as outlined below. The minister is a member ex-officio but without vote on each of the ministry teams.

Policy and Planning

1. **Dennis Featherstone** dennis.f@rogers.com
2. Phil Campbell
3. Roger MacPherson
4. Stewart Reeves
5. Harry Van Dyk
6. Gord Walford

Finance and Maintenance

1. **Duane Townsend**
2. Roy Bailie
3. Flora Brown
4. Jim Elder
5. Steve Game
6. Margaret Main
7. Dan Moffet
8. Lorne Roach
9. Frances Robertson
10. Dale Tuck
11. Fenna Zylstra

Outreach

1. **Tim Visser** tvisser@igs.net
2. Lori Cameron
3. Marion Campbell
4. Laura Game
5. Steve Game

Fellowship

1. **Jean Sida** jsida@sympatico.ca
2. Flora Brown
3. Leoni Kabole
4. Dianne Narraway
5. Don Pestaluky
6. Bill Zylstra

Worship Coordination

1. **Stewart Reeves** sreeves@cyberus.ca
2. Brenda Creighton
3. John deVries
4. Sibby Fennema
5. Christine Kritsch
6. Harry VanDyk
7. Gord Walford

Christian Education

1. **Robert Newton** knewton@magma.ca
2. Dale Atkinson
3. Cory Cornwall
4. Holly Macdonald
5. Kris Marion
6. Alta McFie
7. Pam Pestaluky
8. Bryan Roy (ex-officio)

Mission

1. **Mike Tereschuk** mike.tereschuk@securitas.ca
2. Edward Bukenya
3. Marion Campbell
4. Stewart Elder
5. Lothar Hopp
6. Linda Robinson

Pastoral Care

1. **Thelma Passmore** russ.passmore2@sympatico.ca
2. Dora Brown
3. George Dance
4. Sylvia Hepburn
5. Marianna Hopp
6. Margaret Roach
7. Jean Sida
8. Dale Tuck

Addenda

Website (<http://www.parkwoodchurch.ca>) – (insert under “Outreach” on page 23)

In April 2006 we celebrate 10 years of operation for Parkwood’s website. The site continues to be hosted by AceOfSpace of Vancouver B.C. It is maintained by Gord Walford with the help of Carl Martin who creates the mp3 sermon files from the tapes of each weekly service.

The “traffic” on Parkwood’s site increased tremendously in 2005 over the previous year. The site had over 19,250 “visits” and almost 50,000 pages were visited in total through the year. - 1604 visits per month, up 33.5% over last year. Popular pages include the annual reports, audio sermons, symbols, e-mail list, the 1996 youth mission to Nicaragua and the Congregational Profile of August 2000. Consideration is being given to password-protecting the e-mail list.



The site redesign started by Allen Pestaluky in 2004 was implemented in September 2005. As you enter the site now, you see information on service times, office hours and the Purpose statement (the vision statement is built in to the graphic (above) that heads every page). The top header provides links to pages featuring news, services offered, youth activities, the monthly calendar (from the Pulse), a list of activities, and various regular events. The sidebar links to a map showing our location, a staff list, an e-mail contact list, a page outlining our major beliefs with links to historical church documents such as confessions and catechisms, and pages on our sanctuary symbolism, our history, the monthly pastor’s letters from the Pulse, recent audio sermons, links to online resources and a page for people to send us feedback. The main page also features the title of the sermon for the upcoming Sunday. The new design is very attractive and we are thankful for Allen’s talent and his willingness to contribute in this way.

Respectfully submitted,

Gord Walford, Webservant.

Praise Ensemble & Contemporary Worship – (insert under “Worship Co-ordination” as new item “c” on page 31 and renumber subsequent items)

Praise Ensemble, our small but dedicated vocal group, ministered in song regularly at our contemporary worship services through the first half of 2005. We took part in Palm Sunday, Maundy Thursday, Good Friday and Easter Sunday services as well.

In the spring a task force, set up by Session, worked on a new model for a contemporary worship service. A service was held based on that model on Sunday, June 12th at 10 a.m., being our first summer joint worship service. The results of a questionnaire handed out that day showed significant support for the style of service. The analysis showed problems with the 9:15 a.m. hour and since Session was reluctant to experiment with the 11:00 a.m. hour it was decided to hold four trial contemporary evening services on Sept. 11th, 18th, 25th and Oct. 2nd at 7 p.m. planned and led by different worship teams. These services came to pass after a good amount of prayer, planning and practice. Comments received after were such that... worship was meaningful, uplifting, people felt free to express themselves in worship. In the end, services returned to the usual hour as it was felt that there was not enough support for the evening hour. The new contemporary style of service has been kept with the use of varied worship teams but our resources have not been plentiful. Most of those who had sung with us in Praise Ensemble for up to sixteen years became part of one or more worship teams. A variety of instruments were used during the fall and Christmas services including guitar, bass guitar, violin, cello, drums and piano. The new style of service differs from the past 9:15 services in the following ways: a team leads the service; members of the team pray, receive the offering, often introduce songs with related scripture passages; dramatic readings are often used for the theme passages, and video clips are used from time to time. The “family prayer” remains an important feature of the service. Sermons are sometimes illustrated using PowerPoint slides.

After being pianist for the early service for the past twenty years and Praise Ensemble director for sixteen years I submitted my resignation from my position as of December 31, 2005. It has been a privilege to use my musical gifts at Parkwood Church and I hope to continue to play and sing in a worship team at least once a month. I pray that God will help us find the people we need to provide spirit-filled, joyful, relevant worship each Sunday. A big thanks goes to those who have put in a lot of heart and soul and preparation time for our services this past year: Gord Walford, Steve Chéné, Brenda Creighton, Dan Moffet, Lorraine Mwenifumbo, Betty Paul, Beth Huber, Karen, Jennifer and Janet Hurd, Carl Martin, Graham Walford, Jef Davis, Allen Pestaluky, Lee-Ann Davis and Courtney Brand.

Sincerely in Christ,

Diane Walford

Sabbath Moments

Annual Report 2006



Parkwood
PRESBYTERIAN CHURCH

10 Chesterton Drive

Ottawa, Ontario K2E 5S9

Phone: 613-225-6648 Fax: 613-225-8535

office@parkwoodchurch.ca

www.parkwoodchurch.ca

Sabbath Moments **Made by God for Us**

What is Sabbath?

Sabbath is as old as creation. God rested *first* — and gave us the opportunity to enjoy that same rest. Sabbath is God's gift to us. God has commanded that we accept this gift and honour it.

Sabbath is ...

- time taken to be still, to seek God's voice and to celebrate the moments of grace in our lives.

Sabbath living ...

- is experienced in moments that, strung together, flow into a life-long way of living.
 - is radical living, counter-cultural and sometimes revolutionary, but always Christ-centred.
- It restores strength to the poor and the weak.

How does your congregation experience Sabbath Moments?

Look at the expressions of Sabbath depicted above. Sometimes it is easier to see needs and opportunities in our own personal lives — to “let go” for a while, to step back and examine who we are, where we are going and how we intend to get there. We feel the need to rest, to be renewed and recreated. We seek time with God — to pray, to listen, to dream. Then we go back into the world to serve others, in the name of Christ.

As a community of faith, we also need to consider who we are and how God is calling us to serve.

- Look through your Annual Report for 2006.
 - ☐ Can you identify specific occasions when your congregation took time to *be still*, or to *reflect*, *pray* and *play*?
 - ☐ Do you recall moments when you felt that, as a congregation, you experienced *rest*, *redemption* and *renewal*?
 - ☐ Do you recall moments when, as a congregation, you offered *rest*, *redemption* and *renewal* to others — in your community, in your world?
 - ☐ Take a few minutes to look back over 2006 and identify such moments.
- Look ahead to 2007.
 - ☐ Do you see moments intentionally identified as opportunities to *take time apart* and to *pray*, *listen* and *dream*?
 - ☐ Do your mission and ministry goals for 2007 include congregation-wide opportunities to *celebrate Sabbath moments*? Those moments will extend beyond Sunday morning worship; they might be on a Tuesday evening, a Saturday afternoon or an entire weekend for a congregational retreat.
 - ☐ Do your mission and ministry goals for 2007 offer Sabbath moments of *rest*, *redemption* and *renewal* to others outside of your congregation?
 - ☐ Are these reflected in your 2007 budget?
 - ☐ Take a few minutes to identify coming opportunities to exercise and celebrate Sabbath living.

How will your congregation be intentional about Sabbath living?



rest renewal redemption
rest renewal redemption
rest renewal redemption

In Memoriam 2006

Mrs. Dorothy Nekrasoff

Mrs. Ruth Hambley

Mr. Chin-Koh (Spencer) Tan

Mr. Bryce E. Babcock

Mr. James Mac Donald Roper

Mrs. Audrey Higgs

Mrs. Mary Wadleigh

Mrs. Mary Louise (Mary Lou) Kennedy

Mr. Gordon J. Ambrose

Mr. Gordon A. Lawrence

February, 2007

A word from the minister in advance of the annual meeting ...

"If you have any encouragement from being united with Christ, if any comfort from his love, if any fellowship with the Spirit, if any tenderness and compassion, then make my joy complete by being like-minded, having the same love, being one in spirit and purpose. Do nothing out of selfish ambition or vain conceit, but in humility consider others better than yourselves. Each of you should look not only to your own interests, but also to the interests of others." (Philippians 2: 1-4, NIV)

Paul -- separated from friends in the church in Philippi on account of having been imprisoned for preaching the gospel -- wrote to the church in Philippi. What he wanted his fellow believers to know and to act on was simple. If their faith in Jesus Christ meant anything to them, he wanted them to care for one another in the same way Christ cared for them. Jesus had sacrificed his own comforts and preferences and had become a servant, indeed a slave, to those who misunderstood and mistreated him.

That our Saviour should be willing to save us when we didn't know we needed saving, and when we were not yet willing for him to save us, is a miracle of the grace of God. When we discover how valuable -- indeed, how invaluable -- Jesus' life and death on our behalf really are -- we too called to hear and heed Paul's words to the Philippians. Christ's unselfish conduct and his willingness to prefer and advance the needs of his enemies -- to say nothing of his friends -- is to be the example for our conduct.

What we possess in the pages of our annual report is a partial record of the work and witness of the Christian community we know as Parkwood Church. As we review it with an eye to our work and witness for Christ in the year ahead, my prayer is that we will be inspired to (a) give thanks for the expressions of faith on the part of others, demonstrated in their service for Christ in our midst and beyond, and (b) resolve in the year ahead to seek to care for others in the way we would desire to care for Christ himself, showing the depth of our love for Jesus Christ in the way in which we consider and advance others' interests.

God has entrusted us with all that we needed in the year now ended. Let us join in giving thanks for his provision; let us consecrate all that we have to his service, and let us trust him to give us what is needed to do what he asks of us in the year ahead.

In Christ's service,

Your pastor,

James T. Hurd.

Parkwood Presbyterian Church, Ottawa

Annual Congregational Meeting

Saturday, February 24, 2007 – 6:00 p.m.

Congregational Supper – 5:00 p.m.

Proposed Agenda

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5. Minutes of the 2006 Annual Meeting – Saturday, February 25, 2006

The annual meeting of Parkwood Presbyterian Church, Ottawa, was held in the Fellowship Hall on Saturday, Feb.25, 2006. A potluck supper was served at 5:00 p.m. and the meeting began at 6:00 p.m. The Moderator, Rev. James T. Hurd, led a devotional period consisting of the opening hymn “We Are God’s People”, followed by a scripture reading of Matthew 25: 1-30, and prayer. Fifty-two members and adherents were present.

The Moderator asked for nominations for secretary. Moved by Dan Moffet, seconded by Alice Visser, that Jean Sida be secretary; Jean declined. Moved by Jean Sida, seconded by Evelyn Warburton, that Stewart Reeves be secretary. Moved by Phil Campbell, seconded by Dan Moffet, that nominations cease. Motion carried. Stewart was declared elected secretary by acclamation.

Copies of the 2005 Annual Report were available. A report on the Website is to be added to the Outreach Team report, page 23. A report on Praise Ensemble and Contemporary Worship is to be added to the Worship Coordination Team Report, pages 29-32. A few typographical errors were noted and corrected.

Moved by Roger MacPherson, seconded by Duane Townsend, that the agenda, page 3, be adopted as printed, motion carried.

Moved by Brenda Featherstone, seconded by Jean Sida, that the minutes of the 2004 Annual Meeting, which was held on Feb. 28, 2005, pages 4-6, be adopted, motion carried.

Moved by Phil Campbell, seconded by Kris Marion, that the Session Officers’ reports, pages 6-8, be adopted, motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that the Policy and Planning Team report, page 9, be adopted, motion carried.

Moved by Duane Townsend, seconded by Dan Moffet, that the Finance and Maintenance team leader’s report, pages 9-11, be adopted, motion carried.

Moved by Lorne Roach, seconded by Jean Pierre Bernard, that the financial statements, pages 13-22, be adopted, motion carried.

Moved by Kathy Newton, seconded by Duane Townsend, that the auditor’s report, page 12, be received, motion carried.

Moved by Tim Visser, seconded by Jean Pierre Bernard, that the Outreach Team report, page 23, including the Website report, be adopted, motion carried.

Moved by Jean Sida, seconded by Don Pestaluky, that the Fellowship Team reports, pages 23-29, be adopted, motion carried.

Moved by Stewart Reeves, seconded by Jean Sida, that the Worship Coordination Team reports, pages 29-32, including the Praise Ensemble and Contemporary Worship report, be adopted,

motion carried. The Moderator reported that it was the intention of the Session to present a gift to Diane Walford, but since she was absent, the presentation will be at a later date.

Moved by Robert Newton, seconded by Tim Visser, that the Christian Education Team reports, pages 32-36, be adopted, motion carried. Moved by Robert Newton, seconded by Dan Moffet, that the minutes reflect that the Parkwood congregation recognizes and is grateful for the long-standing and dedicated service of Margaret Williams as church librarian, motion carried. The full text of Robert's remarks is shown in Appendix A. Moved by Lorraine Widdis, seconded by Kris Marion, that a gift be presented to Margaret Williams, motion carried. Moved by Phil Campbell, seconded by Ann Marie Bernard, that the Christian Education Team be responsible for obtaining a suitable gift, motion carried.

Moved by Mike Tereschuk, seconded by Jean Pierre Bernard, that the Mission Team reports, pages 36-37, be adopted, motion carried. Jan Sheridan reported on the community outreach with the students in the Kumon program and their parents. It was noted that although not specifically identified in the 2006 budget, money for this work is included in the Mission Team budget.

Moved by Dora Brown, seconded by Margaret Roach, that the Pastoral Care Team report, pages 37-39, be adopted, motion carried.

Moved by Roger MacPherson, seconded by Phil Campbell, that the Leading with Care Implementation Group report be received and considered. Roger showed a video describing the Leading with Care program. Moved by Roger MacPherson, seconded by Kris Marion, that the Leading with Care report be adopted, motion carried.

Moved by Dennis Featherstone, seconded by Duane Townsend, that the Budget Committee report, pages 40-43, be received and considered, motion carried. (Additional details of the budget are in the financial statements, page 13 and pages 20-22.)

Moved by Dennis Featherstone, seconded by Roger MacPherson, that the target for offerings in 2006 be set at \$183,887, motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that Finance and Maintenance constrain its expenditures to 95 percent of its proposed expenditures and that all other teams constrain their expenditures to 90 percent of proposed expenditures, motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that the congregation approve a target for Presbyterians Sharing of \$33,923. Discussion followed, in which the Moderator explained the formula by which the target is calculated. Motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that the interest of \$1,071 earned in 2005 by the Outreach Bequest Fund be earmarked as a contribution towards the construction of a new sign on church property facing Meadowlands Drive, motion carried.

Parkwood received a bequest of \$100,000 from the estate of the late Mrs. Hazel Marjory Boyd of Ottawa. Moved by Dennis Featherstone, seconded by Roger MacPherson, that the congregation give 10 percent of the bequest (or \$10,000) to mission work as a form of tithe, motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that for the donation to mission work, the congregation split the money between two African works: \$5,000 to CANHAVE and \$5,000 to the Uhambingeto Rainwater Project, motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that the congregation set aside 90 percent of the bequest (or \$90,000) until it investigates the feasibility and implications of replacing the existing Mulvagh Wing with a new building, motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that the congregation approve spending up to \$10,000 to contract with an architect to prepare a preliminary design, cost estimate and time schedule based on Parkwood's needs. Amendment moved by Ann Marie Bernard, seconded by Andrew McGregor, that the words "and that such amount be a charge against the amount specified in the preceding motion" be added. Amendment carried, amended motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that the congregation vote on the preliminary design, cost estimate and proposed time schedule at a congregational meeting to be held no later than November 15, 2006 (a positive vote would mean that Parkwood would submit the design for tender by contractors for construction in 2007). Motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that if the congregation decides not to proceed with a new building, then Session present a new recommendation for the use of the remaining portion of the bequest no later than the annual meeting in February 2007, motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that the budget as a whole be adopted, motion carried.

Moved by Dennis Featherstone, seconded by Tim Visser, that Parkwood establish a Building Planning Team to:

- Determine our requirements for a new Christian Education building;
- Contract with an architect to prepare a preliminary design, cost estimate and time schedule based on our requirements; and
- Present its recommendations to the congregation at a congregational meeting to be held no later than November 15, 2006 for voting on these recommendations.

The team is to be composed of representatives from Policy and Planning, Christian Education, Finance and Maintenance and other interested volunteers from the congregation.

Amendment moved by Dora Brown, seconded by Ann Marie Bernard, that the words "and conduct a needs assessment" be inserted after "determine our requirements" in the first line. Amendment carried.

Amendment moved by Dan Moffet, seconded by Ann Marie Bernard, that the words "Christian Education" be deleted from the first line. Amendment carried.

The amended motion reads as follows:

Moved by Dennis Featherstone, seconded by Tim Visser, that Parkwood establish a Building Planning Team to:

- Determine our requirements and conduct a needs assessment for a new building;
- Contract with an architect to prepare a preliminary design, cost estimate and time schedule based on our requirements; and
- Present its recommendations to the congregation at a congregational meeting to be held no later than November 15, 2006 for voting on these recommendations.

The team is to be composed of representatives from Policy and Planning, Christian Education, Finance and Maintenance and other interested volunteers from the congregation.

Motion carried as amended.

Moved by Jean Sida, seconded by Duane Townsend, that Kathy Newton be appointed as auditor, motion carried.

Moved by Duane Townsend, seconded by Dan Moffet, that Lorne Roach be re-elected as treasurer, motion carried. Moved by Phil Campbell, seconded by Jean Pierre Bernard, that nominations cease, motion carried. Lorne Roach was re-elected and the congregation showed their appreciation for his long and faithful service by a round of applause.

Moved by Jan Sheridan, seconded by Jean Sida, that the membership of ministry teams, pages 48-49, be adopted, motion carried.

Kris Marion reported that the pre-school Kinder Corner, a weekly group which provides Christian fellowship, parenting skills and socializing for approximately 40 children and 12 adults, should be included in the Outreach activities.

Tim Visser reported that the Outreach Team recommends a summer vacation bible school, provided enough volunteers can be found to staff the school. The cost is estimated as \$5,000-\$6,000. Moved by Linda Robinson, seconded by Tim Visser, that a vacation bible school be held in the summer of 2006, with funding to be provided from the Outreach Bequest Fund, motion fell.

Tim Visser reported that the Outreach Team is concerned about declining attendance, and will have spotters actively looking for and welcoming newcomers. The Moderator reported that if the addresses are known, a welcoming letter is sent to newcomers as soon as possible.

Moved by Dan Moffet, seconded by Tim Visser, that the Session give high priority to the question of outreach to young families and the provision of nursery care, motion carried.

It was reported that the sound system that transmits the worship service to the nursery is not functioning. Jean Pierre Bernard volunteered to make repairs as necessary.

Moved by Ann Marie Bernard, seconded by Roger MacPherson, that the meeting be adjourned. The congregation sang the hymn "They'll Know We Are Christians by Our Love" and the Moderator led in prayer. The meeting adjourned at 8:35 p.m.

6. Minutes of the Special Meeting – November 25, 2006

A special meeting of the congregation of Parkwood Church, Ottawa was held in the Fellowship Hall on Saturday, November 25, 2006 at 2:00 p.m., for the purpose of receiving and considering the report from the Building Planning Team on the issue of demolishing the existing Mulvagh Wing and replacing it with new construction.

The minister, James T. Hurd, called the meeting to order with prayer, read Luke 9: 46-48 and 14: 28-30, offering brief comment on each, and led again in prayer.

Attendance

Forty-five members and adherents of the congregation were in attendance, as follows: Dale Atkinson, Dennis Featherstone, Brenda Featherstone, Jan Sheridan, Jean Sida, William Tenhaaf, Elsie Woodard, Yan Ho Hui, Fran McKenny, Margaret McPherson, Lorraine Widdis, Margaret Main, Jon Wadleigh, Russ Passmore, Thelma Passmore, Jim MacFie, Alta MacFie, Jim Kritsch, Christine Kritsch, Bryan Roy, Jennifer Roy, Tim Visser, Don Pestaluky, Pam Pestaluky, Allen Pestaluky, Steve Game, Laura Game, Jean Pierre Bernard, Ann Marie Bernard, Linda Robinson, Bill Zylstra, Fenna Zylstra, Stephen Foster, Evelyn Warburton, Lorne Roach, Margaret Roach, Gerry Hogan, Duane Townsend, Robert Newton, Stewart Reeves, Judy Reeves, John Huber, Holly MacDonald, Anna MacDonald, and Kris Marion.

Election of Secretary

On motion by Tim Visser, seconded by Jean Sida, Linda Robinson was nominated to take the minutes of the meeting. She accepted. Moved by Stephen Foster, seconded by Stewart Reeves, and carried, that nominations cease; the chair declared L. Robinson to be elected secretary by acclamation.

The Report of the Building Planning Team

Dennis Featherstone moved and Dale Atkinson seconded, and it was carried, that the report of the Building Planning Team as circulated be received and considered (Appendix 1). Thanks were expressed to Dan Moffet and Roger MacPherson and the various teams that provided information which contributed to the report. The report was presented with a discussion following which raised the following concerns:

- Sufficient space for Youth
- Furnace needs in the Mulvagh Wing
- Telephone system for the Church Offices and Basement as all lines pass through the Mulvagh Wing
- Reassigning of meeting space on ground floor
- Youth Room on the basement level – one large room with adequate partition that could be opened when the larger space was required
- Proper exits for corridors
- The present library space could be used for Sunday school rooms, or meeting places.

- Financing – a large debt should be avoided – how are we going to pay for it? – Long range planning – seeking a mortgage – fundraising arrangements, Canada Revenue Agency requirements regarding charities to accumulate a building fund for capital expenditures, taking pledges from members and adherents
- Number of washroom facilities needed in consideration of all age groups and convenient accessibility
- Presbytery potential for loaning money to the congregation
- Cost of furnishing the new wing
- Kitchenette on first floor meeting room – considered in the architectural drawings but not readily clear
- Do we really need a large meeting room?
- Fundraising to augment needs – no lotteries allowed
- A building fund was created to the raising of a new church structure. It took ten years of saving before it was built.
- The option to build a single level and then expand later on
- Will the present building last another five years?
- The option of having a building fund project to replace the present wing
- Using skilled volunteers for as much of the work as possible

Action of the Congregation

1. Moved by Ann Marie Bernard, seconded by Tim Visser, and agreed, that a building fund be established for the purpose of replacing the Mulvagh Wing at a later date.

2. On motion by Ann Marie Bernard, seconded by Christine Kritsch, and agreed, the congregation resolved that a Fundraising Committee be established to prepare a plan.

Jean Pierre Bernard and Allen Pestaluky volunteered to be on the Fundraising Committee.

The congregation expressed its desire that the session, at its meeting to be held on Tuesday, November 28, complete the list of appointments and volunteers to the Fundraising Committee. An announcement will be made during worship on Sunday, November 26, 2006 to report the actions taken at the congregational meeting. Volunteers will be recruited, and nominations will be gladly received for the proposed Fundraising Committee.

Thanks were expressed to Dennis Featherstone on the excellent preparation and presentation of the report to the congregation.

Adjournment

At 3:25 p.m. on motion by Ann Marie Bernard, seconded by Brenda Featherstone, and carried, the meeting was adjourned, and the moderator led in prayer.

J. T. Hurd,
Moderator

L. Robinson,
Secretary

7. Reports of Session Officers

A. Clerk – D. Atkinson

Session Report to the Congregation

Before I begin I would like to share some items printed in church bulletins.

"Remember in prayer the many who are sick of our church and community."

"Thursday night potluck supper, prayer and medication to follow."

"Don't let worry kill you let the church help."

Just a little comic relief ... now on a more serious note:

Summary of the November and December Session meetings

November

At the special congregational meeting a motion was passed to establish a Fund Raising Committee, in keeping with this Jean Pierre Bernard and Tim Visser from the session volunteered to be on the committee, Don and Allen Pestaluky to be asked to join the committee.

A donation from the Session Slush Fund to the Memorial Fund will be made in memory of Dorothy Nekrassoff.

A motion was passed that Parkwood no longer provide subscriptions to the Presbyterian Record from the church budget under the Every Home Plan, but will purchase up to five subscriptions from the church library budget and the copies will be placed in binders in the church library.

The Moderator presented the new job description for the Director of Music Ministry, which was adopted, and a Search Committee was established.

December

Duane Townsend reported that a Kiosk is going to be made at a cost of \$1500.00.

The congregation welcomed Jonathan, Lorraine and Kim Mwenifumbo as communicant members on Sunday December 10th, 2006.

Dianne Nickerson is the Chairperson of the Search Committee for a Director of Music Ministry. Members of the committee are Tim Visser, Lorraine Mwenifumbo and Denise Hawkins. The committee has power to add to their number as needed.

The Congregational Meeting is to be held on Saturday February 24th, 2007 potluck supper at 5.00pm meeting at 6.00pm.

As of December the following are the Ruling Elders of Parkwood:

Jan Sheridan, Dale Atkinson, Dennis Featherstone, Flora Brown, Gordon Walford, Phil Campbell, John deVries, Stewart Reeves, Judy Reeves, Dianne Nickerson, Jean Sida, Marion Campbell, Tim Visser, Charles Fraser, Harry VanDyk, John Huber, Roger MacPherson, Kristine Marion, Andrew McGregor, (Marcia Harten, Susan McCullough – on leave of absence), James Hurd, Jean Pierre Bernard, Lothar Hopp, Andrew McPhee, Dan Moffet, Linda Robinson, Duane Townsend.

The following asked and received demits with regrets Margaret Williams, Mary Ward, Russ Passmore and Marcellus Mindel.

*Respectfully submitted,
Dale Atkinson, Clerk of Session.*

B. Representative Elder – R. Passmore / W.P. Campbell

The Presbytery of Ottawa meets regularly the third Tuesday of January, March, May, June, September and November. Other meetings are held as required.

The major items of particular concern to Parkwood in the past year were:

1. The work at Barrhaven was terminated at the request of the congregation. They intend to renew activity in the near future.
2. The Gracefield Camping and Conference Centre is a matter of much financial concern. It is being well used, both for summer camping and for winter retreats and training sessions. The major unbudgeted expense at present is for the renewal of the water and sewage system.

Our minister continues as Presbytery Clerk.

Respectfully submitted, W.P. Campbell

C. Roll Clerk – W.P. Campbell

Number of members on the roll December 31, 2005 228

Number added during 2006 by	
Profession of Faith	2
Transfer	<u>3</u>
Total Added	5

Number removed during 2006 by	
Death	5
Transfer	10
Session Action	<u>3</u>
Total Removed	18

Number of members on the roll December 31, 2006 215

Signed Phil Campbell

D. Communion Clerk – F. Brown

The number of people served communion in 2006 was as follows:

	9:15 Service	Other	11:00 a.m. Service	Total
Mar.	47		79	126
Apr.		Maundy Thursday 45		
May		Pastoral Care 20		
Jun	22		112	134

		10:00 a.m. Service	Other	
Oct. 1 – one service		106		106
Oct.			Pastoral Care 22	
Dec.		107		107

Thank you to all those who helped prepare and serve communion throughout the year.

Signed Flora Brown

E. Memorials Clerk – D. Nekrassoff / Gord Walford

Over the course of the year Parkwood has received gifts of Bibles and money for the various funds: Pastoral Care, Memorial, Flower, Organ Replacement. All these gifts are held in trust and used for the purpose stated, except with the Memorial Fund, which can be used as decided by Session, all for the glory of God and for use at Parkwood.

Gord Walford, Memorials Clerk

F. *Benevolent Fund* – Jan Sheridan

Thanks to generous designated monthly offerings, as well as a special offering at Christmastime, the Session Benevolent Fund was able to respond to unprecedented needs this year. They included camperships, white gifts and urgent needs both within and outside the congregation.

Jan Sheridan

8. Reports of the Ministry Teams

A. *POLICY & PLANNING*

The Policy and Planning Team (P&P) is composed of elders appointed by the Session, with the Minister as an ex-officio member. P&P is responsible to the Session for the evolution of the congregation's life and work in the long term and for planning and recommending policies on its own initiative or as referred to it by Session. P&P members also sit on the Budget Team and the Chair of P&P normally chairs the Budget Team.

Some of the issues, which were referred to and dealt with by P&P in 2006, included:

- preparing recommendations to Session and the congregation for use of the Boyd Bequest;
- recommending the establishment of and leading a Building Planning Team to examine requirements for replacing the existing Mulvagh Wing building;
- developing, in conjunction with the Teams concerned, terms of reference for the Worship Coordination, Christian Education, Mission, Outreach, Finance and Maintenance, Fellowship and Pastoral Care Teams;
- recommending to Session a revised fee schedule for use of church facilities for weddings; recommending to Session a policy concerning the use of church facilities by church organists/ pianists to give private lessons;
- recommendations to Session concerning subscription to the Presbyterian Record.

A project to compile and computerize all policies established by Session is continuing. P&P is also examining materials and methods for the promotion of stewardship.

Policy and Planning Team members are Dennis Featherstone, (Convenor), Phil Campbell, Harry VanDyk, Roger MacPherson (Secretary), Rev. James Hurd (ex-officio). Stewart Reeves is currently on leave of absence from P&P. During 2006, the Team accepted, with regret, the resignation of Gordon Walford, a long-time, valued contributor to the work of the Team.

Respectfully submitted,
Roger MacPherson, Secretary

B. *FINANCE & MAINTENANCE*

The Finance and Maintenance Committee met monthly and dealt with several problems as they arose.

A builder for the Kiosk was found, and a contract was agreed to. The Kiosk will cost \$1500.00 and should be completed soon.

The new sign is being actively considered again. Tim Visser has taken over the project.

Problems with telephones were resolved. A lockout system was installed to block unauthorized long distance calls.

Arrangements were made to replace the photocopier with a much better model, an electronic unit, black and white only, connected to the network.

Maintenance problems were addressed as they occurred. Repairs were made to the front steps outside the narthex ceiling, the accordion partitions, the parking lot, damaged doors, blocked toilets, graffiti and the handicapped lifting device (elevator).

Problems have been experienced with the front doors. F&M feels plans should be made to purchase new glass doors, making a more attractive and secure entrance.

Spring and fall grounds cleanup was completed. Many thanks to the volunteers who took part May 1. Problems with the eavestrough and downspout were addressed as they occurred.

Computer maintenance and upgrades are ongoing. The 2007 budget includes an amount needed to replace the computer in the administrative assistant's office as it is no longer reliable.

Many thanks to Roger McPherson for his help with the Fire Orders and Emergency Building Evacuation Plan, required as part of the Leading with Care Program. A full fire inspection was conducted by the Ottawa Fire Prevention Office. Several minor problems were identified. All were attended to.

Copies of the building evacuation plan have been posted throughout the building. A fire drill will be held some time in the future.

The pre-authorized remittance program was introduced to Parkwood. To date, the response has been limited. If anyone is interested in taking part in this very worthwhile program, they should contact the treasurer, Lorne Roach.

The new building to replace the Mulvagh wing was considered. A committee has been established and plans are under way to secure additional funds required for this very large project.

Participation in the F&M committee has been limited. If anyone would like to be part of this committee, they would be very welcome. They should contact the new leader of the committee, Mr. Roy Bailie.

Once again, many thanks to everyone who has helped with the maintenance and improvement of the Parkwood facilities, including Flora Brown, caretaker, Laura Lea Macaulay, administrative assistant, Lorne Roach, treasurer and all the others who quietly and efficiently do their part to help to maintain the church facility we can all be proud of. May God bless all of you.

Duane Townsend, Team Leader

AUDITOR'S REPORT

**To The Congregation of
Parkwood Presbyterian Church
10 Chesterton Drive
Ottawa, Ontario**

I have audited the statement of financial position of Parkwood Presbyterian Church as at December 31, 2006 and the statements of operations and continuity of reserved funds for the year then ended. These financial statements are the responsibility of the Church management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, Parkwood Presbyterian Church reports receipted donations and fundraising revenues, the completeness of which is not susceptible to satisfactory audit verification. My examination in this respect, therefore, was restricted to a comparison of receipts with recorded deposits and I was not able to determine whether any adjustments might be necessary to assets, revenues or operation funds.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the donations and income referred to in the preceding paragraph, these financial statements presents fairly, in all material respects, the financial position of Parkwood Presbyterian Church as at December 31, 2006 and the results of operations for the year then ended in accordance with the accounting principles appropriate for charitable organizations as outlined in Note I to these financial statements.



**Kathryn Newton
Chartered Accountant
Ottawa, Ontario
January 29, 2007**

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF OPERATIONS
FOR THE PERIOD ENDED DECEMBER 31, 2006**

	2006 BUDGET (Constrained)	2006 ACTUAL	2007 BUDGET (unaudited)
RECEIPTS			
OFFERING -Local purpose	183887	187,084	187,084
OFFERING - Special Appeals Outreach	33923	27,681	25,000
	<u>217810</u>	<u>214,765</u>	<u>212,084</u>
OTHER INCOME - Interest	1000	1,616	1,000
OTHER INCOME - Rentals	11000	14,600	11,000
OTHER INCOME - Recoveries	0	3,112	
	<u>12000</u>	<u>19,328</u>	<u>12,000</u>
INTERFUND TRANSFERS			
Parkwood Womens Group		100	
	<u>0</u>	<u>100</u>	<u>0</u>
TOTAL RECEIPTS	<u>229,810</u>	<u>234,193</u>	<u>224,084</u>
EXPENDITURES:			
MISSION TEAM	8744	7,591	6,743
OUTREACH TEAM	7228	5,648	10,400
FELLOWSHIP TEAM	675	1,278	900
PASTORAL CARE TEAM	0	0	0
CHRISTIAN EDUCATION TEAM	34110	34,411	36,720
WORSHIP COORDINATION TEAM	21195	16,389	19,765
THE KIRK SESSION	8402	9,414	6,710
FINANCE & MAINTENANCE TEAM	140540	142,631	148,365
SPECIAL APPEALS OUTREACH	33923	27,681	25,000
TOTAL EXPENDITURES	<u>254,817</u>	<u>245,043</u>	<u>254,603</u>
NET REVENUE (LOSS) FOR THE YEAR	<u>-25,007</u>	<u>-10,850</u>	<u>-30,519</u>

<u>COMPARISON OF OFFERING</u>	<u>2005</u>	<u>2006</u>	<u>%+INC -DEC</u>
<u>LOCAL PURPOSE OFFERING</u>	172,373	187,084	8.53%
<u>PRESBYTERIAN SHARING OFFERING</u>	25,349	23,790	-6.15%

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2006**

ASSETS	Invested in			Net Assets
	Unrestricted	Capital Assets	Restricted	31-Dec-06
Cash on Hand and in Bank	8,513	0	36,172	44,685
Investments - at cost	0	6,791	230,142	236,933
GST Recoverable	1,627	0	0	1,627
Loan Receivable		0	7,800	7,800
Church Building, Furnishings (note 1)	0	1,474,807	0	1,474,807
Land at Cost	0	45,000	0	45,000
Total Assets	<u>10,140</u>	<u>1,526,598</u>	<u>274,114</u>	<u>1,810,852</u>
LIABILITIES, RESERVED FUNDS AND NET ASSETS				
Current Liabilities	0	0	0	0
Reserved Funds (see schedule)		6,791	274,114	280,905
Investment in Net Assets				
Balance January 1, 2006	20,990	1,519,807		1,540,797
Add Net Revenue (Loss) for the Year	-10,850		0	-10,850
Balance December 31, 2006	<u>10,140</u>	<u>1,519,807</u>	<u>0</u>	<u>1,529,947</u>
Total Liabilities, Reserved Funds and Net Assets	<u>10,140</u>	<u>1,526,598</u>	<u>274,114</u>	<u>1,810,852</u>

PARKWOOD PRESBYTERIAN CHURCH
NOTES TO FINANCIAL STATEMENTS
For the year ended December 31, 2006

1. ACCOUNTING POLICIES:

These financial statements report on the activities of Parkwood Presbyterian Church , 10 Chesterton Drive, Ottawa, Ontario.

These financial statements are prepared in accordance with Canadian generally accepted accounting principles, except for the following;

The church building and furnishings are stated at estimated replacement value based on an insurance valuation dated January 2002.

The land is stated at historical cost .

The following significant accounting principles have been used in preparation of these financial statements:

Basis of Accounting:

These statements are prepared using the cash basis of accounting other than GST recoverable which is accrued at the time the expenditure to which it relates incurred.

Revenue recognition:

Donations are recorded as revenue in the year in which they are received unless designated for a future period in which case they are deferred and taken into revenue in the period in which the related expenditure is made.

Investments:

Investments are recorded using the cost basis of accounting and are written down if there is a loss that is other than temporary.

PARKWOOD PRESBYTERIAN CHURCH
CONTINUITY SCHEDULE OF RESERVED FUNDS
For the Year ended December 31, 2006

Statement of fund balances :

Fund Description	Opening Balance 31-Dec-05	Receipts			Repair/Replace Equipment	Expenditures		Interfund Transactions	Surplus -Deficit For Period	Closing Balance 31-Dec-06
		Designated Offering	Other Contributions	Total Receipts		Program Cost	Total Expenditures			
Audio Visual Fund	1,353	350		350		212	212		138	1,491
Building Expansion Fund		992		992					992	992
Capital Projects Bequest Fund	35,000									35,000
Choir Fund	343	240		240					240	583
Christmas Dinner Fund	691		605	605		605	605			691
Course Fees Fund	334									334
D. Nekrassoff Fund	0		4,569	4,569					4,569	4,569
Flower Fund	251	122		122		160	160	150	112	363
H. M. Boyd Bequest fund	100,000			1,933		10,000	10,000		-8,067	91,933
Hymn Books, Bibles Fund	576									576
Key Deposit	82									82
Logos Program	1,097	1,340	1,990	3,330		1,393	1,393		1,937	3,034
Memorial Fund	4,255	1,296		1,296		3,107	3,107		-1,811	2,444
Outreach Bequest Fund	75,000									75,000
Outreach Bequest Fund Interest Unspent	6,486			1,500					1,500	7,986
Outreach Projects	261		573	573		287	287		286	547
Organ Replacement Fund	4,084	2,245	51	2,296					2,296	6,380
Parkwood Session Benevolent Fund	8,618	15,317		3	15,320	13,396	13,396	450	2,374	10,992
Parkwood Womens Group	3,300		2,320	1	2,321	2,094	2,094	-700	-473	2,827
Pastoral Care Fund	4,169	601	523	1,124		1,002	1,002		122	4,291
Reserve for Capital Expenditures	10,000					3,209	3,209		-3,209	6,791
S.A. Williams Bequest Fund	21,902									21,902
Special events	80									80
Student Assistance Fund	375	147		147					147	522
Sunday School Fund	93	10	69	79					79	172
Youth Development Fund	258									258
Youth Group Fund	1,649	1,722		1,722		2,306	2,306		-584	1,065
Total Reserved Funds	280,257	24,382	10,700	3,437	38,519	0	37,771	-100	648	280,905

PARKWOOD PRESBYTERIAN CHURCH FOR THE PERIOD DECEMBER 31, 2006
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OTHER INCOME DETAILS FOR THE PERIOD DECEMBER 31, 2006
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	2006	2006	2007
	BUDGET	ACTUAL	BUDGET
Interest	\$ 1,000	\$ 1,616	\$ 1,000
Rentals	\$ 11,000	\$ 14,600	\$ 11,000
Sundry-HRDC Grant-Students/Interns		\$ 2,872	
Grants/Recoveries		\$ 240	
Total	\$ 12,000	\$ 19,328	\$ 12,000

SPECIAL APPEALS-OUTREACH RECEIPTS DETAILS FOR THE PERIOD DECEMBER 31, 2006

	2006	2006	2007
	BUDGET	ACTUAL	BUDGET
Caldwell Family Centre Inc.-Food Bank		\$ 720	
Canhave Children's centre Inc.		\$ 25	
Carlington Comm Resource Center		\$ 375	
Christian Blind Mission		\$ 20	
Christian Hit Radio Inc		\$ 230	
Gracefield Presbyterian Center		\$ 439	
Interarsity Christian Fellowship		\$ 150	
Presbyterian Sharing	\$ 33,923	\$ 23,790	\$ 25,000
Presbyterian World Service		\$ 1,822	
The Samaritan's Purse		\$ 110	
Total	\$ 33,923	\$ 27,681	\$ 25,000

SPECIAL APPEAL OUTREACH DISBURSEMENT DETAILS FOR THE PERIOD DECEMBER 31, 2006
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	2006	2006	2007
	BUDGET	ACTUAL	BUDGET
Caldwell Family Centre Inc.-Food Bank		\$ 720	
Canhave Children's centre Inc.		\$ 25	
Carlington Comm Res Center		\$ 375	
Christian Blind Mission		\$ 20	
Christian Hit Radio Inc.		\$ 230	
Gracefield Presbyterian Center		\$ 439	
Interarsity Christian Fellowship		\$ 150	
Presbyterian Sharing	\$ 33,923	\$ 23,790	\$ 25,000
Presbyterian World Service		\$ 1,822	
The Samaritan's Purse		\$ 110	
Total	\$ 33,923	\$ 27,681	\$ 25,000

**PARKWOOD PRESBYTERIAN CHURCH
MISSION TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2006**

	2006	2006	2007
	BUDGET	ACTUAL	BUDGET
Advertising-newspapers	\$ 2,600	\$ 1,990	
Carlington Chaplaincy Fund	\$ 2,500	\$ 2,500	\$ 2,500
Gracefield Camp	\$ 1,400	\$ 1,400	\$ 1,400
InterVarsity Christian Fellowship	\$ 1,000	\$ 1,000	\$ 1,000
Mission Weekend	\$ 400	\$ 339	
Other Missions	\$ 1,815	\$ 362	\$ 1,843
Total	\$ 9,715	\$ 7,591	\$ 6,743

**CHRISTIAN EDUCATION TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2006**

	2006	2006	2007
	BUDGET	ACTUAL	BUDGET
Adult Education	\$ 500	\$ 76	\$ 200
Church Library	\$ 100	\$ 136	\$ 300
Church School	\$ 2,500	\$ 1,841	\$ 2,500
Director of Youth Ministries	\$ 30,600	\$ 30,600	\$ 31,300
Logos Program	\$ 2,500	\$ 490	\$ 320
Nursery Care	\$ 200		\$ 100
Young Peoples Groups	\$ 1,500	\$ 1,268	\$ 2,000
Total	\$ 37,900	\$ 34,411	\$ 36,720

**WORSHIP COORDINATION TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2006**

	2006	2006	2007
	BUDGET	ACTUAL	BUDGET
Audio- visual	\$ 100		\$ 800
CCLI Licence	\$ 400	\$ 409	\$ 375
City Wide Worship & Prayer	\$ 600		\$ 600
Hymnals/Bibles repair/replace	\$ 300		\$ 300
Lenten& Sunrise services	\$ 100		
Music	\$ 1,200	\$ 326	\$ 1,000
Organist/Pianist	\$ 18,500	\$ 14,933	\$ 14,000
Piano/organ maintenance	\$ 400	\$ 361	\$ 400
Organist/Pianist Supply	\$ 400		\$ 1,040
Pulpit supply	\$ 1,050	\$ 150	\$ 600
Reformation Sunday	\$ 100	\$ 150	\$ 150
Special Events	\$ 100	\$ 28	\$ 500
Summer Services	\$ 300	\$ 32	
Total	\$ 23,550	\$ 16,389	\$ 19,765

**FELLOWSHIP TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2006**

	2006	2006	2007
	BUDGET	ACTUAL	BUDGET
Social Hour Supplies	\$ 750	\$ 1,278	\$ 900
Total	\$ 750	\$ 1,278	\$ 900

PARKWOOD PRESBYTERIAN CHURCH FOR THE PERIOD ENDED DECEMBER 31, 2006 PASTORAL CARE TEAM FOR THE PERIOD ENDED DECEMBER 31, 2006			
	2006	2006	2007
	BUDGET	ACTUAL	BUDGET
Pastoral Care Training	\$ 0		\$ 0
Total	\$ 0	\$ 0	\$ 0

OUTREACH TEAM FOR THE PERIOD ENDED DECEMBER 31, 2006			
	2006	2006	2007
	BUDGET	ACTUAL	BUDGET
Advertising-newspapers			\$ 2,000
Brochures	\$ 8,031	\$ 5,648	\$ 7,800
English Fellowship Evening			\$ 300
Kumon Outreach			\$ 300
Total	\$ 8,031	\$ 5,648	\$ 10,400

THE KIRK SESSION FOR THE PERIOD ENDED DECEMBER 31, 2006			
	2006	2006	2007
	BUDGET	ACTUAL	BUDGET
Conferences	\$ 250		\$ 100
Congregational Supplies	\$ 800	\$ 1,257	\$ 1,200
Renewal Fellowship Membership	\$ 100	\$ 100	\$ 100
Evangelical Fellowship Membership	\$ 100	\$ 207	\$ 220
Presbytery Dues	\$ 5,475	\$ 5,475	\$ 4,990
Presbyterian Record	\$ 2,500	\$ 2,264	
Web Hosting	\$ 111	\$ 111	\$ 100
Pulse	\$ 0		\$ 0
Total	\$ 9,336	\$ 9,414	\$ 6,710

FINANCE AND MAINTENANCE TEAM FOR THE PERIOD ENDED DECEMBER 31, 2006			
	2006	2006	2007
	BUDGET	ACTUAL	BUDGET
Bank Charges	\$ 70	\$ 69	\$ 70
Canada Pension Plan	\$ 4,128	\$ 3,867	\$ 4,225
Caretaker	\$ 7,500	\$ 7,500	\$ 7,500
Computer Hardware/Software	\$ 1,300	\$ 748	\$ 1,775
Congregational Administrative Assistant	\$ 10,300	\$ 8,636	\$ 10,300
Employment Insurance	\$ 2,756	\$ 2,695	\$ 2,625
Extended health care coverage	\$ 6,516	\$ 6,529	\$ 6,744
Fuel	\$ 5,200	\$ 3,159	\$ 4,000
Furniture&Equipment repairs/replacement	\$ 1,000	\$ 937	\$ 1,000
Insurance Church	\$ 5,000	\$ 3,822	\$ 4,500
Lighting	\$ 6,500	\$ 4,827	\$ 5,500
Minister's continuing education	\$ 600	\$ 600	\$ 600
Minister's housing allowance	\$ 23,200	\$ 23,200	\$ 23,200
Minister's stipend	\$ 46,200	\$ 46,200	\$ 47,700
Presbyterian Church Pension Plan	\$ 5,467	\$ 5,467	\$ 5,676
Repairs,Replacements&Maintenance	\$ 8,000	\$ 6,978	\$ 8,000
Snow Removal,Salt,Sand	\$ 3,000	\$ 3,330	\$ 3,500
Stationery&Office Supplies	\$ 8,400	\$ 8,064	\$ 8,400
Students/Interns		\$ 2,871	
Telephone	\$ 1,800	\$ 1,991	\$ 1,850
Water&Sewer Charges	\$ 1,000	\$ 1,141	\$ 1,200
Total	\$ 147,937	\$ 142,631	\$ 148,365

C. OUTREACH

Last year, 120 thousand brochures were prepared and delivered by the Sun and inserted in the Pennysaver. Many thanks to everyone who contributed to its input and many thanks to Allen Pestaluky who used his skill and knowledge to coordinate with myself and the Sun from design to distribution.

Tim Visser, Outreach Coordinator

a. Website (<http://www.parkwoodchurch.ca>)

Parkwood church had had a presence on the world-wide web for over 10 years now. The site continues to be hosted by AceOfSpace of Vancouver B.C., now called HostUtopia. It is maintained by Gord Walford with the help of Carl Martin who creates the mp3 sermon files from the tapes of each weekly service and John Dunn who has been “tweaking” the audio files to make them clearer and smaller in size.

The “traffic” on Parkwood’s site increased over the previous year in terms of “visits” – over 25,000 compared to 19,251 in 2005 – 2,100 visits per month; over 56,000 pages were visited, up from 48,500 the previous year. Popular pages include the e-mail contact list, the page showing symbols in our sanctuary, audio sermons, the map and news pages. The latter is updated frequently, and includes links to the current weekly bulletin, Pulse, monthly calendar and the latest annual report. Added in 2006 was a page explaining our “Leading with Care” policy, with a link to the entire policy statement. Thanks to Roger MacPherson for the material provided.

*Respectfully submitted,
Gord Walford, Webservant*

b. KUMON Welcoming Outreach

Every Monday and Thursday between 3:30 p.m. and 6:30 p.m., the KUMON tutorial program rents Parkwood’s Fellowship Hall. In effect, it brings the community to us – Muslims, Hindus, Catholics, Protestants, Jews. Parkwood provides a choice of drinks for the students who have finished their lessons (3-4 large jugs each day) and a welcoming atmosphere for adults and/or children who wait in the narthex. Our hospitality team (Rose O’Connor, Jean Sida, Jan Sheridan) provide crafts on Mondays and needlework or games on Thursdays. Children learn how the church is concerned about others. (They have stuffed teddies for *Doctors without Borders* and made crafts to sell for CANHAVE.) Over the past three years, friendships have been forged, conversations between different ethnic groups have developed, questions about our church have been answered, and care of church property encouraged. This is a caring and relatively inexpensive form of outreach.

Submitted by Jan Sheridan

D. FELLOWSHIP

a. Fellowship Team

The Fellowship team does not plan to meet regularly, since most of our business has been done by telephone. We have arranged refreshments for a couple of social gatherings and planned the picnic to celebrate the church's fortieth anniversary. We also arranged the strawberry social and corn boil. Unfortunately, I was unavailable for the picnic and the strawberries and so had to rely on the rest of the committee and the great help given by Kristine Marion. The current members of the team are Don Pestaluky, Flora Brown, Bill Zylstra, Leoni Kabole and Jean Sida.

Another function of the Fellowship Team is to greet newcomers who sign the guest book, take them downstairs for coffee and introduce them to others in the congregation. Those who have been doing this for some time are Don Pestaluky, Mary MacPherson, Sylvia Hepburn, and Jean Sida. Dianne Narraway and Rose O'Connor have also helped out on occasion. We need more members to do this after the service, so if you feel you could do this I would be delighted to hear from you.

Respectfully submitted, Jean Sida

b. Sunday Night Bible Study

This group meets on alternate Sunday evenings at 8 p.m. in the Fireside Room. We have a regular attendance of 7-8 people. We are currently studying Great People of the Bible. Members who wish to take turns in preparing the study, but there is no pressure to do so, and we would welcome new members.

Jean Sida

c. Bible Study at the home of Stewart and Jean Elder

This group meets every second & fourth Tuesday of each month at 7 p.m. at the Elders' home. There are 7 members who attend and everyone is welcome. Starting on February 27, 2007 we will be doing an examination of the text of Revelation in the light of its historical background and prophetic content.

This study is NOT a revelation of Saint John BUT A REVELATION OF JESUS CHRIST. Through this study, and the guidance of the Holy Spirit, it is trusted that God will reveal to us not only HIS working in past, present, and future world events but also our personal place of safety provided in "the ark", Jesus Christ.

Stewart Elder, Study Leader

d. Koffee Klatch

Koffee Klatch meets regularly at 9:30 a.m. every Wednesday throughout the year, with an interlude during the summer and over Christmas. We enjoy potluck lunches twice a year with the Craft Group June and December.

Our group enjoys one hour of fellowship, tea and cookies, before we move on to one hour of Bible Study.

We welcome new members and extend an invitation to interested ladies.

Submitted by M.L. Widdis, Convener

e. Men's Breakfast

The Men's Breakfast enjoyed another successful year of Christian fellowship with a great lineup of interesting speakers from all walks of life who enriched our lives in some way with their message.

We are now into our 25th year of running the Men's breakfast with an average attendance of over twenty men during the last two years of meetings. We wish to acknowledge the tireless efforts of Gord Walford, who has faithfully provided us with the musical accompaniment for our hymn sings.

In the fall of 2005 our location changed from the Family Restaurant at Carlingwood Mall to Summerhays Restaurant on Baseline at Woodroffe. These meetings take place once a month on Saturday morning at 8:00 a.m., usually the last Saturday of each month, except June, July, August and December.

We welcome all the men of the church and their friends who have not yet experienced this opportunity to enjoy a wonderful hour of getting to know your fellow men and say "hello" to on Sunday morning at Church. So join us on the last Saturday of the month and enjoy the Christian Fellowship.

If anyone would like to volunteer to call for speakers, this would be deeply appreciated. For further information, please contact any one of the following members of the Men's Breakfast Team:

Tim Visser	- coordination, followup & speakers	- 224-3287 or 825-3434
Gord Walford	- music	- 225-1836
Rev. James T. Hurd	- chairman	- 225-6648
Stewart Reeves	- treasurer	- 829-1092

Respectfully submitted, Tim Visser

f. Ladies' Breakfast

The ladies meet at 8 a.m. at the church on the third Saturday of the month except in the summer and in December. Members take turns in preparing breakfast, sometimes cooked and sometimes muffins etc. and fruit. After breakfast, we sing songs, and share information about our recent activities. A Bible scripture is read, usually chosen by the speaker, and then our speaker brings us their message. Afterwards we close with prayer requests. Average attendance is 12-15.

This year we have had speakers from Ottawa Christian Counseling, Youville Centre, Reach Canada, Mother Mary's Support Services, Salvation Army, and the Shantymen.

Thanks to all those who have helped in preparing the food, setting up tables, scripture readings, music and prayers. We would like to have more women join with us on a Saturday morning – there has been a suggestion that we meet at 8.30 a.m. If this would attract more members, I would be glad to arrange this, so if this would interest you please let me know.

Respectfully submitted, Jean Sida

g. Men's Video Bible Study

We are now in our second year. This is a group of men who come together to grow in the knowledge of God and all that He has in store for us. This group also aims to form a strong bond between the men, knowing we can come for help from each other. We meet in the fireside room at the church from 7:00 p.m. to 8:00 p.m. every first and third Thursday of each month.

Tim Visser

h. Women's Group

Many challenges faced the Women's Group in 2006. Although attendance was between 12 to 19 people per meeting, many women struggled with deteriorating energy levels which often caused the inability to participate as fully as they would like. Restructuring the Women Group was discussed hoping that would draw interest for other women to join. The President's title was changed to a Coordinator and Teams of two people per Team for each meeting was implemented. The Coordinator was responsible in leading the business section of the monthly meetings held while the Teams of Two coordinated devotions and any activity.

The following is a review of activities conducted:

- January – Bible Jeopardy a game created by Linda Robinson was enjoyed by all
- February – A minute of silence remembering Dorothy Nekrassoff, and the devotion Love – God's Kind.
- March – Mission Theme – 6 table groups were given three Mission stories each from the Presbyterian Church in Canada and each group chose one story to share with the other table groups.

- April – Rev. Brian Roy, Parkwood’s Director of Youth presented a topic and video relating to Youth and Influences surrounding them.
- May – Rev. Linda Robinson presented the theme Mental Illness in the Family and how it affects family and friends and shared the challenges she experienced with her family.
An additional meeting was held to discuss Restructuring and what practical strategies might be implemented to create more interest in drawing more Women to attend.
- June – The Women gathered at the Swiss Chalet for Supper and held a meeting at the church and enjoyed refreshments with dessert.
The Presbytery of Ottawa held its June meeting at Parkwood, and several Women participated in serving an evening meal to forty-seven people.
The proceeds of the meal went to the Bellevue Manor Tenants Association (Carlington Community Chaplaincy) to help with their July and August Saturday evening meals.
- September – A Spaghetti Supper served by Lorraine Widdis and Christine Kritsch welcomed the Women back after summer holidays.
- October – Helen Curnow and Marion Campbell presented the theme of Inviting Jesus in our Homes. A video was presented on the second major hurricane of the 2004 Atlantic hurricane season which hit many parts of the Florida state. It was the 4th costliest hurricane in United States history. The many homes that were destroyed in that disaster gave us cause for being thankful for our homes. Eric Curnow was thanked for his contribution in editing the video.
- November – The Bazaar held in November raised \$1,874.77, however the proceeds were lower than previous years. A broken water line on Chesterton Avenue caused traffic flow problems resulting in scarce attendance. We were grateful for all the work Laura Game, the Bazaar coordinator, performed in organizing the bazaar.
- December – Laura Game and Lois Presley organized a Pot Luck Supper which all the ladies enjoyed. At the business meeting the majority voted to disband the Women’s Group until such a time as more interest was shown. The disbursements of the funds on hand would be decided at a special meeting to be held in March 2007.

Respectfully submitted by Linda Robinson, Convenor, Parkwood Women’s Group.

Parkwood women's Group - Year End Statement - 1/1/06 through 12/31/06

Bank Balance - December 31,2005	\$3,300.44
INCOME CATEGORIES	TOTAL
Bank interest	\$0.51
Bazaar	\$2,097.35
Offering	<u>\$222.47</u>
Total Income	\$2,320.33

EXPENSE CATEGORIES

Bazaar	\$402.86
Donations – Parkwood	\$500.00
Donation - Harvest House	\$50.00
Donation - Inner City Ministries	\$50.00
Donation - Palliative Care	\$50.00
Donation - Youville Centre	\$50.00
Donation - Shepherds of Good Hope	\$50.00
Donation - Urban Christian Outreach	\$50.00
Donation - Christian Blind Mission	\$50.00
Donation - Leprosy Mission	\$50.00
Donation - Salvation army	\$50.00
Donation - Ottawa Christian Counseling	\$40.94
White gifts	\$200.00
WMS	<u>\$1,200.00</u>
Total Expenses	\$2,793.80

Closing Bank balance Dec 31st 2005 **\$2,826.97**

Submitted by Jean Sida

i. Craft Group

We meet the 2nd and 4th Tuesday of each month at 12:45 p.m. We share many laughs and a cup of tea while making crafts to sell at our annual bazaar. If you would like to learn a craft or would just enjoy some friendly conversation, please come in and join us.

Laura Game

j. Gracefield Camping Committee – no written report**k. Refreshments & Ushering**

Many thanks to the eighty volunteers who so willingly served after the 9:15 and 11:00 a.m. services. It is a great way to invite visitors for a cup of coffee, to socialize and watch our youngsters play.

I wish to thank the Bailie family who faithfully ensure that sufficient supplies of coffee, tea, milk, juice and cookies are on hand week after week. On many occasions, they step in if the volunteer is not available.

One other person I would like to thank is Steve Game, who calls the refreshment and ushering volunteers for the 10:00 a.m. service to remind them that they are in the schedule. He is always ready to step in to find someone else if the scheduled couple can't make it.

I would also like to thank my wife, Alice, who is ready to bake goodies and pitch in for any occasion.

Thank you. What an excellent way to serve Christ.

Tim Visser

E. WORSHIP COORDINATION

Worship Coordination Team (January to June)

Meetings of the Worship Coordination Team were held on Jan.3, Feb.8, Mar.16, Apr.18, May 2 and June 19. In addition there were several informal discussions.

James Hurd and Stewart Reeves attended a workshop in Toronto on “Worship for a New Day”, sponsored by the Renewal Fellowship of the Presbyterian Church in Canada. The theme talks were “Inspiring Worship” and “Processing Changes in Worship”.

Much of the Team’s workload was concerned with the music ministry. In response to advertising for the position of organist and choir director, several candidates were considered and two were interviewed. Dorothea Mawhinney accepted our offer of a short term position for the Easter season, and upon satisfactory completion, was offered the position of organist and choir director, which she fulfilled from May1 to Aug.31. Her work with Parkwood ended then as there was no long-term agreement to continue.

Following the resignation of Diane Walford as pianist and Praise Ensemble director, there was a need for coordination of the music at the 9:15 a.m. contemporary service, and Brenda Creighton acted as the coordinator, frequently as pianist, and by organizing various worship teams.

We thank Bryan Roy for his leadership of the sunrise service on Easter Sunday.

In accordance with the agreement established at the first meeting of the Team in 2005, Stewart Reeves resigned as team leader on July 4.

Stewart Reeves

Worship Co-ordination Team (July to December)

Mid-week services were held on Wednesday evenings during July and August, and an audio series produced by Ligonier Ministries involving dialogue between R. C. Sproul and Abdul Saleeb, a former Muslim and now professing Christian, on the theme, “Christianity and Islam” was explored. Both youth and adults shared in listening to the tapes, and then the Director of Youth Ministries co-ordinated discussion among the youth, and the minister among the adults. Summer Office Assistant Michelle Ball assisted with hospitality and also aided music during the short informal worship which preceded the studies.

Two meetings of the Worship Co-ordination Team were held in September, and careful consideration was given to a number of letters offering feedback to the varieties of blended worship attempted on Sunday mornings throughout July and August.

With the decision of the session to hold one morning worship service, seeking to blend elements of the traditional and contemporary services, the Worship Co-ordination Team sought to offer support to the minister and leadership in aiding in the co-ordination of the gifts of music and musicians to contribute to the service of praise.

It was agreed that with the conclusion of the work of D. Mawhinney, a revised job description for the position Director of Music Ministry should be prepared, incorporating both responsibilities to serve as principal accompanist on organ and/or piano for congregational praise and to co-ordinate the involvement of volunteer musicians as part of worship teams. It was also agreed that until the vacancy was filled, we would seek to have a team of people share in rotation the accompaniment and co-ordination responsibilities.

Not all of these efforts have been as fruitful as hoped, but we are thankful for the contributions of all who have shared their gifts and sought to bring praise to God. Brenda Creighton served as co-ordinator for several weeks through to the end of November, and in December Karen Hurd did so for some weeks, including some of the Christmas services. Accompaniment for congregational singing was provided on various occasions on the organ by Karen Hurd and Evelyn Warburton, and for three Sundays in December, our former organist Glenn Hunter; and on piano by Brenda Creighton, Karen Hurd, and Evelyn Warburton; and with the contributions on several and various occasions of Gord Walford on guitar; Jennifer Hurd on violin, and Janet Hurd on cello.

We are grateful for the participation of the children of both the Church School and the LOGOS programme in worship on various occasions, including special contributions during the Christmas season.

The session approved the job description for the Director of Music Ministries at its meeting on November 28th, and a search committee under the leadership of Elder Dianne Nickerson has been formed, and work is underway to seek to find the one of God's choosing to assist us in providing music leadership.

The Reformation Weekend saw us share in a pulpit exchange, with our minister preaching at Calvin Christian Reformed Church and Pieter Heerema of Calvary Christian Reformed Church being welcomed to Parkwood as our guest. On the Sunday evening, the annual Reformation Rally was held, hosted by Calvin Christian Reformed Church, and with Dr. John Suk, President of the Institute for Christian Studies in Toronto as guest speaker. The Ottawa-Carleton Male Choir contributed music to the rally, and an offering amounting to \$1,100.07 was raised in support of Ottawa Inncity Ministries.

JTH

F. CHRISTIAN EDUCATION

The mandate of the Christian Education Team embraces responsibility for several areas of congregational ministry: the Church school, the Logos program, youth ministries and the Church library. Reports on these areas of ministry appear below. Our mandate also includes responsibility for special programs of study—this is an area for which we are seeking to expand our capacity. The team currently comprises seven members and meets on an as-needed basis. Five meetings were held during 2006.

Robert Newton, Team Leader

a. Church School

On behalf of the congregation, the Church School Coordinator sincerely thanks the following teachers for sharing their gifts and love in God's service in 2006:

PS to SK	Linda Robinson & Kris Marion (until June) Andrew McPhee & Pamela Pestaluky (from Sept.) Holly MacDonald & Kris Marion acted as floaters	Average attendance: 5
Grades 1-3	Mary Ward & Kris Marion (until June) Ann Marie Bernard & Calvin Lamesse (from Sept.)	Average attendance: 6
Grades 4-5	Alta MacFie, Robert Newton and Philip MacFie	Average attendance: 6
Grades 6-8	Cory Cornwall (until June) Average attendance: 5 Susan McCullough & Kris Marion (from Sept.)	
Grades 9-12	Lothar Hopp	Average attendance: 4

There were 35 students registered for Church school in 2006, ranging in age from pre-school to high school. The average Sunday attendance was 21. There was a demand for nursery services, which was met by the mothers of the children involved and a few volunteers, the latter group allowing the mothers to participate in the worship service.

The curriculum followed from September onward consisted of various Faith Alive publications of the Christian Reformed Church: "Walk with Me", for pre-school through to Grade 8, and "Route 66" and the "Lifewise Bible Study Series", for the high school age group. This curriculum will be followed well into 2007. Teachers are happy with the materials, except for a few weaknesses that have been identified at the Grades 1-3 level. All of the teachers are gifted in making the most of their material, and they give freely of their own talents and resources.

Many thanks to all those who volunteered to teach in our summer Church school. The Veggie Tale video series will be used in the 2007 summer school, as it is more teacher/volunteer-friendly than previous materials.

In September, the Church school initiated a mission project to sponsor the purchase of a pair of goats for an Asian family, thereby enabling the family to start a herd and become self-sufficient. The children's Sunday offering will be used to purchase the goats. We have decided to use Harvest of Hope as the means of providing this gift, as it offers the

most economical option available (a pair of goats costs \$64, as opposed to a cost of \$100 per goat through World Vision, while Presbyterian World Service and Development does not offer a goat-sponsorship program). There is already \$90 in the Church school sponsorship fund that can go toward the purchase of goats, and the children have raised over \$110 to date. They are excited about it! This mission project will continue until the end of the regular Church school session in June 2007, at which time we will make our offering to Harvest of Hope.

Many of the challenges that we have faced over the year have been dealt with to the best of our ability. The *Leading with Care* policy of the Presbyterian Church in Canada has been implemented: we are now working to iron out any wrinkles and to initiate our fire orders and evacuation plan.

Kris Marion, Church School Coordinator

b. Logos Program

The year 2006 was a year of growth for our Logos program. The children involved have grown physically, spiritually and socially and the program has grown in numbers. Logos is Parkwood's mid-week activity for children in Grades 1-6. As of December, we had 15 children registered.

Among the highlights of 2006 was the children's musical presentation of "Zeros into Heros" in May. The children are enthusiastic singers and actors, and their efforts paid off as our congregation was blessed with the message of the story of Gideon. Special thanks to Alta MacFie and Pamela Pestaluky for their efforts in this regard.

We also had a very successful guest night in October as "Logos Took Flight" and six guests were welcomed on "Logos Airlines". Special thanks to Ann Marie and Jean-Pierre Bernard and James Hurd for making this a very authentic and fun flight, also to members of the congregation for loaning many TV trays.

For Remembrance Day we were fortunate to have three of Parkwood's veterans join us for dinner. Thanks to Phil Campbell, Stephen Foster and Doris St. Louis for sharing their experiences with us.

Holly MacDonald has continued as director of the Logos program and we have a full staff of motivated, caring and creative people from our congregation, whose gifts are put to good use in the nurture and education of these children from our church and community. Thank you to all members of the congregation who have supported the program with your gifts and prayers.

Holly MacDonald, Logos Program Director

c. Youth Ministries

The Living Stone Ministries

It has officially been only one year since coming to Parkwood as Youth Director. I must say that it has been a challenging, yet I believe, a God-glorifying year. We still have a small group of dedicated youth who come to our regular meetings, in whom I have seen some significant spiritual growth. Spiritual growth has always been and always will be my number one priority in any of the ministries under my leadership and I am very happy to see these teenagers growing closer to our Lord.

In the regular youth group meeting that we have every Wednesday night from 6:30 – 8:00, our lessons consist of anything from a regular message style, to specific topical discussions, to a video series, which also turns into discussions. The one thing I always try to make sure of is to send everyone out with a challenge for the week. It's always something to help them think about their life with God and how they can improve their interaction with Him and with others around them as His image. We also have fun active or media games which we play before or after the lesson, depending on the nature of the activity. Also, since some time before Christmas we have been trying to consistently begin our meetings with a few worship and praise songs, which are lead by Jean-Pierre Bernard.

Jean-Pierre Bernard has been a huge asset to the youth ministry as an official “youth/young adult volunteer”. He has put a lot of time into this ministry and his help and contributions have been truly priceless. Thank you, Jean-Pierre!

Each month, we have at least one event planned for each group of the youth and young adults who are able to participate with us. Sometimes these events are planned only for the specific age groups, but when an event may require more people to have more fun, we combine the youth and young adult groups, which tends to work quite well.

One regularly occurring event to which we invite both youth and young adults is the sports night that we have at Elisabeth Wynwood Alternative School, starting this school year on Friday nights at 6:30 – 8:00. Last school year we had this night at Sir Winston Churchill Public School on Friday nights at 8:30 – 10:00. We have had as many as 25 people join us for this event; the numbers fluctuate quite a bit. The bottom line is that we always end up having a good time. This past summer while we played in the field behind SWC we had many community teenagers join us for our soccer games. There were a few times when we almost had too many to play just one game (this is certainly not a bad problem to have!).

A new event that we started at the end of September—one that I'm sure you are all aware of at this point—is the GROUNDED Coffeehouse. This takes place in the Fellowship Hall of the church. It is an event that all those involved have enjoyed taking part in very much. We see at least one new person that we haven't seen before come out to this each week. God has blessed this coffeehouse and we are convinced that He is doing exactly what He wants to be doing with it. We have two distinct nights at GROUNDED. One night is called our “Latte night”. This is a night that is very relaxing and people just come

to get their coffee and tea and play some video games or other games and just catch up with old friends or even make a new one or two. Our second night is called our “Espresso night”. This is the night where we serve the full menu that we have to offer and this is also when we show our Nooma video. This is a little video that delivers a really relevant Christian message that is conducive to the age group in a modern way. Then we begin a small discussion based on the video, or one of us gives a little message that is also relevant to the video in some way. This same night we have a band that performs for us for about 45 minutes and then the night is pretty well over. We have our regular attendees and, as I said before, we have always had a new face each week. God is good and we continue to be as sensitive to His Spirit as possible for His guidance in all aspects of this ministry.

The young adult Bible study that has been going on every other Sunday has been undergoing an evaluation. We continue to have it whenever we are able, but will be changing this event in the future so that we can accommodate as many of the young adults as possible.

I have enjoyed my time serving the Lord here at Parkwood, and am confident that the Lord has much more in store for us. We have some things brewing on the horizon, and we truly hope and pray that the Lord will bless all that we endeavour to do for His glory.

Rev. Bryan Roy, Director of Youth Ministries

d. Church Library

Thirty-six new titles were added to the library collection in 2006. Of these about six were DVDs. This format is becoming so popular that possibly more will be added - especially if they are gifts as all of these were! Not many of the congregants seem to use the collection according to the loan record book. Suggestions for inclusion into the collection are requested of the congregation by the librarian. To be relevant to users the library must have materials that are of value to the majority of congregants. A subscription to the Readers Digest has again this year been received from George Dance: many thanks.

Margaret Main, Church Librarian

G. MISSION

Mission Team Purpose: To facilitate the work and witness of the congregation in the local, national, and international mission of Christ’s Church.

To that end, the team meets regularly at Parkwood Church on the 1st Tuesday of the month at 18:30 hrs.

One of the most memorable highlights of the year for us and others was having the opportunity to receive Leah Hopp’s report to the congregation on her recent work for Christ in Africa. Leah related through pictures and stories her work in the small community of Uhambingeto, Tanzania.. In addition to her personal outreach and along with the prayers and financial generosity of Parkwood, a project to harvest rainwater for

community use over the long periods of drought was started. She was also able, with the funding she received, to buy a solar panel for the dispensary. This allowed, for the first time, the luxury of battery powered lighting, for use in case of a night-time medical emergency.

Donations received during our White Gift Sunday were gratefully accepted by The Ottawa Inner City and The Men's Mission of Ottawa. It is a wonderful thing to be able to participate in the joy of Christmas through the white gift opportunity. Joy pops up when we do the work of God - and understand that God is doing his work in the circumstances around us. Parkwood once again participated in the Operation Christmas Child program in 2006. On behalf of the Mission Team and the numerous children who received special blessings on Christmas Day, we would like to thank the Parkwood family for sharing God's love. This year 76 Christmas boxes were contributed to this very appreciated outreach.

In awareness of the timing of the above mentioned sharing opportunities, the Mission Team decided to limit the special appeals for this year to the following: the water and septic system at Gracefield Camp and Conference Centre, the Campaign Life Coalition Ottawa, and The Christian Radio Station, CHRI. Thank you to those who made a contribution of prayer and / or financial support.

On behalf of Parkwood, the Mission Team continues to annually support Gracefield Camp, Carlington Chaplaincy, and Inter Varsity Christian Fellowship. In addition, hands on gestures of support and concern are offered during exam week to the students and staff at Algonquin College on our "MUFFIN DAY" outreach.

Submitted by Stewart Elder, Mission Team Leader

H. PASTORAL CARE

Pastoral Care is...-Ministry of presence

- Founded on faith and prayer
- Focussing on the other person through active listening
- Responding to concerns
- Offering support and guidance

The goal of the Pastoral Care Team is to enable every member, adherent, and friend of Parkwood Church to experience the compassionate care of Christ.

We are the group of Parkwood members who were commissioned as a Pastoral Care Team. The team consists of: Dora Brown, George Dance, Marianna Hopp, Sylvia Hepburn, James Hurd, Thelma Passmore, Margaret Roach, Linda Robinson, Jean Sida, and Dale Tuck. Thelma has resigned as our coordinator.

On May 4th and October 24th, we arranged mid-week Communion Worship Services for members who have difficulty attending regular Sunday Services. Refreshments were graciously provided by the Sheep Ladies. Transportation was arranged as needed.

The Prayer Chain continued to function, led by Jean Elder and Betty Paul.

When the Peter D. Clarke Centre opened, Parkwood Pastoral Care Team was asked to provide pastoral care volunteers. Dora Brown is an active volunteer at the Centre, and helps to plan their worship services. George Dance also volunteers when he is able to do so.

At Starwood Nursing Home, we conducted three Sunday morning worship services, and a Hymn sing on Monday, May 29th. Worship services were conducted at Grace Manor, sometimes including celebration of the Lord's Supper.

The team was responsible for visiting patients of the Presbyterian faith at the Ottawa Hospital Civic Campus during March, and at the Queensway Carleton Hospital throughout the year. In May, the Ottawa Presbytery celebrated the twentieth anniversary of Presbytery-organized pastoral visits to Presbyterian hospital patients. Several churches in the Ottawa Presbytery share this responsibility.

Dora Brown is the Presbyterian representative for the Presbytery of Ottawa on the Interfaith Network, Reaching Out to Isolated Seniors. The aim of the Network is to improve the health and well being of seniors in need, and provide input into City and Government policies affecting seniors. Isolated seniors may receive social, physical, and spiritual help by calling 613-562-6381. Faith communities are asked to provide spiritual support to those referred to them by the Network.

The team hosted five Lunch & Learn events, featuring presenters from: C.N.I.B., The Hearing Society, The Sierra Club, Presbyterian Church in Canada (on Planned Giving), and Osteoporosis Canada. We welcome suggestions from the congregation, as to topics of interest, that would enhance our knowledge and understanding of current social and health issues.

Submitted by the Pastoral Care Team

a. Prayer Chain

A weekly prayer chain is sent out by e-mail and a paper copy is placed in the folders of those who are on the prayer chain but do not have e-mail access.

Requests for prayer for families of Parkwood along with friends are sent out weekly along with God's answer to prayers as well. We are constantly being told that people appreciate our prayers and it makes them feel that people truly care enough to take time to pray for their needs & rejoice with them when the Lord answers their prayers.

At present we have 18 people receiving the e-mail and 5 receiving a paper copy. A warm welcome to anyone who would like to become pray-ers.

Evening, and morning, and at noon, will I pray, and cry aloud: and he shall hear my voice. (Psalm 55:17)

Submitted by Jean Elder

b. Funeral Receptions

Over the past year several funeral receptions were prepared by the ladies of the church. This is a caring reaching out to families at a sad time in their lives. The responsibility for organizing these receptions has been shared between Margaret Roach, Marion Campbell and Jean Sida and numerous people have been involved. All contact is made through the minister.

Submitted by Jean Sida

9. Other Reports

LEADING WITH CARE

The Leading with Care Policy of The Presbyterian Church in Canada aims to ensure that all persons, and in particular all children, youth and vulnerable adults who participate in the denomination's programs and ministries, and/or use the denomination's facilities, will be cared for with Christian compassion and will be safe. This involves having good processes in place to prevent opportunities for abuse and harm; protecting the vulnerable, reporting incidents of abuse, neglect and harm; and training and supporting our teachers and leaders.

With the cooperation of all elders, leaders, teachers and groups involved, the Leading with Care Implementation Group achieved the implementation of the policy at Parkwood in June 2006, as directed by Session. A continuing process for conducting Police Records checks for those in identified high-risk ministries has been implemented. All active elders, leaders, teachers, pastoral care workers and church staff in identified ministries have applied for records checks and the checks have been completed or are pending.

A Guide to the Implementation of the Policy at Parkwood, based on the PCC Leading with Care Policy document, was provided to all elders, leaders and teachers. Copies of the policy document have also been provided and explained to all outside groups who use Parkwood facilities.

A fire safety inspection has been held and the recommendations implemented by the Finance and Maintenance Team. Fire Orders and an Emergency Building Evacuation Plan have been prepared, approved by fire authorities and posted in the church.

Session designated the Leading with Care Implementation Group as the Leading with Care Team, responsible to Session for the oversight and administration of the Leading with Care Policy at Parkwood. The Team is to review the policy and report to Session as required or at least once annually.

The members of the Team are Holly MacDonald (LOGOS/Youth Ministry), Kristine Marion (Christian Education Team), Dora Brown (Pastoral Care Team), Duane Townsend (F&M), Rev. James Hurd (ex-officio), and Roger MacPherson (P&P representative and Chair.)

Respectfully submitted, Roger MacPherson

10. New Business

A. Budget Committee Report And Recommendations

Based on data through the end of November, it appeared that offerings for the year as a whole would likely decline by 4 percent. But mainly due to significant donations by one or more individuals/families in December, total givings for local purposes for 2006 increased by 8.5 percent. Expenditures for local purposes rose by 25.7 percent, in large part due to having a Youth Director for all of 2006. The balance for local purposes was a deficit of \$10,850. As indicated in last year's report, there was a surplus of \$13,959 for 2005 which was available to help cover a deficit for 2006.

Local Purposes and Presbyterians Sharing for 2004-2006					
	2004	2005	2006	2006	2006
	Actual	Actual	Actual	Budget	Difference
	(1)	(2)	(3)	(4)	(5)=(3)-(4)
A. Local Purposes					
Offering	183,887	172,373	187,084	183,887	3,197
Other income	15,889	17,108	19,328	12,000	7,328
Transfers	1,886	100	100	0	100
Total	201,672	189,581	206,512	195,887	10,625
Expenditures	204,162	175,622	217,362	220,894	(3532)
Balance	-2490	13,959	(10,850)	(25,007)	14,157
B. Presbyterians Sharing					
Actual or target	28,000	25,349	23,790	33,923	(10,133)

Recommendations for 2007

As shown in a later table entitled "Expenditure by Function, 2006 and 2007", there are three function areas with significant increases in expenditures. First, there is an increase of roughly \$4,700 in the cost of operating the buildings. Second, there is an increase of roughly \$5,100 in the total of remunerations. These increases are an adjustment for the higher cost of living and in the case of the Administrative Assistant to maintain

comparability within the Presbytery. Third, there is an increase of about \$2,200 for delivered brochures as part of our outreach program.

Recommendation #1: The Budget Committee is recommending that the congregation approve maximum team expenditures of \$229,603 for 2007. In Parkwood's history over the past ten years, every year there was a lapse in actual expenditures relative to approved expenditures. A lapse may occur for several reasons, including programs that do not get started, anticipated repair expenditures that do not need to be made, etc. The recent trend in lapse expenditures suggests it would be reasonable to assume a lapse of 4.5 percent of approved expenditures (or \$10,330). This would result in actual expenditures being \$219,273 (\$229,603 less \$10,330).

Overview of the Budget for 2007					
Panel A: Receipts, Expenditures and Balance					
		2005	2006	2007	
		(actual)	(actual)	(budget)	
	Receipts				
1	Offering for local purposes	172,373	187,084	187,084	
2	Other income	17,108	19,328	12,000	
3	Transfers	100	100	0	
4	Total	189,581	206,512	199,084	
5	Expenditures	175,622	217,362	229,603	
6	Expenditures (incl. lapse)	n/a	n/a	219,273	
7	BALANCE (line 4 – 6)*	13,959	(10,850)	(20,189)	
Panel B: Reconciliation with Statement of Operations (SO)					
	Receipts				
	Total Receipts from SO	222,285	234,193	224,084	
	Less Special Appeals	32,704	27,681	25,000	
	Equals Line 4 above	189,581	206,512	199,084	
	Expenditures				
	Total Expend. From SO	208,326	245,043	254,603	
	Less Special Appeals	32,704	27,681	25,000	
	Equals Line 5 above	175,622	217,362	229,603	
* Line 4 – line 5 for 2005 and 2006					

Recommendation #2: The Budget Committee is recommending that the congregation approve a target for givings for local purposes of \$187,084 for 2007. This amount is the same as was given by the congregation in 2006. But given the pattern of givings in 2006 and the significant donations by one or more individuals/families in December that enabled the congregation to reach this total, the Budget Committee is of the view that no

further increase for 2007 should be assumed. A forecast of other income of \$12,000 would bring total receipts for local purposes to \$199,084.

The balance that would result from the two above recommendations is a deficit of \$20,189. Session has agreed that the Williams Bequest (to be used at the discretion of the Minister and Session) should be used to cover this deficit.

Recommendation #3: For Presbyterians Sharing, Session is recommending that the congregation approve a target of \$25,000 for 2007. While the suggested share for Parkwood is higher (\$33,183), congregations have the liberty to vote to accept a lower target than the suggested share.

Recommendation #4: The Budget Committee is recommending that the \$1,500 in interest earned by the Outreach Bequest Fund in 2006 be earmarked for the construction of a new sign to replace the one at the corner of Chesterton and Meadowlands. This would bring the total earmarked for the new sign to about \$8,000.

Expenditures by Function, 2006 and 2007				
	2006	2007	Change in \$	% Shares in 2007
Maintenance	35,066	39,795	4,729	17.3
Personnel - remuneration	131,819	136,240	4,421	59.3
-other costs	18,558	19,270	712	8.4
Internal programs	15,809	17,155	1,346	7.5
External programs	13,239	17,143	3,904	7.5
Total	214,491	229,603	15,112	100.0
Maintenance is F&M less Remuneration and related costs				
Internal is CE plus WC plus Fellowship, all net of personnel costs.				
External is Mission plus Outreach.				
Grant of \$2,871 for summer intern in excluded for 2006.				

C:/parkwood/Budget07_1.doc

- B. Appointment of Auditor**
- C. Election of Treasurer**

D. Membership of Ministry Teams

Parkwood Presbyterian Church Ottawa Ministry Teams 2007-2008

Policy and Planning

1. **Dennis Featherstone**
dennis.f@rogers.com
2. Phil Campbell
3. Roger MacPherson
4. Stewart Reeves
5. Harry Van Dyk

Finance and Maintenance

1. **Roy Bailie**
2. Flora Brown
3. Jim Elder
4. Steve Game
5. Margaret Main
6. Lorne Roach
7. Frances Robertson
8. Duane Townsend
9. Dale Tuck
10. Fenna Zylstra

Outreach

1. **Tim Visser** **tvisser@igs.net**
2. Marion Campbell
3. Laura Game
4. Steve Game
5. Don Pestaluky
6. Linda Robinson

Fellowship

1. **Jean Sida** **jsida@sympatico.ca**
2. Flora Brown
3. Leoni Kabole
4. Dianne Narraway
5. Don Pestaluky
6. Bill Zylstra

Worship Coordination

1. **James Hurd** **jthurd@sympatico.ca**
2. Sibby Fennema
3. Christine Kritsch
4. Harry VanDyk
5. Gord Walford

E. Other

Christian Education

1. **Robert Newton**
knewton@magma.ca
2. Dale Atkinson
3. Holly Macdonald
4. Kris Marion
5. Alta McFie
6. Pam Pestaluky
7. Bryan Roy (ex-officio)

Mission

1. **Stewart Elder**
stewartelder@sympatico.ca
2. Edward Bukenya
3. Marion Campbell
4. Lothar Hopp
5. Linda Robinson
6. James Hurd (ex-officio)

Pastoral Care

1. **James Hurd** (ex-officio)
jthurd@sympatico.ca
2. Dora Brown
3. George Dance
4. Sylvia Hepburn
5. Marianna Hopp
6. Margaret Roach
7. Linda Robinson
8. Jean Sida
9. Dale Tuck

rest renewal redemption

Presbyterians Sharing...

... providing opportunities for mission and ministry in 2007

Canada Ministries

- Building and supporting the growth of new, dynamic congregations across Canada
- Accompanying refugee claimants who are seeking to rebuild their lives in Canada
- Walking with aboriginal people in their struggle for a more hopeful life
- Providing spiritual and practical support for people in poor areas of our inner cities
- Providing places of worship and Christian community for people in rural and remote regions of our country

International Ministries

- Working with the Guyana Presbyterian Church to provide congregational ministry and Christian education (Ian and Linda Shaw)
- Building and strengthening relationships between congregations of the Hungarian Reformed Church in Hungary (Mary Gorombey)
- Educating Nicaraguan farmers in the areas of nutrition, environmental preservation and animal care (David Villalonga)
- Training church leaders at Yu Shan Theological College, in partnership with the Presbyterian Church in Taiwan (Murray Garvin)
- Caring for students living in residence at Woodstock School in North India (Alan and Rosalie Howard)

**These are only a few
of the ministries that
will happen because
of our gifts to
Presbyterians
Sharing...!**

Strengthening The Presbyterian Church in Canada and its congregations

- Contributing to ecumenical work on justice-related matters
- Enabling youth to participate in mission in Canada and other countries
- Facilitating educational conferences and events for congregations
- Providing support for church schools in their ministry of Christian education
- Providing opportunities for Presbyterians to visit our mission staff and mission partners in other countries
- Training clergy and professional church workers at our theological colleges
- Providing resources to support congregations in their ministries, both within their churches and beyond the church walls
- Bringing together Presbyterians from every part of our country for the annual General Assembly



***These are our ministries. This is our mission.
We do this in the name of Christ. Let's continue to make it happen in 2007.***

The anticipated givings from congregations for *Presbyterians Sharing...* in 2007 are \$8,900,000.

redemption rest renewal redemption rest renewal redemption



10 Chesterton Drive
Ottawa, Ontario K2E 5S9

Phone: 613-225-6648 Fax: 613-225-8535

office@parkwoodchurch.ca

www.parkwoodchurch.ca

Annual Reports, 2007

for presentation at the
Annual Congregational Meeting
Saturday February 23, 2008

In Memoriam

2007

Mr. William Tenhaaf

Miss Gail Lavergne

Mr. Haroon Harrison

Mrs. Alice Jackson

Mrs. Myrtle Tenhaaf

Mrs. Eleanor Kurd

Mr. Duthie Scott

A word from the minister ...

Recently I was asked by someone outside the Church who knew I was a pastor what a pastor does, apart from Sunday mornings. In answering, I talked a bit about the importance of studying the Bible in preparation for preaching, and about coming along people in their personal journeys to listen, pray, and encourage. I didn't quote any scripture, but I might have cited Paul's directive to the Thessalonians: "Therefore encourage one another and build each other up." (1 Thessalonians 5: 11, NIV)

What I did do, though, was to describe the church, and in particular the different ministry teams: Worship Co-ordination, Christian Education, Fellowship, Pastoral Care, Outreach, Mission, Finance and Maintenance, and Policy and Planning. I commented briefly on my role as pastor to offer support, and leadership when needed, for these teams. It is the teams who help shape and direct the ministry that we offer, both within the congregation, and beyond ourselves -- to the community and the world. The record of the work of these ministry teams and of the groups within the teams during the past year is what is contained in this annual report.

My prayer is that as we read and reflect upon the work of the teams during the past year, we will be moved to "encourage one another and build each other up". How greatly each team would be strengthened if others were to take time to reflect on each and every team's work and witness, and to offer each team and its members encouragement. Where ministry or service has been a blessing, let us thank God and affirm the work of His Spirit in those whose labours have honoured Christ and touched others with the love and grace of God found in Jesus. Where there is need to strengthen or expand or renew the work of a given team, let us ask God to call those to whom He has given gifts for service to use those gifts. At the same time, let us ask God to show us where He is calling us to serve. Each of us has a gift to offer, and a work to do. Paul calls us the mutual ministry: "encourage each other". All of us have a responsibility to all the rest.

As I have read this report, I am again thankful both for the breadth of diversity in the gifts among us, and for the depth of devotion in evidence in the work and witness of the people of Parkwood to Christ in our community and beyond.

Thanks be to God for His gifts to, in, and through each one,

Your pastor, coach, and cheerleader for each team,

James T. Hurd.

Parkwood Presbyterian Church, Ottawa

Annual Congregational Meeting

Saturday, February 23, 2008 – 6:00 p.m.

Congregational Supper – 5:00 p.m.

Proposed Agenda

	Page
1. Call to order – 6:00 p.m.	
2. Opening Devotions	
3. Election of Secretary	
4. Approval of Agenda	
5. Minutes of the 2006 Annual Meeting – February 24, 2007.	4
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B. Representative Elder - W.P. Campbell	9
C. Roll Clerk - W.P. Campbell	9
D. Communion Clerk - M. Harten	10
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9. New Business	
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B. Appointment of Auditor	
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11. Adjournment	
12. Closing Prayer	

5. Minutes of the 2007 Annual Meeting – Saturday, February 24, 2007

The annual meeting of Parkwood Presbyterian Church, Ottawa was held in the Fellowship Hall on Saturday, February 24, 2007. A potluck supper was served at 5 p.m. and the meeting was called to order at 6 p.m. The minister, Rev. James T. Hurd, led in prayer and conducted a brief devotional period, utilizing portions of the order printed on the back cover of the annual report, including the singing of the hymn, “On this day of celebration”. There were 35 members and adherents in attendance.

The minister as chairman asked for nominations for secretary. After a brief period where no nominations were forthcoming, Dennis Featherstone volunteered to be secretary. It was agreed without motion that he be appointed as secretary for the meeting.

The chairman indicated that extra copies of the Annual Report were still available. No typographical errors in the Report had been noted prior to the meeting.

Moved by Roger MacPherson, seconded by Scott Nickerson, that the agenda on page 2, be adopted as printed. Motion carried.

Moved by Ann Marie Bernard, seconded by Jean Sida, that the minutes of the 2006 Annual Meeting held on February 25, 2006, pages 3-7, be adopted. Motion carried.

Moved by Ann Marie Bernard, seconded by Brenda Featherstone, that the minutes of the Special Meeting held on November 25, 2006, pages 7-9, be adopted. Motion carried.

Moved by Jean Pierre Bernard, seconded by Scott Nickerson, that the Clerk’s report on pages 9-10, be adopted. Motion carried.

Moved by Roger MacPherson, seconded by Gord Walford, that the Representative Elder’s report on page 10, be adopted. Motion carried.

Moved by Lothar Hopp, seconded by Dianne Nickerson, that the Roll Clerk’s report on page 11, be adopted. Motion carried.

Moved by Jean Sida, seconded by Dianne Nickerson, that the Communion Clerk’s report on page 11, be adopted. Motion carried.

Moved by Gord Walford, seconded by Brenda Featherstone, that the Memorial Clerk’s report on page 11, be adopted. Motion carried.

Moved by Tim Visser, seconded by Jean Sida, that the report on the Benevolent Fund, page 12, be adopted. Motion carried.

Moved by Roger MacPherson, seconded by Dennis Featherstone, that the Policy and Planning Team report, page 12, be adopted. Motion carried.

Moved by Margaret Main, seconded by Jean Sida, that the Finance and Maintenance Team report, pages 13-14, be adopted. In response to a question about the possibility of

replacing the front doors, Margaret indicated that the team is considering installing heavy glass doors, although no one is currently available to lead the project. Motion carried.

Moved by Lorne Roach, seconded by Brenda Featherstone, that the Financial Report for 2006, pages 16-22, be received and considered. Motion carried.

Gord Walford asked about the source of the Dorothy Nekrassoff Fund of \$4,569. Lorne Roach responded that this represented the sum received from The Presbyterian Church in Canada as the proceeds of annuities initiated by Dorothy Nekrassoff prior to her death and for which she had designated Parkwood Church as beneficiary.

Moved by Dianne Nickerson, seconded by Chris Kritsch, that the Financial Report for 2006, be adopted. Motion carried.

Moved by Kris Marion, seconded by Gord Walford, that the Auditor's Report, page 15, be adopted. Motion carried.

Moved by Tim Visser, seconded by Jean Pierre Bernard, that the Outreach Team report, page 23, be adopted. Motion carried.

Moved by Jean Sida, seconded by Kris Marion, that the Fellowship Team report, pages 24-29, be adopted. Motion carried.

Moved by Chris Kritsch, seconded by Jean Sida, that the Worship Coordination Team report, pages 29-30, be adopted. Motion carried.

Moved by Kris Marion, seconded by Ann Marie Bernard, that the Christian Education Team report, pages 31-34, be adopted. Dianne Nickerson asked how many were attending the various youth activities. Bryan Roy responded that there were 4 regulars for the mid-week group, up to 15 on the Friday gym night, and as many as 35 and as low as 5 at the Coffee house. Motion carried.

Moved by Stewart Elder, seconded by Dianne Nickerson, that the Mission Team report, pages 34-35, be adopted. Gord Walford asked what missions were included in the "Other Missions" line in the budget for 2006 and why was a major portion of the allocation unspent. Stewart responded the Team had activities in mind but there were insufficient volunteers to lead and to carry out these activities. Motion carried.

Moved by Margaret Roach, seconded by Jean Sida, that the Pastoral Care Team report, pages 35-37, be adopted. Motion carried.

Moved by Roger MacPherson, seconded by John Huber, that the Leading With Care report, pages 37-38, be adopted. A question was asked of how the implementation is going. Roger MacPherson responded that it was going relatively smoothly. The minister commended those involved for their thoroughness and quickness in implementing the program. Motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that the Budget Committee report, pages 38-40, be received and considered.

Moved by Dennis Featherstone, seconded by Scott Nickerson, that the congregation approve maximum team expenditures of \$229,603 for 2007. Kathy Newton asked about the effectiveness of the policy last year to constrain expenditures to 90 percent of approved expenditures for some teams and to 95 percent of approved expenditures for other teams. Dennis Featherstone replied that the policy was very effective, thanks to the teams keeping a close eye on expenditures and keeping within the constraints. For 2007, however, the Budget Committee was relying on typical lapses in expenditures to achieve the desired target. Motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that the congregation approve a target for givings for local purposes of \$187,084 for 2007. Motion carried.

Moved by Dennis Featherstone, seconded by Roger MacPherson, that the congregation approve a target for givings to Presbyterians Sharing of \$25,000 for 2007. Ann Marie Bernard asked if the availability of electronic giving had an impact on givings for Presbyterians Sharing in 2006. Lorne Roach replied that it was not possible to analyze the data to answer this question. Lothar Hopp asked if the Budget Committee had given further thought to making Presbyterians Sharing a fixed line in the budget. Dennis Featherstone replied that the Committee was still of the view that givings for missions such as Presbyterians Sharing should continue to be kept separate from local purposes to help givers keep in mind that there is both local and external work that needs to be supported. Motion carried.

Moved by Dennis Featherstone, seconded by John Dunn, that the \$1,500 in interest earned by the Outreach Bequest Fund in 2006 be earmarked for the construction of a new sign to replace the one at the corner of Chesterton and Meadowlands. John Dunn indicated he found the present sign too small to read. Kathy Newton suggested that a deadline be set for the construction of a new sign. Tim Visser indicated that he had volunteered to lead the project and had recently received the existing file of material from Dan Moffet. Motion carried.

Dennis Featherstone, seconded by Brenda Featherstone, moved the adoption of the Budget Committee report as a whole. Motion carried.

Moved by Scott Nickerson, seconded by Sylvia Hepburn, that Kathy Newton be appointed auditor for 2007. Motion carried.

Moved by Dianne Nickerson, seconded by Gord Walford, that Lorne Roach be appointed treasurer for 2007. Motion carried.

Moved by Jean Sida, seconded by Lorraine Widdis, that the roster of membership of the teams printed on page 41 be affirmed. Motion carried.

New Business

Brenda Featherstone asked whether Session would be presenting a new recommendation for the use of the remaining portion of the Boyd Bequest as indicated on page 5 of the minutes for the annual meeting of 2006. Dennis Featherstone responded that Session had the distinct impression after the Special Meeting in November 2006 that the congregation wanted to use the remaining portion of the Boyd Bequest as part of a building fund. Indeed, both a building fund and a Fund Raising Committee were established at the meeting in November.

A question was then asked about the membership of the Fundraising Committee. As Committee chair, Jean Pierre Bernard responded that it included Tim Visser, Stewart Elder, Allen Pestaluky, Don Pestaluky, Genvieve Donaldson and Ann Marie Bernard.

Gord Walford indicated that there once was a presbytery committee that was looking into the building of a Presbyterian Seniors Residence. The investigation was shelved because there was no congregational interest. He raised the question of whether a building could be constructed on our property that would have Parkwood use the lower floors and the upper floors be devoted to a Seniors Residence. Moved by Brenda Featherstone, seconded by Jean Pierre Bernard, that Session investigate the feasibility of constructing a building on our property to replace the Mulvagh building and that would have its lower levels used by Parkwood and its upper levels used as a Presbyterian Seniors Residence. Motion carried.

Moved by Dianne Nickerson, seconded by Ann Marie Bernard, that the meeting adjourn. Motion carried. The Moderator led in closing devotions, utilizing the litany prayer printed on the back cover of the annual report.

Time 7:25 p.m.

*J. T. Hurd,
Chairman.*

*Dennis Featherstone,
Secretary.*

6. Reports of Session Officers

A. Clerk – D. Atkinson

The Kirk Session of Parkwood

Before we begin here is a little humour from Sunday bulletins.

The Senior Choir invites any member of the congregation who enjoys sinning to join the choir.

Here is a summary of the November and December session meetings.

As reported in the bulletin Andrew McRae has resigned as the editor of the Pulse we are grateful to Andrew for his dedication during his term as editor. If anyone is interested in being the new editor please see the Moderator or Dennis Featherstone chairperson of Policy and Planning.

Due to insurance regulations Kathryn Newton has resigned as the auditor for Parkwood, we are fortunate that the firm Kathryn is under contract to Brian Mulligan Chartered Accountants, and is insured under the firm's professional liability insurance policy. While Kathryn will do most of the audit work Mr. Mulligan has offered to take the responsibility of auditor for Parkwood for the period ending December 2007, on a no fee basis.

The session accepted with thanks to Mr. Mulligan for his generous offer. A number of large-print Hymn Books were donated to Parkwood from Erskine Church. One of our long time faithful members, elder and Sunday School Teacher Mary Ward requested and granted a certificate of transfer to St. Andrew's Presbyterian Church Perth Ontario.

Andrew McGregor took a demit from session and we thank Andrew for his contribution to the life and witness he brought to session and congregation during his term as ruling elder.

The Presbytery of Ottawa is hosting the 134th, General Assembly of The Presbyterian Church in Canada, from June 1-6th, 2008. A convener, for the Transportation Committee is needed if you are interested please contact our minister James Hurd or W.J. Ball at Westminster Church.

In December, Parkwood got some good news in the form of not having to pay any health and dental premiums for the first quarter of 2008.

Also I received a bank draft in the amount of \$30,000 from the estate of Dorothy Nekrassoff, a long time member and elder.

As of December the session consists of the following elders, Dale Atkinson, Flora Brown, Phil Campbell, Marion Campbell, Dennis Featherstone, Charles Fraser, Marcia Harten, John Huber, James Hurd, Roger MacPherson, Dianne Nickerson, Judy Reeves, Stewart Reeves, Jan Sheridan, Jean Sida, Harry VanDyk, Tim Visser, Gordon Walford, Jean Pierre Bernard, Lothar Hopp, Andrew McPhee, Linda Robinson, Duane Townsend, John Devries, Kristine Marion and Susan McCullough are on special leave.

*Respectfully submitted,
Dale Atkinson, Clerk of Session.*

B. *Representative Elder – W.P. Campbell*

Two topics dominated the Presbytery agenda during the last year:

1. Closing the Erskine congregation. This older downtown congregation, formed by Irish and Scottish settlers about 150 years ago, became a victim of demographic shift when the area around it became populated by people of Italian and Asiatic origin. The aging congregation has been absorbed into the one at Westminster, most of them residing in that area of the city. The cost of maintaining the Erskine property was more than could be carried by the people worshipping there.
2. The Gracefield Camping and Conference Centre has consistently run a financial deficit. Only the Ottawa Presbytery was consistently interested in its operation, though it belongs to the Synod, a body which is responsible for the capital costs. With the Ottawa Presbytery carrying the operational costs, the split responsibilities lead to a very unsatisfactory situation. Major expenditures to improve the water and sewage systems must be faced or the Health Authorities will close it. This situation is now being addressed.

On the positive side, Presbytery is working toward the expansion of work in the east and south of the Ottawa region, where new housing developments are growing rapidly.

*Respectfully submitted,
Phil Campbell*

C. *Roll Clerk – W.P. Campbell*

Number of members on the roll December 31, 2006			215
Number added during 2007 by			
Profession of Faith	1		
Transfer	1		
Session Resolution	<u>1</u>		
	Total Added	3	
Number removed during 2007 by			
Death	5		
Transfer	2		
Session Action	<u>7</u>		
	Total Removed	15	
Net Reduction			11
Number of members on the roll December 31, 2007			204

Signed Phil Campbell

D. Communion Clerk – M. Harten

The number of people served communion in 2007 was as follows:

	10:00 a.m. Service	Other	Total
Mar.	110		
Apr.		Maundy Thursday - 40	
May		Pastoral Care	
Jun	107		
Oct.	123		
Dec.	111		

Thank you to all those who helped prepare and serve communion throughout the year.

Signed Marcia Harten

E. Memorials Clerk –Gord Walford

Over the course of the year Parkwood has received gifts in memory and in honour of individuals, directed to the following funds: Pastoral Care, Memorial, Flower, Organ Replacement. In 2007 funds were received in memory of Salma Nasser, Bill and Myrtle Tenhaaf, Gail Lavergne, John Torrance, Joe Widdis, Margaret Eleanor Winnifred Hurd and Duthie Scott, and in honour of Evelyn (Warburton) Foster and Tim & Alice Visser on the occasion of their 50th wedding anniversary. All gifts are held in trust and used for the purpose stated; the Memorial Fund can be used as decided by Session, all for the glory of God and for use at Parkwood.

Gord Walford, Memorials Clerk

F. Benevolent Fund – Jan Sheridan

During 2007, there were many needs both within and outside the congregation, which were met by the Session Benevolent Fund. These included white gifts and camperships. Fortunately a carry-over of funds from 2006 helped meet the needs. The Christmas Eve offering will provide most of the funds for the coming year. Monthly gifts are always welcome.

Jan Sheridan

7. Reports of the Ministry Teams

A. POLICY & PLANNING

The Policy and Planning Team (P&P) is composed of elders appointed by the Session, with the Minister as an ex-officio member. P&P assists Session in general planning and policy development on matters relating to the life and work of the congregation. P&P members also sit on the Budget Team and the Convenor of P&P normally chairs the Budget Team.

During 2007, P&P made recommendations to Session in regard to subjects referred for study or action by the General Assembly Council. In addition, P&P made a report to Session concerning the feasibility of constructing an affordable housing senior's residence on church property, as part of the Mulvagh Wing replacement project.

Terms of reference for various ministry teams and Session officers are being revised and new terms of reference were approved for P&P, Session, Clerk of Session, Roll Clerk and Congregation. Terms of reference for other Session officers and for the Budget Team are in preparation. The project to compile a database containing all policies established by Session is progressing. In addition, materials are being prepared for use in stewardship education. An examination of the congregation's archives has recently begun, with a view to ensuring that records are complete and properly organized and stored.

In 2007, P&P was pleased to welcome back Stewart Reeves after a leave of absence on other Session duties. P&P members are Dennis Featherstone, (Convenor), Phil Campbell, Stewart Reeves, Harry vanDyk, Roger MacPherson (Secretary), Rev. James Hurd (ex-officio).

*Respectfully submitted,
Roger MacPherson, Secretary*

B. FINANCE & MAINTENANCE

The Finance & Maintenance Committee met regularly and addressed things that required action.

The kiosk was completed and installed. Complaints about the wheels being too small have been resolved recently by Roy Bailie who donated four larger wheels.

Plans to replace the front doors are on hold. It is expected no action will be taken until a decision is made on replacing the Mulvagh wing.

Ongoing problems with heating have been addressed as they occurred. Some problems are due to the programming of the thermostats. We will continue to try to solve the heating problems as they occur.

Many thanks to Jim Elder for his work on the snow removal from the parking lot in the winter and mowing the grass in the summer.

Painting requirements were not dealt with this year. If there are any volunteers available, please advise the F&M Committee.

Spring cleanup was done the first week of May. Many thanks to volunteers who helped this work. Again, we would appreciate knowing who would be willing to help this spring.

Overgrown cedar bushes were moved this summer and grass was laid down, resulting in a much more attractive area around the cross on the wall.

Fire safety equipment was updated. A fire inspection was conducted and recommendations by the inspector were addressed. Monthly checks are made of fire safety signs and equipment.

F&M has been advised the new photocopier is working well and is much more suitable than the old one.

Maintenance work is done regularly, including rodent control, work on the two storage sheds, the walkways, washrooms, eaves trough and storage rooms. Minimal work is being done in the old Mulvagh wing, as we still hope it will be replaced. The Mulvagh wing continues to be a problem. The building is over 100 years old, does not have a proper basement, and has a very poor foundation. It lacks insulation, and has very poor windows, plumbing and electrical wiring. In short, it needs to be replaced in the near future. Additional donations earmarked for the new building to replace the existing Wing will be welcome at any time.

Finally, the F&M committee would like to thank everyone who helps out, and we appreciate the ongoing work being done by our treasurer, Lorne Roach, our Administrative Assistant Laura Lea Macaulay, and our caretaker Flora Brown.

Thanks, everyone, and God bless everyone.

Duane Townsend,
Finance and Maintenance Team Rep

PARKWOOD PRESBYTERIAN CHURCH

FINANCIAL STATEMENTS

DECEMBER 31, 2007

AUDITOR'S REPORT

To The Congregation of
Parkwood Presbyterian Church
10 Chesterton Drive
Ottawa, Ontario

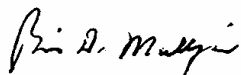
I have audited the statement of financial position of Parkwood Presbyterian Church as at December 31, 2007 and the statements of operations and continuity schedule of reserved funds for the year then ended. These financial statements are the responsibility of the Church management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, Parkwood Presbyterian Church reports receipted donations and fundraising revenues, the completeness of which is not susceptible to satisfactory audit verification. My examination in this respect, therefore, was restricted to a comparison of receipts with recorded deposits and I was not able to determine whether any adjustments might be necessary to assets, revenues or operation funds.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the donations and income referred to in the preceding paragraph, these financial statements presents fairly, in all material respects, the financial position of Parkwood Presbyterian Church as at December 31, 2007 and the results of operations for the year then ended in accordance with the accounting principles appropriate for charitable organizations as outlined in Note 1 to these financial statements.

The financial statements for the year ended December 31, 2006 were reported upon by another Chartered Accountant.



Chartered Accountant, Licensed Public Accountant
Ottawa, Ontario
January 28, 2008

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2007**

ASSETS					
	Unrestricted	Invested in Capital Assets	Restricted	Net Assets December 31, 2007	Net Assets December 31, 2006
Cash on Hand and in Bank	\$ 8,698	\$ -	\$ 68,974	\$ 77,672	\$ 44,685
Investments - at cost	0	6,791	236,190	242,981	236,933
GST Recoverable	1,642	0	0	1,642	1,627
Loan Receivable	0	0	6,000	6,000	7,800
Church Building, Furnishings (note 1)	0	1,474,807	0	1,474,807	1,474,807
Land at Cost	0	45,000	0	45,000	45,000
Total Assets	10,340	1,526,598	311,164	1,848,102	1,810,852
LIABILITIES, RESERVED FUNDS AND NET ASSETS					
Current Liabilities	0	0	0	0	0
Reserved Funds (see schedule)	0	6,791	311,164	317,955	280,905
Investment in Net Assets					
Balance December 31, 2007	10,340	1,519,807	0	1,530,147	1,529,947
Total Liabilities, Reserved Funds and Net Assets	\$ 10,340	\$ 1,526,598	\$ 311,164	\$ 1,848,102	\$ 1,810,852

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2007**

	2006 ACTUAL	2007 ACTUAL	2007 BUDGET (unaudited)	2008 BUDGET (unaudited)
RECEIPTS:				
OFFERING -Local purpose	\$ 187,084	\$ 190,656	\$ 187,084	\$ 192,500
OFFERING - Special Appeals Outreach	27,681	31,673	25,000	27,000
	<u>214,765</u>	<u>222,329</u>	<u>212,084</u>	<u>219,500</u>
OTHER INCOME - Interest	1,616	2,633	1,000	2,600
OTHER INCOME - Rentals	14,600	15,835	11,000	15,000
OTHER INCOME - Recoveries	3,112	3,526	0	0
	<u>19,328</u>	<u>21,994</u>	<u>12,000</u>	<u>17,600</u>
 TOTAL RECEIPTS	 <u>234,093</u>	 <u>244,323</u>	 <u>224,084</u>	 <u>237,100</u>
EXPENDITURES:				
MISSION TEAM	7,591	5,535	6,743	7,150
OUTREACH TEAM	5,648	10,998	10,400	10,400
FELLOWSHIP TEAM	1,278	1,064	900	1,400
PASTORAL CARE TEAM	0	0	0	0
CHRISTIAN EDUCATION TEAM	34,411	34,526	36,720	37,130
WORSHIP COORDINATION TEAM	16,389	13,844	19,765	19,440
THE KIRK SESSION	9,414	6,251	6,710	6,592
FINANCE & MAINTENANCE TEAM	142,631	152,814	148,365	151,796
SPECIAL APPEALS OUTREACH	27,681	31,673	25,000	27,000
 TOTAL EXPENDITURES	 <u>245,043</u>	 <u>256,705</u>	 <u>254,603</u>	 <u>260,908</u>
 NET REVENUE (LOSS) FOR THE YEAR	 <u>-10,950</u>	 <u>-12,382</u>	 <u>-30,519</u>	 <u>-23,808</u>
 OPERATING FUND BALANCE BEGINNING OF YEAR	 20,990	 10,140	 10,140	 10,340
ADD: INTERFUND TRANSFERS				
Parkwood Womens Group	100	200	0	0
S.A. Williams Bequest Fund (Note2)	0	12,382	0	0
 OPERATING FUND BALANCE END OF YEAR	 <u>\$ 10,140</u>	 <u>\$ 10,340</u>	 <u>(\$ 20,379)</u>	 <u>(\$ 13,468)</u>

PARKWOOD PRESBYTERIAN CHURCH
CONTINUITY SCHEDULE OF RESERVED FUNDS
For the Year ended December 31, 2007

Statement of fund balances :

Fund Description	Opening Balance Dec. 31, 2006		Receipts		Total Receipts	Expenditures		Approved Interfund Transactions	Surplus -Deficit For Year	Closing Balance Dec. 31, 2007
	Designated Offering	Other Contributions	Interest	Repair/Replace Equipment		Program Cost	Total Expenditures			
Audio Visual Fund	\$ 1,491	\$ 300		\$ 300		\$ 197	\$ 197		\$ 103	1,594
Building Expansion Fund	992	8,560		8,560					8,560	9,552
Capital Projects Bequest Fund	35,000									35,000
Choir Fund	583	240		240						823
Christmas Dinner Fund	691	680		680		500	500		180	871
Course Fees Fund	334									334
D. Nelmsoff Bequest Fund	4,569		38,000	38,000					38,000	42,569
Flower Fund	363	80		80		184	184	300	196	559
H. M. Boyd Bequest Fund	91,933		3,108	3,108		5,150	5,150		-2,042	89,891
Hymn Books, Bibles Fund	576									576
Key Deposit	82									82
Logos Program	3,034	3,490	440	3,930		2,376	2,376		1,554	4,588
Memorial Fund	2,444	1,734	50	1,784		800	800		984	3,428
Outreach Bequest Fund	75,000									75,000
Outreach Bequest Fund Interest Unspent	1,500		1,762	1,762				-1,500	262	1,762
Reserve for Church Sign	6,486							1,500	1,500	7,986
Outreach Projects	547									547
Organ Replacement Fund	6,380	4,756		4,756					4,756	11,136
Parkwood Session Benevolent Fund	10,992	5,939		6,110		11,773	11,773	600	-5,063	5,929
Parkwood Womens Group	2,827		171	171		1,152	1,152	-1,000	422	3,249
Pastoral Care Fund	4,291	355	162	517		1,189	1,189		-672	3,619
Reserve for Capital Expenditures	6,791									6,791
S.A. Williams Bequest Fund	21,902							-12,382	-12,382	9,520
Special events	80		665	665		834	834	100	-69	11
Student Assistance Fund	522	50	117	167					167	689
Sunday School Fund	172	301		301		473	473		-172	0
Youth Development Fund	258									258
Youth Group Fund	1,065	1,450	393	1,843		1,317	1,317		526	1,591
Total Reserved Funds	\$ 280,905	\$ 27,255	\$ 43,281	\$ 5,041	\$ 75,577	\$ 25,945	\$ 25,945	\$ -	\$ 12,582	\$ 317,955

**PARKWOOD PRESBYTERIAN CHURCH
NOTES TO FINANCIAL STATEMENTS
For the year ended December 31, 2007**

1. ACCOUNTING POLICIES:

These financial statements report on the activities of Parkwood Presbyterian Church , 10 Chesterton Drive, Ottawa, Ontario.

These financial statements are prepared in accordance with Canadian generally accepted accounting principles, except for the following:

The church building and furnishings are stated at estimated replacement value based on an insurance valuation dated January 2002.

The land is stated at historical cost .

The following significant accounting principles have been used in preparation of these financial statements:

Basis of Accounting:

These statements are prepared using the cash basis of accounting other than GST recoverable which is accrued at the time the expenditure to which it relates is incurred.

Revenue recognition:

Donations are recorded as revenue in the year in which they are received unless designated for a future period in which case they are deferred and taken into revenue in the period in which the related expenditure is made.

Investments:

Investments are interest bearing guaranteed investment certificates which are recorded at cost which approximates the market value of the investments. Investments are written down to market value only in the event that the decline in value is deemed to be permanent in nature. Management is currently of the opinion that the investments are appropriately recorded and reported at cost.

2. INTERFUND TRANSFERS

Session authorized the transfer of \$12,382 from the S.A. Williams Bequest Fund (See Continuity Schedule of Reserved Funds) to the Operating Fund (See Statement of Operations) to offset the deficit.

3. COMPARATIVE BALANCES

Certain prior year balances have been reclassified to conform to the current year financial statement presentation.

PARKWOOD PRESBYTERIAN CHURCH
MISSION TEAM
FOR THE YEAR ENDED December 31, 2007

	2006 ACTUAL	2007 ACTUAL	2007 BUDGET (unaudited)	2008 BUDGET (unaudited)
Advertising-newspapers	\$ 1,990	\$ -	\$ -	\$ -
Africa Inland Mission International (Canada)	0	0	0	1,400
Carlington Chaplaincy Fund	2,500	2,500	2,500	2,500
Gracefield Camp	1,400	1,400	1,400	1,400
InterVarsity Christian Fellowship	1,000	1,000	1,000	1,000
Other Missions	701	635	1,843	850
Total	\$ 7,591	\$ 5,535	\$ 6,743	\$ 7,150

CHRISTIAN EDUCATION TEAM
FOR THE YEAR ENDED December 31, 2007

	2006 ACTUAL	2007 ACTUAL	2007 BUDGET (unaudited)	2008 BUDGET (unaudited)
Adult Education	\$ 76	\$ 505	\$ 200	\$ 200
Church Library	136	170	300	300
Church School	1,841	1,180	2,500	3,000
Director of Youth Ministries	30,600	31,300	31,300	31,930
Logos Program	490	928	320	600
Nursery Care	0	0	100	100
Young Peoples Groups	1,268	443	2,000	1,000
Total	\$ 34,411	\$ 34,526	\$ 36,720	\$ 37,130

WORSHIP COORDINATION TEAM
FOR THE YEAR ENDED December 31, 2007

	2006 ACTUAL	2007 ACTUAL	2007 BUDGET (unaudited)	2008 BUDGET (unaudited)
Audio- visual	\$ 0	\$ 0	\$ 800	\$ 500
CCLI Licence	409	386	375	400
City Wide Worship & Prayer	0	600	600	600
Hymnals/Bibles repair/replace	0	0	300	250
Music	326	484	1,000	600
Organist/Pianist	14,933	11,522	14,000	14,000
Piano/organ maintenance	361	185	400	400
Organist/Pianist Supply	0	0	1,040	1,440
Pulpit supply	150	150	600	600
Reformation Sunday	150	150	150	150
Special Events	60	367	500	500
Total	\$ 16,389	\$ 13,844	\$ 19,765	\$ 19,440

FELLOWSHIP TEAM FOR THE YEAR ENDED December 31, 2007				
	2006 ACTUAL	2007 ACTUAL	2007 BUDGET (unaudited)	2008 BUDGET (unaudited)
Social Hour Supplies	\$ 1,278	\$ 1,064	\$ 900	\$ 1,400
Total	\$ 1,278	\$ 1,064	\$ 900	\$ 1,400

PASTORAL CARE TEAM FOR THE YEAR ENDED December 31, 2007				
	2006 ACTUAL	2007 ACTUAL	2007 BUDGET (unaudited)	2008 BUDGET (unaudited)
Pastoral Care Training	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0

OUTREACH TEAM FOR THE YEAR ENDED December 31, 2007				
	2006 ACTUAL	2007 ACTUAL	2007 BUDGET (unaudited)	2008 BUDGET (unaudited)
Advertising-newspapers	\$ 0	\$ 2,065	\$ 2,000	\$ 2,000
Brochures	5,648	8,667	7,800	7,800
English Fellowship Evening	0	0	300	300
Kumon Outreach	0	266	300	300
Total	\$ 5,648	\$ 10,998	\$ 10,400	\$ 10,400

THE KIRK SESSION FOR THE YEAR ENDED December 31, 2007				
	2006 ACTUAL	2007 ACTUAL	2007 BUDGET (unaudited)	2008 BUDGET (unaudited)
Conferences	\$ 0	\$ 0	\$ 100	\$ 0
Congregational Supplies	1,257	874	1,200	1,000
Renewal Fellowship Membership	100	100	100	100
Evangelical Fellowship Membership	207	176	220	220
Presbytery Dues	5,475	4,990	4,990	5,172
Presbyterian Record	2,264	0	0	0
Web Hosting	111	111	100	100
Pulse	0	0	0	0
Total	\$ 9,414	\$ 6,251	\$ 6,710	\$ 6,592

FINANCE AND MAINTENANCE TEAM
FOR THE YEAR ENDED December 31, 2007

	2006 ACTUAL	2007 ACTUAL	2007 BUDGET (unaudited)	2008 BUDGET (unaudited)
Bank Charges	\$ 69	\$ 77	\$ 70	\$ 70
Canada Pension Plan	3,867	3,542	4,225	4,313
Caretaker	7,500	7,500	7,500	7,500
Computer Hardware/Software	748	1,383	1,775	1,775
Congregational Administrative Assistant	8,636	8,758	10,300	10,300
Employment Insurance	2,695	2,551	2,625	2,563
Extended health care coverage	6,529	6,701	6,744	6,744
Fuel	3,159	3,344	4,000	4,000
Furniture&Equipment repairs/replacement	937	699	1,000	1,000
Insurance Church	3,822	4,546	4,500	4,500
Lighting	4,827	6,454	5,500	6,500
Minister's continuing education	600	600	600	600
Minister's housing allowance	23,200	23,200	23,200	23,200
Minister's stipend	46,200	47,700	47,700	49,200
Presbyterian Church Pension Plan	5,467	5,676	5,676	6,181
Repairs, Replacements&Maintenance	6,978	13,973	8,000	8,000
Snow Removal, Salt, Sand	3,330	3,082	3,500	3,500
Stationery&Office Supplies	8,064	5,329	8,400	8,400
Students/Interns	2,871	2,999	0	0
Telephone	1,991	1,819	1,850	1,850
Water&Sewer Charges	1,141	2,881	1,200	1,600
Total	\$ 142,631	\$ 152,814	\$ 148,365	\$ 151,796

OTHER INCOME DETAILS
FOR THE YEAR ENDED December 31, 2007

	2006 ACTUAL	2007 ACTUAL	2007 BUDGET (unaudited)	2008 BUDGET (unaudited)
Interest	\$ 1,616	\$ 2,633	\$ 1,000	\$ 2,600
Rentals	14,600	15,835	11,000	15,000
Sundry-HRDC Grant-Students/Interns	2,872	3,180	0	0
Grants/Recoveries	240	346	0	0
Total	\$ 19,328	\$ 21,994	\$ 12,000	\$ 17,600

SPECIAL APPEALS-OUTREACH RECEIPTS DETAILS
FOR THE YEAR ENDED December 31, 2007

	2006 ACTUAL	2007 ACTUAL	2007 BUDGET (unaudited)	2008 BUDGET (unaudited)
Caldwell Family Centre Inc.-Food Bank	\$ 720	\$ 390	\$ -	\$ -
Canadian Foodgrains Bank	0	695	0	0
Canhave Children's Centre Inc.	25	0	0	0
Carlington Comm Resource Center	375	170	0	0
Christian Blind Mission	20	0	0	0
Christian Hit Radio Inc	230	47	0	0
Emmanuel International	0	500	0	0
Gracefield Presbyterian Center	439	210	0	0
Intersity Christian Fellowship	150	100	0	0
Miriam Centre	0	215	0	0
Presbyterian Sharing	23,790	26,327	25,000	27,000
Presbyterian World Service	1,822	1,609	0	0
Presbyterian Live The Vision	0	1,045	0	0
The Samaritan's Purse	110	0	0	0
Winnipeg Inner City Missions	0	365	0	0
Total	\$ 27,681	\$ 31,673	\$ 25,000	\$ 27,000

SPECIAL APPEAL OUTREACH DISBURSEMENT DETAILS
FOR THE YEAR ENDED December 31, 2007

	2006 ACTUAL	2007 ACTUAL	2007 BUDGET (unaudited)	2008 BUDGET (unaudited)
Caldwell Family Centre Inc.-Food Bank	\$ 720	\$ 390	0	0
Canadian Foodgrains Bank	0	695	0	0
Canhave Children's centre Inc.	25	0	0	0
Carlington Comm Res Center	375	170	0	0
Christian Blind Mission	20	0	0	0
Christian Hit Radio Inc.	230	47	0	0
Emmanuel International	0	500	0	0
Gracefield Presbyterian Center	439	210	0	0
Intersity Christian Fellowship	150	100	0	0
Miriam Centre	0	215	0	0
Presbyterian Sharing	23,790	26,327	25,000	27,000
Presbyterian World Service	1,822	1,609	0	0
Presbyterian Live The Vision	0	1,045	0	0
The Samaritan's Purse	110	0	0	0
Winnipeg Inner City Missions	0	365	0	0
Total	\$ 27,681	\$ 31,673	\$ 25,000	\$ 27,000

C. OUTREACH

Last year, 168 thousand brochures were prepared and delivered by the Sun and inserted in the Pennysaver. Many thanks to everyone who contributed to its input and many thanks to Allen Pestaluky who used his skill and knowledge to coordinate with myself and the Sun from design to distribution.

Tim Visser, Outreach Coordinator

1. Website (<http://www.parkwoodchurch.ca>)

Parkwood church has had a presence on the world-wide web since April 1996. The site is hosted by Host Utopia of Vancouver B.C. and maintained by Gord Walford with the help of Carl Martin, Asuquo Eniang and John Donaldson. Carl creates the mp3 sermon files; Asuquo has recently been helping Carl record the sermons digitally, and John tweaks the audio files to make them clearer and smaller in size. Al Pestaluky contributes his graphics and coding skills from time to time too. Another contributor is our secretary, Laura Lea Macaulay, who provides the weekly bulletins and monthly Pulse (excluding material not submitted in electronic form) and calendars, current versions of which are all available on the website.

The traffic on Parkwood's site continues to increase year over year. 2007 saw over 32,000 visits compared to 25,389 in 2006 – 2,670 visits per month; almost 68,000 pages were visited, up from 56,000 the previous year. Popular entry pages include the news, audio sermon, e-mail contact list, symbols and Leading with Care Policy pages. Indication is that people look around the site while there – popular exit pages that don't show up as high-ranking entry pages include pages listing our events, activities and services. Measured by volume (Kbytes) the various audio sermons are popular, but our seasonal brochures have been consistently in the top 10 since they were first put on the website in June. Annual reports also remain popular.

*Respectfully submitted,
Gord Walford, Webservant*

2. KUMON Welcoming Outreach

Every Monday and Thursday between 3:30 p.m. and 6:30 p.m., the KUMON tutorial program rents Parkwood's Fellowship Hall. In effect, it brings the community to us – Muslims, Hindus, Catholics, Protestants, Jews. Parkwood provides a choice of drinks for the students who have finished their lessons (3-4 large jugs each day) and a welcoming atmosphere for adults and/or children who wait in the narthex. Our hospitality team (Rose O'Connor, Jean Sida, Jan Sheridan) provide crafts on Mondays and needlework or games on Thursdays. Children learn how the church is concerned about others. (They have stuffed teddies for *Doctors without Borders* and made crafts to sell for CANHAVE.) Over the past three years, friendships have been forged, conversations between different ethnic groups have developed, questions about our church have been answered, and care of church property encouraged. This is a caring and relatively inexpensive form of outreach.

Submitted by Jan Sheridan

3. English Second Language Fellowship

Throughout the year, with a short break in the summer, the English Second Language Fellowship met on Monday evenings at 6:30 p.m. in the Fireside Room.

John Huber and Betty and Peter Paul, together with the minister, provided an opportunity for newcomers to Canada to practice English conversation. Some 20 different individuals attended one or more sessions, with an average attendance of between 6-8, plus the facilitators. Each lesson generally offered a reading centred on a particular theme or topic which would be of interest to new immigrants: Canada's form of government, the provinces, applying for a job, using the health care system, to name a few. Pronunciation, vocabulary, and English idioms were also worked into the lessons. On some occasions the group divided into two, with separate leaders for different levels of English facility.

A discussion on holidays celebrated in Canada provided the appropriate background to share the significance of Good Friday and Easter, and most particularly the death and resurrection of Jesus.

A special Christmas fellowship meeting was held, hosted by Jan Sheridan in her home in the neighbourhood, on which occasion the story of birth of Jesus and its significance was told, and Christmas customs in different lands shared.

This initiative in outreach gives us an opportunity to meet newcomers to our neighbourhood and our city, and to offer them tangible and timely help and hospitality.

Prayers, and invitations to others to join and share, are welcome.

JTH

D. FELLOWSHIP

1. Fellowship Team

The Fellowship team planned a successful picnic this summer, the weather was good and it was well attended. There was also a corn boil in the fall. The current members of the team are Don Pestaluky, Flora Brown, Bill Zylstra, Dianne Narraway and Jean Sida.

Another function of the Fellowship Team is to greet newcomers who sign the guest book, take them downstairs for coffee and introduce them to others in the congregation. Those who have been doing this for some time are Don Pestaluky, Mary MacPherson, Sylvia Hepburn, and Jean Sida. Dianne Narraway and Rose O'Connor have also helped out on occasion. We need more members to do this after the service, so if you feel you could do this I would be delighted to hear from you.

Respectfully submitted, Jean Sida

2. Sunday Night Bible Study

This group meets on alternate Sunday evenings at 8 p.m. in the Fireside Room. We have a regular attendance of 7 people. This year we studied the Fruits of the Spirit. Members who wish to take turns in preparing the study, but there is no pressure to do so, and we would welcome new members.

Jean Sida

3. Koffee Klatch

Ours is a friendship group meeting once a week on Wednesday mornings at 9:30. Coffee and a snack, conversation and visiting – touching base for an hour, then our Bible study begins. At present, our book is “Developing Spiritual Character”, a study of the Beatitudes.

At Christmas and in June, we close each chapter of our meetings with a potluck lunch. We have been joined with the Craft Group the last few years, adding to our enjoyment. All ladies of the church are invited.

Submitted by M.L. Widdis, Convener

4. Men’s Breakfast

The Men’s Breakfast enjoyed another successful year of Christian fellowship with a great lineup of interesting speakers from all walks of life who enriched our lives in some way with their message.

We are now into our 26th year of running the Men’s breakfast with an average attendance of over twenty men during the last two years of meetings. We wish to acknowledge the tireless efforts of Gord Walford, who has faithfully provided us with the musical accompaniment for our hymn sings.

In the fall of 2006 our location changed from the Family Restaurant at Carlingwood Mall to Summerhays Restaurant on Baseline at Woodroffe. These meetings take place once a month on Saturday morning at 8:00 a.m., usually the last Saturday of each month, except June, July, August and December.

We welcome all the men of the church and their friends who have not yet experienced this opportunity to enjoy a wonderful hour of getting to know your fellow men and say “hello” to on Sunday morning at Church. So join us on the last Saturday of the month and enjoy the Christian Fellowship.

If anyone would like to volunteer to call for speakers, this would be deeply appreciated. For further information, please contact any one of the following members of the Men’s Breakfast Team:

Tim Visser	- coordination, followup & speakers	- 613-224-3287 or 613-825-3434
Gord Walford	- music	- 613-225-1836
Rev. James T. Hurd	- chairman	- 613-225-6648
Stewart Reeves	- treasurer	- 613-829-1092

Respectfully submitted, Tim Visser

5. Ladies' Breakfast

The ladies met at 8 a.m. at the church on the third Saturday of the month except in the summer and in December, January and February. Members take turns in preparing breakfast, sometimes cooked and sometimes muffins etc. and fruit. After breakfast, we sing songs, and share information about our recent activities. A Bible scripture is read, usually chosen by the speaker, and then our speaker brings us their message. Afterwards we close with prayer requests. Average attendance is 10-12

This year our speakers were Ruth Bell, Grace Calvert (chaplain at Grace Manor), Leah Hopp, Mary Martha Hale from the Alliance to end Homelessness and Bob du Broy from CHRI. In May we joined the Men's Breakfast Group.

Thanks to all those who have helped in preparing the food, setting up tables, scripture readings, music and prayers. We would like to have more women join with us on a Saturday morning, so with this in mind our meetings in 2008 will begin at 8.30 a.m.

Respectfully submitted, Jean Sida

6. Men's Video Bible Study

We are now in our third year. This is a group of men who come together to grow in the knowledge of God and all that He has in store for us. This group also aims to form a strong bond between the men, knowing we can come for help from each other. We meet in the fireside room at the church from 7:00 p.m. to 8:00 p.m. every first and third Thursday of each month.

We have room for more men who we would encourage to come.

Tim Visser

7. Parkwood Women's Group - Year End Statement - 1/1/07 through 12/31/07

Bank Balance December 31,2006 \$2,826.97

INCOME CATEGORIES	TOTAL
Bank interest	\$0.75
Bazaar	\$1,772.95
Legacy (D. Nekrassoff)	<u>\$1,000.00</u>
Total Income	\$2,773.70

EXPENSE CATEGORIES	
Donations – Parkwood	\$1,000.00
Donations – Harvest House	\$100.00
Donations – Youville Centre	\$100.00
Donations – Shepherds of Good Hope	\$100.00
Donations – Urban Christian Outreach	\$100.00
Donations – Christian Blind Mission	\$100.00
Donations – Leprosy Mission	\$100.00
Donations – Salvation Army	\$100.00
Donations – Ottawa Inter City Ministries	\$100.00
White gifts	\$200.00
Bazaar	\$315.00
Bank charges	<u>\$36.55</u>
Total Expenditures	\$2,351.55

Closing balance December 31,2007 \$3,249.12

The group has earmarked \$1,000 for the purchase of a computer for the library, \$1,000 to go to the fund for the new sign and \$1,000 towards the moving of the screen.

Submitted by Jean Sida

8. Craft Group

We meet the 2nd and 4th Tuesday of each month at 12:45 p.m. We share many laughs and a cup of tea while making crafts to sell at our annual bazaar. If you would like to learn a craft or would just enjoy some friendly conversation, please come in and join us.

Laura Game

9. Refreshments & Ushering

Many thanks to the forty volunteers whom so willingly served after the 10:00 a.m. service. It is a great way to invite visitors for a cup of coffee, to socialize and watch our youngsters play.

I wish to thank the Bailie family who faithfully ensure that sufficient supplies of coffee, tea, milk, juice and cookies are on hand week after week. On many occasions, they step in if the volunteer is not available.

One other person I would like to thank is Steve Game, who calls the refreshment and ushering volunteers for the 10:00 a.m. service to remind them that they are in the schedule. He is always ready to step in to find someone else if the scheduled couple can't make it.

I would also like to thank my wife, Alice, who is ready to bake goodies and pitch in for any occasion.

Thank you. What an excellent way to serve Christ.

Tim Visser

E. WORSHIP COORDINATION

The Worship Co-ordination Team did not meet in the early part of the year. During the search for a Director of Music Ministry, the search committee met as needed under the direction of Dianne Nickerson. The minister arranged during the vacancy with various accompanists to assist on the organ and the piano. Either Karen Hurd or Evelyn Warburton supplied on most Sundays January through July, with Jennifer Hurd (on violin and occasionally piano) and Janet Hurd (on cello) often contributing as well. Gord Walford also contributed on guitar as able. Lenten evening services were held during March and on April 1st, and a Maundy Thursday evening communion service and a Good Friday morning service were also held. The outdoor sunrise service on Easter morning was held under the direction of Bryan Roy. For two occasions, once on a Sunday morning and once for an evening service, the Presbytery Youth Worship Team provided the musical accompaniment. Marianna Hopp provided accompaniment on the piano for two evening services, Diane Walford for one, and Jungwon Wee served as accompanist for the morning service on April 29th when the children in the LOGOS programme presented a musical drama, "Rescue in the night".

With respect to the Presbytery Youth Worship services, it is affirmed with thanksgiving that several youth associated with Parkwood Church have provided leadership and significant contributions during the past year. Peter MacDonald (keyboard) and Allen Pestaluky (base) participate in this group; Philip MacFie and Paula Versteeg have also contributed in readings and drama.

With the appointment of Dianne Smith as Director of Music Ministry commencing August 1, 2007, arrangements were put in place for the resumption of regular meetings of the Worship Co-ordination Team. The team met in June, and organised a welcome evening for Dianne held August 30th, and also met in September and November. Meetings are scheduled as necessary, but the plan is to meet in alternate months.

In addition, a weekly consultation, usually on Tuesday mornings, is held between the minister and the Director of Music Ministry to select music for congregational singing as

part of Sunday morning worship, taking care to strive to include a mix of both traditional and contemporary pieces.

Dianne Smith directs a choir/music practice on Thursday evenings, to which all eager singers are invited. Asuquo Eniang (on base) has joined Gord Walford (on guitar) in contributing additional music accompaniment on a regular basis.

On August 19th, the children who participated in the week-long Music and Drama Camp presented the fruit of their learning in the form of "A donkey's tale".

On November 18th, an afternoon workshop on vocal praise for children was held under the leadership of Jennifer Wilson and Heidi Wilson, who also served as guest musicians at morning worship. The workshop and the special music were both an inspiration and were well received.

Special music was contributed during the Advent season by children in the LOGOS programme on three occasions, by the children in the Sunday School on one Sunday, by Philip MacGregor on saxophone on one occasion and by Karen, Jennifer and Janet Hurd on Christmas Sunday. Alta MacFie also organised an adult hand chimes choir which contributed to Christmas worship. Several individuals contributed vocal solos and duets or trios during the year, for which we also remain thankful.

The Worship Co-ordination Team has under active consideration the installation of an overhead projector (approved by the session and funded from the Memorial Fund), the re-positioning of the screen, and the continual monitoring and upgrading of the sound system.

JTH

Choir

In the early part of the year, musical leadership for the worship services was provided by Evelyn Warburton and Karen Hurd on organ or piano, with some assistance from choir members, and some instrumental accompaniments. In August we welcomed the arrival of Dianne Smith as Director of Music Ministries. Dianne was formerly organist and choir director at Erskine Presbyterian Church. Under her leadership, practices are held regularly on Thursday evenings at 7:00 p.m. and more singers would be much appreciated. We also welcome new choir members Asuquo Eniang, Ted Johnson and Betty Fraser-Smith.

For the Christmas Eve service, Alta McFie organized and directed a small group who were playing the handbell chimes.

The format for the worship services usually has Dianne Smith playing the organ for the hymns or the piano for the contemporary songs, with accompaniment by Gordon Walford and Asuquo Eniang on guitars.

Submitted by Stewart Reeves

F. CHRISTIAN EDUCATION

The mandate of the Christian Education Team embraces responsibility for several areas of congregational ministry: the Church school, the Logos program, youth ministries and the Church library. Reports on these areas of ministry appear below. Our mandate also includes responsibility for special programs of study, an area in which we are seeking to expand our capacity. The team currently consists of six members and meets on an as-needed basis. Five meetings were held in during 2007.

Robert Newton, Team Leader

1. Church School

Kris Marion resigned the position of Church School Coordinator, effective September 1. For more than two years, she had dedicated herself to ensuring that the children and youth of our congregation were provided with a solid grounding in the Christian faith. She supported the teachers of the Church School in many ways, and she organized special projects and events. Her faithful service is acknowledged with gratitude.

Since September 1, the Church school has been operating without a coordinator.

The following individuals shared their gifts of teaching during 2007, and thanks are expressed for their service:

PS to SK	Andrew McPhee & Pamela Pestaluky (January to June) Holly MacDonald & Kris Marion, assistants Pamela Pestaluky (September to December)
Grades 1-3	Ann Marie Bernard & Calvin Lamesse (January to June) Ann Marie Bernard & Geneviève Donaldson (September to December) Holly MacDonald & Kathryn Newton, assistants
Grades 4-5	Alta MacFie & Robert Newton (January to June) Philip MacFie, assistant Robert Newton & Rev. Bryan Roy (September to December)
Grades 6-8	Susan McCullough & Kris Marion (January to June) Susan McCullough & Peter MacDonald (September to December)
Grades 9-12	Lothar Hopp

During the weeks of summer, a rotation of volunteers took responsibility for leading the Church school classes. The Veggie Tale video series was used.

Nursery services were provided throughout the year by the mothers of the children involved and a few volunteers, the latter group allowing the mothers to participate in the worship service.

Last year the Church school initiated a mission project to sponsor the purchase of a pair of goats for an Asian family, thereby enabling the family to start a herd and become self-sufficient. From that point forward the children's Sunday offering was earmarked for the purchase of goats through the Harvest of Hope program. By June 2007 enough money had been raised to purchase seven pairs of goats (at \$64 a pair). A party, with pizza and cake, was held after the morning worship service on June 10 to celebrate this occasion.

Robert Newton, Team Leader

2. Logos Program

The year 2007 has been another year of growth for Parkwood's Logos program. The children involved continue to grow physically, spiritually and socially and the program has grown in numbers. Logos is Parkwood's mid week activity for children and in September this year we joined with Bryan Roy and the Jr. Youth group to provide a well rounded program for children in grades 1-8. As of December, we have 24 children registered.

Since September, the grades 6-8 children have been having their games/recreation time in the gym at Century Public School from 7-7:45. This change has helped alleviate crowding in the fellowship hall during games and kept children from getting hurt due to a large difference in size and maturity. Andrew MacFie and Ross MacDonald assisted at the gym and we thank them for this.

Among the highlights of 2007 was the children's musical presentation of "Rescue in the Night" in May. The children are enthusiastic singers and actors and their efforts paid off as our congregation was blessed with the message of the story of Daniel. Special thanks to Alta MacFie and Pamela Pestaluky for their efforts in this regard. As well, thanks to Regan Rambally for his help with the sound system and to the Logos parents for their support with costuming and sets.

We have also had a very successful guest night in October and we welcomed 8 guests on Pirate Night. This was a record number of guests for Logos!

For Remembrance Day we were fortunate to have three of Parkwood's veterans join us for dinner. Thanks to Phil Campbell, Steven Foster and Doris St. Louis for sharing their experiences and some pictures with us.

Holly MacDonald has continued as director of Logos. Ann Marie Bernard has taken over as head cook and Jean Pierre Bernard as assistant cook. A special thanks for their hard work and dedication. In addition, we have a full staff of motivated, caring and creative people from our congregation teaching Bible, worship skills and recreation. Their gifts are put to good use in the nurture and education of these children from our church and community. Thank you to all members of the congregation who have supported the program with your gifts and prayers.

Holly MacDonald
Logos Program Director

3. Youth Ministries

During the winter and spring of 2007, we had a weekly sports activity night on Fridays at the Elizabeth Wynwood school gym. Attendance ranged from a low of 3 to a high of 12.

Special activities included a barbeque at the airport landing strip to watch planes land and take off.

In the fall, the youth group joined the LOGOS program and this has proved to be very beneficial. The regular class for grades 6-8 on Wednesday nights has attendance from 3 to 5 kids. It's great having a smaller group right now because they are really starting to enjoy being around each other and they are growing closer as a core group. We had a time during which we practiced puppets for teaching a lesson for the children in the Sunday service. The youth really enjoyed this time because they get to express themselves and be loud. We also have had a time after LOGOS for games at a local school gym – Century Public School -- on Wednesday nights where the older youth also join us. The grades 9-12 youth agreed to have their relevant Bible Study on

the 4th Wednesday night of each month. This has been difficult to make happen in the last semester due to their busy schedules.

We strive to have a monthly Christ-centered activity for all the youth for the purpose of fellowship, food and fun. This has been a tremendous success because they always truly enjoy the things that we do together as a group; there are always glowing reports.

Activities during the fall have consisted of:

1. Apple Picking at Mountain Orchards
2. Movie Night with PIZZA at the church.
3. Day trip to a Cottage property at Clyde Lake in Lanark County.
4. Movie Night where we made our own ice-cream treats.
5. Kanata Wave Pool and dinner

The young adult front was pretty quiet in the fall, since the Lord has guided us away from Grounded Coffeehouse. Grounded Coffeehouse ran each Friday evening through April. Looking back at the Coffeehouse, we can see how the Lord has touched lives. He didn't only touch the lives of the many young adults that came through our doors, but He also touched the lives of the bands and performers that came to play for us. We received many comments saying that they could sense the kindness and love while they were there and they would gladly come back to play again. Aside from the regulars we accrued who came to Grounded, we must have had 50 new people walk through our doors and enjoy a night with us over the season at Grounded. Over all, Grounded was a very successful undertaking; we know that we have touched the lives of those who walked through the doors and knew and felt God's love.

Grounded Coffeehouse would not have been very successful, though, if it were not for the number of volunteers who helped on a weekly basis: Allen Pestaluky, Pam and Don Pestaluky, Jean Pierre and Ann Marie Bernard, Calvin Lamesse, Andrew Hawryshkewich, and the numerous others who just jumped in to help with the clean up at the end of each night. THANK YOU to all for giving of your precious time and energy to see the lives of young people touched by the love of God.

Besides the coffeehouse, we have more recently tried to have regular events for the young adults. An example of the things that we enjoy doing are gaming nights at the church, with the big screen and video games, at which we have had about 12 or 13 attend. This always brings the bunch of them together and we always have a lot of fun.

The quiet time for this ministry is over because the Lord has led us to make a change. We plan a new modern worship gathering called "Body Life". This will be taking place once every month on the second Friday of each month. The first one is scheduled for Friday, February 8th at 7:30 p.m. We are excited about this because we know that the Lord has many plans, and we are looking forward to seeing them unfold.

Body Life Gatherings are being launched to provide a modern atmosphere for people to connect to our Lord, Jesus Christ, and grow in their understanding, faith and love of God, and to explore the Christian faith and what it means to be a Christ Follower. As we develop this Gathering, we will also strive to offer opportunities to serve in our communities. What this means may take many different shapes and sizes, so we hope that we can all get excited about this and work together to help people see Christ's love in action. If you feel disconnected to God... or even if you don't and you simply want to worship and connect with our Lord and be challenged, please come meet Jesus at Body Life.

What we hope and pray will develop from the Body Life Gathering are some small Bible Study groups who will meet at least twice a month on the first and third Thursdays of each month. Topics of interest will be determined by the groups and their leaders.

Jean Pierre and Ann Marie Bernard have consistently donated generously their time and energies to helping out the youth and young adult ministries. They have been TREMENDOUSLY appreciated over the last year and half or so that they have participated. THANK YOU!

Respectfully submitted,

*Rev. Bryan Roy,
Director of Youth Ministries.*

4. Church Library

The library collection has grown a little this year: 46 new books were added and 24 books were discarded. Most of the discards were replaced with later editions or, in the case of books that were falling apart, with new copies.

Books for the children are often uncatalogued but placed in the children's area. This is true of the Arch books, which are highly recommended by Rev. Hurd. These are found in four periodical boxes.

The library is very grateful for all donations, such as the subscription to *Reader's Digest* donated by George Dance and the four books donated by Leah Hopp.

If the record book is a true indication of the use of the library by Church members then it is underutilized. The cataloguing for Church libraries is a touch difficult to use, so a subject-heading catalogue has been started—as it is still in its infancy and is very small! So if one is looking for material on grieving, one checks this subject heading catalogue, finds the number and checks the shelves.

Suggestions for specific materials are most welcome. If any of the groups in the church have need of books or electronic materials with which to help run the group, the librarian may be able to help. Of course the material must eventually rest in the library.

*Margaret Main
Church Librarian*

G. MISSION

Purpose: To facilitate the work and witness of the congregation in the local, national, and international mission of Christ's Church.

To that end, the team meets regularly at Parkwood Church on the 1st Tuesday of the month at 18:30 hrs. to consider what work it can engage in that promotes its purpose. The Mission Team is always open to new members who have a heart for Missions and the Team is always ready to welcome additional insight and vision in those areas God would have us move.

In an attempt to keep mission matters before the congregation, the team regularly promotes mission concerns on the bulletin board located downstairs outside the Fellowship Hall, in monthly Pulse articles, and in numerous Bulletin inserts. In order to encourage continuous contributions toward Parkwood's yearly Presbyterians Sharing target, the Mission Team regularly posts the progress of donations on the Mission Bulletin Board as well.

In 2007, \$26,327.00 of the \$25,000.00 (105 %) of the Parkwood Presbyterians Sharing target was received.

Each year, the Mission Team presents four Special Appeals to Parkwood Church.

The 4 Special Appeals put forward this year were:

1. The Canadian Food Grains Bank in Feb. (\$695.00 contributed)
2. Emmanuel International in May. (\$500.00 contributed)
3. Anishinabe Fellowship Centre in Winnipeg in Oct. (\$365.00 contributed)
4. The Miriam Centre in Ottawa in Nov. (\$214.00 contributed)

Thank you to those who made a contribution of prayer and / or financial support.

Once again Parkwood participated in promoting the joy of Christmas through the wonderful opportunity presented by the White Gift Sunday outreach programme. The Ottawa Inner City Ministry and The Ottawa Mission gratefully accepted donations received.

The Mission Team would like to thank the congregation for sharing God's love with the numerous children who received special blessings on Christmas Day through the 2007 Operation Christmas Child programme. Boxes from our region were sent to: Argentina, Bolivia, Chile, Paraguay and Uruguay. This year 80 Christmas boxes were contributed by Parkwood Church to this very appreciated outreach.

On behalf of Parkwood, the Mission Team continues to annually support Gracefield Camp, Carlington Chaplaincy, Inter Varsity Christian Fellowship, Can Have Christian Centre, Lay Mission work, The Christian Current, CHRI, The Renewal Fellowship, The Algonquin College Chaplaincy, and "Muffin Day" outreach during exam week with the students and staff at Algonquin College.

*Submitted by Stewart Elder,
Mission Team Leader*

H. PASTORAL CARE

Pastoral Care is a Ministry of presence, founded upon faith and prayer, focusing on the other person through active listening, with the goal of responding to concerns with offers of support and guidance.

We are the group of Parkwood members who were commissioned as a Pastoral Care Team. The team consists of: Dora Brown, George Dance, Sylvia Hepburn, Marianna Hopp, James Hurd, Thelma Passmore, Margaret Roach, Linda Robinson, Jean Sida, and Dale Tuck. Our goal is to enable every member, adherent, and friend of Parkwood Church to experience the compassionate care of Christ.

On May 1st and October 23rd, we arranged mid-week Communion Worship Services for members who have difficulty attending regular Sunday Services. The Sheep Ladies graciously provided refreshments. Transportation was arranged as needed.

The Prayer Chain continued to function, led by Jean Elder and Betty Paul.

Dora Brown is an active volunteer at Peter D. Clarke Centre, and helps to plan their worship services. George Dance also volunteers when he is able to do so. George organizes the distribution of "Today" devotional booklets to the Centre and to individuals.

At Starwood Nursing Home, we conducted three Sunday morning worship services, and a Hymn sing on Monday, June 11th. Worship services were conducted at Grace Manor, sometimes including celebration of the Lord's Supper.

The team was responsible for visiting patients of the Presbyterian faith at the Ottawa Hospital Civic Campus during March, and at the Queensway Carleton Hospital throughout the year.

Dora Brown is the Presbyterian representative for the Presbytery of Ottawa on the Interfaith Network, Reaching Out to Isolated Seniors. The aim of the Network is to improve the health and well being of seniors in need, and provide input into City and Government policies affecting seniors. Isolated seniors may receive social, physical, and spiritual help by calling 613-562-6381. Faith communities are asked to provide spiritual support to those who are referred to them by the Network.

The Team hosted a seminar on grief on May 1st, and we purchased several books on grieving for the church library. We also hosted four Lunch & Learn events, in March, April, May, and October, on a variety of topics.

Submitted by the Pastoral Care Team

8. Other Reports

LEADING WITH CARE

The Leading with Care Policy of The Presbyterian Church in Canada aims to ensure that all persons, and in particular all children, youth and vulnerable adults who participate in the denomination's programs and ministries, and/or use the denomination's facilities, will be cared for with Christian compassion and will be safe. This involves having good processes in place to prevent opportunities for abuse and harm; protecting the vulnerable, reporting incidents of abuse, neglect and harm; and training and supporting our teachers and leaders. The policy was implemented at Parkwood in June 2006.

During 2007, teachers and leaders were reminded of the requirements of policy and procedures and new leaders and teachers were briefed. Police record checks were initiated as required.

The Building Evacuation Plan was practised for the first time on November 25, 2007 at the conclusion of the morning church service. The early snowfall presented some challenges but the sanctuary, nursery, pre-school and downstairs Sunday School rooms were all evacuated successfully within a few minutes. A number of lessons were learned from the drill and Session and Finance and Maintenance are examining a number of proposals to improve the plan.

The members of the Leading with Care Team are Holly MacDonald (LOGOS), Brian Roy, (Director of Youth Ministry), Robert Newton, (Christian Education Team), Dora Brown (Pastoral Care Team), Duane Townsend (Finance and Maintenance Team), Rev. James Hurd (ex-officio), and Roger MacPherson (Policy and Planning representative and Chair.)

Respectfully submitted, Roger MacPherson

9. New Business

A. Budget Committee Report and Recommendations

Results for 2007

Offerings for local purposes in 2007 increased 1.9 per cent from 2006. Offerings in December were over twice the average monthly amount, due in part to significant donations by one or more individuals/families. Total receipts for local purposes rose 3 per cent.

Expenditures for local purposes in 2007 rose by 3.5 per cent. This included unexpected repair and replacement expenditures of nearly \$6,000 more than in the budget. Without this overspending, total expenditures for local purposes would have been roughly \$200 lower than the target expenditures (including a lapse factor) of \$219,273 for 2007.

The deficit for local purposes in 2007 was \$12,382. This outcome was lower than the deficit of \$20,189 that was expected based on the receipts and expenditures approved by the congregation at the Annual Meeting in February of 2007. As indicated in the Annual Report for 2006, Session had agreed to use part of the Williams Bequest to cover this deficit. Session has instructed the Treasurer to transfer \$15,000 from the Williams Bequest, with \$12,382 to cover the deficit for 2007 and \$2,618 to provide additional working capital for the Treasurer.

Givings for Presbyterians Sharing were \$26,327 which was more than the target of \$25,000 for the year.

Budget for 2008

The Budget Committee identified two new initiatives proposed by the teams and one other area of a significant increase in expenditures relative to 2007. The new initiatives are the start of sponsoring a missionary from our congregation (Leah Hopp) and an updating of the materials used by the teachers in our Sunday School. These increases are \$1,400 and \$1,900 respectively. As well, expenditures for having a Director of Music Ministry for the full year will be roughly \$3,900 higher than the arrangement in 2007.

Recommendation #1: The Budget Committee is recommending that the congregation approve maximum team expenditures of \$233,908 for 2008. As was the practice in 2007, the Budget Committee suggests that a lapse factor be attached to total expenditures. The Committee is suggesting that a lapse of \$8,000 be allowed. (This is a lower lapse factor than the \$10,330 used for 2007 but provides an allowance for possible unexpected repairs to our buildings.) Proposed expenditures less the lapse factor would be \$225,908. (See Panel A in the following table)

Recommendation #2: The Budget Committee is recommending that the congregation approve a target for offerings for local purposes of \$192,500 for 2008. This amount is 1 per cent higher than was provided by the congregation in 2007. A forecast of other income of \$17,600 would bring total expected receipts for local purposes to \$210,100.

Overview of the Budget for Local Purposes for 2008					
Panel A: Receipts, Expenditures and Balance					
		2006	2007	2008	
		(actual)	(actual)	(budget)	
	Receipts				
1	Offering	187,084	190,656	192,500	
2	Other income	19,328	21,994	17,600	
3	Total	206,412	212,650	210,100	
4	Expenditures	217,362	225,032	233,908	
5	Expenditures (incl. lapse)			225,908	
6	Deficit (line 3 – line 4)	(10,950)	(12,382)	(23,808)	
7	Deficit with lapse (ln 3–ln 5)			(15,808)	
Panel B: Reconciliation with Statement of Operations (SO)					
	Receipts				
8	Total Receipts from SO	234,093	244,323	237,100	
9	Less Special Appeals	27,681	31,673	27,000	
10	Equals Line 3 above	206,412	212,650	210,100	
	Expenditures				
11	Total Expend. from SO	245,043	256,705	260,908	
12	Less Special Appeals	27,681	31,673	27,000	
13	Equals Line 4 above	217,362	225,032	233,908	
	Deficit				
14	Net Loss from SO	(10,950)	(12,382)	(23,808)	
15	Expend. lapse of \$8,000			8,000	
16	Equals Line 7 above			(15,808)	

Another deficit is expected for 2008. Without the lapse factor, the deficit is expected to be \$ 23,808. The inclusion of a lapse factor of \$8,000 for expected expenditures would lower the expected deficit to \$15,808. This deficit would need to be financed by using one or more of our funds. Session has agreed to use the balance (\$6,902) in the Williams Bequest to finance part of the deficit. A deficit larger than \$6,902 would require a congregational decision on which fund to use to pay for the remaining deficit.

Recommendation #3: For Presbyterians Sharing, Session is recommending that the congregation approve a target of \$27,000 for 2008. This amount is an increase of \$673 or 2.5 per cent from the givings in 2007. While the suggested share for Parkwood is close to \$35,000 congregations have the liberty to vote to accept a lower target than the suggested share.

Recommendation #4: The Budget Committee is recommending that the \$1,762 in interest earned by the Outreach Bequest Fund in 2007 be earmarked for the construction of a new sign to replace the current sign at the corner of Chesterton and Meadowlands. This would bring the total earmarked for the new sign to \$9,748.

Recommendation #5: The Budget Committee is recommending that \$2,200 from the D. Nekrassoff Fund be donated to Africa Inland Mission International (Canada) for the specific support of Leah Hopp.

The Budget Committee suggests that 10 percent of the D. Nekrassoff Fund be donated to mission work as the congregational did with the Boyd Bequest Fund. The Committee suggests that a total of \$4,400 be donated to mission work, which is a little more than 10 per cent of the current amount of \$42,569 now in the Nekrassoff Fund. Finally, the Committee suggests that in 2009 the congregation provide another donation of \$2,200 to the above work to bring the total donation to \$4,400.

Recommendation #6: The Budget Committee is recommending the consolidation of some of the Reserved Funds. Specifically, it is recommended that the Choir Fund be merged into the Organ Replacement Fund and the Youth Development Fund (inactive for three years) be merged into the Youth Group Fund.

C:\parkwood\budget\Budget2008_2.doc

B. Appointment of Auditor

C. Election of Treasurer

D. Membership of Ministry Teams

Parkwood Presbyterian Church Ottawa Ministry Teams 2007-2008

Policy and Planning

1. **Dennis Featherstone**
dennis.f@rogers.com
2. Phil Campbell
3. Roger MacPherson
4. Stewart Reeves
5. Harry Van Dyk

Finance and Maintenance

1. **Roy Bailie**
kanrover@magma.ca
2. Flora Brown
3. Jim Elder
4. Steve Game
5. Margaret Main
6. Lorne Roach
7. Frances Robertson
8. Duane Townsend
9. Dale Tuck
10. Fenna Zylstra

Outreach

1. **Tim Visser** tvisser@vesata.ca
2. John Huber
3. Christine Kritsch
4. Jim Kritsch
5. Don Pestaluky
6. Linda Robinson

Fellowship

1. **Jean Sida** jsida@sympatico.ca
2. Flora Brown
3. Leoni Kabole
4. Dianne Narraway
5. Don Pestaluky
6. Bill Zylstra

Worship Coordination

1. **James Hurd** jthurd@sympatico.ca
2. Sibby Fennema
3. Dianne Nickerson
4. Diane Smith (ex officio)
5. Tim Visser
6. Gord Walford

Christian Education

1. **Leader position vacant**
2. Dale Atkinson
3. Holly Macdonald
4. Kris Marion
5. Alta McFie
6. Pam Pestaluky
7. Bryan Roy (ex-officio)

Mission

1. **Stewart Elder**
stewartelder@sympatico.ca
2. Edward Bukenya
3. Marion Campbell
4. Lothar Hopp
5. Linda Robinson
6. James Hurd (ex-officio)

Pastoral Care

1. **James Hurd** (ex-officio)
jthurd@sympatico.ca
2. Dora Brown
3. George Dance
4. Sylvia Hepburn
5. Marianna Hopp
6. Margaret Roach
7. Linda Robinson
8. Jean Sida
9. Dale Tuck

This list is subject to corrections and additions before and during the annual meeting.

E. Other

Project Phoenix Update

Building Fund Report
December 31, 2007

Balance January 01, 2007 992.50

Receipts

January	40.00	
February	105.00	
March	165.00	
April	50.00	
May	95.00	
June	118.83	
July	1,196.00	
August	199.83	
September	1,281.83	
October	2,744.83	
November	314.00	
December	2,250.00	8,560.32

Balance December 31, 2007 9,552.82

As you can see, we have a balance so far of \$9,552.82 as of December 31, 2007. This amount results from givings only and not from any fund raising activities. Lets say we raise an average of \$10,000.00 every year for the next four years, with interest; roughly this would total \$50,000.00. This means we need another \$250,000.00 to attain our goal of \$300,000.00 within five years. We have to raise almost \$63,000.00 every year for the next four years or \$1200.00 each and every week. Although I am full of gratitude for the amount we have already received, I will not hide the fact that I was hoping for more. As you can well understand, raising \$1200.00 per week for the next 4 years is quite a lofty goal. Probably out of our reach, unless we organize a huge concert with Céline Dion or Shania Twain.

I guess my calculations were off a bit; I was hoping for at least \$25,000.00 in givings per year, (this would mean 25 families giving \$83.00 per month) but was hoping for \$35 to \$45,000.00. This would have made it much more possible to raise the rest through fundraising activities like church yard sales, musical concerts, silent auctions, international banquets, etc...

I know that some of you cannot afford such an amount but I also know that you are still giving what you can and I want to thank you for that. For those of you who can and have not yet commit, I want to stress how much we need you; the Mulvagh Wing is becoming more and more inhospitable and soon may not be available to us at all. It is a serious matter and I am asking that you consider it one more time. We need a new Mulvagh

wing! We need a place for our brothers and sisters, our children and our guests. If we don't manage to come through with this, we will leave the burden to those who come after us. I believe we ought to do what we can while we can.

Please reconsider giving an amount per month for the next four years to the building fund.

Thank you

Jean Pierre Bernard

Don't tell me why I can't do it; tell me how I can do it!



Worship for a Congregation's Annual Meeting

Call to Worship

In the gift of Sabbath
God has woven a sacred rhythm
into all of life and all creation.

**Sabbath invites us
to continually experience
rest, redemption and renewal.**

In times of prayer,
in activities of work and play,
in an instant of stillness,
in caring words and loving actions
we share God's grace and goodness.

**In such Sabbath moments
— made by God for us —
we experience the pattern of Sabbath living.
Thanks be to God. Amen.**

Hymn — On this day of celebration

Tune: Hymn to joy 8.7.8.7. D

On this day of celebration,
At this time when hopes are new,
God, we gather as your people,
Called to put our trust in you.
You have made the world we live in;
You have worked through history.
In your plan we find our purpose,
In your love, our unity.

Long ago, you sent a Saviour
To our world in deep despair.
In your Word made flesh you came, our
Life to know, our sins to bear.
Christ has died and Christ is risen!
At this new year we proclaim:
Yesterday, today, forever —
Jesus Christ is still the same!

Through two thousand years of changes,
Through these passing centuries,
You have called your church to witness
To Christ's love that claims and frees.
Each new generation hears you,
Each must find a fresh new way
To make known the life you offer,
To the people in their day.

On this day, we pause and wonder
What the future years will bring,
Yet we know you clothe each flower
And you make each sparrow sing.
How much more will you protect us
With your guiding, caring hand!
By your Spirit, lead us boldly
In the future you have planned.

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Permission requested.

Scripture Reading

"Come to me, all you that are weary and are carrying heavy burdens, and I will give you rest. Take my yoke upon you, and learn from me; for I am gentle and humble in heart, and you will find rest for your souls. For my yoke is easy, and my burden is light." (Matthew 11: 28-30, NRSV)

Jesus invites us all into Sabbath rest. Eugene Peterson, in *The Message*, refers to this as "the unforced rhythms of grace."

"Are you tired? Worn out? Burned out on religion? Come to me. Get away with me and you'll recover your life. I'll show you how to take a real rest. Walk with me and work with me — watch how I do it. Learn the unforced rhythms of grace. I won't lay anything heavy or ill-fitting on you. Keep company with me and you'll learn to live freely and lightly." (Matthew 11: 28-30, *The Message*)

Prayer Litany

(Slides depicting particular congregational worship and fellowship events and mission activities could be shown at appropriate points throughout this prayer litany. Silent time could be given between phrases of the prayer to let the pictures "speak.")

We celebrate the unformed rhythms of grace
that we experience in the cycle of nature
and in the seasons of the church year.

**We celebrate all the moments of Sabbath living
that remind us that we are not our own,
that we belong to God.**

We thank God for Sabbath moments,
for past opportunities and those yet to be given,
for rest, redemption and renewal.

**We acknowledge and appreciate God-given opportunities
we have as individuals and as a faith community
to reflect, pray and play.**

In the life of faith — past, present and future —
we have moments of personal and family devotions,
moments shared in congregational worship,
moments of quiet walks to enjoy God's creation,
moments of service to others and of seeking justice for all,
moments of caring for the environment.

**All these moments of Sabbath living
remind us of God's grace and goodness.**

These moments build upon one another,
declaring that "our" time is really God's time.
We are invited to live in God's time, today and every day.

**By the grace of God,
in company with Jesus and with one another,
we will learn to live freely and lightly.**

Blessing *(spoken in unison, shared with one another)*

The grace of Christ be with us,
the love of God surround us,
the Holy Spirit keep us,
this day and always.
Amen.



A Stewardship/Education
for Mission Resource,
2006. The worship and
inside front page of this
annual report cover have
been written by the
Reverend Gordon
Timbers, minister at
Unionville Presbyterian
Church, ON, and Joan
Masterton, elder at
Unionville Presbyterian
Church.



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Annual Reports, 2008

for presentation at the

Annual Congregational Meeting

Saturday February 28, 2009

potluck supper: 5:00 p.m.

annual meeting: 6:00 p.m.

In Memoriam

2008

Mrs. Angela Mary Curnow

Mr. James Wesley "Ross" Brown

Mrs. Beverley Jean Brouse

Miss Elizabeth (Betty) Kennedy

Mr. Edward (Ted) H. Wigney

Mrs. Katherine Ann Lewis

Mrs. Lisbeth Charlotte Werner

Ms. Linda Ann Wytsma

Mr. Nabil Nasser

Mrs. Marion Scott

Mrs. Pik Nguk Ting

A word from the Minister ...

The Annual Report for Parkwood Church, Ottawa for the year 2008 is in your hands. It offers a summary of the life and witness of the congregation, but a very incomplete one. The real summary is woven into the lives of individuals within and beyond the congregation and the city and the country ... individuals who have been touched by the God's truth and Jesus' love and the gifts of the Holy Spirit displayed in the lives of the members and adherents and friends of the congregation. God alone knows the extent of the ministry of Parkwood Church, and the Day alone will disclose it.

I want to express thanks to all who have contributed to the life and work of Parkwood Church during 2008 -- each contribution of time, talent, and treasure is part of what God has been pleased to use for nurturing of faith in the lives of young and old, friend and stranger. Individual gifts may seem small and repetitive tasks may seem tiring, but each is a link in the chain that binds together our shared service to Jesus, who served us unto death, and serves us still as our prophet, priest, and king, the Shepherd and Guardian of our souls.

I invite you to read the report. All members and adherents who are able are urged to attend the annual meeting, called for Saturday, February 28, 2009 at 6:00 p.m. in the Fellowship Hall, following a potluck fellowship supper at 5:00 p.m.

May the record inspire us to build on what is good and learn from what might be better. In all things, may the counsels of our God and Lord guide and shape us:

Moses commanded: "Love the Lord your God, listen to his voice, and hold fast to him. For the Lord is your life." (Deuteronomy 30: 20, NIV)

Jesus, responding to the question as to which commandment was most important, said, "The most important one ... is this: 'Love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength,' and the second is this: 'Love your neighbour as yourself.'" (Mark 12: 29-31, NIV)

For Christ, and His kingdom,

Your pastor,

James T. Hurd.

Parkwood Presbyterian Church, Ottawa

Annual Congregational Meeting

Saturday, February 28, 2009 – 6:00 p.m.

Congregational Supper – 5:00 p.m.

Proposed Agenda

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D. <i>FELLOWSHIP</i>	28
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5. Minutes of the 2008 Annual Meeting – Saturday, February 23, 2008

Parkwood Presbyterian Church, Ottawa Minutes of the Annual Meeting – February 23, 2008

After a delicious potluck supper held in the Fellowship Hall of Parkwood Presbyterian Church, the annual meeting of the Congregation was called to order at 6:00 p.m. by the Moderator, the Rev. James T. Hurd. The hymn “O Breath of life, come sweeping” gathered the congregation to devotions: a reading from Matthew 5: 13-16 (salt and light), and a meditation followed, including a quotation from “An Emergent Theology for Emerging Churches” by Ray S. Anderson which focused on the need for the church body to be culturally sensitive and to engage ourselves to be acclimatized to society while being the “salt and light” for Jesus Christ.

ATTENDANCE

In addition to the minister, the following forty members and adherents of the congregation were present:

Ann Marie Bernard, Jean Pierre Bernard, Marion Campbell, Phil Campbell, Stewart Elder, Katherine Finter, Susanne Finter, Sylvia Hepburn, Lothar Hopp, Marianna Hopp, John Huber, Carrie Kritsch, Jim Kritsch, Chris Kritsch, Holly MacDonald, Alta MacFie, Jim MacFie, Roger MacPherson, Dianne Nickerson, Don Pestaluky, Pam Pestaluky, Robert Picard, Margaret Main, Rose O'Connor, Lorne Roach, Linda Robinson, Bryan Roy, Jennifer Roy, Jan Sheridan, Jean Sida, Barbara Townsend, Duane Townsend, Tim Visser, Jon Wadleigh, Diane Walford, David Watson, Lorraine Widdis, Bill Zylstra, and Fenna Zylstra. Valerie Brown, Flora Brown's granddaughter, was also present.

Appointment of Recording Secretary - On a motion by Jean Sida, seconded by Tim Visser, and carried, Linda Robinson was nominated to be the recording secretary. On a motion of Phil Campbell, seconded by Duane Townsend, nominations were closed. The moderator thanked Linda for her willingness to serve in this capacity.

Adoption of Agenda - Lothar Hopp moved that the agenda be adopted as printed on page 3, seconded by Jean Sida and carried.

Approval of 2007 Annual Meeting Minutes - Roger MacPherson moved and Sylvia Hepburn seconded the motion to approve the Minutes of the 2007 Annual Meeting held on Saturday, February 24, 2007, as printed on pages 4 to 7. Carried.

ANNUAL REPORT FOR 2007

The Moderator indicated several typographical corrections to the Annual Report as follows:

- p. 8 – last paragraph – 5th line – a period be inserted after Duane Townsend
- p. 9 – Roll Clerk's report – the total removed should be 14 instead of 15
- p. 24 – English Second Language Fellowship – second paragraph – second line – last word - insert an i so the word becomes individuals

- p. 26 – list of names – Rev. James T. Hurd – chairman, in the number section 613=225-6648 should change to 613-225-6648
- p. 30 - last sentence of 1st paragraph – should read – Five meetings were held in 2007
- p. 41 – paragraph beginning with “I guess...” – second line should read “but was for \$35,000...”

Reports of the Session Officers

- a. **Clerk** – Moved by Phil Campbell, seconded by Tim Visser that the Clerk’s Report as printed on pages 7 and 8 be adopted. Carried.
- b. **Representative Elder** – On motion by Phil Campbell, seconded by Duane Townsend, the report of the Representative Elder as printed on page 9 be adopted. Carried.
- c. **Roll Clerk** – Moved by Phil Campbell, seconded by Tim Visser, with the duly noted correction of total removed from the Roll be 14 instead of 15, the report on page 9 be adopted. Carried.
- d. **Communion Clerk** – Jean Sida moved, seconded by Roger MacPherson, that the Communion Clerk’s report on page 10 be adopted. Carried.
- e. **Memorials Clerk** – On a motion by Roger MacPherson, seconded by Jean Sida and carried, the Memorials Clerk’s report on page 10 was adopted.
- f. **Benevolent Fund** – Moved by Jan Sheridan, seconded by Ann Marie Bernard, the Benevolent Fund report on page 10 was adopted.

Reports of the Ministry Teams

- a) **Policy & Planning** – On motion by Roger MacPherson, seconded by Phil Campbell, the report of the Policy & Planning Team on pages 10 and 11 was adopted.
- b) **Finance & Maintenance** – Moved by Duane Townsend, seconded by Margaret Main the Report of the Finance & Maintenance Team on pages 11 and 12 was adopted.
A Word of appreciation – Pam Pestaluky presented a word of appreciation for the excellent work of the Finance & Maintenance Team and helpers for the neat looking appearance of the shrubs and yard. The congregation concurred with hearty handclaps.

Financial Statements

The Auditor’s Report, Financial Statements, and Notes as printed on pages 13 to 22 were received and adopted on a motion by Duane Townsend, seconded by Jean Sida. It was noted that the proposed budget listed for 2008 was to be considered later in the meeting.

A Note of Appreciation was extended to Lorne Roach with everyone’s agreement; the congregation has greatly appreciated Lorne’s quiet, dedicated, and steadfast work as Treasurer.

- c) **Outreach** – Moved by Tim Visser, seconded by Jean Sida, the Outreach Report, which includes the Outreach Team, Website, Kumon Welcoming

Outreach, and English Second Language Fellowship as printed on pages 23 to 24, with corrections noted, be adopted. Carried.

- d) **Fellowship** - On a motion by Jean Sida, seconded by Tim Visser, the Fellowship Report which includes the Fellowship Team, Sunday Night Bible Study, Koffee Klatch, Men's Breakfast, Ladies Breakfast, Men's Video Bible Study, Parkwood's Women's Group, Craft Group, Refreshments & Ushering, on pages 24 to 28, with noted corrections, was adopted.
- e) **Worship Coordination** – Moved by Tim Visser, and duly seconded that the Report of the Worship Coordination which includes the Worship Coordination Team, and the Choir, as printed on pages 28 and 29 be adopted. Carried.
- f) **Christian Education** – It was noted that teachers are needed in the Sunday School program. Even if someone could help one Sunday a month, it would be a tremendous help. It is a great privilege and trust to work with the children and young people offering our gifts and talents for a worthy cause. On a motion by Pam Pestaluky, seconded by Holly MacDonald, the Christian Education Report which includes the Christian Education Team, Church School, Logos Program, Youth Ministries, and the Church Library as printed on pages 28 to 33 was adopted.
- g) **Mission Team** – Moved by Stewart Elder, seconded by Lothar Hopp, the Mission Team Report as printed on pages 33 to 34 be adopted. Carried.
- h) **Pastoral Care Team** – On Motion by Jean Sida, seconded by Sylvia Hepburn, the Report of the Pastoral Care Team as printed on pages 35 and 36 was adopted.

Other Reports - Leading with Care – Moved by Roger MacPherson, seconded by Duane Townsend that the Leading with Care report as printed on page 36 be adopted. Carried.

NEW BUSINESS

Budget Committee Report and Recommendations

The Report of the Budget Committee with its Recommendations was presented by Roger MacPherson. Moved by Roger MacPherson, seconded by Phil Campbell that the Report as printed on pages 36 to 39 be received and its recommendations considered. Carried.

Recommendation #1

Moved by Roger MacPherson, seconded by Duane Townsend that the congregation approve maximum team expenditures of \$233,908 for the year 2008. Carried.

Recommendation #2

Moved by Roger MacPherson, seconded by Duane Townsend that the congregation approve a target for local purposes offerings of \$192,500 for the year 2008. Carried.

Recommendation #3

On motion of Roger MacPherson, seconded by Duane Townsend, and carried, the congregation approved a target for Presbyterians Sharing of \$27,000 for the year 2008.

Note of Appreciation – Stewart Elder, Mission Team Leader, expressed his appreciation to the congregation for the contributions to Presbyterians Sharing in 2007.

Recommendation #4

Moved by Roger MacPherson, seconded by Ann Marie Bernard, and carried, that the interest of \$1,762 earned by the Outreach Bequest Fund in 2007 be earmarked for the construction of a new sign to replace the current sign at the corner of Chesterton and Meadowlands.

Recommendation #5

Moved by Roger MacPherson, seconded by Diane Walford, and carried, that \$2,200 from the D. Nekrassoff Fund be donated to Africa Inland Mission International (Canada) for the specific support of Leah Hopp.

Recommendation #6

Moved by Roger MacPherson, seconded by Duane Townsend, and carried, that the Choir Fund will be merged into the Organ Replacement Fund and the Youth Development Fund (inactive for three years) be merged into the Youth Group Fund.

Further Motion – 2008 Budget Allocation to Outreach Team – Cost of brochures

Preamble: Tim Visser spoke to proposal of the Outreach Team to use the allocated budget for Brochures in the amount of \$7,800 for the cost of the new sign. It is envisioned that if cost of brochures for the next two years be allocated to the cost of the new sign, then a decent sign in the range of \$30,000 could be obtained. The sign could be purchased in 2008 if an internal loan could be obtained from one or two of the Reserved Funds and repaid over the following 2 years.

Motion #1

Moved by Tim Visser, seconded by Ann Marie Bernard, approved, that the \$7,800 budget allocation for Brochures be earmarked toward the cost of a new sign.

Motion #2

On a motion by Tim Visser, seconded by Bill Zylstra, approved, the Congregation requested Session to review and propose where the funds may be obtained, determine the repayment schedule and report back to the congregation.

It was moved by Ann Marie Bernard, duly seconded, and agreed, that the congregation request the session to report back to the congregation by April 1, 2008.

Roger MacPherson moved, seconded by Duane Townsend, that the report as a whole be adopted. Carried.

A Vote of Thanks to the Budget Committee and its Convenor was expressed on a motion by Phil Campbell, seconded by Jean Sida. Carried.

Appointment of an Auditor

On a motion of Lorne Roach, seconded by Duane Townsend, the appointment of Brian D. Mulligan, Chartered Accountant, as auditor for 2008 was approved.

It was noted that Kathy Newton will continue to do the groundwork for the audit, and Brian Mulligan will be able to perform the remainder of the audit tasks as required.

Words of Thanks – Moved by Lorne Roach, seconded by Duane Townsend that thanks be expressed to Brian Mulligan for his excellent pro bono contribution of time and talents to the audit.

Election of Treasurer – On motion by Roger MacPherson, seconded by Margaret Main, and carried, Lorne Roach was appointed Treasurer.

Membership of Ministry Teams – The Report of the Membership of the Ministry Team was presented as printed on pages 40 to 41. A few additions and deletions are as follows:

Christian Education: remove Kris Marion; insert Church School Co-ordinator (vacant)
Finance and Maintenance: remove – Fenna Zylstra, Steve Game and Frances Robertson
Mission: add – Asuquo Eniang
Pastoral Care: add – Duane Townsend

On a motion by Lothar Hopp, seconded by Tim Visser, the Membership of Ministry Teams Report on page 40 as amended was adopted.

Project Phoenix – Jean Pierre Bernard spoke to his report and encouraged the congregation to seek ways to improve the donations and activities of the fund raising events. Moved by Jean Pierre Bernard, seconded by Don Pestaluky, the report of Project Phoenix printed on pages 41 and 42 was adopted as corrected.

Motion to adjourn – Dianne Nickerson moved, seconded by Jim MacFie that the meeting be adjourned. Carried.

The meeting closed with prayer at 8:00 p.m. by Rev. James T. Hurd.

James T. Hurd,
Moderator

Linda E. Robinson,
Recording Secretary.

6. Reports of Session Officers

A. Clerk – D. Atkinson

The Kirk Session of Parkwood

This item appeared in the Church section of a newspaper:

For those of you who would like to find out what HELL is like, come and
listen to our Pastor's sermons.

On Sunday October 5th, 2008, Parkwood welcomed Ted Johnson, and on December 7th, 2008 Parkwood welcomed two more new members, John and Jean Kerr.

The annual congregational meeting will be held on February 28th, 2009 dinner at 5 p.m. meeting at 6 p.m.

Parkwood has a new editor for the Pulse in the person of Duane Mayo, Duane among other things is a member of the Outreach Team and we thank him for taking on this very important task.

Our Administrative Assistant Laura Lea Macaulay is to be commended for her dedication in sharing the editing and preparation of the Pulse during the absence of an editor.

On Sunday February 8th, 2009 we will welcome the following people to the Communicant Roll of Parkwood by transfer of certificate, Suzanne and Terry McBurney and Ray Thompson. By profession of faith, Katherine and Susanne Finter, Janet and Jennifer Hurd, and Emmanuel Kahumbu.

*Respectfully submitted,
Dale Atkinson,
Clerk.*

B. *Representative Elder – W.P. Campbell*

Three topics dominated the Presbytery agenda during the last year:

1. The Presbytery problem probably of greatest concern to this congregation was around the Gracefield Camp and Conference Centre. It had, for years, run a financial deficit and laboured a system of two bosses – the Synod of Quebec and Eastern Ontario held the capital purse strings and the Presbytery of Ottawa held operational responsibility. During the last year, it has been decided to set up a single board of directors to control both capital and operational functions. At the end of 2008, we found that the operational deficit had been largely eliminated. The work on water and sewage is to be addressed.
2. Survey work required before deciding to establish a new congregation in the Rockland area has been completed by a team from Grace Church, Orleans. A suitable building has been found and with about seventy families; everything is looking positive.
3. The General Assembly of The Presbyterian Church in Canada sat in session in Ottawa in June, 2008, as a guest of the Presbytery of Ottawa. Two of the commissioners to Assembly were the minister and the representative elder of this congregation.

*Respectfully submitted,
Phil Campbell*

C. *Roll Clerk – W.P. Campbell*

Number of members on the roll December 31, 2007			204
Number added during 2008 by			
Profession of Faith	2		
Transfer	1		
Session Resolution	<u>1</u>		
	Total Added	4	
Number removed during 2008 by			
Death	4		
Transfer	3		
Session Action	<u>2</u>		
	Total Removed	9	
Net Reduction			5
Number of members on the roll December 31, 2008			199

Signed Phil Campbell

D. Communion Clerk – M. Harten

The number of people served communion in 2007 was as follows:

Date	Number Served
March 2	100
March 20	36
June 1	105
October 5	99
December 7	109

Thank you to all those who helped prepare and serve communion throughout the year.

Signed Marcia Harten

E. Memorials Clerk – Gord Walford

Over the course of the year Parkwood received gifts in memory of individuals, directed to the following funds: Building, Organ Replacement, Memorial, Pastoral Care and Benevolent. In 2008 funds were received in memory of Janmes Rush, Ross Brown, Jessie Richardson, Attje Visser, Joe Widdis, Linda Wytsma, Lisbeth Werner, Nabil Nasser. All gifts are held in trust and used for the purpose stated; the Memorial Fund can be used as decided by Session, all for the glory of God and for use at Parkwood.

*Respectfully submitted,
Gord Walford, Memorials Clerk*

F. Benevolent Fund – Jan Sheridan

2008 was a remarkably busy year for the Benevolent Fund. The approximately \$6,200 of needs requested by the elders, were met only by collapsing the last \$2,500 GIC saved during 2005-06 (see Budget Table 1C-Offerings for Designated Funds). Economic predictions for 2009 suggest that without some regular monthly donations, the Benevolent Fund will not be able to satisfy the needs within the congregation during the coming year. With God's help, we can do it.

Jan Sheridan

7. Reports of the Ministry Teams

A. POLICY & PLANNING

Policy and Planning Team Report for 2008.

The Policy and Planning Team (P&P) is composed of elders appointed by the Session, with the Minister as an ex-officio member. P&P assists Session in general planning and policy development on matters relating to the life and work of the congregation. P&P members also sit on the Budget Team and the Convenor of P&P normally chairs the Budget Team.

During 2008, P&P made recommendations to Session in regard to subjects referred for study or action by the General Assembly Council.

New terms of reference were prepared and approved for the Communion Clerk and Memorials Clerk. The project to compile a database containing all policies established by Session is progressing. A brochure on stewardship, based on a modification by Rev. James Hurd of a work by Rev D. Woods of Manitoba, was prepared and approved by Session for distribution to the congregation. The project to review and organize the congregation's archives is continuing, led by Stewart Reeves. The contract outlining conditions for use of Parkwood facilities was revised and adopted by Session. A process was established for the development of annual priorities for Parkwood, and a meeting of Team leaders was held to prepare recommendations to Session. Following recommendations from the auditors, an Investment Committee was established and P&P is developing terms of reference for Session consideration, including an investment policy for Parkwood..

In 2008, P&P members were Dennis Featherstone, (Convenor), Phil Campbell, Stewart Reeves, Harry vanDyk, Roger MacPherson (Secretary), Rev. James Hurd (ex-officio).

*Respectfully submitted,
Roger MacPherson, Secretary*

B. FINANCE & MAINTENANCE

The Finance and Maintenance Team met regularly and dealt with maintenance problems as they occurred.

The most consistent problem has been the handicapped lifting device (elevator). Recently, we have become discouraged with the ongoing maintenance costs, and so we are considering other options.

Plans to replace the front doors are still under consideration also. We now have an estimated cost of replacing the doors and framework of \$3,100 to \$3,500.

We continue to have problems with the programmable thermostats, toilets, telephones, and kitchen equipment. Repairs and replacements will continue as required.

Work has been done on the smaller storage shed. Further maintenance will be required to keep the squirrels out, as they are a problem, tearing into the garbage containers. We hope to have this resolved soon.

Other creatures continue to be a problem, especially mice in various locations, including the space under the kitchen sink. We are continuing to try to get them to move somewhere else, but they don't seem to be paying much attention to us.

Many thanks to those who helped with flower gardens, bushes, grass maintenance, and the spring cleanup of leaves and debris. Once again, we would appreciate hearing from anyone who is willing to help us this spring.

Outdoor and emergency lighting has also required maintenance work. Any time anyone sees some lights that are not working, please let us know.

Congratulations to Tim Visser, Gord Walford and Dale Tuck, who arranged for the moving of the screen and the purchase of and installation of the new projection equipment in the sanctuary. Everything seems to be working very well. Plans for the new sign are also proceeding.

Maintenance work is ongoing on the carpets, doors, outdoor steps, the ramp and the parking lot. Many thanks to all who help out with these repair jobs. Two rooms were painted. We hope to get more painting done soon. Again, if there are any volunteer painters, please let us know.

Last but not least, our thanks go out to all those who help us throughout the year, and special thanks to our caretaker Flora Brown, our Administrative Assistant Laura Lea Macaulay, and our treasurer Lorne Roach.

May the Lord add his blessings to everyone.

Duane Townsend,
Finance and Maintenance Team Rep

PARKWOOD PRESBYTERIAN CHURCH
FINANCIAL STATEMENTS
DECEMBER 31, 2008

AUDITOR'S REPORT


To The Congregation of
Parkwood Presbyterian Church
10 Chesterton Drive
Ottawa, Ontario

I have audited the statement of financial position of Parkwood Presbyterian Church as at December 31, 2008 and the statements of operations and continuity schedule of reserved funds for the year then ended. These financial statements are the responsibility of the Church management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, Parkwood Presbyterian Church reports receipted donations and fundraising revenues, the completeness of which is not susceptible to satisfactory audit verification. My examination in this respect, therefore, was restricted to a comparison of receipts with recorded deposits and I was not able to determine whether any adjustments might be necessary to assets, revenues or operation funds.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the donations and income referred to in the preceding paragraph, these financial statements presents fairly, in all material respects, the financial position of Parkwood Presbyterian Church as at December 31, 2008 and the results of operations for the year then ended in accordance with the accounting principles appropriate for charitable organizations as outlined in Note 1 to these financial statements.



Chartered Accountant, Licensed Public Accountant
Ottawa, Ontario
January 29, 2009

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2008**

ASSETS	Invested in			Net Assets	Net Assets
	Unrestricted	Capital Assets	Restricted	December 31, 2008	December 31, 2007
Current assets:					
Cash on Hand and in Bank	\$ 5,609	\$ -	\$ 40,861	\$ 46,470	\$ 77,672
Short-term Investments - at cost	0	0	146,000	146,000	242,981
GST Recoverable	1,065	0	0	1,065	1,642
Loan Receivable	0	0	4,200	4,200	6,000
	<u>6,674</u>	<u>0</u>	<u>191,061</u>	<u>197,735</u>	<u>328,295</u>
Long-term investments - at cost	0	6,791	173,690	180,481	0
Church Building, Furnishings (note 1)	0	1,474,807	0	1,474,807	1,474,807
Land at Cost	0	45,000	0	45,000	45,000
Total Assets	<u>\$ 6,674</u>	<u>\$ 1,526,598</u>	<u>\$ 364,751</u>	<u>\$ 1,898,023</u>	<u>\$ 1,848,102</u>
LIABILITIES, RESERVED FUNDS AND NET ASSETS					
Current Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -
Reserved Funds (see schedule)	<u>0</u>	<u>6,791</u>	<u>364,751</u>	<u>371,542</u>	<u>317,955</u>
Investment in Net Assets					
Balance	<u>6,674</u>	<u>1,519,807</u>	<u>0</u>	<u>1,526,481</u>	<u>1,530,147</u>
Total Liabilities, Reserved Funds and Net Assets	<u>\$ 6,674</u>	<u>\$ 1,526,598</u>	<u>\$ 364,751</u>	<u>\$ 1,898,023</u>	<u>\$ 1,848,102</u>

**PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF OPERATIONS
FOR THE PERIOD ENDED DECEMBER 31, 2008**

	2007 ACTUAL	2008 ACTUAL	2008 BUDGET (unaudited)	2009 BUDGET (unaudited)
RECEIPTS				
OFFERING -Local purpose	\$ 190,656	\$ 174,054	\$ 192,500	\$ 184,054
OFFERING - Special Appeals Outreach	31,673	34,460	27,000	28,000
	<u>222,329</u>	<u>208,514</u>	<u>219,500</u>	<u>212,054</u>
OTHER INCOME - Interest	2,633	2,531	2,600	2,154
OTHER INCOME - Rentals	15,835	14,198	15,000	10,200
OTHER INCOME - Recoveries	3,526	3,232	0	0
	<u>21,994</u>	<u>19,961</u>	<u>17,600</u>	<u>12,354</u>
TOTAL RECEIPTS	<u>244,323</u>	<u>228,475</u>	<u>237,100</u>	<u>224,408</u>
EXPENDITURES:				
MISSION TEAM	5,535	6,921	7,150	6,900
OUTREACH TEAM	10,998	2,500	10,400	3,500
FELLOWSHIP TEAM	1,064	938	1,400	1,400
PASTORAL CARE TEAM	0	0	0	0
CHRISTIAN EDUCATION TEAM	34,526	20,157	37,130	5,250
WORSHIP COORDINATION TEAM	13,844	17,548	19,440	20,740
THE KIRK SESSION	6,251	5,838	6,592	7,575
FINANCE & MAINTENANCE TEAM	152,814	151,086	151,796	149,369
SPECIAL APPEALS OUTREACH	31,673	34,460	27,000	28,000
	<u>256,705</u>	<u>239,448</u>	<u>260,908</u>	<u>222,734</u>
NET REVENUE (LOSS) FOR THE YEAR	<u>-12,382</u>	<u>-10,973</u>	<u>-23,808</u>	<u>1,674</u>
OPERATING FUND BALANCE BEGINNING OF YEAR	10,140	10,340	10,340	0
ADD: INTERFUND TRANSFERS FROM				
Parkwood Womens Group	200	1,287	0	0
S.A. Williams Bequest Fund (Note2)	12,382	9,520	0	0
DEDUCT: INTERFUND TRANSFERS TO				
Sign Fund	0	-3,500	0	0
OPERATING FUND BALANCE END OF YEAR	<u>\$ 10,340</u>	<u>\$ 6,674</u>	<u>\$ -13,468</u>	<u>\$ 1,674</u>

PARKWOOD PRESBYTERIAN CHURCH
CONTINUITY SCHEDULE OF RESERVED FUNDS
For the Year ended December 31, 2008

Statement of fund balances:

Fund Description	Opening Balance Dec 31, 2007	Receipts			Expenditures			Interfund Transactions	Surplus -Deficit For Period	Closing Balance Dec 31, 2008
		Designated Offering	Other Contributions	Interest	Total Receipts	Repair/Replace Equipment	Program Cost	Total Expenditures		
Audio Visual Fund	\$ 1,594	\$ 415		\$ 415	\$ 415	\$ 223	\$ 223	\$ 1,000	\$ 1,192	\$ 2,786
Building Expansion Fund	9,552	20,385	1,798		22,183				22,183	31,735
Capital Projects Bequest Fund	35,000				0				0	35,000
Choir Fund	823	40			40			-863	-823	0
Christmas Dinner Fund	871				0				0	871
Course Fees Fund	334				0				0	334
D. Nekrassoff Fund	42,569		9,587		9,587		2,200	2,200	7,387	49,956
Flower Fund	559	50			50		91	91	-41	518
H. M. Boyd Bequest fund	89,891			3,073	3,073			0	3,073	92,964
Hymn Books, Bibles Fund	576				0				0	576
Key Deposit	82				0				0	82
Logos Program	4,588	210	3,241		3,451		4,427	4,427	-976	3,612
Memorial Fund	3,428	4,675	74		4,749				4,749	8,177
Outreach Bequest Fund	75,000				0				0	75,000
Outreach Bequest Fund Interest	1,762			2,062	2,062			-1762	300	2,062
Reserve for Church Sign	7,986	23,850			23,850		1,500	1,500	28,612	36,598
Outreach Projects	547				0				0	547
Organ Replacement Fund	11,136	2,490			2,490			863	3,353	14,489
Parkwood Session Benevolent Fund	5,929	5,029		34	5,063		6,819	6,819	-1,756	4,173
Parkwood Womens Group	3,249		200	1	201		163	163	-3,249	0
Pastoral Care Fund	3,619	185	173		358		904	904	-546	3,073
Reserve for Capital Expenditures	6,791				0				0	6,791
S.A. Williams Bequest Fund	9,520				0			-9,520	-9,520	0
Special events	11				0				0	11
Student Assistance Fund	689		126		126				126	815
Sunday School Fund	0				0				0	0
Youth Development Fund	258				0			-258	-258	0
Youth Group Fund	1,591	780			780		1,257	1,257	-219	1,372
Total Reserved Funds	\$ 317,955	\$ 58,109	\$ 15,199	\$ 5,170	\$ 78,478	\$ 223	\$ 17,361	\$ 17,584	\$ -7,307	\$ 371,542

**PARKWOOD PRESBYTERIAN CHURCH
NOTES TO FINANCIAL STATEMENTS
For the year ended December 31, 2008**

1. ACCOUNTING POLICIES:

These financial statements report on the activities of Parkwood Presbyterian Church , 10 Chesterton Drive, Ottawa, Ontario.

The Church operates exclusively as a not-for-profit organization and as such is exempt from income tax.
The Church is a registered charity.

These financial statements are prepared in accordance with Canadian generally accepted accounting principles, except for the following;

The church building and furnishings are stated at estimated replacement value based on an insurance valuation dated January 2002.

The land is stated at historical cost .

The following significant accounting principles have been used in preparation of these financial statements:

Basis of Accounting:

These statements are prepared using the cash basis of accounting other than GST recoverable which is accrued at the time the expenditure to which it relates is incurred.

Revenue recognition:

Donations are recorded as revenue in the year in which they are received unless designated for a future period in which case they are deferred and taken into revenue in the period in which the related expenditure is made.

Investments:

All short-term investments are classified as available-for-sale because management does not intend to trade the investments for short-term profit making and has not elected to classify the investments as held-for-trading.

Long-term investments are classified as held-to-maturity investments. They are classified as such because management has the positive intent and ability to hold the securities until maturity.

Both short-term and long-term investments are interest bearing guaranteed investment certificates which are recorded at cost, which approximates the market value of the investments.

Management is currently of the opinion that the investments are appropriately recorded and reported at cost.

Financial instruments:

The Church's financial instruments comprise cash on hand and in the bank, short-term investments, GST recoverable, loan receivable, current liabilities and Reserved Funds. All financial instruments are reported at their fair values on the statement of financial position. The fair values are the same as the carrying values due to the nature of the financial instruments.

Use of estimates:

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of asset and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

2. INTERFUND TRANSFERS

Session authorized the transfer of \$9,520 from the S. Williams Bequest Fund (See Continuity Schedule of Reserved Funds) to the Operating Fund (See Statement of Operations) to offset the deficit.

3. COMPARATIVE BALANCES

Certain prior year balances have been reclassified to conform to the current year financial statement presentation.

PARKWOOD PRESBYTERIAN CHURCH
MISSION TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2008

	2007 ACTUAL	2008 ACTUAL	2008 BUDGET	2009 BUDGET
			(unaudited)	(unaudited)
Africa Inland Mission International (Canada)	\$ -	\$ 1,400	\$ 1,400	\$ 2,000
Carlinton Chaplaincy Fund	2,500	2,500	2,500	1,500
Gracefield Camp	1,400	1,400	1,400	1,500
InterVarsity Christian Fellowship	1,000	1,000	1,000	1,000
Other Missions	635	621	850	900
Total	\$ 5,535	\$ 6,921	\$ 7,150	\$ 6,900

CHRISTIAN EDUCATION TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2008

	2007 ACTUAL	2008 ACTUAL	2008 BUDGET	2009 BUDGET
			(unaudited)	(unaudited)
Adult Education	\$ 505	\$ 104	\$ 200	\$ 100
Church Library	170	254	300	400
Church School	1,180	867	3,000	2,500
Director of Youth Ministries	31,300	17,536	31,930	0
Logos Program	928	215	600	600
Nursery Care	0	0	100	150
Young Peoples Groups	443	1,181	1,000	1,500
Total	\$ 34,526	\$ 20,157	\$ 37,130	\$ 5,250

WORSHIP COORDINATION TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2008

	2007 ACTUAL	2008 ACTUAL	2008 BUDGET	2009 BUDGET
			(unaudited)	(unaudited)
Audio- visual	\$ 0	\$ 18	\$ 500	\$ 250
CCLI Licence	386	413	400	425
City Wide Worship & Prayer	600	600	600	600
Hymnals/Bibles repair/replace	0	0	250	250
Music	484	213	600	500
Director of Music Ministry	11,522	13,000	14,000	15,450
Piano/organ maintenance	185	196	400	400
Organist/Pianist Supply	0	2,210	1,440	1,440
Pulpit supply	150	635	600	875
Reformation Sunday	150	150	150	150
Special Events	367	113	500	400
Total	\$ 13,844	\$ 17,548	\$ 19,440	\$ 20,740

FELLOWSHIP TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2008

	2007 ACTUAL	2008 ACTUAL	2008 BUDGET	2009 BUDGET
			(unaudited)	(unaudited)
Social Hour Supplies	\$ 1,064	\$ 938	\$ 1,400	\$ 1,400
Total	\$ 1,064	\$ 938	\$ 1,400	\$ 1,400

PASTORAL CARE TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2008

	2007 ACTUAL	2008 ACTUAL	2008 BUDGET	2009 BUDGET
			(unaudited)	(unaudited)
Pastoral Care Training	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 0	\$ 0

OUTREACH TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2008

	2007 ACTUAL	2008 ACTUAL	2008 BUDGET	2009 BUDGET
			(unaudited)	(unaudited)
Advertising-newspapers	\$ 2,065	\$ 2,289	\$ 2,000	\$ 2,000
Brochures for Visitors	8,667	0	7,800	1,500
English Fellowship Evening	0	0	300	0
Kumon Outreach	266	211	300	0
Total	\$ 10,998	\$ 2,500	\$ 10,400	\$ 3,500

THE KIRK SESSION
FOR THE PERIOD ENDED DECEMBER 31, 2008

	2007 ACTUAL	2008 ACTUAL	2008 BUDGET	2009 BUDGET
			(unaudited)	(unaudited)
Conferences	\$ 0	\$ 0	\$ 0	\$ 100
Congregational Supplies	874	344	1,000	900
Renewal Fellowship Membership	100	0	100	100
Evangelical Fellowship Membership	176	212	220	230
Presbytery Dues	4,990	5,172	5,172	6,120
Presbyterian Record	0	0	0	0
Web Hosting	111	110	100	125
Pulse	0	0	0	0
Total	\$ 6,251	\$ 5,838	\$ 6,592	\$ 7,575

FINANCE AND MAINTENANCE TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2008

	2007 ACTUAL	2008 ACTUAL	2008 BUDGET	2009 BUDGET
			(unaudited)	(unaudited)
Bank Charges	\$ 77	\$ 127	\$ 70	\$ 125
Canada Pension Plan	3,542	3,286	4,313	3,047
Caretaker	7,500	7,500	7,500	7,650
Computer Hardware/Software	1,383	1,959	1,775	2,000
Congregational Administrative Assistant	8,758	9,571	10,300	10,300
Employment Insurance	2,551	2,263	2,563	1,868
Extended health care coverage	6,701	4,459	6,744	6,744
Fuel	3,344	3,508	4,000	3,500
Furniture&Equipment repairs/replacement	699	1,282	1,000	1,000
Insurance Church	4,546	3,944	4,500	4,500
Lighting	6,454	5,308	6,500	5,400
Minister's continuing education	600	600	600	600
Minister's housing allowance	23,200	23,200	23,200	23,200
Minister's stipend	47,700	49,200	49,200	51,200
Presbyterian Church Pension Plan	5,676	6,166	6,181	5,775
Repairs,Replacements&Maintenance	13,973	9,978	8,000	8,000
Snow Removal,Salt,Sand	3,082	5,434	3,500	3,700
Stationery&Office Supplies	5,329	7,362	8,400	7,000
Students/Interns	2,999	2,857	0	0
Telephone	1,819	2,176	1,850	2,160
Water&Sewer Charges	2,881	906	1,600	1,600
Total	\$ 152,814	\$ 151,086	\$ 151,796	\$ 149,369

OTHER INCOME DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2008

	2007 ACTUAL	2008 ACTUAL	2008 BUDGET	2009 BUDGET
			(unaudited)	(unaudited)
Interest	\$ 2,633	\$ 2,531	\$ 2,600	\$ 2,154
Rentals	15,835	14,198	15,000	10,200
Sundry-HRDC Grant-Students/Interns	3,180	2,925	0	0
Grants/Recoveries	346	307	0	0
Total	\$ 21,994	\$ 19,961	\$ 17,600	\$ 12,354

SPECIAL APPEALS-OUTREACH RECEIPTS DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2008

	2007 ACTUAL	2008 ACTUAL	2008 BUDGET	2009 BUDGET
			(unaudited)	(unaudited)
African Inland Mission International	\$ 0	\$ 100	0	0
Algonquin College Campus Ministry	0	30	0	0
Caldwell Family Centre Inc.-Food Bank	390	30	0	0
Canadian Foodgrains Bank	695	0	0	0
Canhave Children's Centre Inc.	0	5,885	0	0
Carlington Comm Resource Center	170	0	0	0
Christian Hit Radio Inc	47	10	0	0
Emmanuel International	500	0	0	0
Evangel Hall	0	444	0	0
Gracefield Presbyterian Center	210	575	0	0
Innecity Ministries	0	70	0	0
Intervarsity Christian Fellowship	100	0	0	0
Miriam Centre	215	0	0	0
Nelson House	0	20	0	0
Presbyterian Sharing	26,327	24,555	27,000	28,000
Presbyterian World Service	1,609	1,406	0	0
Presbyterian Live The Vision	1,045	175	0	0
The Leprosy Mission	0	410	0	0
The Union Mission for Men	0	100	0	0
Winnipeg Inner City Missions	365	0	0	0
World Vision Canada	0	140	0	0
Wycliffe Translators	0	510	0	0
Total	\$ 31,673	\$ 34,460	\$ 27,000	\$ 28,000

SPECIAL APPEAL OUTREACH DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2008

	2007 ACTUAL	2008 ACTUAL	2008 BUDGET	2009 BUDGET
			(unaudited)	(unaudited)
African inland Mission International	\$ 0	\$ 100	0	0
Algonquin College Campus Ministry	0	30	0	0
Caldwell Family Centre Inc.-Food Bank	390	30	0	0
Canadian Foodgrains Bank	695	0	0	0
Canhave Children's Centre Inc.	0	5,885	0	0
Carlington Comm Res Center	170	0	0	0
Christian Hit Radio Inc.	47	10	0	0
Emmanuel International	500	0	0	0
Evangel Hall	0	444	0	0
Gracefield Presbyterian Center	210	575	0	0
Innecity Ministries	0	70	0	0
Intervarsity Christian Fellowship	100	0	0	0
Miriam Centre	215	0	0	0
Nelson House	0	20	0	0
Presbyterian Sharing	26,327	24,555	27,000	28,000
Presbyterian World Service	1,609	1,406	0	0
Presbyterian Live The Vision	1,045	175	0	0
The Leprosy Mission	0	410	0	0
The Union Mission for Men	0	100	0	0
Winnipeg Inner City Missions	365	0	0	0
World Vision Canada	0	140	0	0
Wycliffe Translators	0	510	0	0
Total	\$ 31,673	\$ 34,460	\$ 27,000	\$ 28,000

C. OUTREACH

The function of the Outreach Team has been identified as follows:

- Build a team of individuals who can lead people to Christ.
- Provide training in evangelism to members of the congregation.
- Promote awareness of the presence and mission of Parkwood in the local community, through advertising and door-to-door visiting.
- Organize events to introduce and attract people to Parkwood to hear the Gospel message.
- Arrange for greeters and guest book attendants at worship services. Provide guidance for guest book attendants in greeting and providing information to visitors.
- Follow up contact with visitors.
- Coordinate with other teams and activity leaders to ensure that newcomers are made aware of groups and activities which might meet their needs, and when activities might overlap with other team responsibilities (e.g. Mission or Fellowship).

With these functions in mind, the team was involved in the activities outlined below.

1. Church Sign

After searching and numerous discussions we finally obtained the necessary funding for the new electronic sign, which will be installed in the Spring of 2009.

2. Living Large on Little

Participants of “Living Large on Little” Budgeting Course met on the first and fourth Tuesday of each month except for July and August. We are now in our second year which has been appreciated by six participants. We explored the fundamental issues in making wise biblical choices about our lifestyle and spending/saving habits. The starting point in financial planning is to acknowledge that all we earn with our bodies, minds, and time is God’s property and not our own. With that in mind we then begin to build a value system that will determine the way we use our wealth throughout life. We continue to explore and learn how to make the most of what God has provided and walk contented through life - giving, saving and living joyfully on the rest. There is room for more people to become involved in this interesting way of financial planning that reveals a generous God.

3. Movie Night

This year saw the fourth year of Movie Night, which is held on the last Saturday of each month except December. We enjoyed a great variety of fantastic movies followed by refreshments. Alice Visser’s donations of chocolate cookies were yummy! Come and join us as there is room for more people to make this a great social evening!

4. Bus Tour

Every Spring and Fall over the past four years, we have been thrilled and surprised as to the adventures we have experienced on the Bus Tours. It's amazing how many interesting places are close to home! The bus drivers have been presented with some hair-raising challenges with the full-fledged highway coach and narrow almost seemingly impassible country roads. But they did it! We have stopped in at many a restaurant where we never have been before. The next Bus Tour is scheduled for Saturday, May 23, 2009. We depart at 9:00 a.m. and back at the church by approximately 7:30 p.m. The cost is very reasonable at \$25.00 per person with additional costs for meals, coffee/tea breaks, and any little trinket you might want to buy along the way. If you are in for an adventure, rest and relaxation then come on the Bus Tour.

5. The Truth Project

The Truth Project is a DVD-based small group curriculum comprised of 12 video lessons from Focus on the Family Institute. This study is the starting point for looking at life from a biblical perspective. Each lesson discusses in great detail the relevance and importance of living the Christian worldview in daily life. The study begins with seeing that truth has a direct bearing upon the way we live our lives and considering the question – so what is truth? Our understanding of right or wrong is directly dependent upon how we view the world – so what is our worldview? The program explores and discusses such topics as who is man?, who is God?, science and what is true?, the meaning of history as God's story and why remembering is so important. Other questions explored include: is it possible for the infinite?, eternal Creator to dwell within the heart of an individual; whose law God and or the State?; what happens to freedom when God is forgotten?; what is the role of labour, economics, media and the creative art in glorifying the Creator?; and what role do biblical ethics contribute to a secular community?

These studies were held at the home of Tim and Alice Visser every second and fourth Friday evening, from 7 to 9 p.m. Eight people attended and engaged in interesting discussions. Tea and home baked cookies provided by Alice Visser were greatly enjoyed.

6. Men's Video Bible Study

This is the fourth year that a group of men have come together in a confidential environment to grow in the knowledge of God and discover His wonderful surprises. We met in the Fireside Room at the church from 7 – 8 p.m. every first and third Thursday of each month. Our discussions have developed a strong support amongst the participants enabling us to help each other. Among the studies we engaged in were "The Man I Want to Be", John 3:16, followed by exploring the question of "What happens One Minute After Death?". One of the DVD Bible Studies that is coming up in 2009 is: "God is Closer than you Think" featuring John Ortberg, a Presbyterian Church minister.

*Tim Visser, Convenor,
Outreach Team.*

7. Website (<http://www.parkwoodchurch.ca>)

Parkwood church has had a presence on the world-wide web since April 1996. The site is hosted by HostUtopia of Vancouver B.C. and maintained by Gord Walford with the help of Carl Martin and Asuquo Eniang. Carl creates the mp3 sermon files and Asuquo helps Carl record the sermons digitally. Al Pestaluky contributes his graphics and coding skills from time to time too. Another contributor is our Administrative Assistant, Laura Lea Macaulay, who provides the weekly bulletins and monthly Pulse (excluding material not submitted in electronic form) and calendars, current versions of which are all available on the website. Thanks to all who contribute. We're frequently made aware of folk who have showed up at Parkwood after seeing what we're about on our website.

The traffic on Parkwood's site continues to increase year over year. 2008 saw almost 34,000 visits, up 5.9% from 2007 – 2,828 visits per month; 91,600 pages were visited, up almost 35% over the previous year. Popular entry pages include the comments, news, audio sermon, e-mail contact list, Leading with Care Policy, symbols, map and history pages. Cyclically, the number of hits peaked in May, then declined through the summer months, recovered well in September-October, fell off a bit in November and recovered in December.

*Respectfully submitted,
Gord Walford, Webservant*

8. KUMON Welcoming Outreach

Every Monday and Thursday between 3:30 p.m. and 6:30 p.m., the KUMON tutorial program rents Parkwood's Fellowship Hall. In effect, it brings the community to us – Muslims, Hindus, Catholics, Protestants, Jews. Parkwood provides a choice of drinks for the students who have finished their lessons (3-4 large jugs each day) and a welcoming atmosphere for adults and/or children who wait in the narthex. Our hospitality team (Rose O'Connor, Jean Sida, Jan Sheridan) provide crafts on Mondays and needlework or games on Thursdays. Children learn how the church is concerned about others. (They have stuffed teddies for *Doctors without Borders* and made crafts to sell for CANHAVE.) Over the past four years, friendships have been forged, conversations between different ethnic groups have developed, questions about our church have been answered, and care of church property encouraged. This is a caring and relatively inexpensive form of outreach.

Submitted by Jan Sheridan

9. English Second Language Fellowship

The English Second Language (ESL) Fellowship group met on Monday evenings from 6:30 p.m. to 8:00 p.m. from January through June and again from September through mid-December, offering English conversation and instruction to new residents in our neighbourhood for whom English is a second language. John Huber, Betty Paul, and

James Hurd served as the primary facilitators; we were pleased to welcome Peter Paul on a number of occasions. Attendance (not including the facilitators) ranged from 2-12, with an average of 6 or more. Most participants are natives of Korea or China.

Often the group would divide into two, with the beginners, led by James Hurd, studying basic vocabulary and usage, often utilizing the Usborne picture publication, *First Thousand Words in English*. Those more fluent in English, led by Betty Paul and John Huber, often read a newspaper article on a topic of current interest, and discussed the article and issues arising from it. Most of the articles were chosen to be topics of interest to new residents in Ottawa. Occasionally a biblical parable was used as the springboard for discussion.

In December, Jan Sheridan hosted the group in her home for a Christmas celebration, in which different foods and different cultural traditions surrounding the celebration of Christmas were shared, and the biblical narratives of the birth of Jesus read.

We are eager to welcome newcomers. Those attending have often expressed their gratitude for this ministry of welcome, encouragement, and help as they seek to become conversant and familiar with a very new environment.

JTH

D. FELLOWSHIP

1. Fellowship Team

The Fellowship team planned a successful picnic this summer; the weather was good and it was well attended. There was also a corn boil in the fall. The current members of the team are Don Pestaluky, Flora Brown, Bill Zylstra, Dianne Game and Jean Sida.

Another function of the Fellowship Team is to greet newcomers who sign the guest book, take them downstairs for coffee and introduce them to others in the congregation. Those who have been doing this for some time are Don Pestaluky, Mary MacPherson, Sylvia Hepburn, and Jean Sida. Dianne Game and Rose O'Connor have also helped out on occasion. We need more members to do this after the service, so if you feel you could do this I would be delighted to hear from you.

Jean Sida

2. Sunday Night Bible Study

This group meets on alternate Sunday evenings at 8 p.m. in the Fireside Room. We have a regular attendance of 7 people. This year we studied the books of Timothy and Titus. Members who wish to take turns in preparing the study, but there is no pressure to do so, and we would welcome new members.

Jean Sida

3. Koffee Klatch

Koffee Klatch is a weekly meeting of Parkwood ladies for fellowship, Bible Study and tea (or coffee). At present, we are studying "The Practice of Godliness", the leadership of which is taken in turn. We meet at 9:30 a.m. Wednesdays every week except the summer, and holidays. We invite all the interested ladies to join us.

Submitted by M.L. Widdis, Convener

4. Men's Breakfast

An interesting lineup of speakers, from all walks of life, contributed to another successful year of Christian Fellowship. On average 20 participants enjoyed the enriching topics presented by the speakers that showed the many ways of how God works in the lives of His people. We are now in our 27th year.

Our time spent in hymn singing has been greatly enjoyed because Gordon Walford tirelessly and faithfully provided us with musical accompaniment.

Our location at Summerhays Restaurant on Baseline at Woodroffe provides us with the physical nourishment which we have heartily enjoyed. Meetings take place once a month on Saturday morning at 8:00, usually the last Saturday of each month, except June, July,

August and December. Traditionally, we invite the women of the church to our May breakfast.

We extend an invitation to all men and their friends to enjoy a wonderful two hours of food, fellowship, and a blessed time in worshipful singing and spiritual nourishment.

If anyone would like to contribute a contact for a speaker it would be greatly appreciated. For further information please contact any one of the following Men's Breakfast Team:

Tim Visser	- coordination, follow-up and speakers	613-224-3287 or 613-825-3434
Gord Walford	- music	613-225-1836
Rev. James T. Hurd	- chairman	613-225-6648
Stewart Reeves	- treasurer	613-829-1092

Respectfully submitted, Tim Visser

5. Ladies' Breakfast

The ladies met at 8.30 a.m. at the church on the third Saturday of the month except in the summer and in December, January and February. Members take turns in preparing breakfast, sometimes cooked and sometimes muffins etc. and fruit. After breakfast, we sing songs, and share information about our recent activities. A Bible scripture is read, usually chosen by the speaker, and then our speaker brings us their message. Afterwards we close with prayer requests. Average attendance is 10-12.

This year we had speakers from Seniors on Site, Christian Horizons and Jericho Road Ministries. We also welcomed Theresa Bakker, who gave a personal testimony. When our speaker for September had to cancel, Linda Robinson valiantly stepped forward at very short notice to speak on the Shantymen Mission.

In March we had a special meeting, to which all the congregation was invited, to hear Jan Sheridan's account of her visit to Uganda for the opening of the CanHave trade school.

Thanks to all those who have helped in preparing the food, setting up tables, scripture readings, music and prayers. We would like to have more women join with us on a Saturday morning, we would love to see you.

Jean Sida

6. Parkwood Women's Group – Year End Statement – 1/1/08 through 12/31/08.

Bank Balance December 31, 2007 \$3,249.12

INCOME CATEGORIES	TOTAL
Bank interest	\$0.88
Funeral donation (D. Nekrassoff)	\$200.00
Cheque to Leprosy Mission from 2007 not cashed	<u>\$50.00</u>
Total Income	\$250.88

\$3,500.00

EXPENSE CATEGORIES	
Donations – Parkwood for computer in library	\$734.48
Donations – Parkwood for sign	\$1,000.00
Donations – Parkwood for repositioning screen	\$1,000.00
Bank charges	<u>\$25.35</u>
Total Expenditures	\$2,759.83

Bank Balance December 31, 2008 \$740.17

The balance of \$740.17 was turned over to Parkwood Church since the Women's Group is no longer functioning. I was also given \$52 in cash which was a refund of bank charges wrongly deducted from the account going back to 2007, this I also turned over to the Treasurer.

*Respectfully submitted,
Jean Sida*

7. Refreshments & Ushering

Forty faithful volunteers contributed this year to service in refreshments and ushering during and after the 10:00 a.m. Worship Service. Our fellowship after the morning Worship lends to a time of socialization and watching the energetic youngsters play. A gift presented in the form of a 55-cup coffee percolator was much appreciated as the 36-cup percolator got tired.

Many workers are behind- the-scene for refreshment time; the Bailie family faithfully ensure that sufficient supplies are on hand week after week which is greatly appreciated, and Steve Game who calls the refreshment and ushering volunteers to remind them that they are next up to serve – what an excellent way to serve the Lord.

Tim Visser

E. WORSHIP CO-ORDINATION

The Worship Co-ordination Team met formally on four occasions during the year 2008, and engaged in informal consultations as necessary. In addition, the minister and the Director of Music Ministry, Dianne Smith, met on a weekly basis during most of the year except during the summer and early fall to plan and select music for the worship services.

Much investigation of options and designs including consultation with representatives of the Finance and Maintenance Team was undertaken with respect to the re-positioning of the screen and the installation of an overhead projector for use during worship services. The basic installation was completed shortly before Christmas, and adjustments completed in late January, 2009. The new projector is more powerful, resulting in a sharper image; the relocation has been well received, with many in the congregation reporting that they are better able to see what is projected, and those leading worship and singing free to use the platform without interference of the light beam from the projector. Wiring allows for the projector to be controlled by a laptop computer from either the front or the rear of the sanctuary.

Thanks is expressed to the Parkwood Ladies' Group for their gracious and generous donation of one thousand dollars towards the costs of relocation of the screen and the attendant wiring expenses.

Worship was held each Lord's Day during the year at 10:00 a.m. Evening services were held on four occasions during the season of Lent. Special services were held on Maundy Thursday, Good Friday, and Christmas Eve.

Bryan Roy arranged for the conduct of the Easter Sunrise Service held as usual at the Arboretum at the Central Experimental Farm.

Various individuals provided assistance in music leadership during the late summer and early fall. Karen, Jennifer, and Janet Hurd supplied on several Sundays utilizing a variety of instruments. Gord Walford and Asuquo Eniang contributed their gifts throughout the year on guitar and bass, respectively. It was a blessing to have Diane Walford able to share on occasion. Evelyn Warburton assisted periodically, particularly in accompanying the mid-week twice-yearly pastoral care communion services, arranged by the Pastoral Care Team. The summer student, Kellina Gehrels, contributed her gifts in arranging music for the summer mid-week services arranged by the Christian Education Team.

Worship is at the heart of the life of the church, and the Worship Co-ordination Team is privileged to assist in its facilitation.

Respectfully submitted,
for the Worship Co-ordination Team,
JTH

Choir report

In 2008, Dianne Smith played the organ and piano for the regular Sunday morning services and the Lenten Sunday evening services. Gord Walford and Asuquo Eniang provided guitar and bass accompaniment most Sunday mornings, and the choir presented anthems most Sundays usually during the offering.

Solos and ensembles were presented by Alta Macfie, Susanne Finter, Gord and Dianne Walford, Marianna Hopp, Ted Johnson, Peter Paul and Asuquo. We were also pleased to have saxophone solos by Asuquo. Philip McGregor also contributed a solo. We enjoyed a Christmas party hosted by Ted Johnson. We welcome new choir member, soloist and flautist Susanne Finter.

Supply pianists and organists and guitarists were Gord and Diane Walford, Asuquo Eniang, Karen, Janet and Jennifer Hurd. The Youth leaders for one service were Janet and Jennifer Hurd, their two friends Rachel and Rebecca Gray, and Derek Newton on clarinet. Piano preludes / offertories were contributed by Charlotte Rozon, Evan Roth, Janet and Jennifer Hurd and John Harder. Glenn Harder provided violin voluntaries. We appreciated Dianne Nickerson helping out with the Christmas music.

Thank you to everyone, and we always welcome new members.

Dianne Smith

F. CHRISTIAN EDUCATION

The mandate of the Christian Education Team embraces responsibility for several areas of congregational ministry: the Church school, the Logos program, youth ministries and the Church library. Reports on these areas of ministry appear below. Our mandate also includes responsibility for special programs of study.

The team is currently without a team leader and consists of only four members. We would welcome any and all new members who have a heart for establishing and continuing the programs with the children, youth and young adults here at Parkwood.

1. Church School

The position of Church School Coordinator has been vacant since September 1, 2007 and the church school is currently being operated without a coordinator.

We would like to give thanks to the following individuals who shared their gifts of teaching during 2008: Andrew and Sandra McPhee, Pamela Pestaluky, Holly MacDonald, Kathy Newton, Ann Marie Bernard, Genevieve Donaldson, Robert Newton, Bryan Roy, John Huber, Susan McCullough, Peter MacDonald and Lothar Hopp.

During the summer weeks, a rotation of volunteers took responsibility for leading a combined Church school class. A video series on the Ten Commandments was purchased

and material was put together so that each volunteer had a selection of handouts to work with based on that week's theme.

In early September, Karen Hurd brought the church school children together to practice praise songs and dance to share in the Sunday morning worship service. Thank you Karen, Jennifer and Janet for getting the church school year off to a good start.

Nursery services were provided throughout the year by the mothers of the children involved. Thanks are given to Jean Pierre Bernard who set up the audio transmission in the nursery so that those in the nursery can still hear the service.

A church school/congregational picnic was hosted by the Christian Ed and Fellowship team at General Burns Park the end of June. A good time was had by all despite some technical difficulties with the BBQs. Our thanks to Kristine Marion for running the games with the children.

2. Logos Program

The year 2008 has been another successful year for Parkwood's Logos program. Logos is Parkwood's mid week activity for children in grades 1-8. As of December, we have 26 children registered. Space continues to be an issue and to accommodate our growing numbers, the grades 6-8 children have continued having their games/recreation time in the gym at Century Public School, which we have rented since 2007.

Among the highlights of 2008 were the children's musical presentations. In May the Logos children presented "The Tale of Three Trees" and this year they also presented a Christmas musical "Christmas Around the World". The children are enthusiastic singers and actors and their efforts paid off as our congregation was blessed with both of these messages. Special thanks to Alta MacFie and Pamela Pestaluky for their efforts in this regard. As well, thanks to Regan Rambally for his help with the sound system and to the Logos parents and the congregation for their support with costuming props and sets.

We have also had a very successful guest night in October when we welcomed 8 guests on Star Wars Night. This was a tie for a record number of guests for Logos!

Holly Mac Donald has continued as director of Logos. Ann Marie Bernard and Jean Pierre Bernard are our head cooks. A special thanks for their hard work and dedication. We are very thankful to have a regular staff of 16 volunteers, with various others helping from time to time. These motivated, caring and creative people, from our congregation, teach Bible, worship skills and recreation. Their gifts are put to good use in the nurture and education of these children from our church and community. Thank you to all members of the congregation who have supported the program with your gifts and prayers.

3. Youth Ministries

The contract for the Director of Youth Ministries came up for renewal in September and after prayerful consideration it was decided that the position should be reduced from a full time to a part time position. As a result, the Director of Youth Ministries resigned his position in June to take up full time employment elsewhere.

Since September, Rev. Hurd has taken the responsibility of organizing monthly activities for the youth. These Friday evening activities have included indoor mini-putt, bowling and laser tag.

A good number of youth attended Gracefield family camp weekend in September with their families. Saturday morning Rev. Hurd led a bible study with the youth. In the afternoon we canoed over to Turtle Rock where we roasted hotdogs and toasted marshmallows – yum.!

4. Young Adults

The Young Adults Lunch and Fellowship group met once a month on a Sunday after worship for lunch and discussion. In the first half of the year, Bryan Roy arranged the meeting and acted as facilitator. Since September, the minister has led this group. Attendance in the fall has ranged from 6 to 11. In September, we spent some time meeting one another; it was encouraging for students and new residents in the city to meet others in similar situations. In both the September and October meetings, we discussed "Healthy Christian Growth", a booklet by Sinclair Ferguson, a minister of the Church of Scotland, and reflected on aspects of Christian discipleship. In November, our topic was "Partisan praying or praying for your team to win: what is pleasing to God?". In December we had a lively debate on the question "Should Christmas be abolished, or reformed?"

5. Family Night - Summer Mid-week Service

From Wednesday, June 25 to August 27 between 6 and 8:30 p.m. Family Night activities consisted of the following:

- Every other week a barbeque from 6 to 7 p.m.
- Every other week refreshments were served and everyone enjoyed board games from 6 to 7 p.m.
- After a hymn sing and prayer, there was a video series for the adults and Bible videos and craft activity for the children.

Bryan Roy began the Family Night activities with Linda Robinson assisting with the children events. Kellina Gehrels, the summer administrative assistant, contributed with musical accompaniment for the hymn sing. When Bryan Roy resigned his position Linda Robinson stepped in preparing the barbeques and leading in the Video Studies until Rev. Hurd returned from vacation. Kellina also led with the Children's Bible videos and craft activity. Don Pestaluky cooked the meal for our last barbeque.

6. Church Library

The library has not grown much this year in that 191 titles were discarded and only 69 titles were added. However this leaner library should be more relevant to the needs of the congregation. Many titles were not to be found - this added to the losses. Borrowers are encouraged to make use of the register on the lectern to write down the title/s being borrowed.

The librarian would like to thank the Women's Group who bought the library a wonderful laptop on which the complete database is kept. This was a very thoughtful and useful parting gift to the library from a group that has since disbanded.

Thanks for gifts of books go to Gord Walford and to George Dance who gives a subscription to the Reader's Digest. Donations are gratefully received as are suggestions of titles and subjects to purchase.

*Margaret Main,
The Librarian.*

G. MISSION

Mission Team meetings are normally held on the 2nd Tuesday of the month in room C on the 2nd floor of the Mulvagh Wing. We meet at 18:30 and are usually finished by approximately 20:00 hrs. It is always a blessing to be able to participate in Parkwood's congregational work and witness in the local, national, and international mission of Christ's Church.

The congregational response to John Huber's special appeal in Feb. on behalf of The CanHave Children's Centre was certainly a blessing to us all and in particular to those directly involved in that ministry outreach. This special appeal resulted in \$5,885.00 being contributed to CanHave. The other special appeals in 2008 were as follows: The Leprosy Mission (\$410.00 contributed), Evangel Hall (\$444.00 contributed), and The Jim and Fran Brase ministry through Wycliffe Bible Translators (\$510.00 contributed). In addition to those who responded with a financial contribution, the Mission team would also like to thank those who took special time to pray for these specific ministries.

Our appreciation is also extended to those who supported the White Gift outreach this year. The donation response was very significant and generous and reflected Parkwood's awareness of the needs that many people are facing during this present time of economic distress. The donations were distributed between The Ottawa Mission, Ottawa Innercity Ministries, and within our immediate church community itself. It is a wonderful thing to be able to participate in the joy of Christmas through the white gift opportunity and the Mission Team trusts that those who responded received a special blessing for doing so.

The ongoing need of the Ottawa Food Bank prompted a drive from Parkwood Church to directly assist by making a foyer box available for "Dry and canned foods only". This supportive program appears to be working well and is certainly appreciated by the O.F.B. organizers.

Parkwood once again participated in the Operation Christmas Child program by contributing 64 Christmas Boxes to the 2008 outreach program. What an awesome opportunity to share God's love with children in a foreign land. One can only imagine the impact that is made when a child receives such a Christmas gift of celebration and hope.

Through the " Christian Salvage Mission" box in the foyer, Parkwood is able to contribute used Christian literature to the Ottawa contact of the Christian Salvage Project. Craig Ziebarth sends the used Christian Books, Bibles, teaching helps, tracts, and music arrangements to Hamilton where it is placed in a container and shipped to Africa and /or India.

On behalf of Parkwood, the Mission Team continues to annually support Gracefield Camp, Carlington Community Chaplaincy, Inter Varsity Christian Fellowship, and Lay Mission support for Leah Hopp. In addition to these four major Mission Program pillars, some limited support is also given on behalf of Parkwood to Can Have Children's Centre, Christian Week, CHRI, Renewal Fellowship, and Algonquin College Campus Ministry. This year, once again, at Algonquin College, Linda Robinson organized an outreach "Pause Table" in order to offer refreshments to the students and staff during their examination week. One highlight happened when a female student enthusiastically related her thankfulness that we were there. She was quite anxious about her exam that morning and couldn't eat breakfast. She stopped by the Pause Table and grabbed a banana on her way to the exam and ate it. This nourishment, she explained, provided her with enough energy and confidence to do well on the exam. Parkwood's annual gesture of support and concern is well received by both students and staff members alike.

Submitted by the Mission Team

H. PASTORAL CARE

Pastoral Care is a ministry of presence, founded upon faith and prayer, focusing on the other person through active listening, with the goal of responding to concerns with offers of support and guidance. The members of Parkwood's Pastoral Care Team are: Dora Brown, George Dance, Marianna Hopp, James Hurd, Thelma Passmore, Margaret Roach, Linda Robinson, Jean Sida, Barbara and Duane Townsend, and Dale Tuck. Our goal is to enable every member, adherent, and friend of Parkwood Church to experience the compassionate care of Christ.

The team met monthly, except in July and August, for counsel and prayer together. We were pleased to welcome Duane and Barbara Townsend to the team this year. We appreciate the years of service to the team by Sylvia Hepburn, who retired from the team in the fall. The Pastoral Care Training course is offered in Ottawa twice a year, in the fall and the spring. The course runs for ten weeks, and involves a two-hour session once a week. Anyone interested in taking the course, which is part of the requirements to be eligible to serve as a pastoral care visitor in the hospitals, is encouraged to speak to any member of the Pastoral Care team.

On April 15th and October 21st, we arranged mid-week communion worship services at Parkwood for members who have difficulty attending regular Sunday Services.

Refreshments were graciously provided by the Sheep Ladies for a social time after each service. Transportation was arranged as needed.

We hosted four Lunch and Learn events, in March, April, May, and October, on a variety of topics.

At Starwood Nursing Home, we conducted four Sunday morning worship services, assisted by several members of Parkwood's congregation. Worship services were also conducted at Grace Manor approximately once each quarter, sometimes including celebration of the Lord's Supper, with assistance from Thelma and Russ Passmore.

The Prayer Chain continued to function, co-ordinated by Jean Elder, interceding regularly for those who request prayer.

The Pastoral Care team was responsible for visiting patients of the Presbyterian faith at the Ottawa Hospital Civic Campus during March, and at the Queensway Carleton Hospital throughout the year.

Dora Brown is an active volunteer at Peter D. Clarke Centre, and chairs the Spiritual Care Committee there. She also helps to plan regular worship services for the residents; the Presbyterian Church holds a mid-week worship service once a month, usually led by Linda Robinson and sometimes by James Hurd, who also serves on the Spiritual Care Committee. George Dance volunteers when he is able to do so. George also organizes the distribution of the large-print "Today" devotional booklets to the Centre and to individuals within Parkwood Church and beyond. "Today" booklets are also placed in the Narthex, available for pickup by any interested persons.

The team purchased from Stephen Ministries a set of four short books entitled "Journeying Through Grief" for the church library. We are attempting to express care for grieving families by providing contact and a set of books to those who might feel helped by reading these books.

Dora Brown is the Presbyterian representative for the Presbytery of Ottawa on the Interfaith Network, Reaching Out to Isolated Seniors. The aim of the Network is to improve the health and well being of seniors in need, and provide input into city and government policies affecting seniors. Isolated seniors may receive social, physical, and spiritual help by calling 613-562-6381. Faith communities are asked to provide spiritual support to those who are referred to them by the Network.

Submitted by the Pastoral Care Team

8. Other Reports

A. LEADING WITH CARE

The Leading with Care Policy of The Presbyterian Church in Canada aims to ensure that all persons, and in particular all children, youth and vulnerable adults who participate in the denomination's programs and ministries, and/or use the denomination's facilities, will

be cared for with Christian compassion and will be safe. This involves having good processes in place to prevent opportunities for abuse and harm; protecting the vulnerable, reporting incidents of abuse, neglect and harm; and training and supporting our teachers and leaders. The policy was implemented at Parkwood in June 2006.

During 2008, teachers and leaders were reminded of the requirements of policy and procedures and new leaders and teachers were briefed. Police record checks for new leaders and updates of expired certificates were initiated as required.

I would like to thank the group leaders and representatives who have assisted with these tasks, including Holly MacDonald, Pam Pestaluky, Alta MacFie, Margaret Roach and Duane Townsend; and thanks also to our Administrative Assistant, Laura Lea Macaulay for her assistance in administering the program.

Respectfully submitted,
Roger MacPherson

B. PROJECT PHOENIX

Project Phoenix Update

BUILDING FUND REPORT

December 31, 2008

<u>Balance January 01, 2008</u>		\$9,552.82	
<u>Receipts</u>			
GIVINGS		FUNDRAISING	
January	290.00		
February	557.31		
March	241.20	Sunrise Breakfast Proceeds	\$81.20
April	1,320.00		
May	1,725.00		
June	6,866.70	Walkathon	4,789.00
		Garage Sale	157.70
July	2,077.14		
August	1,734.02	Walkathon	735.00
September	3,056.10	Garage Sale	436.10
October	125.00		
November	1,485.00		
December	<u>2,706.25</u>	August Walkathon	<u>491.25</u>
TOTAL GIVINGS 2008	15,493.47	TOTAL FUNDRAISING 2008	6,690.25
Total Receipts		<u>\$22,183.72</u>	
<u>Balance December 31, 2008</u>		<u>\$31,736.54</u>	

Thank you

Jean Pierre Bernard

Don't tell me why I can't do it; tell me how I can do it!



9. New Business

A. Budget Committee Report and Recommendations

Overview for 2008

Total offerings and other income increased for the third consecutive year. As shown in Budget Table 1, there was an increase of over \$30,000 for Designated Funds in 2008. There were notable increases for both Building Fund and Reserve for the Church Sign.

Givings for both local purposes and for Presbyterians Sharing declined for the year. The decrease of over \$16,000 for local purposes was particularly large.

The total lapse in budget expenditures was \$28,920. There were three components in this lapse: half-year rather than full year for the Youth Director \$14,394; no spending on sign from budget allocation \$7,800; and, other lapsed expenditures \$6,726. There was an interfund transfer of \$3,500 to the Sign Fund which would be returned if not needed.

The operating deficit for the year was \$10,973 compared with the expectation of \$23,808 at the time of the annual meeting in February. The effect of lapsed expenditures was greater than the shortfall in total receipts.

Offerings for Presbyterians Sharing were \$24,555 compared with our target of \$27,000.

Budget for 2009

The Budget Committee did not receive proposals for major spending initiatives for 2009. The committee is satisfied that it can present a basically balanced (small surplus of \$1,674) budget for consideration by the congregation.

Recommendation #1: The Budget Committee recommends that the congregation approve total team expenditures of \$194,734 for 2009.

Recommendation #2: The Budget Committee recommends that the congregation approve a target for offerings for local purposes of \$184,054 for 2009. This is an increase of \$10,000 from the actual amount received in 2008 but over \$6,000 less than received in 2007.

The combination of the above recommendations, together with Other Income, would give rise to a small surplus of \$1,674 for 2009.

Recommendation #3: For Presbyterians Sharing, Session recommends that the congregation approve a target of \$28,000 for 2009.

This target is higher than both the target and the actual givings for 2008 but reflects an attempt to increase our givings to help meet the wider needs of the Presbyterian Church in Canada (PCC). While the suggested share for Parkwood in 2009 is \$38,189 congregations have the liberty to vote to accept a lower target than the suggested share. The Budget Committee notes that the congregation donated \$28,000 in both 2003 and 2004.

Recommendation #4: The Budget Committee recommends that the \$2,062 of interest earned by the Outreach Bequest Fund in 2008 be allocated as follows:

English Fellowship Evening (normally in Outreach Budget)	\$300
Kumon Outreach (normally in Outreach Budget)	\$400
Video License Fee (normally in Outreach Budget)	\$210
Algonquin College Outreach	\$500
Balance Carry-forward	\$652

Recommendation #5: The Budget Committee recommends that \$500 from the final portion of the D. Nekrassoff Bequest (\$9,587) be donated to CANHAVE and that \$500 be donated to Gracefield Camp for the Water and Sewer Project.

In the past, the Budget Committee has recommended that 10 per cent of a general bequest be donated to mission work. The total proposed donation of \$1,000 represents a little over 10 per cent of the final portion of the bequest.

Recommendation #6: The Budget Committee recommends that \$2,200 from the previous portion of the D. Nekrassoff Bequest be donated for the specific mission support of Leah Hopp. This amount would be contributed to the Africa Inland Mission International (Canada) and/or any other Registered Canadian Christian Charity she might work for in 2009.

In the previous annual report, the Budget Committee suggested “that in 2009 the congregation provide another donation of \$2,200 to the above work to bring the total donation to \$4,400.” A total donation of \$4,400 represents roughly 10 percent of the first part of the bequest. This recommendation would translate the suggestion into authority for the Treasurer to send the donation of \$2,200 for 2009.

Recommendation #7: Session recommends that \$8,326 from the D. Nekrassoff Bequest be transferred to the Operating Fund Balance for 2009.

At a meeting with the Budget Committee, the Treasurer advised that he should have a larger Operating Fund balance to begin the year. In 2008, he was again required to use temporarily some of the balances in the Designated Funds to meet day-to-day expenditures. The auditors have indicated that the Treasurer should be provided with a larger working balance to meet expenditures in order to avoid such temporary borrowing. The transfer of \$8,326 together with the balance of \$6,674 at the end of 2008 would provide him with a balance of \$15,000.

Recommendation #8: ~~Session recommends that the congregation authorize the use of funds from the Reserve for Capital Expenditures to cover the cost of replacing the front doors.~~ *(withdrawn by Budget Committee/Session – funds have been donated for this purpose)*

Budget Table 1: Overview of Total Financial Inflows, 2004-2008						
		2004	2005	2006	2007	2008
A. Overview						
(1) Offerings for Local Purposes		183,887	172,373	187,084	190,656	174,052
(2) Offerings for Presbyterians Sharing		28,000	25,349	23,790	26,327	24,555
(3) Offerings for Special Appeals Outreach		8,460	7,355	3,891	5,346	9,905
(4) Sub-total (current offerings)		220,347	205,077	214,765	222,329	208,512
(5) Offerings for Designated Funds		13,304	20,352	24,382	27,225	59,826
(6) Sub-total (total offerings)		233,651	225,429	239,147	249,554	268,338
(7) Other income (rentals, etc.)		15,899	17,108	19,328	21,994	19,961
(8) Total Offerings and Other Income		249,550	242,537	258,475	271,548	288,299
B. Percentages						
(1)/(8) Local to Total		73.7	71.1	72.4	70.2	60.4
((2)+(3))/(8) Outreach to Total		14.6	13.5	10.7	11.7	12.0
(5)/(8) Funds to Total		5.3	8.4	9.4	10.0	20.8
(7)/(8) Other income to Total		6.4	7.1	7.5	8.1	6.9

C. Offerings for Designated Funds					
Building Expansion Fund			992	8,560	22,102
Reserve for Church Sign					23,850
Benevolent Fund	3,588	11,944	15,317	5,939	5,029
Other	9,716	8,408	8,073	12,756	8,845
Total	13,304	20,352	24,382	27,255	59,826
c:\parkwood\FinInflows					

Budget Table 2: Overview of the Budget for Local Purposes					
Panel A: Receipts, Expenditures and Balance for 2009*					
		2006	2007	2008	2009
		(actual)	(actual)	(actual)	(budget)
	Receipts				
1	Offering	187,084	190,656	174,054	184,054
2	Other income	19,328	21,994	19,961	12,354
3	Total	206,412	212,650	194,015	196,408
4	Expenditures	217,362	225,032	204,988	194,734
5	Deficit	(10,950)	(12,382)	(10,973)	1,674
	* Data same as in Statement of Operations except similar inflows and outflows for Special appeals are excluded.				
Panel B: Operating Fund Balance for 2008					
				Current 2008	Proposed Adjustment
6	Operating Fund Balance beginning of year			10,340	10,340
	Add: Interfund Transfers				
7	Women's Group			1,287	1,287
8	Williams Bequest Fund			9,520	9,520
	Deduct: Interfund Transfer				
9	To Sign Fund			3,500	3,500
10	Operating Fund Balance end of the year			6,674	6,674
	Add: Interfund Transfer				
11	Nekrassoff Bequest				8,326
12	Adjusted Operating Fund Balance for Jan. 1, 2009				15,000

- B. Appointment of Auditor
- C. Election of Treasurer

D. Membership of Ministry Teams

**Parkwood Presbyterian Church Ottawa
Ministry Teams 2009-2010**

Policy and Planning

1. **Dennis Featherstone**
dennis.f@rogers.com
2. Phil Campbell
3. Roger MacPherson
4. Stewart Reeves
5. Harry Van Dyk

Finance and Maintenance

1. **Roy Bailie**
rbailie@kanatacollision.com
2. Flora Brown
3. Jim Elder
4. Margaret Main
5. Terry McBurney
6. Lorne Roach
7. Duane Townsend
8. Dale Tuck
9. Bill Zylstra

Outreach

1. **Tim Visser**
tvisser@vesata.ca
2. Ann-Marie Bernard
3. Jean Pierre Bernard
4. Duane Mayo
5. Don Pestaluky
6. Linda Robinson
7. Dale Tuck
8. Alice Visser

Fellowship

1. **Jean Sida**
jsida@sympatico.ca
2. Flora Brown
3. Susanne Finter
4. Dianne Game
5. Don Pestaluky
6. Bill Zylstra

Worship Coordination

1. **James Hurd**
jthurd@sympatico.ca
2. Sibby Fennema
3. Dianne Nickerson
4. Dianne Smith (ex-officio)
5. Tim Visser
6. Gord Walford

Christian Education

1. **Dale Atkinson** (acting)
adale@ncf.ca
2. Holly MacDonald
3. Alta MacFie
4. Pam Pestaluky
5. Regan Rambally

Mission

1. **Stewart Elder**
stewartelder@sympatico.ca
2. Edward Bukenya
3. Asuquo Eniang
4. Lothar Hopp
5. Linda Robinson

Pastoral Care

1. **James Hurd** (ex-officio)
jthurd@sympatico.ca
2. Dora Brown
3. George Dance
4. Marianna Hopp
5. Margaret Roach
6. Linda Robinson
7. Jean Sida
8. Barbara Townsend
9. Duane Townsend
10. Dale Tuck

This list revised (09-03-05) after corrections and additions before and during the annual meeting.

**Parkwood Presbyterian Church
2008 Annual Report**

a) errata corrected in online report

print page 10: “number added in 2008” (original had 2007)
“number removed in 2008” (original had 2007)

print page 41: Recommendation 8 was withdrawn during the meeting – funds had been donated for replacement of the front doors subsequent to the preparation of the Annual Report

print page 43

C: Election of Treasurer (not Editor)

D. Membership of Ministry Teams:

- spelling: Dianne Smith (Worship Coordination), Alta MacFie (Christian Education)
- Outreach: removal of John Huber, Jim Kritsch, Christine Kritsch
addition of Duane Mayo, Dale Tuck, Jean Pierre Bernard,
Ann Marie Bernard, Alice Visser
- Christian Education: addition of Regan Rambally
- Mission: removal of Marion Campbell

b) other changes (i.e. amendments) made during meeting, not made in online report:

(these will be reflected in the minutes of the annual meeting)

print page 20:

\$5000 added to line item “Director of Youth Ministries” in C.E. 2009 budget
(effect: total C.E. budget, pp. 17, 20 changed to \$10,250;
total expenditures, p. 17 changed to \$227,734)
recommendation 1 of Budget Committee, p. 40 - total team expenditures
changed to \$199,734)

print page 40:

\$5000 added to target offerings for local purposes for 2009 – changed from \$184,054 to \$189,054 – an increase of \$15,000 from the actual amount received in 2008 but over \$1000 less than received in 2007.

(effect: p. 17, 2009 local purpose offerings changed to \$189,054; total offerings to \$217,054; total receipts to \$229,408; no effect on net revenue for 2009)



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Annual Reports, 2009

for presentation at the Annual Congregational Meeting

Saturday February 20, 2010

note 1: online version reflects the following changes to print version made during the annual meeting:

- *p. 6, minutes, New Business, 5th heading:*
 - *middle of page, under Amendment: “Alta McPhee” corrected to “Alta MacFie”*
- *p. 9, minutes, Church Sign:*
 - *under Rationale for Recommending Quote 1, “east or well” corrected to “east or west”*
- *p. 39:*
 - *Recommendation #2 should read “\$189,054 for 2010” (not 2009)*
 - *Budget Table 2, col. 3 should read “2009” (not 2000)*
- *p. 40:*
 - *Recommendation # 6 should read “that the \$2035 in interest...” (not \$2045)*
- *p. 44, Membership in Ministry Teams:*
 - *Outreach:*
removed: Ann Marie Bernard, Duane Mayo
added: Dennis Featherstone
 - *Fellowship:*
note: Jean Sida will continue, but will not as team leader
 - *Christian Education:*
added: Barbara Townsend

note 2: subsequent to the annual meeting Don Pestaluky agreed to assume the roll of leader of the Fellowship Team. The list on page 44 has been adjusted accordingly.

In Memoriam

2 0 0 9

Iva Roper

Wentworth (Stocky) Stockford

George Dance

Wallace Robinson

Thomas (Tom) Kennedy

A word from the Minister ...

What you hold in your hands is a written report which summarises something of the life of Parkwood Church during the past twelve months. It also offers somewhat of a blueprint for what the future may hold.

Yet the life of the church is much, much more than words and numbers on pages. The life of the Church, the Church of Jesus Christ, courses through the arteries and veins, and the bodies and spirits, of the people of God. Moved and inspired by the Holy Spirit, men and women of faith journey together. Sometimes we cry, and mourn; other times we smile and laugh and rejoice. We seek to bear one another's burdens, and we seek to spur one another on to love and good deeds. Jesus, who is the way, the truth -- and the life -- lives in us, and we in Him. In the fullness of His life, we live.

Jesus is alive and at work in and through His Church. Through His Church -- His body -- He is also alive and at work in the world. In this world and to this world we are called to bear witness -- offering testimony to the life we have found in Him. This life includes a deep sense of wonder -- a deep sense of wonder and awe and worship for the God who has created and sustains life in this world, and who has made us in His image to enjoy life in His world. This life also involves a profound debt of gratitude -- gratitude to Jesus for His sacrifice on the cross, and gratitude to God for His forgiveness of our sins for Jesus' sake. This life also includes a profound sense of calling -- a calling to be and to become all that God has designed us to be. Our calling is to be His, completely His, and to fulfil His will in taking the good news of Jesus' saving love and forgiveness to every creature made in God's image. Amazing grace is given us, not that we simply stand and sit amazed by God's grace to us, but that we might embrace the good works He has appointed and prepared in advance for us to do.

The life of the church is far, far more than what is described in this or any annual report. We give thanks for what has been and for what is, but we are called to consecrate ourselves anew to what God has yet in store for us. The best of the life of the Church is yet to be.

"Let us run with perseverance the race marked out for us. Let us fix our eyes on Jesus, the author and perfecter of our faith." (Hebrews 12: 1-2, NIV)

Living and rejoicing in Christ, and running with perseverance,

Your Pastor,

James T. Hurd.

Parkwood Presbyterian Church, Ottawa
Annual Congregational Meeting
Saturday, February 20, 2010 – 6:00 p.m.

Congregational Supper – 5:00 p.m.

Proposed Agenda

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1. Call to order – 6:00 p.m.	
2. Opening Devotions	
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10. Adjournment	
11. Closing Prayer	

5. Minutes of the 2009 Annual Meeting – Saturday, February 28, 2009

Parkwood Presbyterian Church, Ottawa

On Saturday, February 28, 2009, following a fellowship potluck supper within the Fellowship Hall at Parkwood Presbyterian Church, Rev. James T. Hurd at 6:00 p.m. called the congregation to worship in song “We are God’s people, the chosen of the Lord”. The scripture reading was from Colossians 3: 12-17 with the theme being celebration of the work the Lord has accomplished through His people during this past year. The congregation was directed to the “In Memoriam” list in the Annual Report and a prayer of thanksgiving was offered in memory of those who died during the past year.

Attendance

In addition to the minister, the following forty-two members and adherents of the congregation were present: Dale Atkinson, Roy Bailie, Ann-Marie Bernard, Jean Pierre Bernard, Dora Brown, Marion Campbell, W. Phil Campbell, Stewart Elder, Katherine Finter, Susanne Finter, YanHo Hui, Ted Johnson, Alta MacFie, Jim MacFie, Roger MacPherson, Margaret Main, Duane Mayo, Suzanne McBurney, Terence McBurney, Fran McKenny, Kathy Newton, Dianne Nickerson, Scott Nickerson, Rose O’Connor, Russ Passmore, Thelma Passmore, Lorne Roach, Margaret Roach, Linda Robinson, Jan Sheridan, Jean Sida, Dianne Smith, Barbara Townsend, Duane Townsend, Dale Tuck, Alice Visser, Tim Visser, Jon Wadleigh, Diane Walford, Gordon Walford, David Watson, and Lorraine Widdis.

Regrets

Flora Brown, Laura Game, and Steve Game were present for the supper preceding the meeting but expressed regrets for the meeting. Dennis and Brenda Featherstone also sent regrets.

Appointment of Secretary

The Chair called for the election of a secretary for the meeting. Tim Visser, seconded by Duane Townsend, nominated Linda Robinson. Moved by Gord Walford, seconded by W. Phil Campbell, that nominations cease. Carried.

Linda Robinson indicated her willingness to serve, and the Chair declared her to be duly elected, by acclamation, secretary for the meeting.

Approval of Agenda

On motion by Gordon Walford, seconded by Tim Visser, the proposed agenda as printed on page 3 of the Annual Report was adopted.

Minutes of the 2008 Annual Meeting, February 23, 2008

It was moved by Dale Tuck, seconded by Terence McBurney, that the minutes of the 2008 Annual Meeting held February 23, 2008 be adopted. Carried.

ANNUAL REPORT FOR 2008

Reports of the Session Officers

The Chair called attention to the Reports of the Session Officers (pages 9-11). A correction within the Roll Clerk’s report was noted: “Number added during 2007” should read “Number added during 2008”, and “Number removed during 2007” should read “Number removed during 2008”.

On motion by W. Phil Campbell, seconded by Jan Sheridan, the reports of the Session Officers including the Clerk, Representative Elder, Roll Clerk (as corrected), Communion Clerk, Memorials Clerk, and Benevolent Fund were adopted.

Reports of the Ministry Teams

(a) Policy and Planning – A correction on page 12 under Policy and Planning Team Report was proposed: to add the words “and now of Montreal” after the phrase “Rev. D. Woods of Manitoba”. On motion by Roger MacPherson, seconded by Phil Campbell, the report with its correction was adopted.

(b) Finance and Maintenance

On motion by Dale Tuck, seconded Roy Bailie, the report of the Finance and Maintenance Team on page 13 was adopted.

Financial Statements

The Financial Statements and Notes as printed on pages 16 to 23 (but not including the 2009 proposed budget) were received and adopted on a motion by Duane Townsend, seconded by Dale Atkinson.

Thanks for Lorne Roach’s diligent work as treasurer was expressed by handclap.

(c) Outreach – Moved by Tim Visser, seconded by Scott Nickerson, that the Outreach Team report (including the Website, KUMON Welcoming Outreach, and English Second Language Fellowship) as printed on pages 24 and 27 be adopted. Carried.

(d) Fellowship - On a motion by Jean Sida, seconded by Dianne Nickerson, the Fellowship Team Report (which includes the Fellowship Team, Sunday Night Bible Study, Koffee Klatch, Men’s Breakfast, Ladies’ Breakfast, Parkwood’s Women’s Group, and Refreshments & Ushering) on pages 28-30 was adopted.

(e) Worship Coordination – Moved by Dianne Nickerson, seconded by Dale Tuck, that the Report of the Worship Coordination Team (which includes the Worship Coordination Team, and the Choir) as printed on pages 31-32 be adopted. Carried.

(f) Christian Education – On a motion by Dale Atkinson, seconded by Anne Marie Bernard, the Christian Education Team Report (which includes the Christian Education Team, Church School, Logos Program, Youth Ministries, Young Adults, Family Night (Summer Mid-week Service) and the Church Library) as printed on pages 32 to 35 was adopted.

(g) Mission Team – Moved by Stewart Elder, seconded by Scott Nickerson, that the Mission Team Report as printed on pages 35-36 be adopted. Carried.

(h) Pastoral Care Team – On motion by Margaret Roach, seconded by Dora Brown, the Report of the Pastoral Care Team as printed on pages 36 and 37 was adopted.

Other Reports

(a) Leading with Care – Moved by Roger MacPherson, seconded by Scott Nickerson that the Leading with Care report as printed on pages 37-38 adopted. Carried.

(b) Project Phoenix – Moved by Jean Pierre Bernard, seconded Roy Bailie, that the report of Project Phoenix as printed on pages 38 and 39 be adopted. Carried.

Appreciation was expressed for Jean Pierre's work and in response Jean Pierre thanked the congregation for their generous support.

NEW BUSINESS

Budget Committee Report and Recommendations

The report of the Budget Committee with its recommendations was presented by Roger MacPherson. Moved by Roger MacPherson, seconded by Duane Townsend, that the report as printed on pages 39 to 42 be received and its recommendations considered. Carried.

Recommendation 1

Moved by Roger MacPherson, seconded by Duane Townsend, that the congregation approve total team expenditures of \$ 194,734 for the year 2009.

Amendment to Recommendation 1

Gordon Walford moved in amendment, seconded by Ann Marie Bernard, that \$15,000 be added to the Christian Education expenditures for Director of Youth Ministries. Carried.

Recommendation 1 as amended, upon being put to the vote, was defeated.

Additional Motion

Moved by Roger MacPherson, and seconded by Duane Townsend, that the congregation approve total team expenditures of \$195,000 for the year 2009.

Amendment

It was moved in amendment by Alta MacFie, seconded by Gord Walford, that we add \$5,000 for the Director of Youth Ministries and that the total team expenditures be therefore \$199,734. Carried.

The additional motion as amended was adopted.

Recommendation 2

It was agreed to consider recommendaiton 2 in revised form, as follows: That the congregation approve a target for offerings for local purposes of \$189,054 for 2009.

It was moved by Roger MacPherson, seconded by Duane Townsend, and agreed, that recommendation 2 in revised form be adopted.

Recommendation 3

On motion of Roger MacPherson, seconded by Duane Townsend, the congregation approved a target for Presbyterians Sharing be \$28,000 for the year 2009.

Recommendation 4

Moved by Roger MacPherson, seconded by Duane Townsend, and carried, that the interest of \$2,062 earned by the Outreach Bequest Fund in 2008 be allocated as follows:

English Fellowship Evening (normally in Outreach Budget)	\$300.
Kumon Outreach (normally in Outreach Budget)	\$400.
Video License Fee (normally in Outreach Budget)	\$210.
Algonquin College Outreach	\$500.
Balance Carry-forward	\$652.

Recommendation 5

On motion by Roger MacPherson, seconded by Duane Townsend, it was agreed that \$500 from the final portion of the D. Nekrassoff Bequest (\$9,587) be donated to CANHAVE and that \$500 be donated to Gracefield Camp for the Water and Sewer Project.

Recommendation 6

Moved by Roger MacPherson, seconded by Stewart Elder, and approved, that \$2,200 from the previous portion of the D. Nekrassoff Bequest be donated for the specific mission support of Leah Hopp. This amount would be contributed to the Africa Inland Mission International (Canada) and/or any other Registered Canadian Christian Charity she might work for in 2009.

Recommendation 7

Moved by Roger MacPherson, seconded by Duane Townsend, that \$8,326 from the D. Nekrassoff Bequest be transferred to the Operating Fund balance for 2009. Carried.

Recommendation 8

The Budget Committee indicated that it wished to withdraw recommendation 8, because the cost of replacing the front doors will be covered by a memorial contributions designated for that purpose.

Additional Motion – Wording on Offering Envelopes

Currently, the wording on the Offering Envelopes is “Current Budget (Local Purposes)”. For better clarity about the designation of the offering, it was moved by Gord Walford, seconded by Phil Campbell, that next year’s (2010) offering envelopes be worded “Operating Budget”. Carried.

Roger MacPherson moved, seconded by Duane Townsend, that the report of the Budget Committee as a whole as amended be adopted. Carried.

The Report of the Auditor

On a motion of Gord Walford, seconded by Dale Tuck, the report of the Auditor (p. 15) was received.

Appointment of an Auditor

Moved by Gord Walford, seconded by Dale Atkinson, and approved, that the Auditor for 2009 be Brian D. Mulligan, Chartered Accountant. Kathy Newton will continue to do the ground work necessary to support Brian Mulligan in his work. Appreciation was expressed for Kathy’s work.

Election of Treasurer – On motion by Duane Townsend, seconded by Tim Visser, and carried, Lorne Roach was appointed Treasurer. Congregational handclaps expressed thanks for Lorne’s efficient and patient manner in his duties as treasurer.

Membership of Ministry Teams

A proposed list of the membership of the Ministry Teams (as printed on page 41) was presented and reviewed. Amendments were proposed and approved as follows:

Worship Coordination: amend “Diane Smith” to read “Dianne Smith”

Christian Education: amend “Alta McFie” to read “Alta MacFie”, and add Regan Rambally

Finance and Maintenance: add Bill Zylstra

Mission: delete Marion Campbell

Outreach: delete John Huber, Christine Kritsch, and Jim Kritsch, and add Ann-Marie Bernard, Jean Pierre Bernard, Duane Mayo, Dale Tuck, and Alice Visser.

On a motion by Tim Visser, seconded by Duane Townsend, the membership of Ministry Teams, as amended, was adopted.

Update on Replacing the Mulvagh Wing

Roger MacPherson reported for Dennis Featherstone on the Mulvagh Wing new building situation.

Highlights of the Report:

Construction Cost Estimates and Finances

<u>November 2006</u>		<u>February 2009</u>	
Original Estimate	\$ 424,350.	Revised Estimate	\$477,350.
Finances available	<u>\$ 200,000.</u>	Finances available	<u>\$ 234,699.</u>
Financing Required	<u>\$ 224,350.</u>	Financing Required	<u>\$ 242,651.</u>

Financing Implications

- The Presbyterian Church Building Corporation will guarantee a 15-year open mortgage at the following rates: First 5 years: – prime; Second 5 years: – prime plus one-quarter of one percent; Third 5 years: prime plus one half of one percent

Result:

- a loan of \$250,000 at 4% would mean an annual repayment of \$22,485 for 15 Years.
- a loan of \$200,000 at 4% the annual repayment would be \$17,988 for 15 years.

Neither of those sums is feasible for Parkwood in our current financial situation.

Conclusions:

- Building costs are trending upwards and if we do not put on a major push to generate more funds quickly, then we will be on a “financial treadmill” where we run but do not make any progress towards our goal.

- The most important need prior to beginning construction is to reduce the burden of servicing a large financial loan. There is a need to get the financial requirements well below \$200,000 and preferably close to \$100,000.

-Architectural plans and city approvals could be obtained in 2009 and a decision on financing and whether to proceed/construct could be made in early 2010. However, the work in 2009 would have an actual cost to it that must be paid.

A subsequent decision in 2010 to not proceed would be somewhat frustration and embarrassing.

- Session believes that we should aim to replace the Mulvagh Wing by the end of 2010.

Recommendation 1

On motion by Roger MacPherson, seconded by Duane Mayo, the following motion was approved: That a new Building Planning Team be established to develop and coordinate plans, process and financing, including consultation with the congregation for replacing the Mulvagh Wing with a new building preferably by the end of 2010.

Recommendation 2

Moved by Roger MacPherson, seconded by Jean Pierre Bernard, and approved, that a new building planning team be established and consist of the following:

Dennis Featherstone, chair of the previous team;

Jean-Pierre Bernard, chair of Project Phoenix,

Representatives from the Policy and Planning Team, Financial and Maintenance Team and Christian Education Team, as named by those teams. The Building Planning Team or the session may, at its discretion, add other members who may volunteer from the congregation.

Recommendation 3

It was moved by Roger MacPherson, seconded by Jean Sida, and agreed, that Dennis Featherstone be asked to chair the Building Planning Team in light of his experience and prior involvement in the project and in previous construction projects.

Recommendation 4

Moved by Roger MacPherson, seconded by Gord Walford, approved, that the Building Planning Team provide monthly progress reports to Session, present a interim report to the congregation not later than June 2009, including recommendations as to feasibility, financing arrangements and a proposed timetable for the project.

Recommendation 5

Moved by Roger MacPherson, seconded by Roy Bailie, approved, that fund-raising activities continue under Project Phoenix without waiting for the Building Planning Team to commence work.

The report as a whole was adopted on motion by Roger MacPherson, seconded by Jean Pierre Bernard.

The Chair expressed thanks for Roger's work in presenting the report and the congregation responded with a handclap.

Church Sign

Tim Visser conveyed information and recommendations for the Church Sign in a power point presentation which summarised three quotations obtained:

	<u>Quote 1</u>	<u>Quote 2</u>	<u>Quote 3</u>
Cost of Sign	\$27,000.00	\$ 33,209.80	\$34,480.71
Installation	\$ 4,800.00	\$ 4,000.00	\$ 4,800.00
GST	<u>\$ 1,590.00</u>	<u>\$ 1,909.49</u>	<u>\$ 1,964.04</u>
Total	<u>\$34,390.00</u>	<u>\$ 39,910.29</u>	<u>\$41,244.75</u>

Specifications of the Sign were listed as follows:

- Double Sided illuminated Pylon Sign
- 5 year warranty on materials and workmanship excluding lamps and ballasts
- 3 year warranty on parts
- Electronic portion - 1 year warranty on parts (up to \$200 labour)
- Withstands a wind load of 120 mph

Rationale for Recommending Quote 1

- A Canadian product
- Installed by local company (20 yrs. in business)
- Height of sign – eliminates much vandalism
- Noticeable/readable for pedestrian/vehicle traffic going east or west on Meadowlands
- Digital letters on sign – minimum of 8" to 10" tall and 4" to 5" wide spaced approximately 2" and a maximum of 3 lines
- The average speed for vehicles on Meadowlands is 50 kilometers. When the traffic light is green, people in the vehicles need to be able to read the message quickly and understand it quickly
- This sign will be lit and readable 24 hours a day
- The electronic message can be changed anytime

The Budget for the Sign:	
2008 Annual Report – Reserve for Church Sign	\$36,598.
Cost of Sign Per Quote #1	34,390.
Building Permit	270.
Removal of Present Sign	250.
Total Costs	<u>\$34,910.</u>
Surplus Balance in Reserve	<u>\$ 1,688.</u>

Electrical Capacity

- At present every electrical appliance (stove, heaters, etc) and lights turned on causes a draw in 115 amps of electricity
- The electronic sign will draw approx. 12 amps
- Our current capacity is 200 amp service
- Therefore, (115 +12 amps = 137 amps – results in 63 amps reserve.

Recommendation 1

In terms of recommendation 1, it was moved by Tim Visser, seconded by Jean Pierre Bernard, that approval be granted by the congregation to purchase the church sign in the amount of \$34,390.

Rev. Hurd asked W. Phil Campbell to take the chair, which he did.

Speaking in support of a new sign, Rev. Hurd informed the congregation that a new sign was needed, because time and time again people who came to the church or passed by didn't realize the building was a church. He also suggested that the new church doors might be installed about the same time and might have the church's name and the hours of operation (i.e. Worship, Office hours) visible on or through the doors.

Rev. Hurd returned to the chair.

Amendment to Recommendation 1

Moved by Gord Walford, and duly seconded that the congregation approve the purchase and installation of the sign, and dismantling the old sign, at a cost not to exceed the monies in the Reserve for Church Sign Fund. Carried.

Recommendation 1 as amended was adopted.

Recommendations 2 and 3 (addressing the installation of the new sign and the dismantling of the old one) were withdrawn, in the light of the adoption of recommendation 1 as amended.

On motion by Gord Walford, seconded by Tim Visser the report as a whole was adopted.

Adjournment

On motion by Duane Townsend, seconded by Dianne Nickerson, it was agreed to adjourn.

Closing Prayer

Following prayer by James T. Hurd, the meeting was adjourned at 8:40 p.m.

6. Reports of Session Officers

A. Clerk – D. Atkinson

The Kirk Session of Parkwood

The Session lost two of its former Elders in the persons of Wentworth [Stocky] Stockford and Tom Kennedy who served faithfully during their terms as ruling Elder.

The Session members are as listed in the church directory less Harry Van Dyk who was granted a leave of absence at our December meeting.

At the time of this writing Harry is in the Civic Hospital undergoing medical treatment, Session wishes Harry a speedy recovery.

The annual congregational meeting will be held on Saturday February 20th, 2010 dinner at 5.00 P.M. meeting at 6.00 P.M.

I would encourage everyone to attend this important meeting as preparations are in the works to replace the Mulvagh Wing.

Dale Atkinson.
Session Clerk.

B. Representative Elder – W.P. Campbell

1. Until recently, the management of the Gracefield Camping and Conference Centre was under a system of split control. The Synod of Quebec and Eastern Ontario was responsible for the management of the capital assets and the Presbytery of Ottawa for program, a very unsatisfactory situation. As of the beginning of September, all management has been the responsibility of the Presbytery with a new management board. The Synod will supply an annual grant. The Quebec Presbyteries will use their own facility and the Ontario Presbyteries will use Gracefield.
The couple who managed the camp for the past several years has retired and a new manager has been appointed. As far as Parkwood is concerned, nothing in our relationship to the camp has changed.
2. Work is proceeding with the establishment of a new congregation in Cumberland, with help from Grace Presbyterian Church in Orleans.
3. Erskine Presbyterian congregation has been dissolved and most of its members have been transferred to Westminster Presbyterian Church. We have benefitted by acquiring the services of their organist and one choir member. The change has been the result of population shifts. When Erskine was established, the area was populated largely by Irish and Scottish Presbyterians, but this has changed over time to largely people of Italian and Chinese origins who, if they were Christian, had different denominational affiliations. The building has been sold to another Christian group, so is still in the service of our Lord.

Phil Campbell,
Representative Elder

Roll Clerk – W.P. Campbell

Number of members on the roll December 31, 2008		199
Number added during 2009 by		
Profession of Faith	8	
Transfer	9	
Session Resolution	2	
	Total Added	19
Number removed during 2009 by		
Death	3	
Transfer	5	
Session Action	5	
	Total Removed	13
Net Added		6
Number of members on the roll December 31, 2009		205

*Phil Campbell,
Roll Clerk*

C. Communion Clerk – M. Harten

The following is a report of communion served in 2009:

Date	Number Served
March 1	92
April 9	54
June 7	113
October 4	108
December 6	142

Communion services were also arranged by the Pastoral Care Team.

Thank you to all who assisted with supplies and the preparation of communion. Thank you to the elders participating in serving communion.

*Marcia Harten
Communion Clerk*

D. Memorials Clerk – Gord Walford

Over the course of the year Parkwood received gifts in memory of individuals and in honour of significant events, directed to the Building, Memorial and Pastoral Care Funds as well as the purchase of new doors for the church. In 2009 funds were received in memory of Kenneth Passmore, Wentworth “Stocky” Stockford, Wallace Robinson, George Dance, Tom Kennedy, Joe Widdis and Nabil Nasser as well as in honour of Stewart and Judy Reeves’ 50th Anniversary. All gifts are held in trust and used for the purpose stated; the Memorial Fund can be used as decided by Session, all for the glory of God and for use at Parkwood.

*Gord Walford,
Memorials Clerk*

E. Benevolent Fund – Jan Sheridan

Not surprisingly, the needs for Benevolent Fund assistance in 2009 surpassed the previous busy year by approximately 25%. Thanks to the congregation's generous response, the Benevolent fund is very healthy as we enter 2010. Needs within and outside the church (as made known to the elders) have been met. The fund has been audited. Perhaps some offerings can now be redirected as other church needs are known.

Jan Sheridan

7. Reports of the Ministry Teams

A. POLICY & PLANNING

The Policy and Planning Team (P&P) is composed of elders appointed by the Session, with the Minister as an ex-officio member. P&P assists Session in general planning and policy development on matters relating to the life and work of the congregation. P&P members also sit on the Budget Team and the Team Leader of P&P normally chairs the Budget Team.

During 2009, P&P made recommendations to Session in regard to a number of proposals referred for study or action by the General Assembly Council. Among these were procedures for electing elders, sick leave policies and amendments to The Book of Forms.

The project to compile a data base containing all policies established by Session continued in 2009. This is a major project and considerable progress was made in 2009. In this regard, P&P is grateful to Brenda Featherstone for developing databases essential to the completion of the project. When completed, it will provide Session with a compilation of updated policies and practises in electronic and text form for use as a reference document. P&P also made recommendations to Session for revising the administrative arrangements to support funerals at Parkwood. The project to review and organize the congregation's archives is continuing, led by Stewart Reeves. As a result of recommendations made by the auditors, P&P is studying the requirement for policies for evaluation of paid staff. P&P is working on an Investment Policy and reviewing the terms of reference for the Budget Team. Two P&P members, Dennis Featherstone and Phil Campbell are members of the Building Planning Team. In 2008, P&P members were Dennis Featherstone, (Team Leader), Phil Campbell, Stewart Reeves, Harry VanDyk, Roger MacPherson (Secretary), Rev. James Hurd (ex-officio). In November, P&P accepted with regret the resignation of Harry VanDyk, with gratitude for his long and faithful service as part of the Team.

*Roger MacPherson,
Secretary, Policy & Planning Team*

B. FINANCE & MAINTENANCE

The F&M Team met regularly on the 1st Tuesday of the month (except during the summer months) to discuss and deal with non-recurring maintenance issues.

The singular off-budget item was the replacement of the Mulvagh wing furnace for a cost of over \$4,000.

Again, it seems that the most consistent problem in dollar terms has been the handicapped lifting device (elevator). This will be reviewed again during the possible construction project currently under review.

The replacement of the front doors was accomplished as was the repair of the sanctuary doors and other doors.

The new signs are up and running and it seems that many quite appreciate them both within the congregation and outside.

Two stoves and a replacement refrigerator were purchased and installed in the kitchen. Many thanks to Jean Pierre and Ann Marie Bernard for their involvement with this upgrade.

We continue to have problems with the programmable thermostats, toilets, telephones, and kitchen equipment. Repairs and replacements will continue as required.

Work has been done on the smaller storage shed and it seems the squirrels are currently at bay.

Other creatures continue to be a problem, especially mice in various locations. We are continuing to try to get them to move somewhere else, but they don't seem to be paying much attention to us. (Duane's comments can be repeated probably every year until the Mulvagh wing is replaced.)

Flora should be mentioned in dispatches as she has worked very hard during the year. In order to accomplish her work, she enlists many young adults, either working on their school requirement to provide charitable help or more interestingly to young individuals that are in trouble with the law. This is not always an easy task as these individuals are not always the most reliable and all have to be instructed and managed with a strong hand. Again, many thanks, Flora.

Last but not least, our thanks to all those who help us throughout the year, with special thanks to our caretaker Flora Brown, our Administrative Assistant Laura Lea Macaulay, and our treasurer Lorne Roach.

Many thanks, especially to Duane Townsend and Frances Robertson, who help with spring cleanup and flowers. Once again, we would appreciate hearing from anyone who is willing to help again this spring.

Always worth repeating, outdoor and emergency lighting has also required maintenance work. Any time anyone sees some lights that are not working, please let us know.

May the Lord add his blessings to our work done in his name.

*Dale Tuck,
Finance and Maintenance Team Leader*

PARKWOOD PRESBYTERIAN CHURCH

FINANCIAL STATEMENTS

December 31, 2009

AUDITOR'S REPORT

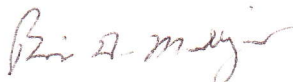
To The Congregation of
Parkwood Presbyterian Church
10 Chesterton Drive
Ottawa, Ontario

I have audited the statement of financial position of Parkwood Presbyterian Church as at December 31, 2009 and the statements of operations and continuity schedule of reserved funds for the year then ended. These financial statements are the responsibility of the Church management. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, Parkwood Presbyterian Church reports receipted donations and fundraising revenues, the completeness of which is not susceptible to satisfactory audit verification. My examination in this respect, therefore, was restricted to a comparison of receipts with recorded deposits and I was not able to determine whether any adjustments might be necessary to assets, revenues or operation funds.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself concerning the completeness of the donations and income referred to in the preceding paragraph, these financial statements presents fairly, in all material respects, the financial position of Parkwood Presbyterian Church as at December 31, 2009 and the results of operations for the year then ended in accordance with the accounting principles appropriate for charitable organizations as outlined in Note 1 to these financial statements.



Chartered Accountant, Licensed Public Accountant
Ottawa, Ontario
January 25, 2010

PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF FINANCIAL POSITION
AS AT December 31, 2009

ASSETS

	Unrestricted	Invested in Capital Assets	Restricted	Net Assets December 31, 2009	Net Assets December 31, 2008
Current assets:					
Cash on Hand and in Bank	\$ 9,501	\$ -	\$ 37,142	\$ 46,643	\$ 46,470
Short-term Investments - at cost	0	0	131,207	131,207	146,000
GST Recoverable	2,415	0	0	2,415	1,065
Loan Receivable	0	0	2,400	2,400	4,200
	11,916	0	170,749	182,665	197,735
Long-term investments - at cost	0	2,739	177,742	180,481	180,481
Church Building, Furnishings (note 1)	0	1,474,807	0	1,474,807	1,474,807
Land at Cost	0	45,000	0	45,000	45,000
Total Assets	\$ 11,916	\$ 1,522,546	\$ 348,491	\$ 1,882,953	\$ 1,898,023

LIABILITIES, RESERVED FUNDS AND NET ASSETS

Current Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -
Reserved Funds (see schedule)	0	2,739	348,491	351,230	371,542
Investment in Net Assets					
Balance	11,916	1,519,807	0	1,531,723	1,526,481
Total Liabilities, Reserved Funds and Net Assets	\$ 11,916	\$ 1,522,546	\$ 348,491	\$ 1,882,953	\$ 1,898,023

PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF OPERATIONS
FOR THE PERIOD ENDED DECEMBER 31, 2009

	2008 ACTUAL	2009 ACTUAL	2009 BUDGET (unaudited)	2010 BUDGET (unaudited)
RECEIPTS:				
OFFERING - Operations	\$ 174,054	\$ 178,142	\$ 189,054	\$ 189,054
OFFERING - Special Appeals Outreach	34,460	38,840	28,000	30,000
	208,514	216,982	217,054	219,054
OTHER INCOME - Interest	2,531	1,044	2,154	1,900
OTHER INCOME - Rentals	14,198	14,570	10,200	9,300
OTHER INCOME - Recoveries	3,232	4,312	0	0
	19,961	19,926	12,354	11,200
TOTAL RECEIPTS	228,475	236,908	229,408	230,254
EXPENDITURES:				
MISSION TEAM	6,921	6,892	6,900	7,970
OUTREACH TEAM	2,500	2,029	3,500	3,500
FELLOWSHIP TEAM	938	1,252	1,400	1,650
PASTORAL CARE TEAM	0	0	0	400
CHRISTIAN EDUCATION TEAM	20,157	3,797	10,250	6,150
WORSHIP COORDINATION TEAM	17,548	18,529	20,740	20,950
THE KIRK SESSION	5,838	7,011	7,575	7,418
FINANCE & MAINTENANCE TEAM	151,086	163,130	149,369	156,621
SPECIAL APPEALS OUTREACH	34,460	38,840	28,000	30,000
TOTAL EXPENDITURES	239,448	241,480	227,734	234,659
NET REVENUE (LOSS) FOR THE YEAR	-10,973	-4,572	1,674	-4,405
OPERATING FUND BALANCE BEGINNING OF YEAR	10,340	6,674	6,674	11,916
ADD: INTERFUND TRANSFERS FROM				
Parkwood Womens Group	1,287	0	0	0
Williams Bequest Fund	9,520	0	0	0
Nekrassoff Fund (Note 2)	0	8,326	8326	0
Sign Fund (Note 2)	0	1,488	0	0
DEDUCT: INTERFUND TRANSFERS TO				
Sign Fund	-3,500	0	0	0
OPERATING FUND BALANCE END OF YEAR	\$ 6,674	\$ 11,916	\$ 16,674	\$ 7,511

PARKWOOD PRESBYTERIAN CHURCH
CONTINUITY SCHEDULE OF RESERVED FUNDS
For the Year ended December 31, 2009

Statement of fund balances:

Statement of fund balances:										
Fund Description	Opening Balance Dec 31, 2008	Designated Offering		Other Contributions		Receipts		Expenditures		Closing Balance Dec. 31, 2009
						Total Receipts	Repair/Replace Equipment	Program Cost	Total Expenditures	
Audio Visual Fund	\$ 2,786	\$ 150				\$ 150	\$ 1,125	\$ 1,125	\$ 1,125	\$ 1,811
Boyd Bequest fund	92,964					0			0	92,964
Building Expansion Fund	31,735	15,971	2,491			18,462			0	50,197
Christmas Dinner Fund	871					0		157	157	714
Course Fees Fund	334					0		0	0	334
Flower Fund	518					0		139	139	379
Hempstock-Huff Bequest Fund	35,000					359			0	35,359
Hymn Books, Bibles Fund	576					0			0	576
Key Deposit	82					0			0	82
Logos Program	3,612		3,924			3,924		4,163	4,163	3,373
Memorial Fund	8,177	6,783				6,783	7,501		7,501	7,459
Mitchell-Hempstock Bequest Fund	75,000					0			0	75,000
Mitchell-Hempstock Interest Fund	2,062					2,250		1,011	1,011	3,301
Nekrassoff Fund	49,956					454		3,200	3,200	38,884
Organ Replacement Fund	14,489	765				765			0	15,254
Outreach Projects	547					0			0	547
Parkwood Session Benevolent Fund	4,173	20,096			2	20,098		6,858	6,858	17,413
Pastoral Care Fund	3,073	340	121			461		1,234	1,234	2,300
Reserve for Capital Expenditures	6,791					0		4,052	4,052	2,739
Reserve for Church Sign	36,598					0		35,110	35,110	0
Special events	11	300				300			0	311
Student Assistance Fund	815	168				168			0	983
Youth Group Fund	1,372	775	1,584			2,359		2,481	2,481	1,250
Total Reserved Funds	\$ 371,542	\$ 45,348	\$ 8,120	\$ 3,065	\$ 56,533	\$ 8,626	\$ 58,405	\$ 67,031	\$ -20,312	\$ 351,230

**PARKWOOD PRESBYTERIAN CHURCH
NOTES TO FINANCIAL STATEMENTS
For the year ended December 31, 2009**

1. ACCOUNTING POLICIES:

These financial statements report on the activities of Parkwood Presbyterian Church , 10 Chesterton Drive, Ottawa, Ontario.

The Church operates exclusively as a not-for-profit organization and as such is exempt from income tax. The Church is a registered charity.

These financial statements are prepared in accordance with Canadian generally accepted accounting principles, except for the following;

The church building and furnishings are stated at estimated replacement value based on an insurance valuation dated January 2002. The land is stated at historical cost .

The following significant accounting principles have been used in preparation of these financial statements:

Basis of Accounting:

These statements are prepared using the cash basis of accounting other than GST recoverable which is accrued at the time the expenditure to which it relates is incurred.

Revenue recognition:

Donations are recorded as revenue in the year in which they are received unless designated for a future period in which case they are deferred and taken into revenue in the period in which the related expenditure is made.

Investments:

All short-term investments are classified as available-for-sale because management does not intend to trade the investments for short-term profit making and has not elected to classify the investments as held-for-trading.

Long-term investments are classified as held-to-maturity investments. They are classified as such because management has the positive intent and ability to hold the securities until maturity.

Both short-term and long-term investments are interest bearing guaranteed investment certificates which are recorded at cost, which approximates the market value of the investments.

Management is currently of the opinion that the investments are appropriately recorded and reported at cost.

Interest earned on both long and short term investments is recorded on a cash basis when received. In the event that earned interest is not received annually but is compounded with the investment, the interest will be allocated to the applicable fund(s) upon receipt in proportion to the value of the applicable funds. As at December 31, 2009, there is one investment, amounting to \$ 105,841, where interest is compounded beyond 1 year. The total compound interest applicable to this investment, to the maturity date of the investment, is \$ 11,477 - at the date of maturity (July 2011), the interest received will be allocated \$ 10,115 to the Boyd Bequest Fund and the balance (\$ 1,362) will be allocated to operations.

Financial instruments:

The Church's financial instruments comprise cash on hand and in the bank, short-term investments, GST recoverable, loan receivable, current liabilities and Reserved Funds. All financial instruments are reported at their fair values on the statement of financial position. The fair values are the same as the carrying values due to the nature of the the financial instruments.

...cont'd

PARKWOOD PRESBYTERIAN CHURCH
NOTES TO FINANCIAL STATEMENTS
For the year ended December 31, 2009
(cont'd)

Use of estimates:

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

2. INTERFUND TRANSFERS:

Session authorized the transfer of \$ 8,326 from the Nekrassoff Fund (See Continuity Schedule of Reserved Funds) to the Operating Fund (See Statement of Operations) to establish an operating fund balance of \$ 15,000 as at January 1, 2009.

During the year ended December 31, 2009, the surplus funds remaining in the Sign Fund (\$ 1,488) were transferred to the Operating Fund in accordance with the funding arrangements relating to the acquisition of the Sign.

PARKWOOD PRESBYTERIAN CHURCH
MISSION TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2009

	2008 ACTUAL	2009 ACTUAL	2009 BUDGET	2010 BUDGET
			(unaudited)	(unaudited)
Africa Inland Mission International (Canada)	\$ 1,400	\$ 1,500	\$ 2,000	\$ 0
Carlington Chaplaincy Fund	2,500	1,500	1,500	1,000
Covenant Orthodox Presbyterian Church	0	500	0	3,000
Gracefield Christian Camp & Retreat Centre	1,400	1,500	1,500	1,500
InterVarsity Christian Fellowship	1,000	1,000	1,000	1,000
Other Missions	621	892	900	1,470
Total	\$ 6,921	\$ 6,892	\$ 6,900	\$ 7,970

OUTREACH TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2009

	2008 ACTUAL	2009 ACTUAL	2009 BUDGET	2010 BUDGET
			(unaudited)	(unaudited)
Advertising-newspapers	\$ 2,289	\$ 2,029	\$ 2,000	\$ 2,000
Brochures for Visitors	0	0	1,500	1,500
English Fellowship Evening	0	0	0	0
Kumon Outreach	211	0	0	0
Total	\$ 2,500	\$ 2,029	\$ 3,500	\$ 3,500

FELLOWSHIP TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2009

	2008 ACTUAL	2009 ACTUAL	2009 BUDGET	2010 BUDGET
			(unaudited)	(unaudited)
Social Hour Supplies	\$ 938	\$ 1,252	\$ 1,400	\$ 1,400
Support for Gracefield Weekend	0	0	0	250
Total	\$ 938	\$ 1,252	\$ 1,400	\$ 1,650

PASTORAL CARE TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2009

	2008 ACTUAL	2009 ACTUAL	2009 BUDGET	2010 BUDGET
			(unaudited)	(unaudited)
Pastoral Care	\$ 0	\$ 0	\$ 0	\$ 400
Total	\$ 0	\$ 0	\$ 0	\$ 400

CHRISTIAN EDUCATION TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2009

	2008 ACTUAL	2009 ACTUAL	2009 BUDGET	2010 BUDGET
			(unaudited)	(unaudited)
Adult Education	\$ 104	\$ 214	\$ 100	\$ 300
Church Library	254	459	400	400
Church School	867	1,924	2,500	3,000
Director of Youth Ministries	17,536	0	5,000	0
Logos Program	215	597	600	600
Nursery Care	0	0	150	150
Summer Programming	0	0	0	200
Young Peoples Groups	1,181	603	1,500	1,500
Total	\$ 20,157	\$ 3,797	\$ 10,250	\$ 6,150

WORSHIP COORDINATION TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2009

	2008 ACTUAL	2009 ACTUAL	2009 BUDGET	2010 BUDGET
			(unaudited)	(unaudited)
Audio- visual	\$ 18	\$ 59	\$ 250	\$ 250
CCLI Licence	413	446	425	450
City Wide Worship & Prayer	600	0	600	0
Hymnals/Bibles repair/replace	0	0	250	200
Music	213	218	500	500
Director of Music Ministry	13,000	15,450	15,450	16,175
Piano/organ maintenance	196	205	400	325
Organist/Pianist Supply	2,210	1,040	1,440	1,300
Pulpit supply	635	750	875	1,350
Reformation Sunday	150	150	150	150
Special Events	113	211	400	250
Total	\$ 17,548	\$ 18,529	\$ 20,740	\$ 20,950

THE KIRK SESSION
FOR THE PERIOD ENDED DECEMBER 31, 2009

	2008 ACTUAL	2009 ACTUAL	2009 BUDGET	2010 BUDGET
			(unaudited)	(unaudited)
Conferences	\$ 0	\$ 100	\$ 100	\$ 100
Congregational Supplies	344	411	900	900
Renewal Fellowship Membership	0	100	100	100
Evangelical Fellowship Membership	212	197	230	230
Presbytery Dues	5,172	6,120	6,120	5,588
Web Hosting	110	83	125	0
Microfilming	0	0	0	500
Total	\$ 5,838	\$ 7,011	\$ 7,575	\$ 7,418

FINANCE AND MAINTENANCE TEAM
FOR THE PERIOD ENDED DECEMBER 31, 2009

	2008 ACTUAL	2009 ACTUAL	2009 BUDGET	2010 BUDGET
			(unaudited)	(unaudited)
Bank Charges	\$ 127	\$ 113	\$ 125	\$ 125
Canada Pension Plan	3,286	3,139	3,047	3,127
Caretaker	7,500	7,650	7,650	7,850
Computer Hardware/Software	1,959	3,497	2,000	3,490
Congregational Administrative Assistant	9,571	10,086	10,300	10,300
Employment Insurance	2,263	1,944	1,868	1,907
Extended health care coverage	4,459	3,540	6,744	5,797
Fuel	3,508	3,792	3,500	5,100
Furniture&Equipment repairs/replacement	1,282	551	1,000	1,000
Insurance Church	3,944	3,492	4,500	4,500
Lighting	5,308	6,178	5,400	6,200
Minister's continuing education	600	600	600	600
Minister's housing allowance	23,200	23,200	23,200	23,200
Minister's stipend	49,200	51,200	51,200	53,000
Presbyterian Church Pension Plan	6,166	5,516	5,775	5,665
Repairs,Replacements&Maintenance	9,978	19,356	8,000	10,000
Snow Removal,Salt,Sand	5,434	4,299	3,700	4,000
Stationery&Office Supplies	7,362	8,050	7,000	7,000
Students/Interns	2,857	3,720	0	0
Telephone	2,176	2,096	2,160	2,160
Water&Sewer Charges	906	1,111	1,600	1,600
Total	\$ 151,086	\$ 163,130	\$ 149,369	\$ 156,621

OTHER INCOME DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2009

	2008 ACTUAL	2009 ACTUAL	2009 BUDGET	2010 BUDGET
			(unaudited)	(unaudited)
Interest	\$ 2,531	\$ 1,044	\$ 2,154	\$ 1,900
Rentals	14,198	14,570	10,200	9,300
Sundry-HRDC Grant-Students/Interns	2,925	3,984	0	0
Grants/Recoveries	307	328	0	0
Total	\$ 19,961	\$ 19,926	\$ 12,354	\$ 11,200

**SPECIAL APPEALS-OUTREACH RECEIPTS DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2009**

	2008 ACTUAL	2009 ACTUAL	2009 BUDGET	2010 BUDGET
			(unaudited)	(unaudited)
African Inland Mission International	\$ 100	\$ 0	\$0	\$0
Algonquin College Campus Ministry	30	0	0	0
Caldwell Family Centre Inc.-Food Bank	30	0	0	0
Canhave Children's Centre Inc.	5,885	699	0	0
Christian Blind Mission	0	631	0	0
Christian Hit Radio Inc	10	0	0	0
Christian Salvage Mission	0	235	0	0
Evangel Hall	444	0	0	0
Gracefield Christian Camp & Retreat Centre	575	125	0	0
Innecity Ministries	70	0	0	0
Jericho Road Ministries	0	665	0	0
Nelson House	20	0	0	0
Presbyterian Sharing	24,555	34,240	28,000	30,000
Presbyterian World Service	1,406	2,090	0	0
Presbyterian Live The Vision	175	0	0	0
Samaritan's Purse	0	10	0	0
SCA International	0	145	0	0
The Leprosy Mission	410	0	0	0
The Union Mission for Men	100	0	0	0
World Vision Canada	140	0	0	0
Wycliffe Translators	510	0	0	0
Total	\$ 34,460	\$ 38,840	\$ 28,000	\$ 30,000

**SPECIAL APPEAL OUTREACH DISBURSEMENT DETAILS
FOR THE PERIOD ENDED DECEMBER 31, 2009**

	2008 ACTUAL	2009 ACTUAL	2009 BUDGET	2010 BUDGET
			(unaudited)	(unaudited)
African inland Mission International	\$ 100	\$ 0	\$0	\$0
Algonquin College Campus Ministry	30	0	0	0
Caldwell Family Centre Inc.-Food Bank	30	0	0	0
Canhave Children's Centre Inc.	5,885	699	0	0
Christian Blind Mission	0	631	0	0
Christian Hit Radio Inc.	10	0	0	0
Christian Salvage Mission	0	235	0	0
Evangel Hall	444	0	0	0
Gracefield Christian Camp & Retreat Centre	575	125	0	0
Innecity Ministries	70	0	0	0
Jericho Road Ministries	0	665	0	0
Nelson House	20	0	0	0
Presbyterian Sharing	24,555	34,240	28,000	30,000
Presbyterian World Service	1,406	2,090	0	0
Presbyterian Live The Vision	175	0	0	0
Samaritan's Purse	0	10	0	0
SCA International	0	145	0	0
The Leprosy Mission	410	0	0	0
The Union Mission for Men	100	0	0	0
World Vision Canada	140	0	0	0
Wycliffe Translators	510	0	0	0
Total	\$ 34,460	\$ 38,840	\$ 28,000	\$ 30,000

C. OUTREACH

During 2009 the Team was involved in the following activities:

1. The Church Sign

In May the Church Sign was operational. The electrician, Mr. Bambino Silvaroli updated the electrical panel which facilitated installing electrical service for the sign. He did not charge for his services and Rev. Hurd sent a letter thanking him for the volunteer work.

2. Movie Night

This was the fifth year of Movie Night which is held on the last Saturday of each month except December. A variety of fantastic movies was enjoyed along with refreshments following the movie. On January 31, we had a opportunity to have a Bean Supper followed by a great movie “Roman Holiday.” The proceeds from the Bean Supper was donated to the Building Fund.

3. Bus Tour

For the past five years (every Spring and Fall), we have had much excitement, thrills and adventures on the Bus Tours. The Spring Bus Tour in May was the final Tour. No other Tours have been planned.

4. The Truth Project

The studies were held at the home of Tim and Alice Visser every 2nd and 4th Friday evening, from 7 to 9 p.m. On average eight people attended and some very interesting discussions took place. Tea and Alice’s home baked cookies were enjoyed.

5. Men’s Video Bible Study

For the fifth year a group of men came together to further discover God and his wonderful surprises. Every first and third Thursday of each month, except the summer, we met in the Fireside Room at the church from 7 – 8 p.m. The Bible Study “If you Want to Walk on Water, You’ve Got to Get Out of the Boat” written by John Ortberg, a Presbyterian Church minister was completed. A new study activity “God is Closer Than You Think” by the same author, John Ortberg, will commence in 2010. Anyone interested! Come and join us. For more information call Tim at 224-3287 or 825-3434.

*Tim Visser,
Outreach Team Leader*

6. Website (<http://www.parkwoodchurch.ca>)

Parkwood church has had a presence on the world-wide web since April 1996. The site is maintained by Gord Walford with the help of Carl Martin. Carl records the sermons digitally (assisted on occasion by Graham Walford) and creates the mp3 sermon files. Laura Lea Macaulay provides the weekly bulletins, and Duane Mayo and Laura Lea provide the monthly Pulse (excluding material not submitted in electronic form) and calendars, current versions of which are all available on the website. Thanks to all who contribute. We’re frequently made aware of folk who have showed up at Parkwood after seeing what we’re about on our website.

The traffic on Parkwood's site continues to increase year over year. 2009 saw over 34,000 visits, up just 1.2% from 2008 – 2,863 visits per month; 97,600 pages were visited, up 6.5% over the previous year. Popular entry pages include the comments, news, e-mail contact list, audio sermon, symbols, Leading with Care Policy, map and history pages. Cyclically in 2009, the number of hits peaked in April, then declined through the summer months, recovered well in September-November and declined in December. There were four months in 2009 when the site had over 25,000 "hits", including a record 28,104 hits in November.

Gord Walford
Webservant

7. KUMON Welcoming Outreach

Every Monday and Thursday between 3:30 p.m. and 6:30 p.m., the KUMON tutorial program rents Parkwood's Fellowship Hall. In effect, it brings the community to us – Muslims, Hindus, Catholics, Protestants, Jews. Parkwood provides a choice of drinks for the students who have finished their lessons (3 large jugs each day) and a welcoming atmosphere for adults and/or children who wait in the narthex. Our hospitality team (Rose O'Connor, Jean Sida, Jan Sheridan) provide crafts on Mondays and needlework or games on Thursdays. Children learn how the church is concerned about others. (They have stuffed teddies for *Doctors without Borders* and made crafts to sell for CANHAVE.) Over the past five years, friendships have been forged, conversations between different ethnic groups have developed, questions about our church have been answered, and care of church property encouraged. This is a caring and relatively inexpensive form of outreach.

Jan Sheridan

8. English Second Language Fellowship

The English Second Language Fellowship is a group which meets on Monday evenings at 6:30 for an hour, except during the summer, to offer newcomers to our neighbourhood whose first language is not English an opportunity to improve their conversational English. John Huber and Betty Paul assisted the minister in offering English conversation during the first six months of the year.

Attendance has been smaller this year, particularly in the fall, with only a couple of individuals regularly attending. They have continued to express appreciation for time invested in helping them to become more confident in using a new language, and for the opportunity to discuss topics of interest to those new to our country.

Conversations with others in the community confirm the continuing need for the kind of help that the ESL group provides. The challenge is to make initial contact with those who need it. Recent advertising on the new church sign has elicited a few enquiries.

John Huber continues to help with the group; others who are interested are encouraged to contact the minister or the Outreach Team.

JTH

D. FELLOWSHIP

1. Fellowship Team

The Fellowship team planned a successful picnic this summer; the weather was good and it was well attended. There was also a corn boil in the fall. The current members of the team are Don Pestaluky, Flora Brown, Bill Zylstra, Dianne Game, Susanne Finter and Jean Sida.

A Valentine's party was held on Feb 14th attended by 24 adults and 8 children. Dianne Smith and Gord Walford helped out with music for the sing-song, and an amusing duet was sung by Ted Johnson and Susanne Finter. People brought various board games and a competition was won by Charlotte and Amelia Rozon.

Another function of the Fellowship Team is to greet newcomers who sign the guest book, take them downstairs for coffee and introduce them to others in the congregation. Those who have been doing this for some time are Don Pestaluky, Mary MacPherson, Sylvia Hepburn, and Jean Sida. Dianne Game and Rose O'Connor have also helped out on occasion. We need more members to do this after the service, so if you feel you could do this I would be delighted to hear from you.

Jean Sida

2. Sunday Night Bible Study

This group meets on alternate Sunday evenings at 8 p.m. in the Fireside Room. We have a regular attendance of 7 people. This year we studied the books of 1st and 2nd Peter and Jude. Members who wish to take turns in preparing the study, but there is no pressure to do so, and we would welcome new members.

Jean Sida

3. Koffee Klatch

Koffee Klatch is a weekly meeting of Parkwood ladies for fellowship, prayer, Bible Study and tea or coffee. Starting in January, we are studying *The Cross* by John Stott, the leadership of which is taken in turn. We meet at 2:00 p.m. Wednesdays every week except the summer, and holidays. We invite all the interested ladies to join us.

M.L. Widdis, Convenor

4. Men's Breakfast

Now in our 28th year, the Men's Breakfast has enjoyed a long history of interesting speakers from all walks of life. Twenty participants on average enjoyed the enriching topics presented by the following speakers this past year:

Anto Dienning - Team Leadership Provider at I.T. Engineering
Wes McLeod - Faith-Politics Interface Program, Manning Centre for Building
Democracy

Jack Murta – a former Member of Parliament, currently organizer of the National Prayer Breakfast

Scott and Beth Hurd – who were beginning new work with the Overseas Missionary Fellowship (OMF)

Jonathan Cucan – from CORE Group (Citizens for Origins Research and Education), a biblical Christian Creation Society

Pierre Allard – President of Just.Equipping, a Canadian Registered Charity committed to educating, training and equipping in the area of restorative justice.

Chuck Schoenmaker - Principal of Redeemer Christian High School.

We are very thankful to Gordon Walford who so faithfully provides us with musical accompaniment. The Summerhays Restaurant on Baseline near Woodroffe provides us with many breakfast delights.

Our meetings take place once a month (except June, July, August and December) on Saturday morning from 8:00 am. To 10:00 a.m. Women of the church are invited to our May breakfast.

For more information about our meetings please contact any of the following:

Tim Visser	- coordination, follow-up and speakers	613-224-3287 or 613-825-3434
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Gord Walford	- music
Rev. James T. Hurd	- chairperson
Stewart Reeves	- treasurer

We extend an invitation to all men and their friends to enjoy a wonderful two hours of food, fellowship and a blessed time in worshipful singing and spiritual nourishment.

Tim Visser

5. Ladies' Breakfast

The ladies met at 8.30 a.m. at the church on the third Saturday of the month except in the summer and in December, January and February. Members take turns in preparing breakfast, sometimes cooked and sometimes muffins etc. and fruit. After breakfast, we sing songs, and share information about our recent activities. A Bible scripture is read, usually chosen by the speaker, and then our speaker brings us their message. Afterwards we close with prayer requests. Average attendance is 10-12.

This year we had speakers from the House of Hope and Healing, the Christian Embassy, Bea Osome and TELCI. We also welcomed Kathy Bretzlaff, who gave a personal testimony.

Thanks to all those who have helped in preparing the food, setting up tables, music and prayers. We would like to have more women join with us on a Saturday morning; we would love to see you.

Jean Sida

6. Gracefield Retreat

The annual Gracefield Retreat was held the weekend of Sept 25th to 27th with 22 adults and 12 young people attending. The theme was “Encourage one another” and a Bible Study on this was held on Saturday morning for adults. The youth had their own study followed by canoeing and crafts were held for the little ones. After lunch there was a hike followed by games and archery and a BBQ which was attended by 42 (some people came just for the day). There was also swimming for the hardy and a campfire in the evening.

On Sunday morning there was a worship service followed by lunch and a closing ceremony. Thanks to Linda Robinson for leading the service.

The planning committee members are Gerda deVries, Chuck Fraser, James and Karen Hurd, Kathy Newton and Jean Sida. Thanks to all of these and to all who helped in any way (preparing salads and BBQing, organizing games etc.), making this a very enjoyable weekend.

Inevitably it was not a financial success, losing a total of \$302, but this was covered by the sale of Parkwood shirts in the spring which netted \$346. We thank the congregation for supporting this venture so generously.

Jean Sida

7. Refreshments & Ushering

Forty faithful volunteers contributed this year to service in refreshments and ushering, during Worship Services. The fellowship time after worship lends to a time of great conversations and watching the energetic young people play.

We are also very thankful to the Bailie Family who tirelessly and faithfully ensures that sufficient supplies are on hand for the refreshment time. Steve Game ensures that refreshment and ushering volunteers are reminded when their turn comes to serve. Thanks.

Tim Visser

E. WORSHIP CO-ORDINATION

The Worship Co-ordination Team met formally on three occasions during 2009, in May, September, and November, and engaged in informal consultations as necessary. The minister and the Director of Music Ministry met weekly, usually for an hour on Tuesday mornings, to plan and select music for the worship services.

The re-positioning of the screen, completed in January, 2009, and the acquisition of a monitor mounted behind the piano to allow the choir to see what is projected onto the screen from the laptop computer via the overhead projector, enable most people to see and share in the use of the screen during worship. Enhancements to the lighting on the platform have aided the choir.

Thanks is expressed to Allen Pestaluky for his faithful operation of the laptop and projector during worship, to Carl Martin for his operation of the sound system, and to Regan Rambally and Graham Walford and others for their assistance from time to time.

Worship was held each Lord's Day during the year at 10 a.m. Evening services were held on four occasions during Lent. Special services were held on Maundy Thursday, Good Friday, and Christmas Eve.

The Easter Sunrise Service was held as usual at the Arboretum at the Central Experimental Farm; 45 persons attended to celebrate with joy that we worship and serve a risen Saviour. Many returned to the Fellowship Hall for a delicious breakfast afterwards.

The LOGOS children contributed special music during selected services in the spring, and presented a Christmas musical on Saturday, November 28th and Sunday, November 29th.

New Advent candles were purchased for the Advent services; these proved less than satisfactory and will be replaced for 2010.

We are grateful for the leadership of Dianne Smith with the choir and in arranging for contributions of special music, both vocal and instrumental, and for Karen, Jennifer, and Janet Hurd and Diane and Gord Walford who have filled in during her vacation. Asuquo Eniang and Susanne Finter have offered their gifts on drum and flute, respectively, on several occasions; Gord Walford shares his on guitar on a regular basis.

JTH, Worship Co-ordination Team Leader

Choir report

The choir meets regularly for rehearsals under the leadership of Dianne Smith at 7:00 p.m. on Thursday evenings. Diane Walford and Karen Hurd have been the music leaders when Dianne Smith is away. Average attendance is about ten people, and new members with a love of music will be welcomed at any time. Music reading ability is helpful, but not essential, as the basics can be learned easily.

In addition to the choral singing, several choir members have performed in other ways. They include Gord Walford (guitar), Alta MacFie (soprano solo), Susanne Finter (soprano solo and flute), and Dianne Nickerson (alto solo).

During the past year we had the pleasure of working with several guest musicians. They include Alice Kelly (soprano solo), Janice Grey (piano), and Kendra Clarke (flute). We extend our thanks to them all.

Stewart Reeves

F. CHRISTIAN EDUCATION

1. Church School

The position of Church School Coordinator has been vacant since September 1, 2007 and the church school is currently being operated without a coordinator.

We would like to give thanks to the following individuals who shared their gifts of teaching during 2009: Andrew and Sandra McPhee, Pamela Pestaluky, Holly MacDonald, Kathy Newton, Ann Marie Bernard, Genevieve Donaldson, Robert Newton, Barbara Townsend, Susan

McCullough, Peter MacDonald and Lothar Hopp. Nursery services were provided throughout the year by the mothers of the children involved.

During the summer weeks, a rotation of volunteers took responsibility for leading a combined Church school class. A video series on Old Testament characters was purchased and material was put together so that each volunteer had a selection of handouts to work with based on that week's theme.

A church school/congregational picnic was hosted by the Christian Ed and Fellowship team at General Burns Park the end of June. A good time was had by all. Our thanks to Kristine Marion for running the games with the children.

2. Logos Program

The year 2009 has been another successful year for Parkwood's Logos program. Logos is Parkwood's mid-week activity for children in grades 1-8. As of December, we have 30 children registered and 6 teenaged helpers. Space continues to be an issue and to accommodate our growing numbers, the grades 5-8 children have continued having their games/recreation time in the gym at Century Public School, which we have rented since 2007.

Among the highlights of 2008 were the children's musical presentations. In May the Logos children, with the help of their leaders, put together a benefit concert for Canhave. The children entertained us with their many talents, singing, instrumentals, dancing, chimes and puppetry. Afterwards they were excited to serve the guests tea, coffee and sweets. A freewill offering was received and they were able to raise close to \$1000 for children in Uganda. In December 2009 they also presented a Christmas musical "Angels we have Heard". The children are enthusiastic singers and actors and their efforts paid off as our congregation was blessed by this wonderful Christmas message. Special thanks to Alta MacFie and Pamela Pestaluky for their efforts in this regard. As well, thanks to Regan Rambally for his help with the sound system and to the Logos parents and the congregation for their support with costuming, props and sets.

We have also had a very successful guest night in October when we welcomed 12 guests on Super Hero Night. This was a record number of guests for Logos!

Holly MacDonald has continued as director of Logos. Ann Marie Bernard and Jean Pierre Bernard are our head cooks. A special thanks for their hard work and dedication. We are very thankful to have a regular staff of 16 volunteers, with various others helping from time to time. These motivated, caring and creative people, from our congregation, teach Bible, worship skills and recreation. Their gifts are put to good use in the nurture and education of these children from our church and community. Thank you to all members of the congregation who have supported the program with your gifts and prayers.

3. Youth Group

In the absence of a Director of Youth Ministries, James and Karen Hurd agreed during the first half of 2009 to organise an evening outing once a month for youth in grades 7 and up. Activities included glow-in- the-dark indoor mini-putt golf and bowling. A movie night was planned but not held.

With the help of a number of volunteers from the Christian Education Team, a retreat was arranged for a weekend in late June at Gracefield. This was a successful undertaking, attended by nine teenagers and eight adults.

It was agreed by the Christian Education Team that the youth would be invited to join the LOGOS programme on Wednesday evenings during the supper hour, assisting if they wished with the younger children, and then given an opportunity for a half-hour study and discussion, led by the minister, from 6:30 to 7:00 p.m., before going off to the gym for sports. On average six youth have attended during the fall term, although there are at least twice that number who have participated in at least one of the monthly activity nights, which have continued with volunteer chaperones arranged by the Christian Education Team.

Plans for the winter include an evening's tobogganing and an afternoon's ice skating on the canal.

JTH

4. Young Adults

The Parkwood Young Adults Group met for lunch and discussion after worship on the second Sunday of each month, except in July and August.

Attendance ranged from 6 to 13, with an average of 8.

During the early part of the year, discussion was topical. We considered such themes as "Predestination", "Sorting out priorities", "What denomination are you, God?", and "If I had time to do anything, what would I do? -- comparing our answers, and God's". In June we had two questions: first, "If Christians could not communicate with words, what symbols would we use, and why?" and second, "If the Mulvagh Wing (the old part of the church building) were replaced, what would you want to see in its place?"

Food was always plentiful, and discussions stimulating, with good participation. We conclude our meetings with prayer, sharing needs and concerns.

In September, the young adults participated in the corn boil, and then met separately for dessert and conversation. By request, it was agreed to begin a study of a particular book of the Bible. Since October, we have been reading and studying the gospel of Mark, one chapter a week.

We are always eager to invite other young adults to join us for lunch and study and fellowship.

JTH

5. Summer Mid-week Fellowship

During July and August, mid-week evening fellowship meetings were held, usually on Wednesdays, although the first one was on a Tuesday, when we welcomed Ian and Marcia Forest-Jones as visitors from Australia. Attendance varied greatly from a low of half a dozen to a high of 64 on the occasion of Ian and Marcia's visit, at which Ian spoke, offering reflections on his ministry in Australia.

On alternate weeks a barbeque supper was arranged, which generally proved popular. On all evenings cold drinks and light refreshments were served, facilitated by our summer student office assistant, Anne Mitchell.

Certain recently-produced episodes in the Nooma video series provided the basis for reflection and discussion on most evenings. Thanks is expressed to Linda Robinson for her assistance in

leading discussions during the minister's absence on vacation, during one week in July and some others in August.

JTH

6. Church Library

The library continues to grow ever so slightly: 56 new books were added (of these four were for children). The discards came to 26. Usage seems to have increased a little but the library is still underutilised. I would like to request that the register be used to identify what and when books are borrowed - this can help me in deciding what to purchase. Of great interest this year has been the novel The Shack by W.P.Young and to compliment the novel came the theological work Finding God in the Shack by Randal Rauser. Both make for an interesting read. However, both have been criticized.

Many thanks to those who have donated material for the library such as Dianne Nickerson, George Dance (now deceased) for the *Reader's Digest* and to Bob Hocking who seems to frequent bookstores more than I do!

*Margaret Main,
Librarian.*

G. MISSION

In order to facilitate the work and witness of the congregation at Parkwood in the local, national, and international mission of Christ's Church, the Mission Team meets regularly at our Church on the 1st Tuesday of the month at 18:30 hrs.

2009 started out with a Mission Team clarification and review of the mission statement and work of the four programmes functioning under the governance of the Carlington Community Chaplaincy Council. As a result of this review, the Carlington Community Chaplaincy and the Caldwell Family Centre are now listed as completely separate supportive projects under our present mission team budget.

In addition to reminding us of the promotional and continual needs of PWS&D, Gifts of Change, and Something Extra programmes, Rev. Hurd presented an interesting *Church Around the World* promotional package for our consideration. He brought to our attention how our facilities have been used in 2009 as a convenient storage centre point to help with a Parkwood Community fresh food box distribution project. Rev. Hurd also pointed out that Parkwood Church was used by the Nepean, Rideau & Osgoode CRC to conduct cooking classes as an immigrant social and educational activity. The Mission Team is grateful for the helpful input of our pastor.

The mission team would like to thank the Parkwood family for the collective prayers and financial support that are given in response to the Special Appeals that are made. These gestures of support and concern are well received by those for whom the Appeals are made.

In 2009 \$665 was raised for Jericho Road, \$235 for the Christian Salvage Mission, \$631 for the Christian Blind Mission and \$145 for Serving Christ Alone.

In November, Alexander Moffat reported on behalf of The Christian Salvage Mission the good news that during Oct. a record of over 50,000 lbs of reusable Christian literature was sent to the

Philippines. (Their normal average shipment is around 35,000 lbs. and so far a combined total of 1,657,211 lbs. has been sent.)

Once again, in 2009 we have been blessed with the opportunity to be supportive of Leah Hopp's lay ministry. The Mission Team wants to thank Edward Bukenya for kindly agreeing to monitor her blog in order to help keep the congregation aware of Leah's journey in Uganda and of any special supportive requirements and emergency prayer requests that she has. Leah continues to send expressions of appreciation for the support of the church and thanks God for the faithfulness of the Parkwood congregation.

The Operation Shoe Box project is always one of the highlights of the year and 2009 was no exception. This year for the first time we showed a promotional video which was apparently well received and resulted in an increase in Operation Shoe Box participation. In total 81 boxes were contributed through Parkwood Church.

At year's end the PWS&D expressed a need of additional financial support. After consideration of this special request, Session decided to show a promotional video made by PWS&D to which the congregation responded in a positive manner. The Mission Team would like to thank Session for their prompt action in bringing these concerns before the congregation.

Twice yearly the Parkwood Congregation is invited to participate in the Algonquin College "Pause Table" ministry to students at the Woodroffe Campus during the Winter and Fall exam periods (April and December). This year we missed the April event due to a lack of a coordinator. Fortunately, a coordinator was available for the Tuesday, December 15th event. Many thanks to Joana Sakwe, Alice Visser, Nouha Nasser, Barbara Townsend and Linda Robinson, who arranged the tables with cookies, a variety of fruit, sweet cakes, muffins; prepared and served coffee, juice and chocolate milk. Thanks to the many contributors of the wonderful variety of "goodies." Rev. Hurd supplied printed invitations that were distributed to the students, and helped with transportation. Thanks also to Jan Sheridan for transportation assistance as well. Appreciation was expressed by the students for thinking of them during the stressful exam period. *What was most encouraging? -- the number of students who asked to have a copy of either the complete Bible or the New Testament.* The Bibles were supplied through Lorne Likely, the Algonquin College Chaplain who also provided information about the role of the Chaplaincy, and other topics for the students at the Pause Table.

On Sunday December 13, 2009, White Gifts were collected for the Mission, Ottawa Innercity Ministries and families who were struggling to make their meager income stretch to cover basic essentials. Many thanks to Jean and Stewart Elder who helped distribute the gifts collected for the Mission and Ottawa Innercity Ministries. Linda Robinson coordinated the purchase of groceries, and along with David Watson, Don Pestaluky, and Joana Sakwe organized hampers of food and presents for families. Christian Kim, from the Korean Congregation, volunteered and helped in the delivery of many hampers. Thanks to all who so generously participated in this project.

On behalf of Parkwood, the Mission Team in addition to being supportive of the lay ministry of Leah Hopp, continued our budgetary support of Gracefield Camp, Carlington Chaplaincy, and Inter Varsity Christian Fellowship as well as some limited support to the Caldwell Family Centre, Can Have Children's Centre, Christian Week, The Christian Radio Station - CHRI, the Renewal Fellowship, and the Algonquin College Campus Ministry.

The Mission Team

H. PASTORAL CARE

Pastoral Care is a ministry of presence, founded upon faith and prayer, focusing on the other person through active listening, with the goal of responding to concerns with offers of support and guidance. The members of Parkwood's Pastoral Care Team are: Dora Brown, Marianna Hopp, James Hurd, Thelma Passmore, Margaret Roach, Linda Robinson, Jean Sida, Dale Tuck, Barbara and Duane Townsend. Our goal is to enable every member, adherent, and friend of Parkwood Church to experience the compassionate care of Christ.

We were saddened by the passing of our team member George Dance in September. The team met monthly, except in July and August, for counsel and prayer together. The Pastoral Care Training course is offered in Ottawa twice each year, in spring and fall. The course runs for ten weeks, and involves a two-hour session once a week. One Parkwood member took the course in 2009. Anyone interested in taking the course, which is part of the requirements to be eligible to serve as a pastoral care visitor in the hospitals, is encouraged to speak to any member of the Pastoral Care team.

On April 28th and October 27th, we arranged mid-week communion worship services at Parkwood for members who have difficulty attending regular Sunday Services. Refreshments were graciously provided by the Sheep Ladies for a social time after each service. Transportation was arranged as needed.

We hosted four Lunch and Learn events, in March, April, October, and November, with speakers on a variety of topics.

At Starwood Nursing Home, we conducted three Sunday morning worship services, in March, August, and November, assisted by several members of Parkwood's congregation. Worship services were also conducted at Grace Manor approximately once each quarter, sometimes including celebration of the Lord's Supper, with assistance from Thelma and Russ Passmore.

The Prayer Chain continued to function, co-ordinated by Jean Elder, interceding regularly for those who request prayer.

The Pastoral Care Team was responsible for visiting patients of the Presbyterian faith at the Ottawa Hospital Civic Campus during March, and at the Queensway Carleton Hospital throughout the year.

Dora Brown is an active volunteer at Peter D. Clarke Centre, and chairs the Spiritual Care Committee there. She also helps to plan regular worship services for the residents; the Presbyterian church holds a mid-week worship service once a month, usually led by Linda Robinson, and sometimes by James Hurd, who also serves on the Spiritual Care Committee. We provide large-print "Today" devotional booklets to the Centre, and to individuals within Parkwood Church and beyond. "Today" booklets are also placed in the Narthex, available for pickup by any interested persons.

The team has expressed care for grieving families by providing contact and a series of books entitled "Journeying Through Grief". Pastoral Care has also been expressed in the sending of cards to "shut-ins" and others from time to time.

Dora Brown is the Presbyterian representative for the Presbytery of Ottawa on the Interfaith Network, Reaching out to Isolated Seniors. The aim of the Network is to improve the health and

well being of seniors in need, and provide input into city and government policies affecting seniors. Isolated seniors may receive social, physical, and spiritual help by calling 613-562-6381. Faith communities are asked to provide spiritual support to those who are referred to them by the Network.

The Pastoral Care Team

8. Other Reports

A. LEADING WITH CARE

The Leading with Care Policy of The Presbyterian Church in Canada aims to ensure that all persons, and in particular all children, youth and vulnerable adults who participate in the denomination's programs and ministries, and/or use the denomination's facilities, will be cared for with Christian compassion and will be safe. This involves having good processes in place to prevent opportunities for abuse and harm; protecting the vulnerable, reporting incidents of abuse, neglect and harm; and training and supporting our teachers and leaders. The policy was implemented at Parkwood in June 2006.

During 2009, policy and procedures were reviewed with leaders and teachers. Updating of Police record checks is currently in progress.

I would like to thank the group leaders and representatives who have assisted with these tasks, including Holly MacDonald, Pam Pestaluky, Alta MacFie, Margaret Roach, Dora Brown and Duane Townsend; and thanks also to our Administrative Assistant, Laura Lea Macaulay for her assistance in administering the program.

Roger MacPherson

B. PROJECT PHOENIX

Building Fund Information for 2009

Balance December 31, 2008		31,736.54
2009-01-31	DESIGNATED OFFERING	90.00
2009-01-31	BEAN SUPPER PROCEEDS	693.00
2009-02-15	VALENTINE EVENT	27.00
2009-02-26	DESIGNATED OFFERING	300.00
2009-03-31	DESIGNATED OFFERING	1140.00
2009-04-30	DESIGNATED OFFERING	220.00
2009-05-31	DESIGNATED OFFERING	955.00
2009-06-07	BAKE SALE	1514.52
2009-06-07	SUNDAY SCHOOL	2.08
2009-06-30	DESIGNATED OFFERING	730.00
2009-07-31	DESIGNATED OFFERING	1240.00
2009-08-31	DESIGNATED OFFERING	549.00
2009-09-30	DESIGNATED OFFERING	4600.00
2009-09-30	PRESBYTERY DINNER NET PROCEEDS	180.00
2009-10-29	DESIGNATED OFFERING	2035.00
2009-11-30	DESIGNATED OFFERING	1370.00

2009-12-31	DESIGNATED OFFERING	2740.00
2009-12-31	SUNDAY SCHOOL CONTRIBUTION	23.21
2009-12-31	CHRISTMAS TEA PROCEEDS	53.00
TOTAL RECEIVED IN 2009		18,461.81

Balance December 31, 2009 50,198.35

9. New Business

A. Budget Committee Report and Recommendations

Overview for 2009

Total offerings and other income were \$282,256 (see Budget Table 1). While this amount was down roughly \$4,000 from 2008, it was higher than in 2006 and in 2007. In terms of specifics, there was a particularly large increase in givings for Presbyterians Sharing. The increase in offerings for local purposes was 2.3 per cent. Within the Offerings for Designated Funds, the Benevolent Fund received \$20,096 compared with \$5,000 in 2008.

Team expenditures in 2009 were about \$2,000 lower in total than in 2008. The primary developments were no expenditures for a youth director in 2009 (roughly \$17,000 in 2008) which more than offset a need to spend \$10,000 more than budget for repairs and replacements in our buildings.

The operating deficit for the year was \$4,572 which was lower than the deficit of over \$10,000 recorded in 2008. The gain in income was not sufficient to match expenditures, even though, as indicated above, expenditures were lower in 2009 than in 2008. This is the fourth consecutive year of a deficit.

Offerings for Presbyterians Sharing were \$34,240 which exceeded our target of \$28,000 by a wide margin.

Budget Table 1				
Overview of Total Financial Inflows, 2006-2009				
	2006	2007	2008	2009
Offerings for Local Purposes	187,084	190,656	174,052	178,142
Offerings for Presbyterians Sharing	23,790	26,327	24,555	34,240
Offerings for Special Appeals/Outreach	3,891	5,346	9,905	4,600
Sub-total	214,765	222,329	208,512	216,982
Offerings for Designated Funds *	24,382	27,255	58,109	45,348
Sub-total (total offerings)	239,147	249,584	266,623	262,330
Other income (rentals, etc.)	19,328	21,994	19,961	19,926
Total Offerings and Other Income	258,475	271,578	286,584	282,256

* excludes interest earned and other contributions such as bequests and fund raising.

Budget for 2010

A major challenge in 2010 will be to offset the approximate \$5,000 in rental income normally received from the Seventh Day Adventists. Their new church building is likely to be ready for use early in 2010 so they will no longer be using our buildings.

Recommendation #1: The Budget Committee recommends that the congregation approve total team expenditures of \$204,659 for 2010.

Recommendation #2: The Budget Committee recommends that the congregation approve a target for offerings for local purposes of \$189,054 for 2010. This is an increase of nearly \$11,000 or 6.1 per cent over the amount received in 2009.

The combination of the above recommendations, together with less other income, gives rise to an expected deficit of \$4,405 for local purposes in 2010.

Recommendation #3: For Presbyterians Sharing, Session recommends that the congregation approve a target of \$30,000 for 2010.

The suggested share for Parkwood in 2010 is \$33,533 and as noted earlier the congregation gave \$34,240 last year. The proposed target of \$30,000 for 2010 is another step in narrowing the gap between our allocation and our target. Givings to Presbyterians Sharing help meet the wider needs of the Presbyterian Church in Canada as opposed to the local needs and mission work of our congregation.

Budget Table 2					
Overview of the Budget for Local Purposes					
Receipts, Expenditures and Balance *					
		2007	2008	2009	2010
		(actual)	(actual)	(actual)	(budget)
	Receipts				
1	Offering	190,656	174,054	178,142	189,054
2	Other income	21,994	19,961	19,926	11,200
3	Total	212,650	194,015	198,068	200,254
4	Expenditures	225,032	204,988	202,640	204,659
5	Deficit	(12,382)	(10,973)	(4,572)	(4,405)
	* Data same as in Statement of Operations except similar inflows and outflows for Special appeals are excluded.				

Recommendation #4: Session recommends that the name of the Capital Projects Bequest Fund be changed to the Hempstock–Huff Bequest Fund.

The purpose of this motion is to maintain the identity of bequests to be consistent with investment policies and the advice of auditors. In the future, interest earned on the money invested from this bequest will be placed in a related fund with a similar name. Several years

ago, the congregation approved a motion to use this fund for capital projects and this motion remains in place.

Recommendation #5: Session recommends that the name of the Outreach Bequest Fund be changed to the Mitchell–Hempstock Bequest Fund.

The purpose of this motion is to maintain the identity of bequests to be consistent with investment policies and the advice of auditors. As in the past, interest earned on the money invested from this bequest will continue to be placed in a related fund with a similar name. The change in the name of the funds does not affect the motion made by the congregation several years ago to use the interest earned to pay for various projects or spending which are outreach in nature.

Recommendation #6: The Budget Committee recommends that the \$2,035 of interest earned by the Mitchell-Hempstock Interest Fund (formerly the Outreach Bequest Fund) be allocated as follows:

English Fellowship Evening (normally in Outreach Budget)	\$300
Kumon Outreach (normally in Outreach Budget)	\$400
Video License Fee (normally in Outreach Budget)	\$210
Distribution of Outreach Material (from Outreach Budget)	\$1000
Web Hosting (Session Budget)	\$125
Total of above	\$2035

Recommendation #7: Session recommends that \$3,084 from the Nekrassoff Bequest Fund be transferred to the Operating Fund Balance for 2010.

The purpose of this transfer is to ensure that the Treasurer has a balance of \$15,000 in the Operating Fund Balance to begin the calendar year.

	Data	Balance
Balance December 31, 2008	6,674	
Transfer from Nekrassoff Fund (approved February 2009)	8,326	15,000
Deficit 2009	-4,572	10,428
Transfer from Sign Fund (remaining balance)	1,488	11,916
Recommended transfer from Nekrassoff Fund	3,084	15,000

B. Appointment of Auditor

C. Election of Treasurer

D. Building Planning Team Report

Overview

The Building Planning Team was established at the Annual Meeting on February 28, 2009. The terms of reference for the team are:

- to develop and coordinate plans, process and financing to replace the Mulvagh Wing with a new building, preferably by the end of 2010;
- to consult with the congregation as appropriate;

- to provide monthly progress reports to Session; and
- to present an interim report to the congregation not later than June 2009 with recommendations as to the feasibility, financial arrangements and a proposed timetable for the project.

The team presented its initial report to Session in June, as requested. The report was circulated to the Congregation on the last Sunday in June. The Session agreed that the Building and Planning Team should prepare a second report that would:

- Recommend the probable space available for a budget of \$500,000 and priorities for the allocation of the available space;
- Investigate alternative designs that could be implemented within an overall construction budget of \$500,000 to address the needs of the Congregation;
- Investigate/develop additional ideas for raising funds to reach the target threshold;
- Develop a strategy for the continuation of current classes and programs for when the Mulvagh Wing becomes unusable without, or prior to completion of, the construction of replacement space; and
- Assess the current storage capacity in the church building and how the storage area might be increased (This task was assigned by Session to the Finance and Maintenance Team).

Facility Planning

The proposal for construction at this time is based on the assumption that it will be necessary to demolish the Mulvagh Wing within five years because of safety and financial constraints. In reviewing the design options available, the Building Planning Team considered information from the following sources:

1. Questionnaire Responses from Teams and members of Congregation

The BPT developed and circulated two questionnaires, one for teams and groups and one for members and adherents currently not on a team or group. The questionnaire responses indicated that the major needs identified in 2006 have continued. These needs were identified as accessible fellowship area, modern nursery, separate rooms for church school, more washrooms and storage space.

Based on a review of the information taken from the survey responses, **the Team recommends that the priority issues to be addressed in any construction/renovation are:**

- **Main level Fellowship Hall**, to include Kitchen, Fireside area, Handicapped washrooms and storage for Fellowship furnishings;
- **Improved, expanded Christian Education Space**; to include a nursery, pre-school area, Christian Education rooms and Youth Program space; and
- **Storage**; to include storage in each of the areas described above and a central storage area for documents, records and long-term storage of equipment and materials.

2. Review of the 2006 Construction Plan

The 2006 Plan was reviewed in light of the feedback received from the survey. It is the view of the Building Planning Team that the 2006 plan does not fully address the priorities identified by the congregation.

3. Site Visits

Members of the team visited five churches in the Ottawa community. Based on the information gained from these site visits, the Team was able to prepare a statement of functional requirements for each of the priority areas and to develop a design concept to address the identified.

The recommendation to develop a Fellowship hall on the Main Level determines the “footprint” of any construction. However, based on the estimated cost per square foot for new construction of \$165.00, it is not financially feasible to construct a two storey structure of this size at this time. Therefore, innovative alternatives must be considered. Also, the Team recognizes the importance of professional planning input to the Final Design. Therefore the Team has received approval from Session to initiate an Architectural competition to develop design concepts within the parameters established by the Team. It is expected that this competition will be complete by April, 2010.

Finance

While the amount of money available for the construction has increased by over \$38,000 since November 2006, the likely cost to construct the replacement building proposed in 2006 has also risen. As a result, the congregation would need to borrow possibly as much as \$300,000 to achieve the 2006 design. Parkwood would not be able to qualify for a loan of this magnitude.

After reviewing the revenue and expense history of the Church over the past five years, the team recommends that, in any construction, the congregation should borrow no more than \$125,000 because borrowing this amount would keep the required monthly loan repayment to a little less than \$1,000. (It is unlikely that the banks would consider any loan for a larger amount.) As the team has estimated the minimum cost of renovation to replace the Mulvagh Wing at \$500,000-550,000 this would leave a significant shortfall. The Team also recommends that construction not be started until the shortfall amount has been raised.

To delay construction will result in continued inflation of the eventual cost. To be able to proceed with construction in 2011, it will be necessary to address this shortfall and the apparent solution is a targeted fund-raising campaign to raise at least \$175,000 before construction begins.

Recommendations:

With the approval of Session, the Building Planning Team presents the following recommendations to the Congregation for approval at the Annual General Meeting:

1. Construction Process:

- a.** That the Session/Congregation authorize the BPT to proceed with planning to prepare for the construction of an addition to Parkwood Church which would replace the current Mulvagh Wing. The project would also include consideration of the renovation of the current Fellowship Hall/Kitchen/Meeting Room to provide appropriate facilities for the

Christian Education Program, within the budget approved by the Session/Congregation.
(Presented for Approval by the Congregation)

- b. That the Session authorize a budget of up to \$15,000 from the Building Expansion Fund to allow the engagement of architects and other consultants to prepare preliminary plans which will allow the Church to more accurately establish the project costs and to produce an initial site plan and architectural concept drawing that can be used for fund-raising and for communication. The preliminary work will assist in the process of discussion with Municipal authorities. *(Approved by Session)*

2. Financial Processes:

That the Session/Congregation establish a financial plan for the replacement of the Mulvagh Wing and redevelopment at Parkwood Presbyterian Church, setting the overall target cost for redevelopment at \$550,000.00.
(Presented for Approval by the Congregation)

3. Fund-Raising and Communications

- a. That the Session/Congregation establish a Building Planning Team that integrates the fund-raising and construction planning processes through the following sub-committees:
 - i. Fund-Raising Team- to direct the fund-raising activities
 - ii. Facility Planning Team: to complete the planning process and to oversee the construction process. The Facility Planning Team will provide architectural drawings and other material to support the activities of the Fund-Raising Team.
(Presented for Approval by the Congregation)
- b. That the Session/Congregation establish a target date for completion of fund-raising by 31 January, 2011 and that the Fund Raising Team provide quarterly progress reports to the congregation in regard to fund-raising efforts and results.
(Presented for Approval by the Congregation)
- c. That the Fund-Raising and Facility Planning Teams work jointly to develop a communications plan to present the redevelopment process and associated fund-raising activities to the Congregation and to other involved stakeholders.
(Presented for Approval by the Congregation)

E. Membership of Ministry Teams

Parkwood Presbyterian Church Ottawa Ministry Teams 2010-2011

Policy and Planning

1. **Dennis Featherstone**
dennis.f@rogers.com
2. Phil Campbell
3. Roger MacPherson
4. Stewart Reeves

Finance and Maintenance

1. **Dale Tuck**
dltuck@rogers.com
2. Flora Brown
3. Jim Elder
4. Margaret Main
5. Terry McBurney
6. Lorne Roach
7. Duane Townsend
8. Bill Zylstra

Outreach

1. **Tim Visser**
tvisser@vesata.ca
2. Jean Pierre Bernard
3. Dennis Featherstone
4. Don Pestaluky
5. Linda Robinson
6. Dale Tuck
7. Alice Visser

Fellowship

1. **Don Pestaluky**
donpestaluky@rogers.com
2. Flora Brown
3. Susanne Finter
4. Dianne Game
5. Jean Sida
6. Bill Zylstra

Worship Coordination

1. **James Hurd**
jthurd@sympatico.ca
2. Sibby Fennema
3. Dianne Nickerson
4. Dianne Smith (ex-officio)
5. Tim Visser
6. Gord Walford

Christian Education

1. **Dale Atkinson** (acting)
adale@ncf.ca
2. Holly MacDonald
3. Alta MacFie
4. Pam Pestaluky
5. Regan Rambally
6. Barbara Townsend

Mission

1. **Stewart Elder**
stewartelder@sympatico.ca
2. Edward Bukenya
3. Asuquo Eniang
4. Lothar Hopp
5. Linda Robinson
6. Joana Sakwe
7. Pierre Sakwe

Pastoral Care

1. **James Hurd** (ex-officio)
jthurd@sympatico.ca
2. Dora Brown
3. Marianna Hopp
4. Margaret Roach
5. Linda Robinson
6. Jean Sida
7. Barbara Townsend
8. Duane Townsend
9. Dale Tuck

This list reflects changes made subsequent to the annual meeting.

F. Other