



2025

ANNUAL REPORT

- 613-225-6648
- www.parkwoodchurch.ca
- 10 Chesterton Drive,
Ottawa, ON K2E 5S9







In Memoriam

Paul Hart

Fran McKenny

Art Pattison

Harry VanDyk

Proposed Agenda Annual Congregational Meeting

Saturday, February 28, 2026 – 7:00 p.m.

	Page
1. Call to Order – 7:00 p.m.	
2. Opening Devotions	
3. Election of Secretary	
4. Approval of Agenda	
5. Adoption of Minutes of Congregational Meetings held in 2025	
A. Annual Meeting – February 22, 2025	5
6. Reports of Session Officers	
A. Clerk of Session (Paul Mkandawire)	8
B. Roll Clerk (Marcia Harten)	10
C. Communion Clerks (Laura Game, John Huber, & Steve Game)	10
D. Representative Elder (Gord Walford)	11
E. Memorials Clerk (John Huber)	12
F. Benevolent Fund Co-ordinator (John Huber)	12
G. Youth Leadership Fund (Marcia Harten)	13
H. Refugee Fund (Dale Tuck)	13
I. Planned Giving (Dennis Featherstone)	14
7. Reports of Ministry Teams	
• Policy & Planning (Holly MacDonald)	15
• Worship Co-ordination (John Fair)	16
• Choir Report (Susanne Johnson)	17
• Christian Education (Holly MacDonald)	19
• Church School (Pamela Pestaluky)	19
• Mid-Week Summer Fellowship (James Hurd)	20
• Youth & Young Adult (Victoria Henry)	21
• Library & RightNow Media (Alta MacFie)	23
• Pastoral Care (Dora Brown)	24
• Fellowship (Susanne Johnson)	26
• 60 th Anniversary Working Group (Viris Williams)	28
• Sunday Bible Study (Dora Brown)	31
• Barrhaven Bible Study Group (John Fair)	31
• Outreach (Dale Tuck)	32
• Mission (Derek Newton)	34
• Facility Management (Jim MacFie)	36
• Events (Brenda Creighton)	37
• Media Support (Jim MacDonald)	38
• Website (Gord Walford)	40
• Finance (Dennis Featherstone & Gord Walford)	41
8. Other Reports	
A. Leading with Care (Marcia Harten)	43
B. Audit Committee (Kathy Newton)	43

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

9. New Business

A. Budget Team Report (Dennis Featherstone)	44
1. Recommendation re expenditures for Local Purposes in 2026	45
2. Recommendation re offerings for Local Purposes in 2026	45
3. Recommendation re Presbyterians Sharing and Presbyterian World Service & Development in 2026	45
B. Appointment of Treasurer and Envelope Secretary	
C. Appointment of Audit Committee for 2026	

10. Adjournment

11. Closing Prayer

Appendix Financial Statements for 2025 and Budget for 2026	48
Statement of Financial Position as at December 31, 2025	49
Statement of Operations for Local Purposes and Ministry Teams for the year ended December 31, 2025	50
Expenditures for the year ended December 31, 2025 and Team Budgets for 2026	51
• FM, Media Support, Finance	51
• CE, Mission, Outreach	52
• Worship Coordination, Session, Fellowship, Pastoral Care	53
• Special Appeal Outreach Disbursement Details	54
Continuity Schedule of Reserved Funds for the year ended December 31, 2025	55
Statement of Changes in Cash Flows for the period ended December 31, 2025	56
Notes to Financial Statements for the year ended December 31, 2025	57

A word from the Minister

With this report, we mark not just another year in the life of Parkwood Church, but a very significant one as we tie a ribbon around 60 years of life and witness for the congregation in the Parkwood Hills neighbourhood.

We note the passing of one of our last living links — Fran McKenny — to the original group of charter members: the pioneers of Parkwood, whose faith and vision led to the planting of this witness on the “hills”.

Significantly, though, we also note baptisms and professions of faith, and enthusiastic affirmations and re-affirmations by many new members who have entered our neighbourhood and city and country from all parts of the world. We are in Christ one family, and we rejoice together as we seek to discover, grow in, and share the love of God found in Jesus Christ.

In our worship during the first part of 2025, we sought to let Jesus speak, telling us through the Scriptures, “I AM ...” as we studied the great “I AM” statements of His revelation. In the fall, we also sought to ask ourselves who we are, exploring the book of the prophet Jonah, as he was pursued by the Spirit of God to discover himself and God’s will for his life. In between, in the early summer, we explored a few prayers and songs from the book of Psalms, being reminded that Christian disciples can sing both in seasons of sunshine and shadow. During my vacation in the latter part of the summer, John Fair sought to call attention to the nature of the church, through the life of the congregation at Corinth, looking at Paul’s teaching in chapters 3 and 4 of his first letter to that assembly of believers and the lessons for us. In marking the season of Advent, we began a series celebrating the gifts that God gives us in and through the greatest gift of all: Jesus Christ as our Saviour and Lord, Shepherd and Friend.

There are challenges ahead, as we look to 2026. Early in the new year, we celebrate with great thanksgiving the retirement of the external loans taken ten years ago to help in financing the renovation and expansion of our facilities. We now need to overcome a deficit in our operating budget so that we can move forward with confidence in our ongoing witness to the community and the world. The gifts of time, talent, and treasure given by God to all of us are to be shared, and as we do so, we may in faith entrust our life and witness to Christ Jesus, who in response to a faithful confession of faith (“You are the Christ, the Son of the living God”) gave Simon a new name, “Peter”, and said, “On this rock I will build my church, and the gates of Hades will not overcome it.” (Matthew 16: 16, 18)

Let us continue to confess — and live — faith in Jesus Christ, and may God be honoured in our life and witness together.

Your pastor, with thanks and faith,

James T. Hurd.

Parkwood Church, Ottawa
Annual Congregational Meeting on February 22, 2025
at 7:00 p.m. in the Fellowship Hall

Call to order

The meeting was called to order by the minister, James T. Hurd, at 7 p.m.

Opening Devotional Exercises

The minister led in prayer, following which the congregation sang the hymn, "Now thank we all our God". The minister then read Ephesians 1 and offered brief comment thereon, and then led again in prayer.

Memorial Minute

Thereafter the minister read the names of the following members and adherents of the congregation who had been summoned to the Lord's nearer presence during the year 2024 and offered a prayer of thanksgiving for their lives and witness: Irene Bailie, Carol Brown, Jean Kerr, Romeo Legislador, Bill Lewis, Don MacMillan, Andre Marion, Robert McCaughern, Aida Melkonian, Dale Presley, H el ene Rheault, Tymen VanDyk, Lorraine Widdis, and Elsie Woodard.

Attendance

In addition to the minister, twenty-five members and adherents of the congregation were present, as follows: Brenda Featherstone, Dennis Featherstone, Marcia Harten, Victoria Henry, Carolyn Herbert, John Huber, Moise Kambala, Holly MacDonald, Jim MacDonald, Alta MacFie, Jim MacFie, Joanne Meredith, Thom Meredith, Olivia Meyia-Takoukam, Claire McPhee, Paul Mkandawire, Derek Newton, Kathy Newton, Aguek Ngor, Dianne Nickerson, Betty Paul, Peter Paul, Dale Tuck, Gord Walford, and Viris Williams.

Regrets

Regrets were registered by John Fair, Martha Fair, Mohammad Raouf, and Diane Walford.

Election of Secretary

The chair called for the election of a secretary for the meeting.

Dennis Featherstone nominated Paul Mkandawire. The nomination was seconded by Holly MacDonald. Paul Mkandawire accepted the nomination.

The chair called for further nominations. None were forthcoming.

It was moved by Dianne Nickerson, seconded by Thom Meredith, and agreed that nominations cease. The chair declared Paul Mkandawire elected secretary by acclamation.

Approval of Agenda

A motion to approve the agenda was sustained (Marcia Harten/Brenda Featherstone).

Adoption of Minutes

On motion of Paul Mkandawire, seconded by Kathy Newton, the congregation adopted the minutes of the annual congregational meeting held on 24 Feb 2024.

Reports of Session officers

A motion to receive reports of the Session officers was sustained (Dianne Nickerson/Gord Walford).

Clerk of Session – Paul Mkandawire added brief report on the visit to Parkwood by Mphatso Nguluwe from Synod of Livingstonia, Malawi, in April 2024.

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

The congregation approved Session's recommendation to amend the fourth principle under 'Operational Principles' from its original stipulation of:

'Each team selects a Team Leader who will serve as Leader for a maximum of two calendar years, at which point the team leader must step aside, for at least one year', to 'Each team selects a team Leader who will serve as Team Leader for two years and may be selected to continue for subsequent two-year terms'. (Paul Mkandawire/Holly MacDonald). The change aligns the policy guidelines with current practice.

The congregation further approved Session's recommendation to amend the fifth and last bulleted point under 'Reporting Relationships and Communication' from its original stipulation of 'Each team should provide contact information for their chairperson to the Church Administrative Assistance and the Clerk of Session' to 'Each team shall provide contact information for the Team Leader to the clerk of session and the Administrative Assistant'. (Paul Mkandawire/Dale Tuck). This change makes the language in this principle consistent with other the principles.

A motion asking Session revisit the principle on how long the members of Ministry teams should serve was carried (Dale Tuck/Dianne Nickerson). Reports from the Session officers were presented:

- Roll Clerk
- Communion Clerk
- Representative Elder
- Memorial Clerk
- Benevolent Fund – Carolyn Herbert appealed to the congregation to consider donating to the Fund the \$200 rebate payments recently disbursed by the Ontario Government.
- Youth Leadership Fund.
- Refugee Fund – Alta MacFie added that efforts are still underway to resettle the husband of one of the members of our congregation.
- Planned Giving
- A motion to receive Session Officers' reports was carried (Derek Newton/John Huber)

Ministry Team Reports

A motion to receive and consider ministry team reports was carried. (Brenda Featherstone/Marcia Harten) The following reports were presented:

- P&P – Dianne Nickerson reported that Dennis Featherstone has stepped down from P&P and she led the congregation in thanking Dennis for his longstanding service to the Team going back some 37 years.
- Worship Coordination
- Christian Education
- Pastoral Care – The minister reported that Betty Paul and Margaret Roach are standing down from the Team and thanked them for their dedication over the years.
- Fellowship – The minister thanked Viris Williams and the Anniversary committee for their work.
- Outreach
- Mission - Derek Newton added a vote of thanks to the congregation for their support for the Special Appeals.
- Facility Management – The minister expressed profound thanks for the outstanding work of the Team over the past year, including their work on replacing the wooden signage in front of Parkwood facing Mulvagh Ave.
- Media Support Team – The minister added that Mohammad Raouf has completed putting together the images of the 60th Anniversary celebration. The video will be transferred to Parkwood computer soon.
- Finance

Recommendation

- The congregation approved that the target for donations to the Loan Repayment Fund in 2025 is \$14,000. (Dennis Featherstone/Dale Tuck).
- A motion to adopt the financial statements was sustained (Dale Tuck/Dianne Nickerson).
- A motion to adopt the ministry team reports was sustained (Brenda Featherstone/Dianne Nickerson).

Other Reports

- Leading with Care
- Audit Committee – the convener of the committee Kathy Newton added that based on the work performed on the records for the year 2024, the Audit committee found that the documentation and financial records appear to be accurate and in good order. She thanked Betty Paul, Dianne Nickerson, Dennis Featherstone and Ugo Kejeh for their work and cooperation with the Audit Team.
- A motion to adopt the other reports was sustained (Gord Walford/Dale Tuck).

New Business

- Budget Team
- Recommendation #1 - The congregation approved the recommendation to set expenditures for Local Purposes at \$233,144 in 2025. (Dennis Featherstone/Holly MacDonald).
- Recommendation #2 - The congregation approved the recommendation to set the target for offerings for Local Purposes of at \$205,000. In combination with forecast for total other income of \$28,144, the budget would be balanced. (Dennis Featherstone/Dale Tuck).
- Recommendation #3 - The congregation approved the recommendation to target of \$10,000 for combined financial offerings to support Presbyterians Sharing and Presbyterian World Service and Development in 2025. (Dennis Featherstone/Gord Walford).
- Recommendation #4 - The congregation approved the recommendation to retroactively permanently transfer Mitchell Hempstock Interest fund of \$7,312 and the Unallocated Interest fund of \$7,672 to the Operating Fund. (Dennis Featherstone/John Huber).
- Recommendation #5 - The congregation approved the recommendation to approve a gift of 10 per cent (\$500) of the Widdis bequest of \$5,000 to be given to the Parkwood cabin project at Gracefield. (Dennis Featherstone/Dianne Nickerson).
- Recommendation #6 - The congregation approved the recommendation to transfer the residual amount (\$4,500) of the Widdis bequest to the Parkwood Loan Repayment Fund. (Dennis Featherstone/Dale Tuck).
- The congregation affirmed Betty Paul and Ugo Kejeh's offer to serve as Envelope Secretary and Treasurer, respectively (Dennis Featherstone/Marcia Harten).
- The congregation approved a motion to appoint Kathy Newton, Brenda Featherstone, Martha Fair and Stewart Elder as members of the Audit Committee for the year 2025.
- A motion to ratify membership of the ministry teams as indicated in the annual report was carried (Dale Tuck/Dennis Featherstone).
- Adjournment – A motion to adjourn was sustained (Dianne Nickerson/Dale Tuck), the time being 8:20 p.m. The minister closed the meeting with prayer.

Submitted by Paul Mkandawire, Secretary

6. Reports of Session Officers



Paul Mkandawire
Clerk of Session

A. Clerk of Session

The duties and activities of the clerk of session are processual and discrete in nature. Processual duties involve continuously liaising, communicating, consulting and meeting with the minister, ruling elders, ministry team leaders, and individuals and families within our congregation. Processual duties take up a substantial chunk of my time as clerk of session, yet most of them cannot be easily quantified, measured or presented in a written report like this. So, what I report here are some of the more specific activities I have wholly or mainly undertaken as the clerk of session over the last 12 months.

1. Custodial and communication: I have been responsible for the ongoing custodial services of the records of Session, including recording minutes of Session and communicating Session decisions to individuals and families and to elders and ministry teams in our congregation. I also compiled minutes of the annual congregational meeting convened in February 2025.

From time to time over the year, I have communicated Session's decisions externally to the Presbytery of Ottawa, Evangelical Fellowship of Canada and other stakeholders on behalf of Session.

2. Grant application: I prepared and submitted the 2026 Canada Summer Jobs application for Summer Program Assistant position and submitted it to the Federal Government on behalf of Session. This application is important, as it allows Parkwood to receive funding to hire a summer student to fill in for our Administrative Assistant and to support for summer programming for our youth. Many of our youth in the congregation are newcomers to Canada. The funding this year if approved will allow us to field summer activities that would help these youth feel welcome and strengthen their sense of belonging at Parkwood.

3. Connecting with newcomers: I have spent a significant amount of time and energy over the past year trying to personally connect with new individuals and families at Parkwood. Most of these individuals and families are new to Canada. Based on my own family experience as an immigrant, resettling in a new country is an enormously challenging experience. Newcomers are some of the most resilient individuals we have at Parkwood, but they still need a lot of help and support from all of us. I draw on my lived experience as an immigrant myself to provide counsel and encouragement to our newcomers. The aim is to build meaningful relationships with our newcomers, and to connect them with other individuals, families, and wherever possible to link them to services and help them integrate them into the life of Parkwood and the community. This is an ongoing effort.

4. Strategy Goals to 2027: At the request of Session I (together with my colleagues Kathy Newton and Dennis Featherstone) was involved in formulating a Strategy for Parkwood. The aim of this Strategic Plan is to eliminate the deficit for Local Purposes by 2027 through initiatives for both outreach and to increase income and/or decrease expenditures. This culminated into a summary report authored by Dennis Featherstone to Session with several key recommendations which were adopted.

5. Retreat: One of the major events at Parkwood in 2025 was the Session Retreat. After several years the elders meet for a day for a time of fellowship and reflection on life and ministry at Parkwood. This was a great opportunity for elders to take stock of opportunities and challenges Parkwood is facing and recommend new directions for our congregation.

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

6. Governance: A considerable amount of my time was also devoted to revising and harmonizing guidelines that provide a framework for the operation of our ministry teams at Parkwood following a recommendation from the annual congregational meeting in 2025.

Relatedly, I also spent a significant amount of time drafting Parkwood's Space Policy to be presented to Session for approval soon. The aim of the Policy is to provide broad guidelines on how to use both indoor and outdoor spaces at Parkwood, and how best to share these spaces with other congregations, third-party renters and the wider community. I drafted the Policy in close consultation with team our Facility Management Team Lead, Jim MacFie, and our Events Coordinator, Brenda Creighton. I am deeply thankful to both for their wise counsel.

7. Fundraising: Over the course of the closing weeks of the year 2025, I have focused my attention to finding ways we can enhance our fundraising efforts at Parkwood. This came in the wake of our congregation's growing operating budget deficit. The decision is also pursuant to a key recommendation of Strategy Goals to 2027 adopted by Session as reported under item (4) above. It is important to note that without enough financial resources, we will not be able to pay the bills, maintain the church building, pay our staff, and sustain the operations of our various ministry teams that together deliver the activities that fulfil our purpose as a congregation. Therefore, I would like to thank Philip MacFie, Viris Williams, Moise Kambala, Vicky Henry and Olivia Meyia-Takoukam for readily agreeing to be part of the fundraising effort at Parkwood. Three others delegated by Session to initiate and lead fundraising individually or in collaboration with others at Parkwood are Pamela Pestaluky, Holly MacDonald, and Dianne Nickerson.

8. Call to eldership: Our congregation has grown and greatly diversified linguistically and ethnically over the last few years. At the same time the number of ruling elders to provide pastoral support to members and adherents at Parkwood has declined due to home calls and retirements. To bridge the gap four new individuals were elected by the congregation from our number to the rank of eldership in 2025: Moise Kambala, Jill Wu, Oliva Meyia-Takoukam, and Steve Game. We uplift these individuals and their respective families as they take up their new role as pastors. We thank God that they answered His calling.

As of December 31, 2025, the following are the ruling elders of Parkwood:

Paul Mkandawire (clerk); Dennis Featherstone; Daniel Akat; Jill Wu; Asuquo Eniang; Laura Game; Pamela Pestaluky; Steve Game; Olivia Meyia-Takoukam; Mohammad Raouf; Dale Tuck; John Huber; Holly MacDonald; Alta MacFie; Dianne Nickerson; Moise Kambala, Marcia Harten; Gord Walford; James Hurd (minister and moderator).

Submitted by Paul Mkandawire, Clerk of Session



Marcia Harten
Roll Clerk

B. Roll Clerk

Number of members on the roll, December 31, 2024 **151**
 Number added during 2025
 By transfer 6
 By profession 11
 By Session resolution 0
 Total added 17
 Number removed during 2025
 By transfer 1
 By death 2
 By Session Resolution 0
 Total removed 3

Number of members on the roll, December 31, 2025 **165**

Number of members on the roll for the previous three years.

	2022	2023	2024	2025
Number Added	1	7	10	17
Number Removed	6	17	13	3
Number Dec. 31	164	154	151	165

Submitted by Marcia Harten, Roll Clerk



**Laura Game,
John Huber,
& Steve Game**
Communion Clerks

C. Communion Clerks

The record of communion for 2025 is as follows:

March 2:	73 reported	Pastoral Care Communion
April 17 (Maundy Thursday):	24 reported	May 13: 20 reported
June 1:	77 reported	October 28: 19 reported
October 5:	68 reported	
December 7:	83 reported	

A special thanks to all who helped in the preparation, serving of communion and the clean-up that follows.

Submitted by Laura Game, Communion Clerk



Gord Walford
Representative Elder

D. Representative Elder

As of the end of 2025 the Presbytery of Ottawa consists of nineteen churches plus one mission work, the Jesus the Only Way Arabic Evangelical Mission which began in 2015 as an initiative of Grace Church, Orleans. The Presbytery in partnership with the Presbytery of Seaway-Glengarry employs a part-time Ministry Animator, Sunjay Henry, who was hired as of June 1, 2024. The presbytery also oversees the operation of Gracefield camp through a Board of Directors. 2025 saw one retirement (Laszlo Peter, Calvin Hungarian church, Ottawa), and two calls sustained – Liz Chan to St. Paul's Church, Ottawa as senior pastor and Feras (Fred) Chamas to Knox Church, Manotick. Six churches are vacant: St. Andrew's Aylmer, St. Andrew's church, Kars, Osgoode church, Vernon, St. David & St. Martin, St. Andrew's Richmond and Grace Orleans. Two people on the appendix were removed from the roll of Presbytery due to death: Linda Whitehead and Art Pattison. The presbytery met eleven times in 2025, six in regular session.

I serve Synod of Quebec & Eastern Ontario as co-convenor of the Finance Committee and as such am a member of Synod Council. The Synod consists of five Presbyteries: Quebec, Montreal, Seaway-Glengarry, Ottawa and Lanark-Renfrew. Synod Council met three times in 2025, in April in Vankleek Hill and September & October online. Synod meets every 2nd year, and did not meet in 2025. James also sits on Synod Council, as clerk of our presbytery. I am transitioning out of the Synod Finance duties.

Our minister is the Presbytery Clerk; the Moderator is Denise Allen-Macartney, minister of Gloucester Church, Ottawa. A number of Parkwood people sit on Presbytery committees.

It has been an honour and a privilege to serve the Presbytery of Ottawa and the Synod of Quebec & Eastern Ontario this past year.

Submitted by Gord Walford, Representative Elder



John Huber
Memorials Clerk

E. Memorials Clerk

During 2025, in memory of individuals, Parkwood received gifts directed to the following Funds: Memorial, Operating, and Christian Education. Gifts were received in memory of Ronnie Davidson, Paul Hart, Larry Gordon Lane, Don MacMillan, Fran McKenny, Art Pattison, Don Sickle, Catherine Sinclair, Harry VanDyk, and David Watson.

Donations are received by the Treasurer, who reports the balance of the Funds monthly to the Memorials Clerk (who advises the Session). A memorial record is also kept. In the financial statements, the amounts received, spent and the balance in the Funds are reported in the table "Continuity Schedule of Reserved Funds." All gifts are held in trust; designated gifts are used for the purpose stated, and use of the undesignated gifts is decided by Session, for the glory of God and for use at Parkwood.

Submitted by John Huber, Memorials Clerk



John Huber
Benevolent Fund Coordinator

F. Benevolent Fund

Throughout the year, funds from the Benevolent Fund confidentially and quietly assist members and adherents of the congregation and people in the community who face unexpected financial expenses. Donations are given throughout the year but especially through the Christmas Eve church service and White Gift offerings.

Emergency funds and food vouchers (gift vouchers) are requested through the elders or the church office. This year white gifts were given as food vouchers and cheques coordinated by Asuquo Eniang and Jill Wu, to whom we express thanks.

Monthly needs are provided for though out the year so donations to the Fund at any time are much appreciated. The Fund is audited each year.

Please continue to pray for Fund support and the community of people it helps.

Submitted by John Huber, Benevolent Fund Coordinator



Marcia Harten
Youth Leadership Fund

G. Youth Leadership Fund

The Parkwood Presbyterian Church Youth Leadership Fund was established to financially assist youth with the cost of participating in activities which develop their Christian leadership skills. By participating in events which foster leadership, youth grow in their skills and confidence as leaders, becoming valuable leaders in their community. To assist youth, ages eight to eighteen, funds can be requested by a confidential recommendation of two elders.

The fund is audited annually.

Submitted by Marcia Harten, Youth Leadership Fund Coordinator



Dale Tuck
Refugee Fund

H. Refugee Fund

2025 was a year of waiting for our refugee claimants. Alta Macfie has done yeoman service, assisting in managing and understanding government requirements in support of the people in need.

One family in our congregation has succeeded in getting initial authorization for family reunion but they are still waiting. As with everything, you wait and try and wait some more. Government processes are very slow. Another person, a young man has been waiting in a refugee camp for years with initial acceptance but now everything is quiet. Please pray for these people that they are safe and that they keep hope alive. It is not easy.

We also have refugees among our congregation. Many are looking for work. They really do need experience in Canada. Even if you have an ability to mentor, that would be appreciated. Money is not everything. We need a drive to support an entrepreneurial spirit so that new jobs might be created. Taking someone else's job opportunity is not necessarily the right thing to do but helping to create jobs is the dynamic that is appreciated most.

Submitted by Dale Tuck, Refugee Fund Coordinator



Dennis Featherstone
Planned Giving Ministry Team Member

I. Planned Giving Ministry

In 2025, there was a donation of \$5,000 to the Planned Giving Ministry. As of the end of 2025, a total of \$49,000 has been donated to the Ministry. The donations are invested in GICs with various terms to maturity and interest rates. The earned interest on the investments is then available for donation.

For the third consecutive year, the donation was made to the Gifts of Change project of the Presbyterian Church in Canada. The specific designation for the donation of \$1,500 in 2025 was "Sowing the Seeds of Food Security." Subsistence farmers in developing countries work hard on small plots of land to provide food for their families. This particular project provides seeds for household gardens, goats for income and nutrition, and training to cultivate high value cash crops.

The team is Marcia Harten, Asuquo Eniang, Stewart Elder and Dennis Featherstone.

Submitted by Dennis Featherstone



7. Reports of Ministry Teams



Holly MacDonald
Team Leader

A. Policy and Planning Team

The Policy and Planning Team (P&P) is made up of elders appointed by Session to assist Session in the general planning and development of policy respecting the life and work of Parkwood. The Minister and Clerk of Session also sit on P&P both in ex officio capacity.

The following are the members of P&P as of 31 December, 2025: Holly MacDonald, Steve Game, Pamela Pestaluky, Paul Mkandawire (ex officio) and Rev James Hurd (ex officio).

P&P would like to express profound thanks to Dianne Nickerson for her service, dedication and leadership to the Team. Dianne stepped down as Team Lead of P&P in June 2025. Similarly, the Team expresses deep appreciation for Dennis Featherstone for his long service on the Team. Dennis stepped down from the Team in Jan 2025. At the same time, the Team would like to thank Steve Game and Pamela Pestaluky for answering the call to join P&P and to Holly MacDonald for accepting to lead the Team.

P&P did a considerable amount of work in 2025. The Team reviewed and updated governance principles and operational guidelines for ministry teams at Parkwood as requested at the annual congregation meeting in February 2025. The Team also reviewed and revised the terms of reference for the Facility Management Team to ensure that the scope of the Team's mandate was consistent with practice and to clarify the Team's responsibilities in relation to other teams such as the Media Support Team.

P&P also spent a significant amount of time making consultations and reviewing comments on Parkwood's emergency evacuation plans. The Team would like to express gratitude to Martha Fair, Jim MacFie, Dan Moffet, and others for their thorough work and for providing advice and direction to P&P on plans.

Towards the end of the last year, P&P also spent a bit of time reviewing Parkwood's proposed space policy as requested by Session. P&P will present this new policy to Session for final approval in the coming weeks. The aim of the policy is to ensure that, as spaces of worship, fellowship, and caring, we use and maintain Parkwood Church facilities properly. Team also reviewed contracts for congregations using space at Parkwood and a memorandum of understanding with Connected Canadians, a charity working with Parkwood to boost digital literacy among seniors Parkwood and from communities that are in partnership with our congregation.

P&P is pleased to report to the congregation that we have microfilmed all the minutes of Session up to December 2024. This is vital for the long-term preservation and security of Parkwood's records, as it will prevent them from damage and decay. We have also digitized all ministry teams' records, making them easy to keep, preserve or retrieve when needed. We would like to express our thanks to Rev James Hurd, Dianne Nickerson, Elizabeth Mabie and others for working tirelessly to ensure that Parkwood's records are properly preserved.

Submitted by Holly MacDonald, Team Leader



John Fair
Team Leader

B. Worship Co-ordination Team

The Worship Co-ordination Team (WCT) met twice in 2025. These were in-person meetings held after Sunday morning worship which worked well for the team members.

Our first meeting was held on March 23, 2025. Easter was quite late and so Palm Sunday, Good Friday and Easter Sunday were in the second half of April. The sunrise service at the Arboretum was scheduled for 6:00 a.m. with the Easter breakfast back at Parkwood at 7:00 a.m. We were again grateful to Ed and Vicki Steenhorst for cooking the breakfast which consisted of sausages and pancakes. Syrups, juices and coffee were also available. They had help from Carolyn Herbert and Martha and John Fair. There were approximately 40 people who came.

As a team we were asked to gather together the minutes of all WCT meetings from 2000-2020. They were needed by the national church of the PCC needed for microfilming. Rev. John Fair collected the minutes and Rev. James Hurd took them to Toronto.

Our second meeting was held on November 16, 2025. The dates were set out for the four Sundays in Advent plus Christmas Eve and Christmas Day. John Fair undertook again to recruit readers for Advent and Christmas. Most recruitment was done on Sunday mornings before and after worship which were good occasions to approach potential readers. No one ever turned me down as there was a great willingness to take part. My thanks on behalf of WCT for all those lent their voices to reading the Advent liturgies and the Christmas narratives.

Our collective thanks as well to Holly MacDonald and Pam Pestaluky and their spousal elves, Jim and Don, respectively, who decorated the Fellowship Hall, Gathering Place and Sanctuary for Christmas. Everything looked so welcoming and celebratory. My task as convener of WCT also included setting up the Advent wreath and making sure the candles are usable and that the lighters work each Sunday in Advent and through to Christmas Day. I'm always relieved when the lighters light and the candles glow. The WCT also puts out the Remembrance Day wreath for the appropriate Sunday before November 11.

At that same meeting I presented our proposed budget for 2026. After review it was then approved by the team and sent on the Budget Team.

A new schedule for the ushers was presented for 2026. Ushering is one of the main responsibilities of the WCT. Ushers are needed 52 Sundays of the year plus for special occasions such as a funeral service. The schedule for the ushers and the guidelines for the duties of the ushers is undertaken by Martha and John Fair. Martha, however, is the shadow member of the WCT. She puts together the annual schedule, updates the ushers' duties when needed as approved by the team and then sends them out to each usher. Also, on a weekly basis she telephones each usher for the next Sunday to confirm that they will be there. She then passes that confirmation on to the church administrator for the bulletin. Thank you, Martha.

The WCT takes this AGM opportunity to extend our thanks to those who usher each Sunday. You are very much the face of Parkwood particularly for those visiting. It is important to make everyone feel welcome, visitors especially.

We are always in recruitment mode when it comes to ushers. The more we have the more it helps ease the workload for all. It is also an opportunity for one to serve the Lord in His house and to meet people. Martha and John Fair are available to show any potential ushers what is involved and we welcome the opportunity to do so.

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

Martha and John, as part of WCT's duties, regularly check the pews to make sure there are visitor cards, guest offering envelopes and prayer request cards in each pew. This is pretty much a weekly check.

Dianne Smith, our Director of Music Ministry and Ted and Susanne Johnson from the choir are members of the WCT. As a team we are grateful to Dianne and the choir for their leadership each Sunday regarding the singing and playing for worship. The choir is a twice-weekly commitment for its director and its members. We very much appreciate their dedication.

WCT arranges for yearly renewal of the Christian Copyright Licensing International (CCLI) license for projection, prints and live-streaming on YouTube. Dianne Smith and Brenda Creighton ensure the selected music is covered by our license. Parkwood's YouTube site has the list of music and items used each week.

We also acknowledge Jim MacDonald and the Media Support Team for their weekly contribution for those in attendance on Sunday morning whether in the Sanctuary for the slides or at home via the Parkwood website. Our thanks as well to Elizabeth Mabie who does the bulletin each week and those who fold the bulletins as well. It all contributes to the worship service.

The average in-person weekly attendance in 2025 was 81, with 30 more via the live-stream.

Each team, each person does their respective parts for the Sunday morning worship service and ultimately for the glory of God. King Solomon in Proverbs 3:6 gave these words of exhortation – "In all your ways acknowledge him, and he will make your paths straight." We all acknowledge Him by being involved in some way, as well as being in attendance for Sunday morning worship.

Submitted by Rev. John Fair, Team Leader

Choir

Parkwood Choir's main function is to assist in leading the worship music during the Sunday service both live and online to the glory of God. The vocalists and various instrumentalists provide offertory music, preludes and hymns. All music has to be approved for live streaming.

Choir members are Gord Walford, Diane Walford, Asuquo Eniang, Max Omari, Ted Johnson, Susanne Johnson, Jill Wu, Karyn Smith. This year the choir welcomed new members, Erik Freeden, Happiness Otokhine, Kaihong Xue and Jacinta Ng'ang'a.

To accompany the congregational singing, Dianne Smith played the piano or organ, Gordon Walford played guitar and harmonica, Diane Walford played piano and the Djembe. Asuquo Eniang played the bass guitar, saxophone and drums, Susanne Johnson played the flute, Karyn Smith played the tambourine. Max Omari played the drums on several occasions.

We were most grateful to Diane and Gord Walford for their contributions to our worship services this past year. Diane and Gord led us in worship through the duets they sang together.

In May the Choir went on a field trip to Cedarview Alliance Church where we got to listen to Brian Doerksen in Concert with his "Come, Now Is The Time To Worship" Tour. We all had a great time and it was a wonderful evening of praise and worship to God.

Summer supply was provided by pianists Sunny Kim and John Harder who did a wonderful job leading worship.

Beginning in September the Choir was delighted to have the youth lead the Praise segment of our worship one Sunday a month. Vicky Henry, Eileen and Lilly Takayesu have been doing a marvelous job leading the congregation in praise and worship to God.



2025 Annual Report of Parkwood Presbyterian Church, Ottawa

Rayan Jallad and Yufei Jiang who are piano students of Dianne Smith contributed to the Sunday morning worship services.

Pianists Yufei Jiang, Aavyan and Rhythm Seghal and Kevin Wang, also students of Dianne Smith, attended our Christmas Dinner with their families. They played piano for us once we had finished our Christmas Dinner. We were also delighted to have a vocal solo from Happiness Otokhine. Diane Walford accompanied us for our traditional Carol sing.

Diane Walford played piano with Dianne Smith on the organ on Christmas Eve. John Harder and Dianne Smith played a duet on piano and Susanne Johnson sang a vocal solo.

We offer thanks to the soloists whose musical contributions helped us to draw closer to God.

Many thanks to all the Choir members, instrumentalists, soloists and everyone who contributed to the music ministry at Parkwood. We appreciate everything you do and pray that you will continue to join in with us to praise the Lord through music in 2026.

We also wish to send a special thanks to the Media Team and the Power Point operators for all their support and a special thank you to Brenda Creighton for all her organizational help filing music, looking after copyright requirements and so many other things she does for us. We are most appreciative.

We look forward to another year together raising our voices in praise to God! Come, make a joyful noise unto the Lord!

Submitted by Susanne Johnson, Choir President





Holly MacDonald
Team Leader

C. Christian Education Team

It has been a busy year for our Christian Education Team. The trend has continued from 2024 where we have had more new families join us, many with young children and teens. Our Church School has expanded as a result. We are also pleased to have been able to fully staff the Church School with some new and returning committed and talented teachers.

As a team, we have been tasked with providing a program of Christian Education that is attractive to persons of all ages in order that they may be confronted by the Gospel, may grow in faith, participate in the life of the Christian community, and be active witnesses to Christ in the world. Below you will see reports from the various programs and activities we have undertaken this year to meet this important goal for our congregation. We are grateful to the many gifted, dedicated people who have given their time, energy, and skills to help people of all ages at Parkwood grow in faith and participate in our Christian community.

Church School

From January to June we had the children/youth divided into 3 classes. Lorrie McEwen, with support from Claire McPhee and Jacinta Ng'ang'a, led the preschool class up to Grade 1 in the Sunshine Room. I led the Grade 2 to 6 class in the Fellowship Hall. I was very grateful for the support of my partner teacher Joanne Meredith and her husband Thom. Victoria Henry, our Youth Support Worker, continues to lead the youth.

On Mother's Day the younger children enthusiastically handed out roses to the ladies of Parkwood.

Not to be forgotten, on Father's Day the men received a package of Dad's cookies along with a poem about DADS. These were also handed out by the younger children.

In September we again saw an increase in the number of children attending church. This led us to create another class. The Sunshine Room has children from age 2 to Junior Kindergarten, the Fellowship Hall has children from Sr. Kindergarten to Grade 2 and the Meeting Room has children from Grade 3 to Grade 6. Olivia Meyia Mengue and I teach the youngest class, Lorrie McEwen and Jacinta Ng'ang'a teach the second class and Joanne and Thom Meredith and Happiness Otokhine the third class. Victoria Henry continues with the youth.

In September Holly MacDonald continued teaching the children songs of praise in the Fellowship Hall before they went to their individual classes. This has been a welcome addition to our church school program. In December the children were part of the worship service and sang "Away in a manger" and "Peace". Thank you to Andrea Gibson for leading us on the piano. One parent passed on to us that she overheard her son singing the songs that he was learning at church and that it brought her great joy.

In September the church school leaders were invited to attend a Youth Leadership Summit held at St. Paul's Presbyterian Church. This was an evening of learning, prayer and encouragement.

The teachers report that the children are engaging in the lessons, they are proud of their artwork and that they are enjoying the singing at the beginning of class.

I feel truly blessed the so many have stepped forward to lead the children in the knowledge of God's word.

Submitted by Pamela Pestaluky, Church School Coordinator

Mid-week Children's Fellowship

From January to June 2025, we offered a Wednesday evening program for children from preschool to grade 5 from 7:00-8:30. Holly MacDonald and Pamela Pestaluky were the leaders. The children played active games and enjoyed snacks and fellowship with the leaders and each other. The program ran at the same time as the ESL conversation was held for adults and most of the children had parents attending that activity.

Mid-week Summer Fellowship – Children

Through July and August, we offered a Wednesday evening program for children from preschool to grade 8 from 6:30-8:00. The program was led by Amy Kim, our Summer Program Director. The children played games, craft activities. The program ran at the same time the mid-week Summer Fellowship was held for adults and most of the children had parents attending this activity.

Mid-week Summer Fellowship - Adults

Our mid-week Summer Fellowship met in the Gathering Place on Wednesday evenings for twelve weeks from July 2nd through September 17th.

Cold drinks and light refreshments were sometimes followed by a hymn or song. After an opening prayer and scripture reading, the main focus was to view, and then discuss, a video presentation by Dr. Sinclair Ferguson on the Sermon on the Mount. The video series was recorded and distributed by Ligonier Ministries, and supplemented with reference to his published book, "Kingdom life in a fallen world", originally published by NavPress in 1986.

Thanks is expressed to John Fair who led the evening meetings on those occasions when the minister was on vacation.

Submitted by James T. Hurd





Victoria Henry
Christian Education Support Worker

Youth Group and High School Sunday School

While it's hard to believe that another year has come and gone, it's amazing to watch how the youth ministry at Parkwood is growing, not just in numbers, but also as relationships are built. From kids moving into the youth group age range, to returning students from the Logos program, to newcomers, both friends of current youth and others with no prior connection to Parkwood, we have seen many faces throughout the year, both old and new, in Sunday School and in Youth Group.

In Sunday School, during the winter and spring, we mostly used lessons from Ministry to Youth. This curriculum has lessons on a variety of topics, such as tough times, stress, and peer pressure, just to name a few, that teens and pre-teens face in their day-to-day lives. It also has a number of seasonal lessons for Christmas, Advent, and Easter, along with other holidays. The curriculum provides thought-provoking lessons, connects the topics to stories from the Bible, and discusses how it is applicable to the lives of teens (and adults) today. During the summer, the teens helped out with the Sunday School classes for the younger kids, setting up the movies and helping with the activities.



From September until Advent, we went 'back to the basics', so to speak. We started going through some of the Bible stories that are taught to us as children, but digging deeper into them and learning more about how they apply to our daily lives. The curriculum gives a brief background to the passage, and then three or four key points about God, His work in the story and how He connects with those in it, and how it relates to our daily lives as we walk with God and strive to keep our eyes fixed on Him. Leading up to Christmas, we spent the four weeks of Advent talking about the hope, peace, joy and love of Jesus.

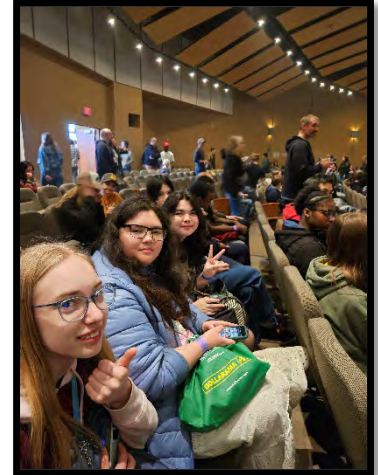
On May 11, the youth led the Sunday morning worship service, helping with all of the different parts of the service, from greeting and ushering, to the announcements, prayers, readings, music, and more! The theme of the service was 'Be Still' based on Psalm 46. After discussing many different ideas, we put them down on paper and the group of teens at the planning meeting worked together to narrow down the topic and what we wanted to focus on. The final decision was Psalm 46, Philippians 4:13 and 1 Corinthians 13. Joelle Hanna and Ese Esi gave short testimonies in the service, and the sermon was given by Victoria Henry. Our leaders also did a wonderful job of helping to guide our youth through the process of planning and leading the service. Everyone did an incredible job of pulling the service together, and it was a perfect opportunity for the youth to get to connect with some of the adults in the congregation who they may not normally get to talk to, as they worked together during the service.

When Youth Group started up again in January 2025 after the Christmas break, it was off to a bit of a slow start, due to exams and weather. February saw more kids coming out, as the weather started to improve and they got back into routines with school. During the winter and spring, we had baking nights, a craft night, attended No Other Name (the youth conference on Good Friday at Cedarview Alliance Church), had a scavenger hunt, went to the trampoline park, planned the youth service amongst many other activities. We also had our end-of-school party, where we celebrated our graduating students. Our Grade 12 graduates for 2025 were

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

Shako Lukute, Joelle Hanna, Candys Bwiza, and Chawa Mkandawire. Our Grade 8 graduate was Alex Takoukam. During the fall, we kicked off in September with a Mario Kart competition, had more baking nights, made Christmas cards for the Christmas Elves to deliver with the Christmas deliveries, went to Laser Tag, and had our annual Christmas Party. Our evenings also consisted of Bible discussions, often tying in our activities of the evening in with the study.

Throughout the year, four Presbytery youth events were held, where youth groups from churches in the Ottawa and Seaway-Glengarry Presbyteries would gather together. These events would include Bible discussions, activities, games, snacks, and a time for the teens to interact with other youth from across the city. The first took place at St. Timothy's in March. The theme of the evening was Lifted. The second was in June, an end-of-school event, which took place at Parkwood. The third event was a weekend away at Gracefield Camp in October, with a focus on the theme of being rooted in Christ. The final Presbytery event of 2025 was at Knox Ottawa, where the youth put together bags for their Out of the Cold program. These events were planned, organized and put on by the Working Group, which is led by the Presbytery Youth Animator, Sunjay Henry. Each event had a great turnout of youth from a variety of churches, and it was amazing to watch the teens connect and make new friends. Parkwood had at least one youth at each event, with up to ten at some.

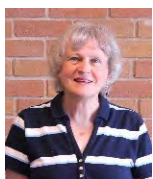


During the summer, we had a summer program coordinator, Amy Kim, join us for eight weeks. She worked in the office, planned activities for children during the midweek program, and also led our youth events during July and August. She did three events over the summer – cookie decorating, bracelet making, and rock painting.

During 2025, we have had many wonderful helpers join us and support our youth. A big thank you to Violet Busat, Derek Newton, Joanne Meredith, and Sunjay Henry for their dedication and support of the youth ministry. Their love and mentorship to the teens is vastly evident, and they make such a difference in the lives of the Parkwood Youth. Their support to Victoria, their commitment to coming out to the events, and their help in planning is immensely appreciated. Thank you to everyone who jumped in to help with drives, who supported the ministry from behind the scenes, and to all of our prayer warriors who keep our youth and ministry team in their prayers. You are all such a valuable part of the youth ministry at Parkwood and in the lives of our teens.

Submitted by Victoria Henry, Christian Education Support Worker





Alta MacFie
Librarian

Library

Numerous boxes of Christian books were donated to Parkwood Church in the past year. A considerable number of books were selected for the Parkwood library on a wide variety of topics and the remainder donated to the Salvage Mission. Two titles of note were purchased for the library:

Health for All by Dr. Jane Philpott

Dr. Philpott is the daughter of a Presbyterian minister from Southern Ontario and former Federal Health Minister. She has dedicated her life to providing health care and to setting up clinics. Her goal is to establish a health home for everyone.

I Have My Doubts by Philip Ryken

Philip Ryken addresses his book to questioning believers in an attempt to renew their faith in God.

All are encouraged to borrow books from the church library or to browse when time permits. Many of the books and study guides are suitable for group Bible Study. If removing a book from the library, just sign your name and contact information along with the book title in the sign-out book. New arrivals are placed on top of the Gathering Place bookcase. Please have a look.

Our online catalogue <https://www.librarything.com/catalog/ParkwoodLibrary>

RightNow Media

Besides library books, RightNow Media is another resource that is suitable for either personal or group study. Did you know that a group can watch one of the RightNow Media Bible Study videos together remotely and then discuss the video online? Each group member would first need to sign into RightNow Media and follow a link. Anyone is eligible to stream videos if you are connected to Parkwood Church in any capacity.

A focus for 2026 will be to increase the number of participants on RightNow Media and to promote video series that have blessed members of the congregation. Please let me know what videos you have discovered and keep returning to the RightNow Media website often as new videos are added each Tuesday. Signing up is a very easy process and, unlike other video platforms, there is no subscription cost.

<https://www.rightnowmedia.org/Account/Invite/ParkwoodChurch>



Submitted by Alta MacFie, Librarian



Dora Brown
Team Secretary

D. Pastoral Care Team

The members of Parkwood's Pastoral Care Team are Rev. James Hurd, Marcia Harten, Tami Kamou, Laura Game, Dale Tuck, and Dora Brown.

The team meetings were via Zoom. The meetings were opened with prayer by Rev. Hurd and a devotion by a team member.

We discussed at the meetings pastoral care needs, Lunch and Learn topics, visits to patients in hospital, pastoral care communion services, worship services at nursing homes, pastoral care education and other pastoral care issues brought to our attention.

Lunch and Learn was usually held on the third Monday of the month, except during the summer and winter months. The average attendance was 30. Donations were collected and speakers given an honorarium. Members of the congregation helped to set up for lunch and to provide soup, sandwiches, and sweets and technical support. Lunch and Learn continues to be a great opportunity to learn about interesting topics and enjoy a time to meet and chat with others.

The following is a list of Lunch and Learn topics and speakers for 2025:

The March 17, 2025, our speaker was Mark Moses, Funeral Director and Manager West Chapel Hulse, Playfair and McGarry, who spoke on what to do when someone dies. April 21, 2025, the topic was on birding. May 12, 2025, our speaker was Emma Stretch, and the topic was osteoarthritis. June 16, 2025, our speaker was Peter Paul. His topic was on maps and mapping. October 20, 2025 our speaker was Sal Osman, a pharmacist. He spoke about current pharmacy services. November 16, 2025, our speaker was Fannie Mkandawire, who described her recent trip to Malawi. The audience expressed their interest in the topics and asked questions of the speakers. December 8, 2025, was the sharing of Christmas memories by those in attendance.

Pastoral Care Communion was held on May 13, 2025, and October 28, 2025, Pastoral care communion is a special service for congregation members that are unable to attend the regular communion services. Rev. Hurd conducted the communion service, Diane Walford played the piano and elders served the bread and wine. A tea and social time was held after the service. Ladies of the congregation provided cheese and sweets and served the tea. The pastoral team thank them for setting up and serving the tea. Several who attended voiced their appreciation for the opportunity to partake of communion and enjoy the social time. A notice was put in the bulletin and Pulse asking for drivers to help bring members in need of a ride to the church.

Rev. John Fair conducted a worship service usually once a month at Peter D. Clark nursing home. Dale Tuck was responsible for organizing worship services at Starwood nursing home.

The Team ensured a wheelchair was stored in the front entrance to use in an emergency and that donated walkers, wheelchairs and other mobility equipment were maintained in church storage. These were lent out to congregation members when needed.

Pastoral Care included in their budget a subscription for a quantity of the large print "Today" devotional booklets, which are provided to Peter D. Clark residents and to individuals within Parkwood Church and beyond. Some are mailed out by the church office, some delivered by Betty Paul to the nursing home, others available at the church office for pickup or delivery by team members or elders.

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

Jean Elder coordinated the Prayer Chain. Jean sent requests out by e-mail to the prayer team weekly and when urgent requests were received. Several members of our congregation have asked for prayers for their loved ones this past year.

Booklets "Journeying Through Grief" were sent or given to families or individuals who had suffered a loss. The booklets express care and support for those at different stages of the grief process. We have had several comments on how helpful the books have been for the grieving family or friend. Hulse, Playfair and McGarry send Parkwood a quarterly pamphlet called Frontier on grief topics. These are available in the volunteer room to borrow.

Laura Game on behalf of the Pastoral Care team sent cards and notes to congregation members who had experienced a loss of a loved one, suffered an illness or celebrated a special event.

Laura also sent out Christmas cards and invitations to pastoral care communion.

Rev. Hurd is the Presbyterian representative on Queensway Carleton Hospital Pastoral Care Advisory Committee. Marcia Harten and Tami Kamou are pastoral care volunteer visitors at the Queensway Carleton. They visit Presbyterian patients and others at the hospital.

The Ottawa Pastoral Care Training course, part of the requirements for pastoral care and to serve as a pastoral care visitor in hospitals, was held on Zoom and in person. The Ottawa Pastoral Care Training Program also held spiritual care continuing education events and advanced courses. We continued to encourage more congregation members to take the Pastoral Care Training Program.

Submitted by Dora Brown, Pastoral Care Team Secretary

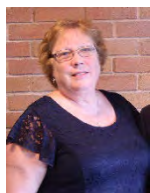
Prayer Chain

The prayer warriors who belong to the Prayer Chain have once again been busy in 2025 praying for the many requests that I receive weekly.

We had 574 requests, and 139 answers to those requests.

Many thanks to the people who take time out of their busy day to lift these requests up to God's throne of grace.

Submitted by Jean Elder, Prayer Chain Coordinator



Susanne Johnson
Team Leader

E. Fellowship Team

We give thanks and praise to God for the many events and activities that took place at Parkwood over the past year. We are very thankful for the many persons who gave of their time and resources which made these events such a success and created times of wonderful fellowship among the church family.

The Fellowship Team is especially grateful to those who donated foodstuffs and kitchen supplies/kitchenware for various Fellowship events and activities.

An International Night was held on Saturday February 15th. There was approximately 50 people in attendance. Some members of the congregation shared stories, music and information about their cultures and the countries they came to Canada from. Others shared about the countries their ancestors came from and some of their customs and traditions. There was a wonderful variety of foods shared and it was enjoyed by all. The Fellowship Team took part in a supporting role for this event which was put on by the 60th Anniversary Planning Team.

On February 22nd, Don Pestaluky on behalf of the Team provided refreshments at the Annual Meeting.

Special thanks to Ed and Vicki Steenhorst, John and Martha Fair and Carolyn Herbert who on behalf of the Fellowship Team assisted the Worship Team in hosting the annual Easter Sunrise breakfast. This breakfast was held in the Fellowship Hall after the Sunrise Service at the Arboretum on Sunday, April 20th. 25 persons attended this event and a free will offering of \$55.00 was received and deposited into the Fellowship Fund.

June 17th and 18th the Fellowship Team provided the dinner and refreshments for the Presbytery and CanHave events respectively. Many thanks to Ed and Vicki Steenhorst for all their hard work preparing and cooking the delicious meal for the Presbytery Dinner.

A Strawberry Social was held after the Worship Service on Sunday, June 29th. Special thanks to the anonymous donor who paid for the berries and ice cream for us to enjoy.

Mid-Week Fellowship began July 2nd and continued through to Wednesday, September 17th. Special thanks to Amy Kim who ensured that cold drinks were available for the participants. Many thanks as well as to Martha Fair who often brought goodies for the group to enjoy.

A Corn Boil was held after the Worship Service on Sunday, September 7th. Thanks to Carolyn Herbert, Claire McPhee, Diane Game, Susanne Johnson, Katherine and Grace Wiens for their assistance in husking the 8 dozen corn that were eaten at this event.

On September 28th a special Year End Anniversary service and Funday was held. Holly MacDonald and Pam Pestaluky hosted fun activities for the children outdoors and everyone enjoyed fresh watermelon provided by the Fellowship Team.

On October 25th, a special Mission event was held for Cariboo House Churches. John Wyminga and Shannon Bell offered a presentation about their ministry and held a very Spirit-filled worship service. The Fellowship Team provided refreshments, dainties and a fruit tray following the event.

On December 13th with the planning and support of the Parkwood Elves, Holly MacDonald and Pamela Pestaluky, the Fellowship Team Hosted a Christmas Dinner. The Fellowship Hall and tables were decorated by the Elves. Approximately 88 people attended the dinner and everyone enjoyed a delicious meal and shared in a delightful evening. Special thanks to Ed and Vicki Steenhorst who did all the shopping, prep work and cooking

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

and to Carolyn Herbert and Happiness Otokhine for their assistance in the kitchen. Thanks to Dianne Smith for organizing music for this festive evening which included beautiful piano pieces from her students. We also were blessed with a special vocal solo by Happiness Otokhine. Thank you also to the kitchen clean-up crew namely Claire Biwza, Carolyn Herbert and Happiness Otokhine and the many who helped put away tables and chairs. Proceeds for this dinner in the amount of \$168.00 were deposited into the Fellowship Fund.

This past year the Fellowship Team hosted receptions following the Memorial Services for Harry VanDyk and Gordon Lane. The Fellowship Team extends special thanks to our Church Family for their generous contributions of sandwiches and dainties to the receptions. We also extend heartfelt thanks to those who helped set-up for the receptions, helped in the kitchen, helped with the clean-up and who served as ushers, lift operators and parking lot attendants.

Coffee and Tea Hosts through out the year have been Ed and Vicki Steenhorst, Carolyn Herbert and Claire McPhee, Viris Williams and Claire Biwza, Tami Kamou and Heather Peckett, Abraham Ren and Don Pestaluky.

The current members of the Fellowship Team are Don Pestaluky, Carolyn Herbert, Viris Williams and Susanne Johnson. You are invited to join this Team. We would be delighted to have you share your talents at Parkwood. Please give this prayerful consideration and speak to Susanne Johnson (613-255-7504) if you have any questions. Thank you.

Submitted by Susanne Johnson, Team Leader

Baby Shower

In August the ladies of Parkwood were invited to a baby shower for Onyinye (Ruth) Vian Foster. It was a fun afternoon and we enjoyed getting to know Onyinye (Ruth) a little better. Her son, Bube, was born on Monday, August 11, 2026.

Parkwood Elves

This year the Elves put together 23 Christmas bouquets using different sized tin cans. These bouquets were sent out to members of our congregation who are not able to easily get out and about. Thank you to those of you who donated cans, decorations and material that we used to make the bouquets. A special thanks to Beth Huber for making the cookies that we added to the bouquets.

The youth, under the leadership of Victoria Henry, created Christmas cards that we attached to the bouquets. They were very creative and artfully done.

Thank you to all the drivers who delivered the bouquets.

Submitted by Holly MacDonald and Pamela Pestaluky



Men's Breakfast

In the fall of 2025 Gord Walford and Don Pestaluky had a chat about the encouragement each had experienced through the Men's Breakfast. The breakfast was "founded" in 1982 under Floyd McPhee after several men attended a Presbyterian Men's retreat in Pembroke, and had wound up operations in early 2020 after the coordinator, Tim Visser, retired and moved out-of-town. The conversation resulted in agreement to try again, on a simpler basis, and see what happens. On November 10 fourteen met in the Fellowship Hall over coffee and muffins and shared how God had worked in their lives. A second breakfast was held January 10, 2026 with thirteen attending; those present agreed (1) to meet monthly on the first Saturday and (2) to have a guest speaker. Check the Pulse newsletter for news and bulletins and church calendar (online & in the Pulse) for future dates.

Submitted by Gord Walford

60th Anniversary Celebrations 2025

The 60th anniversary celebration continued into 2025 when we rolled out several initiatives including:

International Night

International Night successfully combined the observance of Black History Month with the welcoming of newcomers. Despite challenging weather conditions, the event achieved strong attendance from both adults and children. The evening featured engaging entertainment and informative exchanges, highlighted by music, fashion, and cuisine representing a range of cultures within our congregation, including African, Caribbean, Chinese, and Canadian.

Easter Season Celebration

On Sunday, April 27, 2025, the congregation was joined in worship by the Arise Youth Ballet Company. The dancers presented "Seasons of You" showcasing a mix of the classical piece "The Four Seasons" by Vivaldi and modern worship songs that showed how the Lord is with us in every season, good or bad.

The skills demonstrated by the young performers formed a dynamic showcase of faith through ballet and creative movement, complemented by costumes that transitioned in colour to represent each season—vivid green for spring, golden tones for summer, burnt orange for autumn, and soft blue for winter.

It was a truly memorable worship service; the performance not only enhanced the day's worship but also inspired feelings of spiritual renewal and gratitude for God's unchanging presence. As persons interacted after the service, there was a real sense that the dancers' expressive portrayal of life's seasons had uplifted hearts and encouraged reflection—many persons left feeling both inspired and grateful for the reminder that, in every season, they walk together in faith.

Youth Sunday Service

Under the thoughtful leadership of Victoria and Sunjay Henry, the youth group took a central role in leading the congregation in worship on Sunday, May 10, 2025. Their commitment and enthusiasm were evident throughout the service, as they guided the congregation in praise and reflection.

The service provided a wonderful platform to highlight the considerable talent within our youth as we witnessed the diverse gifts our young people bring to worship, from music and readings to acts of service and leadership.

Following the service, numerous members of the congregation expressed their gratitude and appreciation, with many commenting that the experience was both refreshing and deeply inspiring for all present. The positive feedback reflected the significant impact of the youth-led service on the spiritual life of the church.

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

As a congregation, we pray that we may become ever more intentional in nurturing the skills and talents demonstrated by our youths, equipping and encouraging them as they grow into the future leaders of our church community.

Special Outreach

The special outreach initiative was organized in partnership with the Outreach Team. The primary goal was to welcome at least 60 new attendees to our Sunday morning worship services during the period from March to May 2025. This was intended to be accomplished by current members and adherents formally inviting individuals within their networks, as well as members of the broader community.

Despite the dedicated efforts of the team, we were unable to inspire the wider congregation to actively participate in the initiative. As a result, the outreach did not meet its intended objective. Nevertheless, we remain hopeful and committed. In the coming year, the team will regroup and through God's guidance, will reconsider and refine our approach to this important initiative.

Parkwood Memories

- Parkwood Memories is a collection of the following projects.
- Creating a Memory Wall
- Parkwood of Old (Collecting and recording memories of persons who have been members/ adherents of the church for 20 or more years.)
- Creating pictorial memory library
- Find a new church historian

A team led by Alta MacFie graciously undertook the task of researching and creating a picturesque presentation that highlights several key aspects of the church's history. Their work includes documentation of past and present ministers, chronicles the expansion of the church's physical facilities, and commemorates special occasions that have taken place since the church's inception.

The resulting display is mounted on the walls along the passage to the fellowship hall. This presentation offers a synopsis of the church's growth and significant moments throughout the years. It serves as a meaningful reflection for older members and adherents, while also providing new members and adherents with valuable insight into the church's past. All who have not yet viewed this work of art are warmly invited to do so.

The Memory wall was the only project completed during the year. All other projects remain ongoing and are currently at different phases of completion. It is anticipated that by God's grace they will reach completion in the coming year.

Closing the Year

The 60th anniversary celebration culminated with the closing ceremonies held on September 28, 2025 on the church lawn.

The event commenced with a vibrant praise and worship session featuring songs representing various cultures within the congregation. Following the morning worship members of the congregation got together for games and a time of fellowship. Persons brought their picnic lunch, and several games were organized for all ages.

The day's activities were both engaging and enjoyable. The children present were particularly delighted in the parachute games, making their time at the celebration especially memorable.

Acknowledgments and Special Thanks

Appreciation for the 60th Anniversary of the working Group

Thank you to the members of the 60th Anniversary Working Group. Your collaborative efforts have been instrumental in ensuring the success of the programs we undertook throughout the year. The creativity, patience, and teamwork each member demonstrated made these achievements possible.

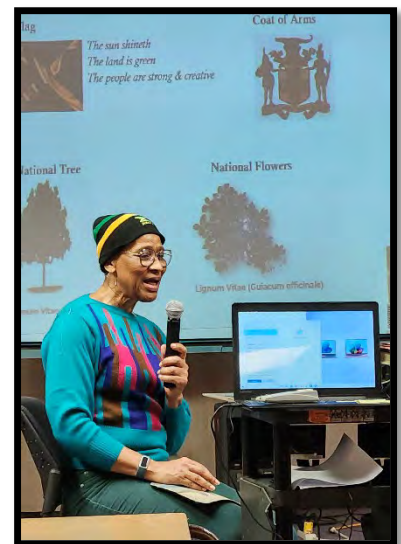
Recognition of Support and Contributions

The Working Group extends special thanks to everyone who has contributed to the Group activities in any capacity. Your support, whether big or small, is greatly appreciated. Additionally, we would like to specially acknowledge the following persons who have been a great source of support for the group.

- Mohammad Raouf for his invaluable service in recording and compiling in various formats the opening service.
- Jim MacDonald for organizing the children's games for the closing ceremony.
- Kris Marion for donating a large parachute for use in the children's games at the closing ceremony.
- Elizabeth Mabie, Administrative Assistant, and Aguek Ngor, Caretaker. Their willingness to share their skills and provide support throughout the year has been invaluable.

May God continue to bless you all.

Submitted by Viris Williams



Bible Studies:

Sunday Bible Study

The Sunday Bible study was held on Zoom 1:00 PM to 2:00 PM. We met from January 2025 to May 2025 and September 2025 to December 2025. We took breaks for holidays and Summer months. We used our Bibles and the study booklet *Sermon on the Mount* written by John T. Scott. The sermon, Matthew 5-7, is Jesus own description of what he wanted his followers to be and do. The study gave us questions from each chapter to discuss.

Submitted by Dora Brown

Barrhaven Bible Study

In December of 2025 we completed our 15th year of in-depth study of God's word. Our study is held each week except in the summer with perhaps a couple of short breaks through the year.

Our study is held on Wednesday evenings starting at 7:30 and ending at 8:30. We also have a social time before and after which allows us to time to visit. We open and close with prayer which also includes prayers for needs that are brought forward. A little less than half of the 28-30 who attend are from Parkwood. The rest are from other churches and even locales outside of Ottawa. We have very faithful attenders some of whom have been with us since we started in January 2011.

Detailed notes are made available each week. Those in attendance are encouraged to make comments and ask any questions they may have. This often generates some interesting discussion. We take our time going through each passage, not rushing so that everyone comes away with an understanding of the verses. We study books of the Bible in a systematic, chapter by chapter, verse by verse method, similar to expository preaching. It is a more concentrated method that focuses its reader on one book and its contents.

In the fall of 2023, we began our detailed study of the 21 chapters of the gospel of John. We ended our study in September of 2025 with 272 pages of notes. After a brief study of 1 John, we embarked on Paul's letter to the Galatians in which he vigorously defends what he preached to the Galatians and what became the foundational doctrine of the 16th c. Protestant Reformation, i.e., justification by faith alone in Christ alone.

Paul maintained that what he preached came by revelation from Jesus Christ. Each week we allow the word to reveal the gospel and Jesus Christ to us as we correctly and respectfully handle the word of God. Come and join us on Zoom.

Submitted by Rev. John Fair



Dale Tuck
Team Leader

F. Outreach Team

Algonquin Pause Table

It is always a privilege to serve at the Algonquin College Pause Table. It is just one day, twice a year, with set-up at 9 and then serving from 10-2. It is just one day but the joy it brings to the students and us in serving the students during exam times and being with fellow volunteers from Parkwood makes for a very rewarding time.

Parkwood has been volunteering at Algonquin College for many, many years now, alongside other local churches to bring refreshments in the form of food and drink to the students as they go and come from writing exams. The Chaplaincy Office is also there to provide free Bibles to the students and invite them to the many programs they provide. It is ecumenical and multi-faith in its work.

The chaplain, Yuriy Derkach, has been there 16 years and has had a tremendous positive influence not only on the students but on the College as a whole. The Chaplaincy has had an office where the students can gather and meet for many years, but recently the College has made available a spacious additional room, E204, for Bible studies and other events.

In regard to this additional space, we have also been involved since September 2025, in greeting students on Orientation Day at the start of each new semester. This new room facilitates the setting up of 6-8 tables for churches plus those of the Jewish and Muslim faiths to inform the students not only of what they each offer in the way of spirituality, but also as a way to tell the students about what the Chaplaincy has to offer. As regards to Parkwood and our involvement, we supply brochures about Parkwood just as we do at the Pause Table plus providing some drinks and chips. Orientation Day is another opportunity to serve the students.



Since December 2024 we have not been allowed to bring homemade goods for the students. Therefore, we have to bring store bought items in the way of drinks and snacks and fruit. Carolyn Herbert brought in hard boiled eggs which the students enjoyed. We are grateful to those who donate drinks, snacks, fruit or monetarily. We are also appreciate those who have volunteered to serve with us over the past year such as Ed and Vicki Steenhorst, John Huber, Alta MacFie, Karyn Smith, Abraham Ren, Carolyn Herbert, and Happiness Otokhine. Thank you for setting aside time to serve.

It is good to stop and remember that the late Rev. Linda Robinson, who attended Parkwood for many years, was I believe the initiator of this work. I went for sometime as a helper and with her passing I undertook to continue her work. Martha joined with me some time ago and has been a great help in organizing each Pause Table. We recognize and give thanks for those who join with us each time and help make for a great day for the students. As we serve the students we are serving the Lord Jesus Christ. May he continue to use us to his glory and the good of others. Amen.

Submitted by John and Martha Fair

Fundraisers:

In 2025 the Parkwood Elves did things a little bit different and took orders for their Christmas Planters. The larger planters sold for \$40.00 and the smaller ones for \$30.00. All told 30 orders came in and after expenses \$1,172.00 was raised. Proceeds went to Parkwood's operating expenses. Thank you to everyone who donated decorations and especially to those of you who placed orders.

Submitted by Holly MacDonald and Pamela Pestaluky





Derek Newton
Team Leader

G. Mission Team

The spiritual needs are great and growing, here in Canada and abroad. Throughout the year, when we give and sacrifice for the glory of God’s Kingdom, He faithfully provides.

The Mission Team looks to Jesus Christ for discernment to know which Christian charities to bring to the attention of the Parkwood Church congregation. Here are a few ways the Mission Team promoted local, national and international mission needs presented to Christ’s Church in the year 2025:

2025 AGM Mission Team Budget approved supports included:

- Covenant Orthodox Presbyterian Church
- Gracefield Camp and Conference Centre
- Carlington Community Chaplaincy
- Ottawa Innerscity Ministries
- Wycliffe Bible Translators
- Algonquin College Campus Ministry

Special Appeals

During 2025, the Mission Team made four Special Appeals to the congregation of Parkwood Church for additional financial support, and with gratitude the following amounts were received and dispersed to these charitable organizations the further share the Word of God and help in bringing His Kingdom work here on earth:

Appeal Number	Date	Name of Appeal	Amount Received
1	March 9	Matthew House	\$ 1,085.00
2	May 4	Harmony House	\$ 620.00
3	September 21	CANHAVE	\$ 320.00
4	October 25	Cariboo House Churches	\$ 570.00

Visit to Carlington Community Chaplaincy

On February 28, 2025 Derek Newton visited with Chaplain Steve Zytveld, staff and volunteer leaders, learning about the generosity and care that is provided, in the name of Jesus Christ, to neighbours in need in the Carlington area of Ottawa, Ontario. Through this ministry of spiritual counsel and overseeing a venue for fellowship and arts and crafts is provided.

Visit from Matthew House Executive Director

Executive Directive of Matthew House Ottawa Kailee Brennan was guest speaker during Sunday worship service at Parkwood Church on March 9, 2025. Matthew House provides beds, food and essential support in a family-style atmosphere at its homes for refugees, indigenous and disadvantaged peoples across Ottawa. Thanks to John Huber for coordinating this visit.

Christian Salvage Mission (CSM) – Collection and Delivery

The Mission Team coordinated efforts to collect extra Christian literature from the Parkwood congregation to share with those looking to read about Jesus overseas. The collection bin was filled several times by the end of March 2025. Deliveries of seven (7) full boxes were made to CSM contacts, on two different occasions; first to

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

CSM contacts outside Kingston, Ontario and then to CSM contacts near Pointe-Claire, Québec. A big thanks is expressed to all whom contributed materials to this initiative.

Visit from Harmony House Executive Director

Executive Directive of Harmony House Marilyn Matheson was a guest speaker during the Sunday worship service at Parkwood Church on May 4, 2025. Harmony House is Ottawa's only second stage women's shelter. It is dedicated to helping women and children fleeing abuse to eventually live independently in their community. Thanks to Viris Williams for coordinating this visit.

Talk from a CANHAVE Director

A presentation on Sunday September 21, 2025 was made by Parkwood Church member Olivia D. Meyia-Mengue, board member with CANHAVE. This organization helps support the education of orphaned children in Uganda.

Congregational Survey – Christian Media

Led by Viris Williams, responses to a survey on Christian media were collected from people at Parkwood Presbyterian Church in September of 2025, with plans to share aggregated results with congregation in upcoming year 2026.

Cariboo House Churches Missionaries – Worship Time

On Saturday October 25th, 2025, participants shared in corporate worship, a Bible study, and prayer at Parkwood Church; all in a house church style used by Jon Wyminga and Shannon Bell amongst Indigenous communities in British Columbia. Thanks goes to all members of the Mission Team. Thanks to Gord Walford for lending music and guitar. Thanks to Elizabeth Mabie for designing a poster and helping to promote the event. Thanks to Brenda Creighton for help with AV setup.

Operation Christmas Child – Samaritan's Purse Canada

Parkwood received 26 filled Christmas Child Shoeboxes in support of this year's Operation Christmas Child outreach that occurred during month of November 2025. Thanks and appreciation is expressed to many whom helped out Mission Team, and in particular: Elizabeth Mabie, Kloee Game, Brenda Creighton, Carrie Morris, Marcia Harten, Alta MacFie, and Moise Kambala, and all whom helped with the Media Support Team. Finally, special appreciation is given to all those who participated in prayer or donation to this special boys and girls mission outreach, that boys and girls from the poorest regions of the world might see the love and experience the peace found only in Jesus Christ.

Mission Team Membership for 2025

Asuquo Eniang, John Huber, Viris Williams, Paul Mkandawire, Derek Newton, and Rev James Hurd (ex. officio) made up the Mission Team membership in 2025.

Future Considerations

Suggestions of mission opportunities that witness and promote the love of Christ are always welcomed and can be made directly to any member of the Mission Team or simply placed in the Mission mail slot located just outside the Volunteer Room.

Submitted by Derek Newton, Team Leader



Jim MacFie
Team Leader

H. Facility Management Team

The FMT membership was augmented by Moise Kambala and the Events Coordinator (Brenda Creighton) in 2025. Parkwood's Administrative Assistant and caretaker positions remained unchanged in 2025.

Throughout the year, FMT undertook a steady flow of maintenance activities such as:

- Furnace and air conditioning inspection and repairs
- Fire safety inspection and repairs
- Lift inspection
- Water backflow inspection
- Contracts for snow removal and yard maintenance
- Repair of the wall in the Garden Room and installation of a chair rail
- Replacement of the bike rack
- Replenishment of the first aid kits

Major repairs to one furnace and the air conditioner were completed. The major repairs qualified as capital items and were paid for from the reserve for capital expenditure. The annual inspections plus snow removal and groundskeeping constitute an ongoing and stable portion of the FMT expenditures. Similarly, the FMT budget includes the usual utilities and the payroll for the Admin Assistant and the caretaker. There will always be an unpredictable component to the maintenance of the church facilities.

The Sanctuary is lit by a remarkable collection of 65 lights of widely different technologies, spectra and vintages on a variety of circuits. By the fall of 2025, there were many fluorescent tubes on the right-hand side (facing the front) that were no longer functioning. All of the tubes on the left and right sides of the sanctuary are attached to valances that are in turn attached to the wall by steel brackets. In many places, the brackets and valance have sagged, pinching the tubes against the wall thus preventing the replacement of tubes, ballasts or fixtures. Reg Wylie, one of our frequent contractors, first suggested that if the brackets could be straightened in place then the fluorescent fixtures would again become accessible. Huge credit goes to Dan Moffet who then experimented with techniques to straighten the brackets in place. Dan's experiments worked and he was eventually able to change half a dozen bulbs. All the fluorescent fixtures but one are now working again. No ballasts needed to be replaced. Thus a major capital expenditure has been pushed out to some time in the future.

Garbage and recycling have been significant issues over the summer. A by-law officer indicated Parkwood no longer qualifies for free solid waste (aka garbage) pick-up. We will now pay \$243 per year for solid waste pick-up plus \$4.40 per bag for the 4th and subsequent items at each pick-up. Some of our neighbours have been contributing their garbage to our pile on Mondays to avoid the yellow bag fee. Also, we must now place our garbage and recycle bins at the end of our driveway adjacent to the city sidewalk. The lilac has been cut back to enlarge this space. Undoubtedly, we will have a problem keeping this area free of snow in the winter. Adjustments have been made to comply with the requirements of garbage/recycle pick-up and will continue to be monitored. It would be an advantage to divert paper towels and food paper wrappers from solid waste to the green bin. There has been an effort to change practices through education and communication.

Capital expenditures were reduced in 2025 compared with 2024, being largely the furnace and air conditioner repair. No capital items are currently planned for 2026, except the purchase of one or more trees.

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

Significantly revised Terms of Reference for FMT were approved by Session in 2025. The Events Coordinator has been added as a member of FMT. Garbage/recycling has been added as an FMT responsibility. Responsibility for the church's telephone service has been moved to the Media team to consolidate all Information and Communications Technology in one place. Relocation of supervisory responsibility for the Admin Assistant was approved in principle but has not yet been implemented, although responsibility for office supplies has been removed from the ToR.

Submitted by Jim MacFie, Team Leader

Events

We continue to share our building with the Ottawa Korean Presbyterian Church (OKPC) and the Assembly of God Church (Admito Ottawa). Sundays are busy, as all three churches have worship services in the Sanctuary and fellowship time after their services. The churches also have other meetings during the week. Recovery on the Hill (an AA group) meets on Thursday evenings.

We rented space for a spring break camp as well as a five-week summer camp for a returning renter. In addition to rent, this renter also pays for the Fellowship Hall carpet to be cleaned by a commercial company after camp is over. A big thank you to Jim and Alta MacFie for being the "On-Calls" during summer camp and for their immediate response to building issues that arose during camp and needed repair.

There was only one other rental in 2025 although there were a few requests to rent. Each request is considered according to Parkwood's guidelines and not all inquiries result in a rental. I continue to receive request from smaller churches but we are unable to add more permanent renters.

I couldn't do this work without the support of our caretaker Aguek Ngor, especially during the camps. And finally, thanks to Dennis Featherstone, Jim MacFie and Pastor James for their continued guidance and support. A special thanks to our Administrative Assistant, Elizabeth Mabie, for keeping me informed of requests that come to her in the office. A big thanks to Dan Moffet who is able to sort things out at the last minute when some events get a little crazy.

If you wish to book a meeting or rent space for a private event, please contact me at parkwoodevents@yahoo.ca or leave a message at 613-225-6648 x 414.

Submitted by Brenda Creighton, Events Coordinator



Jim MacDonald
Team Leader

I. Media Support Team

The Media Support Team was formed in late 2021 with Jim MacDonald as the Team Leader. The purpose of the Media Support Team is to facilitate the development and implementation of a media plan or strategy to support and encourage all ministry teams (Worship Co-ordination, Christian Education, Fellowship, Mission, Outreach, Pastoral Care, Facility Management, and Finance) and the congregation as a whole to reach out, using audio-visual technologies, to the congregation and the broader community to achieve the mission of Parkwood Church.

The Support Groups include:

1. The Audio-Visual Support Group
2. The IT Support Group
3. The Website Support Group
4. The Content Support Group

Members of the Media Support Team are Brenda Creighton, Asuquo Eniang, Alta MacFie, Regan Rambally and Jim MacDonald. Gord Walford does the regular heavy lifting to keep the Parkwood website up to date. Dan Moffet has extensive technical expertise and institutional knowledge of how things were done in the past from an IT and AV perspective. Dan has helped with many issues this year.

The following are the reports from the Support Groups:

AUDIO VISUAL REPORT

Mohammad Raouf is the technical owner of the Parkwood live streaming and works to address technical issues associated with it.

Jim MacDonald trains the live streaming operators, and Alta MacFie trains the Power Point operators. They schedule operators for the Power Point and the Live Streaming.

The Power Point operators in 2025 were Joelle Hanna, Candys Bwiza, Tony Abou Kasem, Kloee Game, Salwa Lal, Luis Cortorreal, Kaihong Xue, James Harper, Claire Bwiza and Alta MacFie.

The live streaming operators in 2025 were Violet Busat, Kloee Game, Candys Bwiza, Joelle Hanna, Luis Cortorreal, Kaihong Xue, James Harper, Abraham Ren, and Jim MacDonald.

We are very thankful for all our operators and for their faithful service each Sunday. We have received messages of appreciation from our shut-in community who are able to join with us each Sunday because of the ministry of live streaming.

Asuquo Eniang has been an excellent support to the live stream team.

Mohammad Raouf is available in real time to help support encountered issues.

On September 28th, a second 60th Anniversary Outdoor Service was held on the lawn of the church. Jim MacDonald handled the set-up of the sound for this event. Dan Moffet and Asuquo Eniang provided Jim with technical guidance with regards to this.

Elizabeth Mabie, our Administrative Assistant, prepares the power point slides for each Sunday service as well as Advent and Christmas services. She creates the slides for the announcements and Scriptures and merges the other slides that are needed each week for the worship service. She also adds the announcements to a USB stick for display on the TV in the Gathering Place.

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

Elizabeth Mable and Brenda Creighton prepare the slides that are needed for funerals, and incorporating images that are provided by the families. The slides for the TV in the Gathering Place and the Fellowship Hall require different formatting.

Dan Moffet replaced the VCR/DVD player for a better DVD player on the movable TV stand setup. He reconfigured the audio setup on the smaller AV cart to allow better control of sound production.

Dan Moffet upgraded the video connection at the front of the Sanctuary from VGA to HDMI so that both the projector and the choir video monitor could be used from the front connection.

Meetings needing AV equipment are booked through Parkwood Events. Jim MacDonald arranges AV requirements in the Sanctuary. Events outside the Sanctuary are handled by Brenda Creighton who provides training and setup of equipment for renters and Parkwood events, like Lunch & Learn.

The Audio-Visual group has a list of Parkwood's audio-visual capabilities. These are available to Parkwood's ministry Teams as well as to renters of the church.

IT Support Group Report

This year IT Support Group worked on the following:

- Provided support for all IT related issues encountered at the church.
- All church computers have been upgraded to Windows 11.
- The system for automatic backup of the church computers to our file server continues to work well. A copy of this backup is then stored offsite on a weekly basis.
- Brenda Creighton installed upgrades to the Windows operating system and Norton Antivirus on all computers and laptops.
- Brenda Creighton prepared instructions and trained the Summer Program Assistant on how to run the videos on the laptop with the TV in the Gathering Place for the Mid-Week Fellowship program.
- Brenda Creighton prepared instructions for the Summer Sunday School to use the upgraded DVD player with the TV on the stand in the lower level.
- Dan Moffet adjusted the settings on the entry phone at the front door when requested by the office.
- Regan Rambally continues to support and troubleshoot the telephone system (Forti Voice). After a power failure some of the Forti Voice capabilities failed. Regan provided work arounds to get the telephone system adequately functional.
- Asuquo Eniang continues to program the outside electronic sign. The west side of this sign no longer works. Dan Moffet and Asuquo Eniang investigated the issues, discussed with vendors and have prepared a list of options to fix it.
- Gord Walford maintains the website and provides behind the scenes support for office email. He also prepares the livestream files on YouTube in advance of each livestreamed service including service and music copyright information (the latter provided by Brenda Creighton).

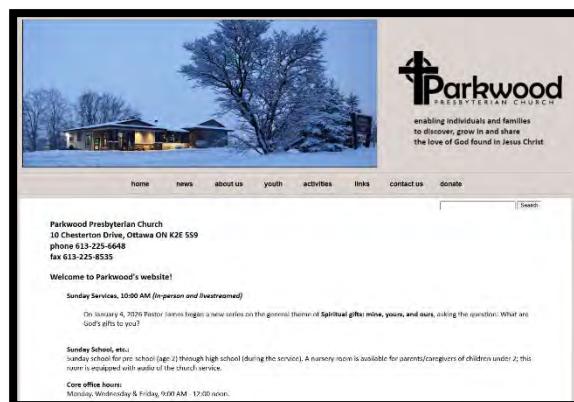
Submitted by Jim MacDonald

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

Website

(<https://www.parkwoodchurch.ca>)

Parkwood Church has had a presence on the world-wide web since April 1996. The site provides weekly access to our livestreamed worship services, continually updated news about what's happening here (including bulletins, newsletters, calendars, annual reports), our beliefs, programs and activities, our pastors (present and past), our teams, staff & facility, our history and a page outlining how people can support our ministry through donations. The site is maintained by Gord Walford. Weekly updates are made on Fridays (link to bulletin and livestream for upcoming service) and Sundays (removal of worship links from homepage, adjustment of text on news page as well as creation of a livestream file for the following Sunday). Thanks to Jim MacDonald and the team of volunteers for livestreaming and projection. Weekly bulletins, monthly calendars and Pulse newsletters are provided by the office admin Elizabeth Mabie, events coordinator Brenda Creighton and the Pulse editor, Carrie Morris. We continue to publish the monthly Pulse newsletter (this past summer we did not publish due to lack of submissions). A one-year archive of newsletters is available on the website.



During 2025 the most-visited pages included our home page as well as the news, contact-us, activities, worship, donate, staff, links, youth ministry pages, representing over 90% of the top 25 pages visited. Most popular downloads included annual reports, bulletins and the Pulse newsletter.

A project to update the look of our website got under way this fall under the direction of Jim MacDonald, as the present webservant seeks to retire. The new site as currently envisioned will allow for more team participation.

Parkwood continues to maintain a presence on Facebook. Posts to our Facebook page tend to be links to the livestreamed services and announcements about upcoming events. In addition to the webservant, our minister, Christian Education Support Worker and a member of the Outreach team can post to the page. In addition to our main Facebook page, Parkwood Youth have a presence on Facebook maintained by our CE Support Worker. Some groups also make extensive use of WhatsApp to share news etc. Our web presence seeks to encourage the Parkwood community and inform the wider community about what's happening at Parkwood.

Submitted by Gord Walford, Webservant



**Dennis Featherstone and Gord Walford
Team Co-Leaders**

J. Finance Team

We continue to have several volunteers who look after the various aspects of the financial affairs of Parkwood. Betty Paul is the Envelope Secretary and maintains an accounting system for donations and income received. Dianne Nickerson prepares cheques to pay non-payroll invoices. Ugo Kejeh is the Treasurer, prepares the monthly payroll and posts all cheques to the SAGE accounting system. Kathy Newton prepares the bank reconciliation and financial statements and also makes various adjustments. Ugo then finalizes the standard monthly financial statement for use by each team and communication to the congregation by the Finance Team. Gord Walford processes the monthly e-transfers and provides general assistance to the financial process. This group of volunteers provide many hours of assistance to maintain our financial system.

Loan Repayment Fund

As of December 31, 2025

As shown in Table LR1, donations to the Loan Repayment Fund in 2025 were \$12,923 (column 2), composed of \$8,423 from donors and a congregation-approved transfer of \$4,500 from the Widdis bequest. The required loan repayments in 2025 totalled \$14,025 (column 3) which were met by using the donations for the year and drawing down our reserve by \$1,102 (column 4). The continued drawing down of our reserve (column 5) has brought the balance at the end of 2025 to \$2,610.

Table LR1					
Donations to and Payments from Loan Repayment Fund					
Year	Reserve Jan. 1	Donation	Paid on Loans	Change to Reserve	Reserve Dec. 31
	(1)	(2)	(3)	(4)	(5)
2021	13,932	8,655	10,042	(1,387)	12,545
2022	12,545	7,995	9,873	(1,878)	10,667
2023	10,667	15,046	17,454	(2,408)	8,259
2024	8,259	12,087	16,634	(4,547)	3,712
2025	3,712	12,923	14,025	(1,102)	2,610

Going Forward

Starting in 2025, interest was no longer charged on the primary loan until after the 12th year of repayment. While the term of the primary loan was for 15 years, Parkwood made extra payments several years ago which means that the primary loan would be paid back by the end of the 12th year. As a result, Parkwood will not be required to pay interest on the primary loan, providing we are able to make the two remaining payments as scheduled.

The amounts of repayment on the two loans are set out in Table LR2. The total outstanding principal on the two loans at the end of 2025 is \$27,189 (\$7,600 plus \$7,589 for the primary loan plus \$6,000 and \$6,000 for the secondary loan). Interest is required on the secondary loan but the amount of interest is not determined by Presbytery until time of payment.

Table LR2					
Required Loan Repayments, 2021 to 2027					
	Primary Loan		Secondary Loan		Total
	Principal	Interest	Principal	Interest	Repayment
2021	7,042				7,042
2022 (yr. 7)	7,167	2,706			9,873
2023	7,167	3,201	6,000	1086	17,454
2024	7,167	2,699	6,000	768	16,634
2025	7,600		6,000	425	14,025
2026	7,600		6,000	300	13,900
2027 (yr. 12)	7,589		6,000	150	13,739

New Development

Early in January, Parkwood received an anonymous gift-in-kind (sale of computer stock) donation of \$26,437 directed to the Loan Repayment Fund. This donation together with the reserve as of the end of 2025 means the two loans can now be completely repaid. Those members and adherents who have been donating to the repayment of the loans are encouraged to shift their donations to local purposes.

Submitted by Dennis Featherstone, Co-Lead

8. Other Reports



Marcia Harten
Team Leader

A. Leading with Care

Leading With Care is “a policy for ensuring a climate of safety for children, youth and vulnerable adults in the Presbyterian Church of Canada”. It is designed to prevent abuse and protect the vulnerable by providing a safe environment. This includes:

- leaders and teachers obtaining police checks for working in the vulnerable sector whether employed or volunteering,
- the training and support of leaders and teachers, and
- reporting any incidents of abuse, neglect, and harm to the appropriate agencies.

Police checks for individuals working with vulnerable persons are completed and up to date.

To find the Leading With Care document, please go to our website at <http://parkwoodchurch.ca>. Under the heading “LINKS”, the Leading With Care policy is available under “internal”.

Submitted by Marcia Harten



Kathryn Newton
Team Leader

B. Parkwood Audit Committee: Report for the year ended December 31, 2025

The Parkwood Audit Committee was appointed at the February 2025 annual congregational meeting. The committee consists of Kathryn Newton, Stewart Elder, Brenda Featherstone, Martha and John Fair.

As usual, the committee began its review of the financial records during the fall of 2025 and will complete its review of the financial records in January and February 2026 with a report to be given at the February 2026 annual meeting.

I want to say a special thanks to all the committee members, as well as thanks to the volunteers at Parkwood who do an outstanding job maintaining the books and records. In particular, I thank Betty Paul, Dianne Nickerson, Dennis Featherstone, Gord Walford and Ugo Kejeh. Their meticulous work, which goes unnoticed weekly, is essential and facilitates the Audit Committee’s annual review.

The Committee’s role is set out in the Presbyterian Church of Canada’s Book of Forms Section 170 that ... *a congregation may seek volunteers to provide an independent and diligent scrutiny of the records*. The committee’s mandate is set out in this same section of the Book of Forms.

Submitted by Kathryn Newton, Audit Committee Chair

9. New Business



Ugo Kejeh
Team Leader

A. Budget Team Report and Recommendations

Overview for 2025

Offerings for local purposes in the first half of 2025 were greater than in the same period of 2024. Then in the second half of 2025 offerings became less than for the same period in 2024. In particular, offerings in the fourth quarter of 2025 were significantly less than in the same period in 2024. For 2025 as a whole, offerings for local purposes were over \$15,000 less than in 2024. Other income for local purposes was nearly \$3,500 less than in the budget for 2025. Total receipts for local purposes in 2025 were nearly \$18,500 less than the goal for the year.

In the light of the emerging weakness in receipts in the second half of 2025, some accounting actions were developed to reduce expenditures. These actions included moving the payment of the insurance premium from late December to January of 2026. As well, the payment of the premium for our SAGE accounting system was moved into January of 2026. With the help of these one-time actions, total expenditures for local purposes for 2025 were nearly \$10,000 lower than for 2024.

For 2025, the net result of lower offerings and reduced expenditures was a deficit of \$5,865 for local purposes compared with a surplus of nearly \$3,000 for 2024. While the decline in donations for local purposes was disappointing, donations to the Benevolent Fund and Presbyterians Sharing remained at or were above their total in the previous year.

New Developments to Encourage Donations in 2026

There are three developments to encourage greater offerings than in 2026:

- Planning is underway to increase our stewardship efforts with a greater emphasis on communication and engagement with the congregation, especially on financial matters.
- With the recent repayment of the outstanding balances for our two construction loans, those members and adherents who have been donating to the repayment of the loans are being encouraged to shift their donations to local purposes.
- Session has increased its support for fundraising and is discussing/planning initiatives to achieve a target of \$5,000 in fundraising, compared with \$1,400 in 2025. While fundraising is not a donation, it is hoped that the congregation will attend and otherwise support fundraising events as a way to generate other income for local purposes.

In addition, the Budget Team will monitor total receipts for local purposes to determine if some expenditures should be delayed or cancelled.

Financial Challenge for 2026

The congregation faces a major financial challenge in 2026. After a decline in offerings in 2025, there is a challenge to reach the total offering we received for local purposes in 2024. It is hoped that the combination of generous donations and the supporting plans described above will work together to achieve the target for 2026.

Recommendation #1

The Budget Team recommends that the congregation approve expenditures for Local Purposes of \$240,051 in 2026.

Recommendation #2

The Budget Team recommends that the congregation approve a target for offerings for Local Purposes of \$205,000.

Non-Budget Recommendations

Recommendation #3

Session recommends a congregational target of \$10,000 for combined financial offerings to support Presbyterians Sharing and Presbyterian World Service & Development in 2026.

Submitted by Dennis Featherstone



B. Appointment of Treasurer and Envelope Secretary

C. Appointment of Audit Committee for 2026

2025 Annual Report of Parkwood Presbyterian Church, Ottawa

Financial Overview 2022-2026

(Note: All data in table taken from Financial Statements)

		2022	2023	2024	2025	2026
		Actual	Actual	Actual	Actual	Goal
A. Offering						
1	Offering for Local Purposes Budget	191,634	195,581	204,001	188,695	205,000
2	Loan Repayment	7,995	15,046	12,087	8,423	0
3	Benevolent Fund	6,358	8,760	6,443	10,025	
4	Planned Giving	5,000	5,000	5,000	5,000	
5	Capital Projects	26,042	31,707	330	6,580	
6	Other Programs	10,834	8,721	9,391	4,977	
7	Sub-total: Reserved Funds	56,229	69,234	33,251	35,005	
8	Presbyterians Sharing, PWS&D	10,766	9,922	10,429	10,449	
9	Special Appeals	3,398	5,880	8,100	5,325	
10	TOTAL OFFERING	262,027	280,617	255,781	239,474	
B. Other Income						
11	Rentals	10,430	18,180	18,025	18,924	20,000
12	Fundraising			4,271	1,317	5,000
13	Interest Income			1,815	656	600
14	Recoveries	2,535	3,491	3,863	3,661	3,700
15	Sub-total	12,965	21,671	27,974	24,558	29,300
16	Federal Student Grant	5,615	4,844	5,155	5,386	
17	Subsidies (during COVID)	11,104	0	0		
18	Total Other Income for Budget	29,684	26,515	33,129	29,944	29,300
19	TOTAL RECEIPTS (10) + (18)	291,711	307,132	288,910	269,418	
C. Budget						
20	Receipts for Local Purposes (1)+(18)	221,318	222,096	237,130	218,639	234,300
21	Expenditures for Local Purposes	215,433	226,169	234,222	224,577	240,051
22	Net cost for roof repair	2,500				
23	Balance for Local Purposes (20)-(21)-(22)	3,385	-4,073	2,908	-5,938	-5,751
24	Balance excluding Subsidies (23)-(17)	-7,719	-4,073	2,908	-5,938	-5,751

D. Membership of Ministry Teams 2026-2027

(including maximum team strength)

Christian Education (6 plus *ex officio*)

1. **Holly MacDonald** (hollyamacdonald@live.ca)
2. Pamela Pestaluky
3. Alta MacFie
4. Joanne Meredith
5. Victoria Henry (*ex officio*)

Fellowship (6)

1. **Susanne Johnson** (susanne.finter@gmail.com)
2. Carolyn Herbert
3. Don Pestaluky
4. Viris Williams

Finance (5 plus *ex officio*)

1. **Dennis Featherstone** (co-Leader)
(dennis.f@rogers.com)
2. **Gord Walford** (co-Leader)
(gord.walford@rogers.com)
3. Stewart Elder
4. Ugo Kejeh, Treasurer (*ex officio*)
5. Paul Mkandawire, Clerk of Session (*ex officio*)
6. Betty Paul, Envelope Secretary (*ex officio*)

Facility Management (9 plus *ex officio*)

1. **Jim MacFie** (jamacf@bell.net)
2. Brenda Creighton, Events Coordinator (*ex officio*)
3. Jim Elder
4. Martha Fair
5. Marcia Harten
6. Ted Johnson
7. Moise Kambala
8. Elizabeth Mabie, Admin Assistant (*ex officio*)
9. Alta MacFie
10. Aguek Ngor, Caretaker (*ex officio*)
11. Dale Tuck

Mission (5 plus *ex officio*)

1. **Derek Newton** (derekn.jays2@hotmail.com)
2. Asuquo Eniang
3. John Huber
4. Paul Mkandawire
5. Viris Williams

Media Support

1. **Jim MacDonald** (jimamacdonald@live.ca)
2. Brenda Creighton
3. Asuquo Eniang
4. Alta MacFie
5. Dan Moffet
6. Regan Rambally
7. Mohammad Raouf

Outreach (at least 6)

1. **Dale Tuck (Acting)** (dltuck43@gmail.com)
2. Moise Kambala
3. Philip MacFie
4. Olivia Meyia-Takoukam

Pastoral Care

1. **Rev. James Hurd** (*ex officio*)
(jthurd@sympatico.ca)
2. Dora Brown
3. Laura Game (*leave of absence*)
4. Marcia Harten
5. Tamam Kamou
6. Dale Tuck

Planned Giving

1. **Stewart Elder** (stewartelder@sympatico.ca)
2. Asuquo Eniang
3. Dennis Featherstone
4. Marcia Harten

Policy and Planning (at least 6 plus *ex officio*)

1. **Holly MacDonald** (hollyamacdonald@live.ca)
2. Paul Mkandawire, Clerk of Session (*ex officio*)
3. Steve Game
4. Pamela Pestaluky

Worship Co-ordination (6 plus *ex officio*)

1. **John Fair** (fairmj@magma.ca)
2. Brenda Creighton
3. Susanne Johnson
4. Ted Johnson
5. Dianne Nickerson
6. Dianne Smith (*ex-officio*)

Note: *The Minister (James Hurd) is a member of each team "ex officio" by virtue of office, but without a vote.*

This list is subject to corrections and/or additions to be approved by Session.

PARKWOOD PRESBYTERIAN CHURCH

FINANCIAL STATEMENTS

December 31, 2025

PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2025

<u>ASSETS</u>	<u>Unrestricted</u>	<u>Reserved Funds (See Schedule)</u>	<u>Endowment / Planned Giving Funds</u>	<u>Net Assets Dec. 31 ,2025</u>	<u>Net Assets Dec. 31, 2024</u>
Current assets:					
Cash on Hand and in Bank	24,157	39,344	-	63,501	58,943
Short Term Investments - at cost	-	-	49,000	49,000	30,000
Accounts Receivable	-	-	-	-	-
HST Recoverable	4,037	-	-	4,037	4,024
	28,194	39,344	49,000	116,538	92,966
Long Term Investment Certificates	-	-	-	-	32,230
Church Building, Furnishings (note 2)	2,628,751	-	-	2,628,751	2,628,751
Land at Cost (note 2)	1	-	-	1	1
Total Assets	2,656,946	39,344	49,000	2,745,290	2,753,948
 <u>LIABILITIES, RESERVED FUNDS AND NET ASSETS</u>					
<u>LIABILITIES</u>					
Accounts Payable	4,074	-	-	4,074	3,517
Loans Payable-short term - (note 3)	13,600	-	-	13,600	13,500
Loans Payable-long term- (note 3)	13,589	-	-	13,589	27,289
	-	-	-	-	-
Total Liabilities	31,263	-	-	31,263	44,306
 <u>NET ASSETS</u>					
Opening Balance January 1 (including capital assets)	2,618,020	47,622	44,000	2,711,310	2,695,513
Adjustment to opening Net Assets	-	-	-	-	8,126
Revised Opening Balance January 1	2,618,020	47,622	44,000	2,709,642	2,703,639
Net Income (Deficit) year to date	(5,938)	10,323	-	4,385	6,003
Net Transfers From (To) Funds	13,600	(18,600)	5,000	-	-
	-	-	-	-	-
Net Assets Closing Balance	2,625,683	39,344	49,000	2,714,027	2,709,642
	-	-	-	-	-
Total Liabilities, Reserved Funds and Net Assets	2,656,945	39,344	49,000	2,745,290	2,753,948

PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF OPERATIONS FOR LOCAL PURPOSES AND MINISTRY TEAMS
FOR THE YEAR ENDED DECEMBER 31 2025

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET
----------------	----------------	----------------	----------------	----------------

RECEIPTS:

OFFERING - Local Purposes	201,847	204,001	205,000	188,695	205,000
RENTAL INCOME	18,000	18,025	18,500	18,924	20,000
REVENUE From Federal Student Grant		5,155		5,386	-
OTHER INCOME - FUNDRAISING	3,500	4,271	5,000	1,317	5,000
OTHER INCOME - INTEREST INCOME		1,815	1,000	656	600
OTHER INCOME - RECOVERIES	3,500	3,863	3,644	3,661	3,700

TOTAL RECEIPTS LOCAL PURPOSES	226,847	237,130	233,144	218,639	234,300
SPECIAL APPEALS-OUTREACH RECEIPTS	10,000	18,529	10,000	15,774	10,000

TOTAL RECEIPTS	236,847	255,659	243,144	234,413	244,300
-----------------------	----------------	----------------	----------------	----------------	----------------

EXPENDITURES

FACILITY MANAGEMENT	59,494	63,320	61,757	60,902	62,650
MEDIA SUPPORT	3,275	2,321	2,835	2,624	4,925
FINANCE	120,530	126,275	122,940	119,856	125,644
CHRISTIAN EDUCATION	9,800	9,435	10,900	9,451	12,069
MISSION	3,850	3,700	3,700	3,700	3,700
OUTREACH	-	-	-	-	-
WORSHIP COORDINATION	21,990	21,180	23,050	20,657	22,700
SESSION	7,808	7,963	7,962	7,387	8,063
FELLOWSHIP	-	-	-	-	-
PASTORAL CARE	100	-	-	-	300

TOTAL EXPENDITURES LOCAL PURPOSES	226,847	234,193	233,144	224,577	240,051
SPECIAL APPEALS - OUTREACH PAID OUT	10,000	18,529	10,000	15,774	10,000
SPECIAL APPEALS - OUTREACH PAYABLE		-		-	-

TOTAL EXPENSES	236,847	252,722	243,144	240,351	250,051
-----------------------	----------------	----------------	----------------	----------------	----------------

NET REVENUE (EXPENSE) FOR THE PERIOD	(0)	2,936	(0)	(5,938)	(5,751)
---	------------	--------------	------------	----------------	----------------

**PARKWOOD PRESBYTERIAN CHURCH
EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2025
AND TEAM BUDGETS FOR 2026**

p. 1 of 4

FACILITY MANAGEMENT					
	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET
Natural Gas	3,700	2,525	3,000	2,764	3,000
Electricity	7,200	7,949	8,500	5,811	7,000
Snow Clearing	4,300	5,680	5,200	3,831	5,000
Groundskeeping	5,500	5,624	4,500	4,730	5,000
Repairs, Replacement & Maintenance	7,000	6,730	6,000	7,661	8,000
Telephone	1,700	1,872	2,057	2,013	-
Water and Sewer	2,400	2,357	2,500	2,626	3,000
Office Supplies	3,800	5,057	5,000	5,878	5,500
Other Expense		136			
Administrative Assistant	11,364	12,601	12,000	12,345	12,650
Caretaker	12,530	12,788	13,000	13,244	13,500
Total	59,494	63,320	61,757	60,902	62,650

MEDIA SUPPORT					
	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET
Computer Supplies	900	712	1,010	965	900
Internet	1,500	1,366	1,500	1,444	1,600
Livestreaming Maintenance	650	27	100	-	200
Telephone					2,000
Web Hosting	225	215	225	215	225
Total	3,275	2,321	2,835	2,624	4,925

FINANCE					
	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET
EI Expense	2,670	2,694	2,636	2,846	2,807
CPP Expense	5,724	6,507	5,789	7,469	7,034
Minister's Stipend	62,000	62,059	62,000	62,000	62,000
Minister's Continuing Education	600	600	1,500	1,500	1,200
Presbyterian Church Pension Plan	9,259	9,260	9,681	9,681	9,359
Extended Health and Dental	5,577	5,577	6,134	6,134	6,748
Minister's Housing Allowance	23,500	23,500	23,500	23,500	23,500
Bank Fees and Interest	1,000	682	1,000	854	1,000
Financial Software & Supplies	1,700	1,747	1,700	863	2,540
Insurance *	8,500	8,829	9,000	-	9,456
Student/Intern	-	4,819		5,009	
Total	120,530	126,275	122,940	119,856	125,644

* 2025 payment deferred to 2026 as paid in 2026

**PARKWOOD PRESBYTERIAN CHURCH
EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2025
AND TEAM BUDGETS FOR 2026**

p. 2 of 4

CHRISTIAN EDUCATION					
	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET
Christian Education Support Worker	8,800	8,800	8,800	8,800	8,969
Church Library	100	110	200	26	200
Young Adults	-	-		-	500
Church School	400	64	400	115	600
Adult Education	-	-	500		-
Midweek Program	-	-	500	-	-
Summer Programming	-	-		27	50
RightNow Media	500	461	500	484	500
Youth Group					1,250
Total	9,800	9,435	10,900	9,451	12,069

MISSION					
	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET
Bible Ministies (1 of 5)	100	100	100	100	100
Campus Ministries (2 of 4)	200	200	200	200	200
Carlington Chaplaincy	100	100	100	100	100
Covenant Orthodox Presbyterian Church	2,000	2,000	2,000	2,000	2,200
Gracefield Camp	1,200	1,200	1,200	1,200	1,100
Ottawa Inncity Ministries	100	100	100	100	-
Other Missions Expense	150	-	-	-	-
Total	3,850	3,700	3,700	3,700	3,700

OUTREACH					
	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET
Advertising & Promotions	-	-	-	-	-
Brochures for visitors	-	-	-	-	-
English Fellowship Evening	-	-	-	-	-
Pause Table	-	-	-	-	-
Other Outreach	-	-	-	-	-
Total	-	-	-	-	-

**PARKWOOD PRESBYTERIAN CHURCH
EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2025
AND TEAM BUDGETS FOR 2026**

p. 3 of 4

WORSHIP COORDINATION					
	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET
Director of Music Ministry	19,000	18,996	19,000	18,996	19,000
Music for Worship	50	20	50	-	50
Piano/Organ Maintenance	900	518	900	312	900
Christian Copyright Licence	500	513	550	549	575
Continuing Education for Dir. Of Music	250	333	250	-	250
Organist/Pianist Supply	800	800	800	800	800
Pulpit Supply	390	-	1,400	-	1,025
Other Worship Expense	100	-	100	-	100
Total	21,990	21,180	23,050	20,657	22,700

SESSION					
	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET
Congregational Supplies	50	160	160	-	160
Presbytery Dues	7,303	7,303	6822	6,822	7,503
Evangelical Fellowship membership	180	180	180	180	100
Renewal Fellowship membership	100	100	100	100	100
Leading with Care	100	17	100	-	100
Microfilming	-	-	500	-	-
Other Session Expenses	75	203	100	285	100
Total	7,808	7,963	7,962	7,387	8,063

FELLOWSHIP					
	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET
Social Hour	-	-	-	-	-
Gracefield Weekend	-	-	-	-	-
Total	-	-	-	-	-

PASTORAL CARE					
	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET
Miscellaneous	100	-	-	-	300
Total	100	-	-	-	300

**PARKWOOD PRESBYTERIAN CHURCH
EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2025
AND TEAM BUDGETS FOR 2026**

p. 4 of 4

SPECIAL APPEAL OUTREACH DISBURSEMENT DETAILS					
	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2025 ACTUAL	2026 BUDGET
CANHAVE		2,750		1,140	
Cariboo House Churches				570	
Covenant Orthodox Presbyterian Church		2,100		1,320	
Evangelical Fellowship				50	
Harmony House				620	
Inter-varsity Christian Fellowship		225			
Jews For Jesus		540			
Matthew House		-		1,085	
Ottawa Inncity Ministries		175		40	
Ottawa Mission		50			
Presbyterians Sharing *		8,654		9,869	
PWS&D General Fund *		1,775		580	
<i>Presbyterians Sharing + PWS&D General Fund *</i>	<i>10,000</i>		<i>10,000</i>		<i>10,000</i>
PWS&D Ukraine		-		500	
Teen Challenge Canada		1,505			
Voice of the Martyrs Canada		755			
Total	10,000	18,529	10,000	15,774	10,000
<i>* subtotal, PS + PWS&D GF</i>	<i>10,000</i>	<i>10,429</i>	<i>10,000</i>	<i>10,449</i>	<i>10,000</i>

**PARKWOOD PRESBYTERIAN CHURCH
CONTINUITY SCHEDULE OF RESERVED FUNDS
FOR THE PERIOD ENDED DECEMBER 31, 2025**

Statement of fund balances:

Fund Description	Opening Balance January 1, 2025	Receipts		Interfund (note*)	Surplus Changes	Closing Balance December 31, 2025
		Designated Offering Receipts	Other Contributions			
Team Programs						
Fellowship Team Fund	2,800	873	-		(960)	1,839
Christian Education Fund	899	230	-	(800)	(652)	247
Flower Fund	165	45	-		45	210
Key Deposit	211		-		-	211
Mid Week Group	-		-		-	-
Outreach Projects	2,048	520	-		5	2,053
Pastoral Care Fund	1,312	594	-		(509)	803
Special events	52	-	-	(52)	(52)	-
Youth Leadership Fund	1,621	80	-		(60)	1,561
Youth Group Fund	536	755	-	800	467	1,003
Young Adults Fund	-		-		-	-
Urbana Fund	535		-		-	535
Planned Giving Fund	-	5,000	-	(5,000)	-	-
TOTAL	10,179	8,097	-	(5,052)	(1,717)	8,462
Special Purpose Funds						
Covid Expense Fund	74		-	(74)	(74)	-
Audio Visual Fund	24	50	-		50	74
Furnishings & Construction Fund	-		-		-	-
Hymn Books, Bibles Fund	174		-		-	174
Organ Replacement Fund	264		-		-	264
Reserve for Capital Expenditures	5,227	80	6,500		(100)	5,127
Parkwood Refugee Fund	7,219	1,070	-		575	7,794
Loan Repayment Fund	3,712	8,423	-	(9,100)	(1,102)	2,610
TOTAL	16,694	9,623	6,500	(9,174)	(651)	16,043
Parkwood						
Memorial Fund	11,260	730		126	(3,238)	8,022
Parkwood Session Benevolent (incl. White Gifts)	3,486	10,025			2,299	5,785
Student Assistance Fund	1,002	30			30	1,032
TOTAL	15,748	10,785	-	126	(909)	14,839
Bequests						
Lorraine Widdis Bequest	5,000		-	(4,500)	(5,000)	-
TOTAL	5,000	-	-	(4,500)	(5,000)	-
Total Reserved Funds	47,621	28,505	6,500	(18,600)	(8,277)	39,344

PARKWOOD PRESBYTERIAN CHURCH
STATEMENT OF CHANGES IN CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31,2025

	<u>Operating</u> <u>Fund</u>	<u>Reserve Funds</u> <u>(See Schedule)</u>	<u>Endowment /</u> <u>Planned Giving</u>	<u>Total</u> <u>Dec. 31, 2025</u>	<u>Total</u> <u>Dec. 31, 2024</u>
Cash from operating activities			Funds		
Net revenue (loss) for the year	(5,938)	10,322	-	4,384	6,003
Add items not involving cash					
Interfund transfers	13,600	(18,600)	5,000	-	-
	7,662	(8,278)	5,000	4,384	6,003
Changes in non-cash working capital					
(Increase) decrease in Accounts Receivable	-			-	-
HST/GST recoverable	(14)	-	-	(14)	5,550
Net cash generated through operating activities	7,648	(8,278)	5,000	4,370	11,553
Investing Activities					
(Increase) decrease in Investments (net)	-	30,000	(16,770)	13,230	16,770
Financing Activities					
Increase (decrease) in Accounts Payable	558	-	-	558	1,966
Repayments of Loans Payable	(13,600)	-	-	(13,600)	(13,167)
	(13,042)	-	-	(13,042)	(11,202)
Net increase (decrease) of cash during year	(5,394)	21,722	(11,770)	4,559	17,122
Cash - beginning of year	29,550	17,622	11,770	58,943	42,301
Adjustment for prior period Canada Helps	-		-	-	(480)
Cash - end of year	24,157	39,344	-	63,501	58,943

PARKWOOD PRESBYTERIAN CHURCH
NOTES TO FINANCIAL STATEMENTS
For the year ended December 31, 2025

1. ACCOUNTING POLICIES:

These financial statements report on the activities of Parkwood Presbyterian Church, 10 Chesterton Drive, Ottawa, Ontario. The Church was originally established in February 1965.

The Church operates exclusively as a not-for-profit organization and as such is exempt from income tax. The Church is a registered charity.

These financial statements are prepared in accordance with Canadian generally accepted accounting principles, except for the following:

The church building and furnishings are stated at estimated replacement value based on an insurance valuation dated December 15, 2016.

The land is stated at nominal value as the cost is not determinable.

These statements are prepared using the cash basis of accounting other than HST recoverable which is accrued at the time the expenditure to which it relates is incurred.

The following significant accounting principles have been used in preparation of these financial statements:

Revenue recognition

Donations are recorded as revenue in the year in which they are received unless designated for a future period in which case they are deferred and taken into revenue in the period in which the related expenditure is made.

Investments – Restricted Fund

Short-term and long-term investments are interest bearing guaranteed investment certificates which are recorded at cost, which approximates the market value of the investments. Interest earned on both long- and short-term investments is recorded on a cash basis when received.

During October 2025, investments held by the Restricted Funds were redeemed upon maturity. The principal balance redeemed of \$30,000 was deposited into the Restricted Funds bank account. The interest earned and received upon maturity was \$655.70.

Financial instruments

The Church's financial instruments are comprised of cash on hand and in the bank, short-term financial instruments, HST recoverable, current and long-term liabilities. All financial instruments are reported at their fair values on the statement of financial position. The fair values are the same as the carrying values due to the nature of the financial instruments. Unless disclosed elsewhere in the notes to the financial statements, it is management's opinion that the Church is not exposed to significant interest rate, currency or credit risks arising from these financial instruments.

2. BUILDINGS AND FURNISHINGS:

The Church building and furnishing are recorded at estimated replacement value at December 31, 2017, based on an insurance valuation dated December 15, 2016. The value of the Building and Furnishings at this time was estimated at \$2,628,751. The cost of land at 10 Chesterton Drive is recorded at a nominal value of \$1.

3. SECURED LOAN PAYABLE:

Lending Fund Loan

In December 2015, the Church secured a loan of \$65,000 from the Lending Fund of the Presbyterian Church in Canada (the Fund). The loan was obtained for the purpose of completing the expansion of the building at 10 Chesterton Drive, as approved by the congregation at its Annual Meeting on February 21, 2015.

In July 2016, the Church secured a further advance of \$35,000 from the Lending Fund of the Presbyterian Church in Canada which was also obtained for the purpose of completing the expansion of the building, as approved at its Annual Meeting on February 20, 2016. The Lending Fund loan is secured by a charge on the land and building at 10 Chesterton Drive, Ottawa, Ontario.

PARKWOOD PRESBYTERIAN CHURCH
NOTES TO FINANCIAL STATEMENTS
For the year ended December 31, 2025

When the loan agreement was first signed, the loan was interest free for the first 6 years with 7% interest per annum on the outstanding balance thereafter from the 7th to the 15th year. Payments on the loan are to be made quarterly, based on a predetermined repayment schedule with interest amount being added to the principal repayment amount beginning with the 7th year (2022).

Starting in 2025, interest was no longer charged on the primary loan until after the 12th year of repayment. While the term of the primary loan was for 15 years, Parkwood made extra payments several years ago which means that the primary loan would be paid back by the end of the 12th year. As a result, Parkwood will not be required to pay interest on the primary loan, providing we are able to make the two remaining payments as scheduled. Interest paid to date was used to lower the outstanding amount of principal as at December 31, 2024.

The total principal repayments due in the next two years are; \$7,600 due by December 31, 2026 and \$7,589 due by December 31, 2027.

Extension Fund Loan

In May 2016, the Church secured a loan of \$30,000 from the Extension Fund of the Presbyterian Church in Canada, the Presbytery of Ottawa. The loan was obtained for the purpose of completing the expansion of the building at 10 Chesterton Drive, as approved by the congregation at its Annual Meeting on February 20, 2016.

The Loan is unsecured and repayable in full, by May 9, 2027. There was no interest charged on or before May 9, 2022. As of May 1, 2023, interest is being charged on the outstanding balance at an annual rate of interest equal to the average GIC rate of interest available from the 5 largest Canadian chartered banks. Principal repayments of the loan are due as follows: \$6,000 due annually, on or before each of the following dates: May 9, 2026; and May 9, 2027.—The total principal repayment due in the 12 months ending December 31, 2026, is \$6,000.

4. INTERFUND TRANSFERS: During the year ended December 31, 2025, the following transfers between funds were made:

- \$7,600 was transferred from the Loan Repayment Fund to the Operating Fund, for the purpose of principal repayments on the Secured Lending Fund Loan
- \$6,000 was transferred from the Loan Repayment Fund to the Operating Fund, for the purpose of principal repayments on the Extension Fund Loan
- \$5,000 was transferred from the Planned Giving Fund to the external Endowment /Planned Giving Ministry Fund account currently held at BMO to be invested in accordance with the terms of reference passed by Session on June 25, 2018.

5. ENDOWMENT/PLANNED GIVING MINISTRY FUND:

The Endowment /Planned Giving Ministry Fund is restricted and accounts for donations received where the donor requested that the principal be maintained by the Church on a permanent basis, or for a specified fixed term, with the interest earned by the invested principal to be allocated for a specific purpose approved by Session.

6. INTERNAL BORROWING:

At the Annual Meeting on February 21, 2015, a motion was approved by the congregation to borrow internally from the Organ Replacement Fund for purposes of funding the proposed building construction project. The total transfer from the Organ Replacement Fund to the Building Replacement Fund during the year ended December 31, 2016, was \$15,000. This internal loan was made on an interest-free basis with no fixed terms of repayment.





Parkwood PRESBYTERIAN CHURCH



Parkwood Church, Ottawa
Annual Report 2025
Errata and Corrigenda

Please note the following needed corrections

p. 6 - second paragraph, last sentence - "with other the" should read "with the other"

p. 15 - sixth paragraph, last line - "at" needs to be added after "seniors"

p. 16 - sixth paragraph, second sentence - "sent on the" should read "sent on to the"

p. 19 - last line of the Church School report - "the so many" should read "that so many"

p. 27 - under Baby Shower - "August 11, 2026" should read "August 11, 2025"